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STATE & FEDERAL SURVEY

ADMINISTRATIVE CODES
&
REGISTERS SECTION

NATIONAL ASSOCIATION
OF SECRETARIES OF STATE

1997 & 1998

STATE & FEDERAL SURVEY

ADMINISTRATIVE CODES AND REGISTERS SECTION
OF THE NATIONAL ASSOCIATION OF SECRETARIES OF STATE

AVAILABLE FROM:
DIVISION OF ADMINISTRATIVE RULES
PO Box 141007
SALT LAKE CITY, UTAH 84114-1007
(801) 538-3777

PROVIDED BY:
WEST GROUP
610 OPPERMAN DRIVE
EAGAN, MN 55123

ADMINISTRATIVE CODES AND REGISTERS SECTION
of the NATIONAL ASSOCIATION OF SECRETARIES OF STATE

1997-1998
ADMINISTRATIVE CODES AND REGISTERS
STATE AND FEDERAL SURVEY

INTRODUCTION

The *State and Federal Survey* is a compilation of information about administrative rules publications in the United States and its jurisdictions. This edition of the *Survey* updates the information contained in the 1996-1997 *State and Federal Survey* and is current as of May 1997. Each state and jurisdiction that responded is represented.

The *Survey* is arranged alphabetical by state or jurisdiction. It includes a table of contents.

Requests for copies of the *Survey* may be directed to the address shown below. Copies are US \$40 each. Any questions concerning the information in the *Survey* may also be sent to the address below or to the offices within the various jurisdictions.

Ken Hansen, Director
Division of Administrative Rules
PO Box 141007
Salt Lake City, UT 84114-1007
(801) 538-3777
asitmain.khansen@email.state.ut.us

1997 - 1998 SURVEY OF ADMINISTRATIVE CODES AND REGISTERS

**ADMINISTRATIVE CODES AND REGISTERS REGIONS AND
REGIONAL REPRESENTATIVES**

PACIFIC WEST

Gary Reid, (WA)

Alaska
California
Guam
Hawaii
Nevada
Oregon
Washington

MOUNTAIN WEST

Kathy Lubke (MT)

Arizona
Colorado
Idaho
Montana
New Mexico
Utah
Wyoming

NORTHERN PLAIN

Rosemary Quigley (SD)

Iowa
Kansas
Minnesota
Nebraska
North Dakota
South Dakota

SOUTH

Peggy Coe (OK)

Alabama
Arkansas
Louisiana
Mississippi
Oklahoma
Tennessee
Texas

MIDWEST

Linda Miller (IN)

Illinois
Indiana
Kentucky
Michigan
Missouri
Ohio
Wisconsin

MID-ATLANTIC

Tony Miragliotta (NJ)

Delaware
District of Columbia
Federal Government
Maryland
New Jersey
New York
Pennsylvania

NORTHEAST

Scott Eaton (NH)

Connecticut
Maine
Massachusetts
New Hampshire
Rhode Island
Vermont

SOUTH ATLANTIC

Jane Chaffin (VA)

Florida
Georgia
North Carolina
South Carolina
Virginia
West Virginia

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STATE: ALABAMA

ADMINISTRATIVE REGISTER: Alabama Administrative Monthly

OFFICE AND STAFF

Director: Jerry L. Bassett

Address: 613 Alabama Statehouse
Montgomery, AL 36130

Phone: (334) 242-7570

Fax: (334) 242-0888

Home Page URL:

Contact Person: Loretta Ferguson

E-mail address:

Governing Agency: Legislative Reference Service

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 4 (Full Time: 3 Part Time: 1)

Office Hours (Hours): 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries: \$70,000 est.

Printing Expenses: \$5,000

Subsidy received:

Amount received from subscriptions: \$11,150

FREQUENCY OF ISSUE: Monthly

CIRCULATION

Register URL:

Number of paid subscribers: 230

Number of free subscribers: 22

Price per issue: \$5

Price per subscription: \$50 per year

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Based on costs to produce

Length of subscription: One year

How do you promote sales? None

How do you distribute/mail? U.S. Mail, Hand Mail

Subscribers are: ☒ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1995): 55

Average pages per year (1995): 660

COMPUTER COMPOSITIONComputer used ☒ Yes ☐ NoSearchable database ☐ Yes ☒ NoAccessible to Public ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche? ☐ Yes ☒ No Price:Microfilm? ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Digital

What type/brand of software do you use? Microsoft Word 6.0

What do you use, if not a computer? N/A

CONTENTProposed Rules ☒ Notice Only ☐ Full TextAdopted Rules ☒ Notice Only ☐ Full TextEmergency Rules ☒ Notice Only ☐ Full Text

Court Ordered Rules

Executive Orders

Proclamations

State Contracts

Executive Items

Judicial Items

Legislative Items

Atty. Gen. Opinions

Other (specify):

Open Meetings

Public Hearings

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Correction of Nonsubstantive Errors

Correction of Substantive Errors

Official Text

Judicial Notice

Annotations

Edit

Legislative Oversight

Economic Impact Statement

Emergency Rules

In effect how long? 120 days

☒ Yes ☐ No☐ Yes ☒ No☒ Yes ☐ No☐ Yes ☒ No☐ Yes ☒ No☐ Yes ☒ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No**ADMINISTRATIVE RULES-REVIEW**No Formal Review: ☐Executive Branch Review Only: ☐Legislative Branch Review Only: ☒Both Executive and Legislative Branch Review: ☐**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

Instruction in regulation drafting

Seminars

Consultations

Manual

Prepublication review

Liaison Representative Required

Other (specify):

When was your state's register first published? October 1982

Is the Register distributed to depository libraries in your state free of charge? No

Register printed: ☒ In-house ☐ By an outside printer

Copy for publication is generated:

☐ By your agency ☐ By the publisher ☒ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information about your Register not explained above: Agencies are required to furnish camera-ready copy.

Where can copies of your Register be obtained?

Legislative Reference Service

Administrative Procedure Office

Suite 435, Alabama Statehouse

Montgomery, AL 36130

How do you cite your Register?

AAM, Vol., Issue No.

☐ Yes ☒ No☒ Yes ☐ No☐ Yes ☒ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No

STATE: ALABAMA

ADMINISTRATIVE CODE: Alabama Administrative Code

OFFICE AND STAFF

Director: Jerry L. Bassett

Address: 613 Alabama Statehouse
Montgomery, AL 36130

Phone: (334) 242-7570

Fax: (334) 242-0888

Home Page URL:

Contact Person: Loretta Ferguson

E-mail address:

Governing Agency: Legislative Reference Service

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 4 (Full Time: 3 Part Time: 1)

Office hours (Hours): 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries: \$70,000 est.

Printing Expenses: \$18,730

Subsidy received:

Amount received from subscriptions: \$16,500

PUBLICATION

Frequency of printing entire Code: As needed

Number of sets printed in last complete publication: 10

Year entire Code last published: 1992

Supplementation frequency: Quarterly

Form of supplementation: Loose-leaf

CIRCULATION

Code URL:

Number of paid subscribers: 83

Number of free subscribers: 5

Price per issue: \$600 per set

Number of volumes per set: 36

If sold by less than entire set:

How sold? Not sold by less than entire set.

Price?

Is supplement automatically sent to subscribers of entire Code? Yes

If not, please indicate the price for supplementation: \$120 annual subscription.

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: \$120 annual subscription

How do you promote sales? None

How do you distribute/mail? United Parcel Service

Subscribers Are: ☒ Billed ☐ Required to pay in advance**FORMAT**☒ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set: 16,000

Average pages per volume: 600

Pages per supplement (average): 2,000

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☐ Yes ☒ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche

☐ Yes ☒ No Price:

Microfilm

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Digital

What type/brand of software do you use? Microsoft Word 6.0

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? No

If yes, please specify type(s):

Indices are prepared: ☒ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Agency

MISCELLANEOUS

When did you begin publishing your Code? 1984

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents.

Is your Code published: ☒ In-house ☐ By an outside publisherIf done in-house, do you print it: ☒ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Other information about your Code not explained above:

Where can copies of your Code be obtained?

Legislative Reference Service

Administrative Procedure Office

435 Alabama Statehouse

Montgomery, AL 36130

How do you cite your Code?

AAC, Rule No.

