

# National Association of Secretaries of State



## 2008 Summer Conference

July 25-28, 2008 – Grand Rapids, Michigan

### Agenda for Administrative Codes and Registers Section

Meeting location: Grandview Room A/B/C, Amway Grand Plaza Hotel

<b>Thursday, July 24, 2008</b>	
6:30 pm – 9:00 pm	<b>Dinner at Bistro Bella Vita, 44 Grandville Ave. SW</b> Sponsored by Loislaw
<b>Friday, July 25, 2008</b>	
9:00 am – 10:15 am	<b>ACR Welcoming Session: Introduction of Officers, ACR 101</b> <i>Facilitator:</i> Jane Chaffin, ACR President and Registrar of Regulations, Virginia Liz Cloud, Program Administrator, Administrative Code and Weekly Section Division of Library and Information Services, Florida Ken Hansen, Director, Utah Division of Administrative Rules Dan Procter, Director of the Texas Register Dennis Stevenson, Administrative Rules Coordinator, Idaho
10:15 am – 10:30 am	<b>Recognition of ACR's 30<sup>th</sup> Anniversary</b>
10:30 am – 10:45 am	<b>Break</b>
10:45 am – 11:50 am	<b>Introductions: Who's Who and What's New</b>
12:00 pm – 1:30 pm	<b>Lunch in the Ottawa Room, Amway Grand Plaza Hotel</b> Sponsored by West, a Thomson Reuters business
1:30 pm – 2:40 pm	<b>Introductions: Who's Who and What's New</b>
2:40 pm – 2:50 pm	<b>Refreshment Break</b>
3:00 pm – 5:00 pm	<b>Gerald R Ford Museum Tour/Presentation</b> Barbara McGregor, Gerald R Ford Presidential Library
6:30 pm – 10:00 pm	<b>A Taste of Michigan, Van Andel Museum</b>

<b>Saturday, July 26, 2008</b>	
7:00 am – 9:00 am	<b>NASS Conference Breakfast</b>
8:00 am - 9:00 am	<b>ACR Officers and Regional Representatives Working Breakfast</b> <i>Location: Thornapple Room</i>
9:00 am - 10:15 am	<b>Roundtable: eFiling in State Government</b> <i>Facilitator: Kerry Radcliff, Editor, Washington State Register and Production Manager, Washington Administrative Code Publication</i> Amy Bunk, Director of Legal Affairs and Policy, Office of the Federal Register, National Archives and Records Administration Liz Cloud, Program Administrator, Administrative Code and Weekly Section Division of Library and Information Services, Florida Candy Herring, Administrative Rules Program Manager, Colorado Julie Yamaka, Publications Unit Manager, Archives Division, Oregon
10:15 am – 10:30 am	<b>Refreshment Break</b>
10:30 am – 11:45 am	<b>MT Rules! Montana's new administrative rules system demo</b> <i>Facilitator: Jean Branscum, Deputy, Administrative Rules and Notary Services, Montana</i> Molly Petersen, Editor, Administrative Rules Services, Montana Kathleen Ely, Web Developer, Montana Secretary of State's office Cliff Li, Chief Executive Officer, CommerNet, Inc
12:00 pm – 1:30 pm	<b>NASS Luncheon</b>
1:45 pm – 3:15 pm	<b>Making the Most of Each Moment</b> <i>Presentation on finding new ways of working together more effectively</i> Mary Jane Pories, President of Fishladder Inc.
3:15 pm – 3:30 pm	<b>Refreshment Break</b>
3:30 pm – 4:15 pm	<b>Website Development Best Practices</b> <i>Presentation on State of Michigan's award winning state government website aimed at improving access and public participation</i> Jim Hogan, Information Officer, Michigan Department of Information Technology
4:15 pm - 5:00 pm	<b>Business Meeting / Nomination of Officers</b> Jane Chaffin, ACR President
6:00 pm - 10:00 pm	<b>Let's Play Ball! West Michigan Whitecaps Baseball Game</b>