STATE: ALASKA

ADMINISTRATIVE REGISTER: Alaska Administrative Journal (AAJ)

OFFICE AND STAFF

Editor: Carol Collins

Address: Office of the Lt. Governor

PO Box 110015

Juneau, AK 99801-0015

Phone: (907) 465-3520

Fax: (907) 465-5400

Home Page URL: <http://www.gov.state.ak.us/lrgov/home2.html>

Contact Person: Carol Collins

E-mail address: Carol_Collins@gov.state.ak.us

Governing Agency: Office of the Lt. Governor

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify): Office of the Lt. Governor

Total number of employees (FTE): 2 (Full Time: 1 Part Time: 1)

Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy Received:

Amount received from subscriptions: \$90/year

FREQUENCY OF ISSUE: Weekly

CIRCULATIONRegister URL: <http://www.gov.state.ak.us/lrgov/home2.htm>

Number of paid subscribers: 41

Number of free subscribers: 13

Price per issue:

Price per subscription: \$90/year

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Cover operating expenses

Length of subscription: One year or Six months

How do you promote sales? Advertising

How do you distribute/mail? First Class Mail/Electronic

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1992): 50

Average pages per year (1992): 2,600

COMPUTER COMPOSITIONComputer used ☒ Yes ☐ NoSearchable database ☒ Yes ☐ NoAccessible to Public ☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible to State Agencies ☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche? ☐ Yes ☒ No Price:Microfilm? ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? IBM

What type/brand of software do you use? WordPerfect 6.1

What do you use, if not a computer? N/A

CONTENTProposed Rules ☒ Notice Only ☐ Full TextAdopted Rules ☒ Notice Only ☐ Full Text

Emergency Rules

Court Ordered Rules

Executive Orders

Proclamations

State Contracts

Executive Items

Judicial Items

Legislative Items

Atty. Gen. Opinions

Other (specify):

Open Meetings

Public Hearings

Index

☒ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

Correction of Substantive Errors

Official Text

Judicial Notice

Annotations

Edit

Legislative Oversight

Economic Impact Statement

Emergency Rules

In effect how long? N/A to Journal

☐ Yes ☒ No☐ Yes ☒ No☐ Yes ☒ No☐ Yes ☒ No☐ Yes ☒ No☐ Yes ☒ No☐ Yes ☒ No☐ Yes ☒ No☐ Yes ☒ No**ADMINISTRATIVE RULES-REVIEW**

No Formal Review:

Executive Branch Review Only:

Legislative Branch Review Only:

Executive and Legislative Branch Review:

(Department of Law and Administrative Regulation Review Committee)

☐☐☐☒**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

Instruction in regulation drafting

Seminars

Consultations

Manual

Prepublication review

Liaison Representative Required

Other (specify):

When was your state's register first published? 1983

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☒ In-house ☐ By an outside printer

Copy for publication is generated:

☒ By your agency ☒ By the publisher ☒ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above: The Alaska Administrative

Register is the quarterly supplement to the Alaska Administrative

Code. The Alaska Administrative Journal serves as reflected in the

questions above.

Where can copies of your Register be obtained?

Same as Office address above

How do you cite your Register?

Alaska Administrative Journal (AAJ)

☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No

STATE: ALASKA

ADMINISTRATIVE CODE: Alaska Administrative Code (AAC)

OFFICE AND STAFF

Director: Carol Collins

Address: Office of the Lt. Governor

PO Box 110015

Juneau, AK 99801-0015

Phone: (907) 465-4084

Fax: (907) 465-5400

Home Page URL: <http://www.gov.state.ak.us/lsgov/home2.html>

Contact Person: Carol Collins

E-mail Address: Carol_Collins@gov.state.ak.us

Governing Agency: Office of the Lt. Governor

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify): Office of the Lt. Governor

Total number of employees (FTE): 1 (Full Time: 1 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy received:

Amount received from subscriptions: N/A

PUBLICATION

Frequency of printing entire Code: As necessary

Number of sets printed in last complete publication: 1,661

Year entire Code last published: 1988

Supplementation frequency: Quarterly

Form of supplementation: Pamphlets

CIRCULATIONCode URL: <http://www.legis.state.ak.us/folio.cgi/aac?>

Number of paid subscribers: 1,000

Number of free subscribers: 159

Price per set: \$350 complete set -- \$162 per year for quarterly and service

Number of volumes per set: 6/22 Titles

If sold by less than entire set, please answer the following:

How sold? By title pamphlets

Price? Prorated

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation? \$162 per year

How do you promote sales? By publisher

How do you distribute/mail? By publisher

Subscribers are: ☒ Billed ☐ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☐ Paperback☒ Other (specify): Binders☒ Hardbound**VOLUME**

Pages per full set: approximately 10,000

Average pages per volume: 1,500

Pages per supplement (average): 175

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Emergency rules included

☒ Yes ☐ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to Public

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s)? Cross reference table

Indices are prepared: ☐ In-house by staff ☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Agency

MISCELLANEOUS

When did you begin publishing your Code? 1959

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents.

Is your Code published: ☐ In-house ☒ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☒ Official publisher

Other information about your Code not explained above:

Where can copies of your Code be obtained?

Michie

701 E. Water St.

Charlottesville, Virginia 22902

1-800-446-3410

How do you cite your Code?

Title AAC Chapter Section Subsection Paragraph Clause

3 AAC 03.020(a)(1)(B)(v)

STATE: ARIZONA

ADMINISTRATIVE REGISTER: Arizona Administrative Register (AAR)

OFFICE AND STAFF

Director: Mimi Griffiths

Address: Public Services Department
1700 West Washington, 7th Floor
Phoenix, AZ 85007

Phone: (602) 542-4086

Fax: (602) 542-4366

Home Page URL: <http://www.sosaz.com>

Contact Person: Mimi Griffiths (602) 542-0223

E-mail address: mgriffiths@mail.sosaz.com

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 9 (Full Time: 9 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses: Approx. \$32,000 (1996)

Subsidy Received: \$0

Amount received from subscriptions: \$50,000 approx.

FREQUENCY OF ISSUE: Weekly

CIRCULATION

Register URL: expected availability - July 1997

Number of paid subscribers: 200

Number of free subscribers: 50

Price per issue: \$7

Price per subscription: \$276

Is the subscription and/or single issue price set by statute? No

If not, how? Publication and mailing costs

Length of subscription: One year

How do you promote sales? We don't at the present time

How do you distribute/mail? State courier, U.S. Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1996): 81

Average pages per year (1996): 4200

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable Database

☐ Yes ☒ No

Accessible to Public

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
(By 7/1/97)

Accessible to State Agencies

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
(By 7/1/97)

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Compaq

What type/brand of software do you use? FrameMaker

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

☐ Notice Only ☒ Full Text

Adopted Rules

☐ Notice Only ☒ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules

☐ Notice Only ☐ Full Text

Executive Orders

☐ Notice Only ☒ Full Text

Proclamations (general applicability only)

☐ Notice Only ☒ Full Text

State Contracts

☐ Notice Only ☐ Full Text

Executive Items (Gov.'s Reg. Rev. Coun.)

☒ Notice Only ☐ Full Text

Judicial Items

☐ Notice Only ☐ Full Text

Legislative Items

☐ Notice Only ☐ Full Text

Atty. Gen. Opinions (summaries)

☒ Notice Only ☐ Full Text

Other (specify): (summary rulemaking)

☐ Notice Only ☒ Full Text

Open Meetings

(rules only) ☒ Yes ☐ No

Public Hearings

(rules only) ☒ Yes ☐ No

Index

☒ Yes ☐ No

LAW

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☒ Yes ☐ No

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Legislative Oversight (Gov.'s Reg. Rev. Coun.—Exec.)

☒ Yes ☐ No

Economic Impact Statement

☒ Yes ☐ No

Emergency Rules

☒ Yes ☐ No

In effect how long? 180 days—2 renewals

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☐

Executive and Legislative Review:

(beginning fall 1995) ☒

MISCELLANEOUS

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☒ Yes ☐ No

Liaison Representative Required

☒ Yes ☐ No

Other (specify):

When was your state's register first published: 1976

Is the Register distributed to depository libraries free of charge? County
law libraries and state libraryRegister printed: ☒ In-house ☐ By an outside printer

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agenciesCopyright claimed by: ☐ State ☐ Official publisherOther information about your Register not explained above: Register
should be electronically available later this year.

Where can copies of your Register be obtained?

Secretary of State

Public Services Department

1700 West Washington, 7th Floor

Phoenix, AZ 85007

How do you cite your Register?

Before 1/1/95: AZ. Adm. Regis. 89:101 (Vol. 89, p. 101)

After 1/1/95: 1(Vol.) A.A.R. 305 & issue date

STATE: ARIZONA

ADMINISTRATIVE CODE: Arizona Administrative Code

OFFICE AND STAFF

Director: Mimi Griffiths

Address: Public Services Department
1700 West Washington, 7th Floor
Phoenix, AZ 85007-2808

Phone: (602) 542-4086

Fax: (602) 542-4366

Home Page URL: <http://www.sosaz.com>

Contact Person: Mimi Griffiths (602) 542-0223

E-mail address: mgriffiths@mail.sosaz.com

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 9 (Full Time: 9 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses: Approx. \$45,000

Subsidy received:

Amount received from subscriptions: \$35,000 + individual purchases of parts of Code

PUBLICATION

Frequency of printing entire Code: Once-in 1975; new format completed 7-92

Number of sets printed in last complete publication:

Year entire Code last published: 1975

Supplementation frequency: Quarterly

Form of supplementation: Loose-leaf pages

CIRCULATIONCode URL: http://www.sosaz.com/Rules_and_regulations.htm

Number of paid subscribers: 260 full set, 10,000 individual titles and chapters

Number of free subscribers: 50

Price per issue: \$450 per set (includes 8 binders)

Number of volumes per set: 8

If sold by less than entire set, please answer the following

How sold? By chapter

Price? Varies \$1 to \$22

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes, \$125 per year

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation? \$125 per year

How do you promote sales? We don't currently

How do you distribute/mail? State courier, U.S. Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☒ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set: 4,000

Average pages per volume: 500

Pages per supplement (average): 1,300

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Emergency rules included

☒ Yes ☐ No

Other (specify): APA, open meeting law; Code includes Summary rules and Exempt rules.