<b>Sunday, July 27, 2008</b>	
7:00 am – 9:00 am	<b>NASS Conference Breakfast</b>
9:00 am - 10:15 am	<p><b>Contingency Planning Panel</b>  <i>Facilitator:</i> John Martinez, Director, Administrative Law Division of the New Mexico Commission of Public Records - State Records Center and Archives                      Mike Broschinsky, Administrative Code Editor, Utah Division of Administrative Rules                      Candy Herring, Administrative Rules Program Manager, Colorado</p>
10:15 am – 10:30 am	<b>Refreshment Break</b>
10:30 am - 11:45 am	<p><b>Robert J. Colborn, Jr. Innovation Award</b>                      Dennis Stevenson, Chair, Colborn Committee and Administrative Rules Coordinator, Idaho</p>
12:00 pm – 1:30 pm	<b>NASS Luncheon – Awards Announcement</b>
1:45 pm – 3:00 pm	<p><b>Roundtable/State Website Tour</b>  <i>Showcase of user driven websites in action</i>  <i>Facilitator:</i> Kerry Radcliff, Editor, Washington State Register and Production Manager, Washington Administrative Code Publication                      Amy Bunk, Director of Legal Affairs and Policy, Office of the Federal Register, National Archives and Records Administration                      Scott Cancelosi, Director of the Public Services Division, Arizona                      Dan Procter, Director of the Texas Register</p>
3:00 pm – 3:15 pm	<b>Refreshment Break</b>
3:15 pm - 4:00 pm	<p><b>Roundtable: Rulemaking Guidance Documents</b>  <i>Facilitators:</i> Linda Emry, Administrative Rules Coordinator, Idaho Transportation Department                      Ken Mordan, Rules Specialist, Idaho Department of Health &amp; Welfare</p>
4:00 pm – 5:00 pm	<p><b>Final Business Meeting/Election of Officers/ACR website demo</b>                      Jane Chaffin, ACR President and Registrar of Regulations, Virginia                      Ken Hansen, Utah, Chair, Nominations Committee                      Candy Herring, Colorado, Chair, ACR Website Committee</p>
6:00 pm - 10:00 pm	<b>Evening in the Gardens, Frederik Meijer Gardens &amp; Sculpture Park</b>

<b>Monday, July 28, 2008</b>	
7:00 am – 9:00 am	<b>NASS Conference Buffet Breakfast</b>
9:00 am – 10:00 am	<b>Michigan’s Rulemaking</b> Norene Lind, Administrative Rules Manager, State Office of Administrative Hearings and Rules, Michigan Department of Labor and Economic Growth
10:00 am – 10:15 am	<b>Refreshment Break</b>
10:15 am – 11:45 am	<b>Presentation/Roundtable: Substantive Rule Review</b> <b>The Good, the Bad, and the Ugly of Rule Review</b> <i>Facilitator:</i> Kris Shomper, Director of Administration/Comptroller, Independent Regulatory Review Commission, Commonwealth of Pennsylvania Joe DeLuca, North Carolina Rules Review Commission Elizabeth Palen, Executive Director, Joint Commission on Administrative Rules, Virginia Dennis Stevenson, Administrative Rules Coordinator, Idaho
12:00 pm – 2:00 pm	<b>NASS Luncheon</b>
2:15 pm - 3:15 pm	<b>Model APA Presentation</b> Greg Odgen, Professor of Law, School of Law, Pepperdine University and Reporter for the MSAPA Drafting Committee
3:15 am – 3:30 am	<b>Refreshment Break</b>
3:30 pm – 4:30 pm	<b>Model APA questions/answers</b> Greg Odgen, Professor of Law, School of Law, Pepperdine University Ken Hansen, Director, Utah Division of Administrative Rules John Martinez, Director, Administrative Law Division of the New Mexico Commission of Public Records - State Records Center and Archives
4:30 pm – 5:00 pm	<b>Closing comments - Adjourn</b>
6:00 pm - 10:00 pm	<b>Sunset Beach Escape, Lake Michigan</b>