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to Public

☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

(Online as of 1-27-95 via WestLaw and, as of 7/1/97, the Internet)

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

(Online via WestLaw and Lexis/Nexis, and Internet)

Accessible through outside vendor

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☒ Yes ☐ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Compaq Pentium on Token Ring Network

What type/brand of software do you use? FrameMaker 5.0

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Titles

Indices are prepared ☒ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means? By subject and then by agency

MISCELLANEOUS

When did you begin publishing your Code? 1975

Is the Code distributed to depository libraries in your state free of charge? Yes (County law libraries and State Library only)

If your Code contains anything other than rules, please specify the contents: The A.P.A. and open meeting laws

Is your Code published: ☒ In-house ☐ By an outside publisherIf done in-house, do you print it: ☒ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Some old historical notes were copyrighted from 1989 and earlier.

This is no longer done.

Other information about your Code not explained above: New format (8.5 x 11) completed July 1992; we also input text, proof, generate camera-ready copy and print in-house. In January 1997, AZ began putting rules on Internet. In July, AZ will put the Register on the Web.

Where can copies of your Code be obtained?

Secretary of State

Public Services Department

1700 West Washington, 7th Floor

Phoenix, AZ 85007-2808

How do you cite your Code?

A.A.C. R1-1-101 A.A.C. R(Title-Chapter-Section Number) or

1 A.A.C.1 (Title A.A.C. Chapter)

STATE: ARKANSAS
ADMINISTRATIVE REGISTER: Arkansas Register

OFFICE AND STAFF

Director: Jon Davidson
Address: 026 State Capitol
Little Rock, AR 72201-1094
Phone: (501) 682-3527 Fax: (501) 682-3548
Home Page URL: <http://www.state.ar.us/sos/index.html>
Contact Person: Jon Davidson
E-mail address: Jon_Davidson@ccm1.state.ar.us
Governing Agency: Secretary of State
This office is under:

- ☒ Secretary of State
☐ Legislature
☐ Other (specify):

Total number of employees (FTE): 1 (Full Time: 1 Part Time: 0)
Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries:
Printing Expenses:
Subsidy Received:
Amount received from subscriptions:

FREQUENCY OF ISSUE:**CIRCULATION**

Register URL: should be available on the Web soon
Number of paid subscribers: 256
Number of free subscribers: 0
Price per issue: \$3.50
Price per subscription: \$40
Is subscription and/or single issue price set by statute? No
If not, how are they determined? Set by Secretary of State
Length of subscription: 12 months
How do you promote sales? N/A
How do you distribute/mail? USPS
Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1995): 12
Average pages per year (1995): 140

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ No
Searchable database ☒ Yes ☐ No
Accessible to Public ☐ Yes ☒ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible to State Agencies ☐ Yes ☒ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible through outside vendor ☐ Yes ☒ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Microfiche? ☐ Yes ☒ No Price:
Microfilm? ☐ Yes ☒ No Price:
What type/brand of computer equipment do you use? Compaq, IBM
What type/brand of software do you use? PageMaker
What do you use, if not a computer? N/A

CONTENT

Proposed Rules ☒ Notice Only ☐ Full Text
Adopted Rules ☒ Notice Only ☐ Full Text
Emergency Rules ☒ Notice Only ☐ Full Text

Court Ordered Rules
Executive Orders
Proclamations
State Contracts
Executive Items
Judicial Items
Legislative Items
Atty. Gen. Opinions
Other (specify):
Open Meetings
Public Hearings
Index

☐ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☒ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☐ Yes ☒ No
☐ Yes ☒ No
(annually) ☒ Yes ☐ No

LAW

Correction of Nonsubstantive Errors ☐ Yes ☒ No
Correction of Substantive Errors ☐ Yes ☒ No
Official Text ☒ Yes ☐ No
Judicial Notice ☐ Yes ☒ No
Annotations ☐ Yes ☒ No
Edit ☒ Yes ☐ No
Legislative Oversight ☐ Yes ☒ No
Economic Impact Statement ☐ Yes ☒ No
Emergency Rules ☒ Yes ☐ No
In effect how long? 120 days

ADMINISTRATIVE RULES-REVIEW

No Formal Review: ☐
Executive Branch Review Only: ☐
Legislative Branch Review Only: ☒
Executive and Legislative Branch Review: ☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines ☐ Yes ☒ No
Instruction in regulation drafting ☐ Yes ☒ No
Seminars ☐ Yes ☒ No
Consultations ☐ Yes ☒ No
Manual ☐ Yes ☒ No
Prepublication review ☐ Yes ☒ No
Liaison Representative Required ☐ Yes ☒ No
Other (specify):
When was your state's register first published? July 1977
Is the Register distributed to depository libraries in your state free of charge? Yes
Register printed: ☐ In-house ☒ By outside printer
Copy for publication is generated:
☒ By your agency ☒ By the publisher ☐ By the agencies
Copyright claimed by: ☐ State ☐ Official publisher
Other information about your Register not explained above:
Where can copies of your Register be obtained?
Secretary of State
026 State Capitol
Little Rock, AR 72201-1094
How do you cite your Register?
Act 434 of 1967 (The Arkansas Administrative Procedure Act)

STATE: CALIFORNIA

ADMINISTRATIVE REGISTER: California Regulatory Notice Register

OFFICE AND STAFF

Director: John Smith

Address: Office of Administrative Law
555 Capitol Mall, Suite 1290
Sacramento, CA 95814

Phone: (916) 323-6225

Fax: (916) 323-6826

Home Page URL: <http://www.oal.ca.gov>

Contact Person: John Smith

E-mail address: jsmith@oal.ca.gov

Governing Agency: Governor's Office

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify): Governor

Total number of employees (FTE): 27.5 (Full Time: 27 Part Time: 1)

Office Hours (Hours): 9:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy Received:

Amount received from subscriptions:

FREQUENCY OF ISSUE: Weekly**CIRCULATION**

Register URL: N/A

Number of paid subscribers:

Number of free subscribers:

Price per issue:

Price per subscription:

Is the subscription and/or single issue price set by statute?

If not, how are they determined?

Length of subscription:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☒ Billed ☐ Required to pay in advance**VOLUME**

Average pages per issue (1996):

Average pages per year (1996):

COMPUTER COMPOSITIONComputer used ☐ Yes ☒ NoSearchable database ☐ Yes ☒ NoAccessible to Public ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche ☐ Yes ☒ No Price:Microfilm ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

CONTENT

Proposed Rules

Adopted Rules

Emergency Rules

Court Ordered Rules

Executive Orders

Proclamations

State Contracts

Executive Items

Judicial Items

Legislative Items

Atty. Gen. Opinions

Other (specify):

Open Meetings

Public Hearings

Index

☒ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

Correction of Substantive Errors

Official Text

Judicial Notice

Annotations

Edit

Legislative Oversight

Economic Impact Statement

Emergency Rules

In effect how long?

☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No**ADMINISTRATIVE RULES-REVIEW**

No Formal Review:

Executive Branch Review Only:

Legislative Branch Review Only:

Executive and Legislative Review:

☐☐☐☐**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

Instruction in regulation drafting

Seminars

Consultations

Manual

Prepublication review

Liaison Representative Required

Other (specify):

When was your state's register first published: 1980

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☐ In-house ☒ By outside printer

Copy for publication is generated

☐ By your agency ☐ By the publisher ☒ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information about your Register not explained above:

Where can copies of your Register be obtained?

Office of Administrative Law

555 Capitol Mall, Suite 1290

Sacramento, CA 95814

How do you cite your Register?

By year and week:

Register 93, No. 24-Z

STATE: CALIFORNIA
ADMINISTRATIVE CODE: California Code of Regulations

OFFICE AND STAFF

Director: John Smith
Address: Office of Administrative Law
555 Capitol Mall, Suite 1290
Sacramento, CA 95814

Phone: (916) 323-6225

Fax: (916) 323-6826

Home Page URL: <http://www.oal.ca.gov>

Contact Person: John Smith

E-mail address: jsmith@oal.ca.gov

Governing Agency: Governor's Office

This office is under:

☐ Secretary of State

☐ Legislature

☒ Other (specify): Governor

Total number of employees (FTE): 27.5 (Full Time: 27 Part Time: 1)

Office Hours: 9:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: On demand

Number of sets printed in last complete publication:

Year entire Code last published: 1993

Supplementation frequency: Weekly

Form of supplementation: Loose-leaf

CIRCULATION

Code URL: N/A

Number of paid subscribers: 325 (Full Code)

Number of free subscribers: 158

(Combination of print and microfiche)

Price per set: N/A

Number of volumes per set: 37

If sold by less than entire set, please answer the following:

How sold? Available in 115 purchasable units

Price? Varies

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation? Various

How do you promote sales? Publisher provides all marketing and sales

How do you distribute/mail? 2nd Class Mail

Subscribers are: ☒ Billed ☒ Required to pay in advance

FORMAT

☒ Loose-leaf

☒ Microfiche

☐ Paperback

☒ Other (specify): CD ROM, Diskette

☐ Hardbound

VOLUME

Pages per full set: 18,000

Average pages per volume: 514

Pages per supplement (average): 300

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Emergency rules included

☒ Yes ☐ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to Public

☐ Yes ☒ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☐ Yes ☒ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No

☒ Diskette ☒ On-Line ☒ Bulletin Board ☐ Internet ☒ CD

Microfiche

☒ Yes ☐ No Price: \$975

Microfilm

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s)? Table of Contents; Subject Index;
Statutes to Regulation Table.

Indices are prepared: ☐ In-house by staff ☒ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency or by some other means?

Subject Title

MISCELLANEOUS

When did you begin publishing your Code?: 1945; Completely revised
1990

Is the Code distributed to depository libraries free of charge? Yes

If your Code contains anything other than rules, please specify the
contents:

Is your Code published: ☐ In-house ☒ By an outside publisher

If done in-house, do you print it: ☐ In-house ☐ By an outside printer

Copyright claimed by: ☐ State ☒ Official publisher

Other information about your Code not explained above: Available on-
line through Lexis, Westlaw, and Legitech.

Where can copies of your Code be obtained?

West Group

Barclays Law Publishers/Bancroft Whitney

PO Box 3066

South San Francisco, CA 94083-3066

How do you cite your Code?

Cal. Code Regs. (or CCR) Title Section

CCR tit. 22, § 12345.1

STATE: COLORADO

ADMINISTRATIVE REGISTER: Colorado Register (CR)

OFFICE AND STAFF

Director: Johanna Billmyer

Address: Secretary of State's Office

1560 Broadway Ste 200

Denver, CO 80202-5169

Phone: (303) 894-2218

Fax:

Home Page URL: N/A

Contact Person: Johanna Billmyer

E-mail address: N/A

Governing Agency: Secretary of State's Office

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): (Full Time: Part Time:)

Office Hours (Hours): Days:

BUDGET

Salaries: not state funded.

Printing Expenses: not state funded.

Subsidy Received: N/A

Amount received from subscriptions: N/A

FREQUENCY OF ISSUE: Monthly**CIRCULATION**

Register URL: N/A

Number of paid subscribers: Varies (PRC has current figures)

Number of free subscribers: 0

Price per issue: Prices vary by length and type of subscription or other request.

Price per subscription: see above

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? By publisher with Secretary of State approval.

Length of subscription: Subscriber's choice

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**VOLUME**

Average pages per issue (1997): varies (PRC has current figures)

Average pages per year (1997): varies (PRC has current figures)

COMPUTER COMPOSITIONComputer used ☐ Yes ☒ NoSearchable database ☐ Yes ☒ NoAccessible to Public (Paper publication only) ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible to State Agencies (Paper publication only) ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible through outside vendor (Paper publication only) ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche ☐ Yes ☒ No Price:Microfilm ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

CONTENTProposed Rules (agencies' choice) ☒ Notice Only ☒ Full TextAdopted Rules ☐ Notice Only ☒ Full TextEmergency Rules ☐ Notice Only ☒ Full TextCourt Ordered Rules ☐ Notice Only ☒ Full TextExecutive Orders ☐ Notice Only ☐ Full TextProclamations ☐ Notice Only ☐ Full TextState Contracts ☐ Notice Only ☐ Full TextExecutive Items ☐ Notice Only ☐ Full TextJudicial Items ☐ Notice Only ☐ Full TextLegislative Items ☐ Notice Only ☐ Full TextAtty. Gen. Opinions (rule opinions only) ☐ Notice Only ☒ Full TextOther (specify): ☐ Notice Only ☐ Full TextOpen Meetings ☐ Yes ☐ NoPublic Hearings (rule hearings notices only) ☒ Yes ☐ NoIndex ☐ Yes ☐ No**LAW**Correction of Nonsubstantive Errors ☒ Yes ☐ NoCorrection of Substantive Errors ☐ Yes ☒ NoOfficial Text ☒ Yes ☐ NoJudicial Notice ☒ Yes ☐ NoAnnotations (editor's notes) ☐ Yes ☐ NoEdit ☐ Yes ☒ NoLegislative Oversight ☒ Yes ☐ NoEconomic Impact Statement ☒ Yes ☐ No

(under stated circumstances; not published)

Emergency Rules ☒ Yes ☐ No

In effect how long? 90 days

ADMINISTRATIVE RULES-REVIEWNo Formal Review: ☐Executive Branch Review Only: ☐Legislative Branch Review Only: ☒Executive and Legislative Review: ☐**MISCELLANEOUS**Editorial Standards Manual/Guidelines ☐ Yes ☒ NoInstruction in regulation drafting ☐ Yes ☒ NoSeminars ☐ Yes ☒ NoConsultations ☐ Yes ☒ NoManual ☐ Yes ☒ NoPrepublication review (except by Attorney General) ☐ Yes ☒ NoLiaison Representative Required ☐ Yes ☒ No

Other (specify):

When was your state's register first published: 1978

Is the Register distributed to depository libraries in your state free of charge? No

Register printed ☐ In-house ☒ By outside printer

Copy for publication is generated

☐ By your agency ☐ By the publisher ☒ By the agenciesCopyright claimed by: ☐ State ☒ Official publisher

Other information about your Register not explained above:

Where can copies of your Register be obtained?

Public Record Corporation

1666 LaFayette St

Denver, CO

(303) 832-8262

Contact: Candy Herring

How do you cite your Register?

"CR"

STATE: COLORADO

ADMINISTRATIVE CODE: Colorado Code of Regulations (CCR)

OFFICE AND STAFF

Director: Johanna Billmyer

Address: Secretary of State's Office

1560 Broadway Ste 200

Denver, CO 80202-5169

Phone: (303) 894-2218

Fax:

Home Page URL: N/A

Contact Person: Johanna Billmyer

E-mail address: N/A

Governing Agency: Secretary of State's Office

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): (Full Time: Part Time:)

Office Hours (Hours): Days:

BUDGET

Salaries: No state money; private business venture

Printing Expenses: not state funded

Subsidy received: N/A

Amount received from subscriptions: N/A

PUBLICATION

Frequency of printing entire Code: N/A

Number of sets printed in last complete publication: N/A

Year entire Code last published: N/A

Supplementation frequency: by Register — Monthly

Form of supplementation: Colorado Register

CIRCULATION

Code URL: N/A

Number of paid subscribers: Varies (PRC has current figures)

Number of free subscribers: 0

Price per set: Contact publisher

Number of volumes per set: Contact publisher

If sold by less than entire set, please answer the following:

How sold? By increments from one page to complete Code &

Register subscriptions

Price? Varies

Is supplement automatically sent to subscribers of entire Code? To all

Register subscribers

If not, is there a separate subscription for supplementation? That is the

ONLY subscription — Code can be purchased, but only the register

requires a subscription.

Is supplementation covered by original price of entire Code? N/A

If not, please indicate the price for supplementation? N/A

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**FORMAT**☒ Loose-leaf☐ Paperback☐ Hardbound☐ Microfiche☐ Other (specify):**VOLUME**

Pages per full set: PRC has current figures

Average pages per volume:

Pages per supplement (average):

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☐ Yes ☒ No

Emergency rules included

☒ Yes ☐ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☐ Yes ☒ No

Searchable database

☐ Yes ☒ No

Accessible to Public

(on paper only) ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board

Accessible to State Agencies

(on paper only) ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board

Accessible through outside vendor

(on paper only) ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board

Microfiche

☐ Yes ☒ No Price:

Microfilm

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? N/A

What type/brand of software do you use? N/A

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s)? By department; by rule/rule subject

Indices are prepared: ☐ In-house by staff ☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Agency

MISCELLANEOUS

When did you begin publishing your Code?: 1978

Is the Code distributed to depository libraries free of charge?

If your Code contains anything other than rules, please specify the

contents: AG Opinions on rules; indices; editor's page (change

histories)

Is your Code published: ☐ In-house ☒ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☒ Official publisher

Other information about your Code not explained above:

Where can copies of your Code be obtained?

Public Record Corporation

1666 LaFayette St

Denver, CO

(303) 832-8262

Contact: Candy Herring

How do you cite your Code?

"CCR"

STATE: DELAWARE

ADMINISTRATIVE REGISTER: Delaware Register of Regulations

OFFICE AND STAFF

Director: William S. Montgomery

Address: Division of Research, Legislative Hall

PO Box 1401

Dover, DE 19903

Phone: (302) 739-4114

Fax: (302) 739-7553

Home Page URL: <http://www.state.de.us/research/dor/register.htm>

Contact Person: Jeffrey W. Hague, Registrar of Regulations

E-mail address: jhague@legis.state.de.us

Governing Agency: Legislative Council

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 17 (Full Time: 17 Part Time: 0)

Office Hours (Hours): 8:00 a.m. - 4:30 p.m. Days: Monday - Friday

BUDGET

Salaries: (Total) \$1,026,800

Printing Expenses: unknown

Subsidy Received: appropriation

Amount received from subscriptions: not yet established

FREQUENCY OF ISSUE: Monthly, on the 1st of the month. First issue
July 1, 1997

CIRCULATION

Register URL: <http://www.state.de.us/research/dor/register.htm>

Number of paid subscribers: unknown

Number of free subscribers: unknown

Price per issue: not yet established

Price per subscription: not yet established

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Within the Division

Length of subscription: yearly

How do you promote sales?

How do you distribute/mail? Pick-up, mail

Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1997): unknown

Average pages per year (1997): unknown

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ NoSearchable database ☒ Yes ☐ NoAccessible to Public ☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible to State Agencies ☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche ☐ Yes ☒ No Price:Microfilm ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Dell P5-200

What type/brand of software do you use? PageMaker 6.5, Word,

WordPerfect

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

Adopted Rules

Emergency Rules

Court Ordered Rules

Executive Orders

Proclamations

State Contracts

Executive Items

Judicial Items

Legislative Items

Atty. Gen. Opinions

Other (specify):

Open Meetings

Public Hearings

Index

☐ Notice Only ☒ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☐ Full Text☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No

LAW

Correction of Nonsubstantive Errors

Correction of Substantive Errors

Official Text

Judicial Notice

Annotations

Edit

Legislative Oversight

Economic Impact Statement

Other Statements

Emergency Rules

In effect how long?

☒ Yes ☐ No☐ Yes ☒ No☒ Yes ☐ No☐ Yes ☒ No☐ Yes ☒ No☐ Yes ☒ No☐ Yes ☒ No☐ Yes ☒ No☐ Yes ☒ No☒ Yes ☐ No

ADMINISTRATIVE RULES-REVIEW

No Formal Review: ☒Executive Branch Review Only: ☒Legislative Branch Review Only: ☐Executive and Legislative Review: ☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines

Instruction in regulation drafting

Seminars

Consultations

Manual

Prepublication review

Liaison Representative Required

Other (specify):

When was your state's register first published: Will begin July 1, 1997.

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated

☒ By your agency ☐ By the publisher ☐ By the agenciesCopyright claimed by: ☒ State (partial: format, all but regs.) ☐ Official publisher

Other information about your Register not explained above:

Where can copies of your Register be obtained?

Division of Research, Legislative Council

Web site (PDF and Text formats)

How do you cite your Register?

Vol.: Issue Del. R. Pages

1:1 Del. R. 35-37 (July 1, 1997)

☒ Yes ☐ No☐ Yes ☒ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No

STATE: DELAWARE

ADMINISTRATIVE CODE: under development

NOTE: all information same as Register except start date

OFFICE AND STAFF

Director: William S. Montgomery

Address: Division of Research, Legislative Hall
PO Box 1401

Dover, DE 19903

Phone: (302) 739-4114

Fax: (302) 739-7553

Home Page URL: <http://www.state.de.us/research/dor/register.htm>

Contact Person: Jeffrey W. Hague, Registrar of Regulations

E-mail address: jhague@legis.state.de.us

Governing Agency: Legislative Council

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 17 (Full Time: 17 Part Time: 0)

Office Hours (Hours): 8:00 a.m. - 4:30 p.m. Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code:

Number of sets printed in last complete publication:

Year entire Code last published:

Supplementation frequency:

Form of supplementation:

CIRCULATION

Code URL:

Number of paid subscribers:

Number of free subscribers:

Price per set:

Number of volumes per set:

If sold by less than entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code?

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation?

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set:

Average pages per volume:

Pages per supplement (average):

LAW

Official Text

☐ Yes ☐ No

Judicial Notice

☐ Yes ☐ No

Annotations

☐ Yes ☐ No

Edit

☐ Yes ☐ No

Emergency rules included

☐ Yes ☐ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☐ Yes ☐ No

Searchable database

☐ Yes ☐ No

Accessible to Public

☐ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board

Accessible to State Agencies

☐ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board

Accessible through outside vendor

☐ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board

Microfiche

☐ Yes ☐ No Price:

Microfilm

☐ Yes ☐ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices?

If yes, please specify type(s)?

Indices are prepared: ☐ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

MISCELLANEOUS

When did you begin publishing your Code?:

Is the Code distributed to depository libraries free of charge?

If your Code contains anything other than rules, please specify the contents:

Is your Code published: ☐ In-house ☐ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Other information about your Code not explained above:

Where can copies of your Code be obtained?

How do you cite your Code?

STATE: DISTRICT OF COLUMBIA

ADMINISTRATIVE REGISTER: District of Columbia Register (DCR)

OFFICE AND STAFF

Director: Bertrand S. Thomas

Address: One Judiciary Square, Suite 520
441-4th St., N.W.
Washington, D.C. 20001

Phone: (202) 727-5090

Fax: (202) 727-6042

Home Page URL:

Contact Person: Linda Klakring

E-mail address:

Governing Agency: Office of Documents and Administrative Issuances

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 2 (Full Time: 2 Part Time: 0)

Office Hours: 8:30 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries: \$80,000 (2 FTE)

Printing Expenses: All printing provided by the Department of
Administrative Services

Subsidy Received:

Amount received from subscriptions: \$70,000

FREQUENCY OF ISSUE: Weekly**CIRCULATION**

Register URL:

Number of paid subscribers: 500

Number of free subscribers: 135

Price per issue: N/A

Price per subscription: \$150

Is the subscription and/or single issue price set by statute? No

If not, how determined? Office sets price by rulemaking

Length of subscription: One year

How do you promote sales? Public information workshops

How do you distribute/mail? first class mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1996): 150

Average pages per year (1996): 7,500

COMPUTER COMPOSITIONComputer used ☐ Yes ☒ NoSearchable database ☐ Yes ☒ NoAccessible to Public ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche ☐ Yes ☒ No Price:Microfilm ☒ Yes ☐ No Price:

What type/brand of computer equipment do you use? Compaq

What type/brand of software do you use? WordPerfect 6.1

What do you use, if not a computer? Agencies prepare camera-ready
copy using a variety of equipment**CONTENT**

Proposed Rules

☐ Notice Only ☒ Full Text

Adopted Rules

☐ Notice Only ☒ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules

☐ Notice Only ☐ Full Text

Executive Orders

☐ Notice Only ☒ Full Text

Proclamations

☐ Notice Only ☐ Full Text

State Contracts

☒ Notice Only ☐ Full Text

Executive Items

☒ Notice Only ☐ Full Text

(Hearings of public interest, adjudicative decisions)

Judicial Items

☐ Notice Only ☐ Full Text

Legislative Items

☒ Notice Only ☒ Full Text

(Hearings, Meeting Agendas, Leg Prop-notice, Acts and

Resolutions-full text)

Atty. Gen. Opinions (Ethics opinions only) ☐ Notice Only ☒ Full TextOther (specify): ☐ Notice Only ☐ Full TextOpen Meetings ☒ Yes ☐ NoPublic Hearings ☒ Yes ☐ NoIndex (Quarterly and cumulative) ☒ Yes ☐ No**LAW**Correction of Nonsubstantive Errors ☒ Yes ☐ NoCorrection of Substantive Errors ☐ Yes ☒ NoOfficial Text ☒ Yes ☐ NoJudicial Notice ☒ Yes ☐ NoAnnotations ☐ Yes ☒ NoEdit ☒ Yes ☐ NoLegislative Oversight ☒ Yes ☐ NoEconomic Impact Statement ☐ Yes ☒ NoEmergency Rules ☒ Yes ☐ No

In effect how long? 120 days

ADMINISTRATIVE RULES-REVIEWNo Formal Review: ☒Executive Branch Review Only: ☐Legislative Branch Review Only: ☐Executive and Legislative Review: ☐**MISCELLANEOUS**Editorial Standards Manual/Guidelines ☒ Yes ☐ NoInstruction in regulation drafting ☒ Yes ☐ NoSeminars ☒ Yes ☐ NoConsultations ☒ Yes ☐ NoManual ☒ Yes ☐ NoPrepublication review ☒ Yes ☐ NoLiaison Representative Required ☒ Yes ☐ No

Other (specify):

When was your state's register first published: 1954

Is the Register distributed to depository libraries free? Yes

Register printed ☒ In-house ☐ By an outside printer

Copy for publication is generated:

☐ By your agency ☐ By the publisher ☒ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information about your Register not explained above:

Where can copies of your Register be obtained

Office of Documents and Administrative Issuances

One Judiciary Square, Suite 520

441-4th St., N.W.

Washington, D.C. 20001

How do you cite your Register?

Vol No., "DCR", Page no. (36 DCR 4096)

STATE: DISTRICT OF COLUMBIA

ADMINISTRATIVE CODE: District of Columbia Municipal Regulations (DCMR)

OFFICE AND STAFF

Director: Bertrand S. Thomas

Address: One Judiciary Square, Suite 520

441-4th St., N.W.

Washington, D.C. 20001

Phone: (202) 727-5090

Fax: (202) 727-6042

Home Page URL:

Contact Person: Laphalia Gause

E-mail address:

Governing Agency: Office of Documents and Administrative Issuances

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 3 (Full Time: 3 Part Time: 0)

Office Hours: 8:30 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$145,000 (3 FTE)

Printing Expenses: All printing provided by the Department of Administrative Services

Subsidy received:

Amount received from subscriptions: \$30,000

PUBLICATION

Frequency of printing entire Code: Annually

Number of sets printed in last complete publication: Updates are staggered

Year entire Code last published: 1984

Supplementation frequency: Annually

Form of supplementation: D.C. Register is the official supplement

CIRCULATION

Code URL:

Number of paid subscribers: None

Number of free subscribers: None

Price per issue: N/A

Number of volumes per set: 31

If sold by less than entire set, please answer the following:

How sold? By title number (one title per volume)

Price? Varies from \$5 to \$25 per volume

Is supplement automatically sent to subscribers of entire Code? N/A

If not, is there a separate subscription for supplementation? N/A

Is supplementation covered by original price of entire Code? N/A

If not, please indicate the price for supplementation? N/A

How do you promote sales?

How do you distribute/mail? US Mail, over the counter sales

Subscribers are: ☐ Billed ☒ Required to pay in advance

FORMAT

☒ Loose-leaf☐ Microfiche☒ Paperback☐ Other (specify):☐ Hardbound

VOLUME

Pages per full set: 9,000

Average pages per volume: varies from 80 to 450

Pages per supplement (average): 40

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to Public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche

☐ Yes ☒ No Price:

Microfilm

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Compaq pentiums

What type/brand of software do you use? WordPerfect 5.2 for Windows

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject term indices in back of volumes.

Indices are prepared: ☒ In-house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency or by some other means?

Subject

MISCELLANEOUS

When did you begin publishing your Code? 1981

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the

contents: The D.C. Municipal Regulations also contains regulations enacted by pre-home rule city council and board of commissioners.

Is your Code published: ☒ In-house ☐ By an outside publisherIf done in-house, do you print it: ☒ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above: Code and Register are printed by the D.C. Printer who works under the Department of Administrative Services.

Where can copies of your Code be obtained?

Office of Documents and Administrative Issuances

One Judiciary Square, Suite 520

441-4th St., N.W.

Washington, D.C. 20001

How do you cite your Code?

Title No., "DCMR", Section Number and Year

5 DCMR Section 2705.6 (1989)

STATE: FEDERAL GOVERNMENT
ADMINISTRATIVE REGISTER: Federal Register

OFFICE AND STAFF

Director: Raymond Mosley
Address: Office of the Federal Register
National Archives and Records Administration
Washington, DC 20408
Phone: (202) 523-4534 Fax: (202) 523-6866

General information: (202) 523-5240
Home Page URL: <http://www.nara.gov/nara/fedreg/fedreg.html>
Contact Person: Michael L. White
E-mail address: michael.white@fedreg.nara.gov
Governing Agency: National Archives and Records Administration
This office is under:

- ☐ Secretary of State
☐ Legislature
☒ Other (specify): Executive Branch

Total number of employees (FTE): 60 (Full Time: 60 Part Time: 0)
Office Hours: 8:45 - 5:15 Days: Monday - Friday

BUDGET

Salaries: \$3.6 million (includes all OFR employees)
Printing expenses: None — paid out of GPO funding
Subsidy received: All appropriated funds
Amount received from subscriptions: None — fees paid to Government Printing Office

FREQUENCY OF ISSUE: Each Federal working day, Monday - Friday

CIRCULATION

Register URL: http://www.access.gpo.gov/su_docs/aces/aces140.html
Number of paid subscribers: 12,814
Number of free subscribers: 11,035
Price per issue: \$8
Price per subscription: \$555
Is subscription and/or single issue price set by statute? No
If not, how are they determined? Regulation
Length of subscription: One year
How do you promote sales? Distribute circulars, workshops, information in Register
How do you distribute/mail? 2nd Class Mail
Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1996): 265
Average pages per year (1996): 69,366

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ No
Searchable database ☒ Yes ☐ No
Accessible to Public ☒ Yes ☐ No
☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CD
Accessible to State Agencies ☒ Yes ☐ No
☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CD
Accessible through outside vendor ☒ Yes ☐ No
☐ Diskette ☒ On-Line ☒ Bulletin Board ☒ Internet ☒ CD
Microfiche? ☒ Yes ☐ No Price \$220/yr.
Microfilm? ☐ Yes ☒ No Price:
What type of computer equipment do you use? IBM PCs
What type/brand of software do you use? XyWrite
What do you use, if not a computer? N/A

CONTENT

Proposed Rules ☐ Notice Only ☒ Full Text
Adopted Rules ☐ Notice Only ☒ Full Text
Emergency Rules ☐ Notice Only ☒ Full Text
Court Ordered Rules ☐ Notice Only ☒ Full Text
Executive Orders ☐ Notice Only ☒ Full Text
Proclamations ☐ Notice Only ☐ Full Text
State Contracts ☐ Notice Only ☒ Full Text
Executive Items ☐ Notice Only ☒ Full Text
Judicial Items ☐ Notice Only ☒ Full Text
Legislative Items ☐ Notice Only ☒ Full Text
Atty. Gen. Opinions ☐ Notice Only ☐ Full Text
Other (specify): ☐ Notice Only ☐ Full Text
Open Meetings ☒ Yes ☐ No
Public Hearings ☒ Yes ☐ No
Index ☒ Yes ☐ No

LAW

Correction of Nonsubstantive Errors ☒ Yes ☐ No
Correction of Substantive Errors ☐ Yes ☒ No
Official Text ☒ Yes ☐ No
Judicial Notice ☒ Yes ☐ No
Annotations ☒ Yes ☐ No
Edit ☒ Yes ☐ No
Legislative Oversight ☐ Yes ☒ No
Economic Impact Statement ☐ Yes ☒ No
Emergency Rules ☒ Yes ☐ No
In effect how long? No limit

ADMINISTRATIVE RULES-REVIEW

No Formal Review: ☐
Executive Branch Review Only: ☐
Legislative Branch Review Only: ☒
Executive and Legislative Branch Review: ☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines ☒ Yes ☐ No
Instruction in regulation drafting ☒ Yes ☐ No
Seminars ☒ Yes ☐ No
Consultations ☒ Yes ☐ No
Manual ☒ Yes ☐ No
Prepublication review ☒ Yes ☐ No
Liaison Representative Required ☒ Yes ☐ No
Other (specify):
When was your state's register first published? 1936
Is the Register distributed to depository libraries free of charge? Free to all Government Depository Libraries
Register printed: ☐ In-house ☒ By outside printer
Copy for publication is generated:
☐ By your agency ☐ By the publisher ☒ By the agencies
Copyright claimed by: ☐ Federal Government ☐ Official publisher
Other information not explained above: Register is printed by statutory U.S. government partner, GPO
Where can copies of your Register be obtained?
Superintendent of Documents
U.S. Government Printing Office
Washington, DC 20402-9325
(202) 512-1800
How do you cite your Register?
Volume, "FR", page no. and date
58 FR 66867 (December 20, 1993)

STATE: FEDERAL GOVERNMENT
ADMINISTRATIVE CODE: Code of Federal Regulations

OFFICE AND STAFF

Director: Raymond Mosley
Address: Office of the Federal Register
National Archives and Records Administration
Washington, DC 20408
Phone: (202) 523-4534 Fax: (202) 523-6866

General information: (202) 523-5240
Home Page URL: <http://www.nara.gov/nara/fedreg/fedreg.html>
Contact Person: Michael L. White
E-mail address: michael.white@fedreg.nara.gov
Governing Agency: National Archives and Records Administration
This office is under:

- ☐ Secretary of State
☐ Legislature
☒ Other (specify): Executive Branch

Total number of employees (FTE): 60 (Full Time: 60 Part Time: 0)
Office Hours: 8:45 - 5:15 Days: Monday - Friday

BUDGET

Salaries: \$3.6 million (includes all OFR employees)
Printing expenses: None — paid out of Government Printing Office funding
Subsidy received: All appropriated funds
Amount received from subscriptions: None — fees paid into Government Printing Office funds

PUBLICATION

Frequency of printing entire Code: Annually (quarterly groups)
Number of sets printed in last complete publication: approx. 8,600
Year entire Code last published: 1996
Supplementation frequency: Every Federal working day
Form of supplementation: Daily Federal Register

CIRCULATION

Code URL: <http://www.access.gpo.gov/nara/cfr/index.html>
Number of paid subscribers: 3,893 (full set); 1.3 Million individual copies
Number of free subscribers: 2,824 (full set); 271,000 individual copies
Price per set: \$951 full set
Number of volumes per set: 202

If sold by less than the entire set, please answer the following:

How sold? Individual volume
Price? Varies by volume, \$5 to \$53

Is supplement automatically sent to subscribers of entire Code? No
Is there a separate subscription for supplementation? Yes
Is supplementation covered by original price of entire Code? No
If not, please indicate the price for supplementation: \$555
How do you promote sales? Pamphlets, Public workshops, Information in Register
How do you distribute/mail? Mail
Subscribers are: ☐ Billed ☒ Required to pay in advance

FORMAT

- ☐ Loose-leaf ☒ Microfiche
☒ Paperback ☐ Other (specify):
☐ Hardbound

VOLUME

Pages per full set: 202 volume approx. 150 to 1,000 pp. ea., 500-600 average

Average pages per volume: 550
Pages per supplement (average): N/A

LAW

Official Text ☒ Yes ☐ No
Judicial Notice ☒ Yes ☐ No
Annotations ☒ Yes ☐ No
Edit ☒ Yes ☐ No
Emergency rules included ☒ Yes ☐ No
Other (specify):

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ No
Searchable database ☒ Yes ☐ No
Accessible to public ☒ Yes ☐ No
☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CD
Accessible to State Agencies ☒ Yes ☐ No
☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CD
Accessible through outside vendor ☒ Yes ☐ No
☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☒ CD
Microfiche? ☒ Yes ☐ No Price: \$247
Microfilm? ☐ Yes ☒ No Price:
What type/brand of computer equipment do you use? IBM PCs
What type/brand of software do you use? XyWrite
What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes
If yes, please specify type(s): One volume with subjects and tables
Indices are prepared: ☒ In-house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency or by some other means?
Subject

MISCELLANEOUS

When did you begin publishing your Code? 1938
Is the Code distributed to depository libraries free of charge? Yes
If your Code contains anything other than rules, please specify the contents
Is your Code published: ☐ In-house ☒ By an outside publisher
If done in-house, do you print it: ☐ In-house ☐ By an outside printer
Copyright claimed by: ☐ Federal Gov't ☐ Official publisher
Other information about your Code not explained above: Publisher in Office of the Federal Register; printing is done by GPO
Where can copies of your Code be obtained?
Superintendent of Documents (SSOP)
Government Printing Office
Washington, D.C. 20402-9328
How do you cite your Code?
Title, Part, Section, Paragraph, Year if pertinent
8 CFR 456.22(b) (1994)

STATE: FLORIDA

ADMINISTRATIVE REGISTER: Florida Administrative Weekly

OFFICE AND STAFF

Bureau Chief: Liz Cloud

Address: Elliot Building

401 South Monroe St

Tallahassee, FL 32399-0250

Phone: (904) 488-8427

Fax: (904) 488-7869

Home Page URL: <http://election.dos.state.fl.us/>

Contact Person: Liz Cloud

E-mail address: lccloud@mail.dos.state.fl.us

Governing Agency: Department of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 9 (Full Time: 9 Part Time: 1)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$292,945

Printing expenses: outside vendor

Subsidy received: \$300,000

Amount received from subscriptions: outside vendor

FREQUENCY OF ISSUE: Weekly**CIRCULATION**Register URL: <http://election.dos.state.fl.us/faw/index.htm>

Number of paid subscribers: 2,461

Number of free subscribers: 218

Price per issue: \$6

Price per subscription: \$179

Is subscription and/or single issue price set by statute? Yes

If not, how are they determined?

Length of subscription: One year

How do you promote sales? Printer promotes sales

How do you distribute/mail? Second Class Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1997): 144

Average pages per year (1997): 7,493

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Microfiche?

☐ Yes ☐ No Price:

Microfilm?

☐ Yes ☐ No Price:

What type/brand of computer equipment do you use? PC

What type/brand of software do you use? WordPerfect 6.1, Microsoft

Word for Windows 6.0; FrameMaker 5.1

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

☐ Notice Only ☒ Full Text

Adopted Rules

☒ Notice Only ☐ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules

☐ Notice Only ☒ Full Text

Executive Orders

☐ Notice Only ☐ Full Text

Proclamations

☐ Notice Only ☐ Full Text

State Contracts

☐ Notice Only ☐ Full Text

Executive Items

☐ Notice Only ☐ Full Text

Judicial Items

☐ Notice Only ☐ Full Text

Legislative Items

☐ Notice Only ☐ Full Text

Atty. Gen. Opinions

☐ Notice Only ☐ Full Text

Other (specify):

☐ Notice Only ☐ Full Text

Open Meetings

☒ Yes ☐ No

Public Hearings

☒ Yes ☐ No

Index

☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☐ Yes ☒ No

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Legislative Oversight

☒ Yes ☐ No

Economic Impact Statement

☒ Yes ☐ No

Emergency Rules

☒ Yes ☐ No

In effect how long? 90 days

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only

☐

Legislative Branch Review Only:

☒

Executive and Legislative Branch Review:

☐**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☐ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☒ Yes ☐ No

Liaison Representative Required

☐ Yes ☐ No

Other (specify):

When was your state's register first published? January 1975

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☐ In-house ☒ By an outside printer

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Register be obtained?

Department of State

Municipal Code Corporation

Bureau of Administrative Code

PO Box 2235

Elliot Building

Tallahassee, FL 32316-2235

401 South Monroe Street

(904) 576-3171

Tallahassee, FL 32399-0250

Fax: (904) 575-8852

How do you cite your Register?

Florida Administrative Weekly, FAW, Weekly

STATE: FLORIDA

ADMINISTRATIVE CODE: Florida Administrative Code Annotated

OFFICE AND STAFF

Bureau Chief: Liz Cloud

Address: Elliot Building

401 South Monroe St

Tallahassee, FL 32399-0250

Phone: (904) 488-8427

Fax: (904) 488-7869

Home Page URL: <http://election.dos.state.fl.us/>

Contact Person: Liz Cloud

E-mail address: lccloud@mail.dos.state.fl.us

Governing Agency: Department of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): (Full Time: Part Time:)

Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday.

BUDGET

Salaries: Outside vendor

Printing expenses: Outside vendor

Subsidy received: \$22,924.75

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: as needed

Number of sets printed in last complete publication: printed upon request

Year entire Code last published: 1986

Supplementation frequency: monthly

Form of supplementation: looseleaf

CIRCULATION

Code URL:

Number of paid subscribers: 1,079

Number of free subscribers: none

Price per set: \$1,573.50

Number of volumes per set: 25

If sold by less than the entire set, please answer the following

How sold? Volume

Price? \$106.90

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Price for Monthly Supplementation for entire code:

Price for Monthly Supplementation individual Volume:

How do you promote sales? Publisher promotes sales

How do you distribute/mail? U.S. Mail

Subscribers are: ☒ Billed ☐ Required to pay in advance**FORMAT**☒ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set: Approximately 29,000

Average pages per volume: 1,167

Pages per supplement (average): 1,000

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Microfiche?

☐ Yes ☐ No Price:

Microfilm?

☐ Yes ☐ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s)?

Indices are prepared: ☐ In-house by staff ☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Agency

MISCELLANEOUS

When did you begin publishing your Code? 1962

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents

Is your Code published: ☐ In-house ☒ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☒ Official publisher

Other information not explained above:

Where can copies of your Code be obtained?

The Darby Company

6215 Purdue Drive

Atlanta, GA 30336

1-800-241-5292

How do you cite your Code?

Florida Administrative Code Annotated

STATE: GEORGIA

ADMINISTRATIVE CODE: Official Compilation, Rules and Regulations
State of Georgia

OFFICE AND STAFF

Director: Warren H. Rary

Address: Suite 816, W Tower
2 Martin L King Jr Dr.
Atlanta, GA 30334

Phone: (404) 656-2866

Fax: (404) 651-9530

Home Page URL: <http://www.sos.state.ga.us/>

Contact Person: Warren Rary

E-mail address:

Governing Agency: Secretary of State, Administrative and Public
Services

This office is under:

☒ Secretary of State

☐ Legislature

☐ Other (specify):

Total number of employees (FTE): 4 (Full Time: 4 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries: \$92,000

Printing expenses: \$148,000

Subsidy received:

Amount received from subscriptions: \$32,000

PUBLICATION

Frequency of printing entire Code: Updated monthly

Number of sets printed in last complete publication: 10 Volumes

Year entire Code last published:

Supplementation frequency: Monthly

Form of supplementation: Replacement pages; loose-leaf

CIRCULATION

Register URL: <http://www.ganet.state.ga.us/rules/>

Number of paid subscribers: 512

Number of free subscribers: 465

Price per set: \$300 per set

Number of volumes per set: 11

If sold by less than entire set, please answer the following:

How sold? Per volume

Price? \$65

Is supplement automatically sent to subscribers of entire Code? Yes

Is there a separate subscription for supplementation? No

Is supplementation covered by original price of entire Code? Yes, first
year subscription fee included. Thereafter, annual subscription
cost is \$45

If not, please indicate the price for supplementation: Annual subscription
cost is \$45 after the first year

How do you promote sales? N/A

How do you distribute/mail? USPS and UPS

Subscribers are: ☒ Billed ☐ Required to pay in advance

FORMAT

☒ Loose-leaf

☐ Microfiche

☐ Paperback

☐ Other (specify):

☐ Hardbound

VOLUME

Pages per full set: 6,000

Average pages per volume: 300

Pages per supplement (average): 400 monthly

LAW

Official Text

☐ Yes ☒ No

Judicial Notice

☐ Yes ☒ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to public

☒ Yes ☐ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? IBM PS/3; Value
points 10RDX4

What type/brand of software do you use? PageMaker

What do you use, if not a computer? Also, outside printer services

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Agency; subject index delayed

Indices are prepared: ☒ In-house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency or by some other means?
Agency

MISCELLANEOUS

When did you begin publishing your Code? 1965

Is the Code distributed to depository libraries in your state free of
charge? Yes

If your Code contains anything other than rules, please specify the
contents: Includes grant program descriptions subject to the Fair
and Open Grants Act

Is your Code published: ☒ In-house ☐ By an outside publisher

If done in-house, do you print it: ☐ In-house ☒ By an outside printer

Copyright claimed by: ☐ State ☐ Official publisher

Other information about your Code not explained above:

Where can copies of your Code be obtained?

Administrative and Public Services

Suite 816, W. Tower

2 Martin L. King, Jr. Drive

Atlanta, GA 30334

How do you cite your Code? By an Agency Control No.-Chapter No.-
Rule No.; for instance, Administration Code Division (Office of
Secretary of State) is cited Rule Chapter 590-2-1

STATE: HAWAII
ADMINISTRATIVE REGISTER: none

OFFICE AND STAFF

Director: Wendell K. Kimura
Address: Legislative Reference Bureau
State of Hawaii
State Capitol, Room 446
Honolulu, HI 96813

Phone: (808) 587-0666 Fax: (808) 587-0681

Home Page URL:

Contact Person: Ken Takayama

E-mail address:

Governing Agency: Legislature

This office is under:

☐ Secretary of State

☒ Legislature

☐ Other (specify):

Total number of employees (FTE): (Full Time: Part Time:)

Office Hours (Hours): 7:45 a.m. - 4:30 p.m. Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy Received:

Amount received from subscriptions:

FREQUENCY OF ISSUE:**CIRCULATION**

Register URL:

Number of paid subscribers:

Number of free subscribers:

Price per issue:

Price per subscription:

Is the subscription and/or single issue price set by statute?

If not, how are they determined?

Length of subscription:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance

VOLUME

Average pages per issue (1997):

Average pages per year (1997):

COMPUTER COMPOSITION

Computer used ☐ Yes ☐ No

Searchable database ☐ Yes ☐ No

Accessible to Public ☐ Yes ☐ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies ☐ Yes ☐ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor ☐ Yes ☐ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche ☐ Yes ☐ No Price:

Microfilm ☐ Yes ☐ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

CONTENT

Proposed Rules

☐ Notice Only ☐ Full Text

Adopted Rules
Emergency Rules
Court Ordered Rules
Executive Orders
Proclamations
State Contracts
Executive Items
Judicial Items
Legislative Items
Atty. Gen. Opinions
Other (specify):
Open Meetings
Public Hearings
Index

☐ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☐ Yes ☐ No
☐ Yes ☐ No
☐ Yes ☐ No

LAW

Correction of Nonsubstantive Errors
Correction of Substantive Errors
Official Text
Judicial Notice
Annotations
Edit
Legislative Oversight
Economic Impact Statement
Emergency Rules
In effect how long?

☐ Yes ☐ No
☐ Yes ☐ No
☐ Yes ☐ No
☐ Yes ☐ No
☐ Yes ☐ No
☐ Yes ☐ No
☐ Yes ☐ No
☐ Yes ☐ No
☐ Yes ☐ No

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☐

Executive and Legislative Review:

☒

MISCELLANEOUS

Editorial Standards Manual/Guidelines

☐ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☐ Yes ☐ No

Consultations

☐ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☐ Yes ☐ No

Liaison Representative Required

☐ Yes ☐ No

Other (specify):

When was your state's register first published:

Is the Register distributed to depository libraries in your state free of charge?

Register printed ☐ In-house ☐ By outside printer

Copy for publication is generated

☐ By your agency ☐ By the publisher ☐ By the agencies

Copyright claimed by: ☐ State ☐ Official publisher

Other information about your Register not explained above: The State of Hawaii does not have an administrative register; however, rules are published in accordance with a statutory uniform format for all state agency rules. Each department and agencies of that department constitute a separate "title." The departmental rules in the uniform format are known as the "Hawaii Administrative Rules." Each department has sole responsibility for publishing, maintaining, and organizing its own title. There is no centralized control of any official register for publication of all titles. The "Manual" and "Instruction" indicated above under "Miscellaneous" relate to the uniform format.

Where can copies of your Register be obtained?

How do you cite your Register?

STATE: HAWAII
ADMINISTRATIVE CODE: none

OFFICE AND STAFF

Director: Wendell K. Kimura
Address: Legislative Reference Bureau
State of Hawaii
State Capitol, Room 446
Honolulu, HI 96813

Phone: (808) 587-0666

Fax: (808) 587-0681

Home Page URL:

Contact Person: Ken Takayama

E-mail address:

Governing Agency: Legislature

This office is under:

☐ Secretary of State

☒ Legislature

☐ Other (specify):

Total number of employees (FTE): (Full Time: Part Time:)

Office Hours (Hours): 7:45 a.m. - 4:30 p.m. Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code:

Number of sets printed in last complete publication:

Year entire Code last published:

Supplementation frequency:

Form of supplementation:

CIRCULATION

Code URL:

Number of paid subscribers:

Number of free subscribers:

Price per set:

Number of volumes per set:

If sold by less than entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code?

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation?

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance

FORMAT

☐ Loose-leaf

☐ Microfiche

☐ Paperback

☐ Other (specify):

☐ Hardbound

VOLUME

Pages per full set:

Average pages per volume:

Pages per supplement (average):

LAW

Official Text

☐ Yes ☐ No

Judicial Notice

☐ Yes ☐ No

Annotations

☐ Yes ☐ No

Edit

☐ Yes ☐ No

Emergency rules included

☐ Yes ☐ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☐ Yes ☐ No

Searchable database

☐ Yes ☐ No

Accessible to Public

☐ Yes ☐ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☐ Yes ☐ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☐ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche

☐ Yes ☐ No Price:

Microfilm

☐ Yes ☐ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices?

If yes, please specify type(s)?

Indices are prepared: ☐ In-house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency or by some other means?

MISCELLANEOUS

When did you begin publishing your Code?:

Is the Code distributed to depository libraries free of charge?

If your Code contains anything other than rules, please specify the contents:

Is your Code published: ☐ In-house ☐ By an outside publisher

If done in-house, do you print it: ☐ In-house ☐ By an outside printer

Copyright claimed by: ☐ State ☐ Official publisher

Other information about your Code not explained above: The State of

Hawaii does not have an administrative code; however, rules are published in accordance with a statutory uniform format for all state agency rules. Each department and agencies of that department constitute a separate "title." The departmental rules in the uniform format are known as the "Hawaii Administrative Rules." Each department has the sole responsibility for publishing, maintaining, and organizing its own title. There is not centralized control or any official register for publication of all titles.

Where can copies of your Code be obtained?

How do you cite your Code?

STATE: IDAHO

ADMINISTRATIVE BULLETIN: Idaho Administrative Bulletin

OFFICE AND STAFF

Director: Rick Thompson, Rules Coordinator

Address: Office of Rules Coordinator
Department of Administration
650 W State St
Boise, ID 83720-0011

Phone: (208) 334-3577

Fax: (208) 334-2395

Home Page URL: <http://www.idwr.state.id.us/apa/grfindex.htm>

Contact Persons: Karen Gustafson (208) 334-3579

kgustafs@adm.state.id.us; or Dennis Stevenson (208) 334-3558
dstevens@adm.state.id.us

E-mail address: see above

Governing Agency: Department of Administration

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify): Department of Administration

Total number of employees (FTE): 6 (Full Time: 6 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$249,400

Printing Expenses: \$74,000

Subsidy Received: 0

Amount received from subscriptions: \$30,000

FREQUENCY OF ISSUE: Monthly and up-to-date (Internet)**CIRCULATION**Register URL: <http://www.idwr.state.id.us/apa/bulletin/mstrtoc.htm>

Number of paid subscribers: 200

Number of free subscribers: 72

Price per issue: \$0.10 per page

Price per subscription: \$300 per year

Is the subscription and/or single issue price set by Statute? No

If not, how are they determined? Rule

Length of subscription: 1 Year

How do you promote sales? Periodicals, Direct mail, and Presentations

How do you distribute/mail? Agency mail; Post Office; Internet

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1996): 470

Average pages per year (1996): 5,600

COMPUTER COMPOSITIONComputer used ☒ Yes ☐ NoSearchable database ☒ Yes ☐ NoAccessible to Public ☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche? (possible for archives) ☐ Yes ☒ No Price:Microfilm? (possible for archives) ☐ Yes ☒ No Price:What type/brand of computer equipment do you use? IBM, Micron,
ToshibaWhat type/brand of software do you use? WordPerfect, Microsoft,
FrameMaker

What do you use, if not a computer? N/A

CONTENTNegotiated Rules ☒ Notice Only ☒ Full TextProposed Rules ☒ Notice Only ☒ Full TextAdopted Rules ☒ Notice Only ☒ Full TextFinal Rules(Only if amended from proposed) ☒ Notice Only ☒ Full TextEmergency Rules (Temporary) ☒ Notice Only ☒ Full TextCourt Ordered Rules ☒ Notice Only ☒ Full TextExecutive Orders ☐ Notice Only ☒ Full TextProclamations ☐ Notice Only ☐ Full TextState Contracts ☐ Notice Only ☐ Full TextExecutive Items ☐ Notice Only ☐ Full TextJudicial Items ☐ Notice Only ☐ Full TextLegislative Items ☒ Notice Only ☒ Full TextAtty. Gen. Opinions ☐ Notice Only ☐ Full TextOther (specify): ☐ Notice Only ☐ Full TextOpen Meetings ☒ Yes ☐ NoPublic Hearings ☒ Yes ☐ NoIndex ☒ Yes ☐ No

(Hard-copy cumulative, docket, subject, and searchable)

LAWCorrection of Nonsubstantive Errors ☒ Yes ☐ NoCorrection of Substantive Errors ☒ Yes ☐ NoOfficial Text ☒ Yes ☐ NoJudicial Notice ☒ Yes ☐ NoAnnotations ☐ Yes ☒ NoEdit ☒ Yes ☐ NoLegislative Oversight ☒ Yes ☐ NoEconomic Impact Statement ☒ Yes ☐ NoEmergency Rules (Temporary) ☒ Yes ☐ No

In effect how long? 12 - 16 months, reviewable by Legislature

ADMINISTRATIVE RULES-REVIEWNo Formal Review: ☐Executive Branch Review Only: ☐Legislative Branch Review Only: ☐Executive and Legislative Branch Review: ☒**MISCELLANEOUS**Editorial Standards Manual/Guidelines ☒ Yes ☐ NoInstruction in regulation drafting ☒ Yes ☐ NoSeminars ☒ Yes ☐ NoConsultations ☒ Yes ☐ NoManual ☒ Yes ☐ NoPrepublication review ☒ Yes ☐ NoLiaison Representative Required ☒ Yes ☐ No

Other (specify):

When did you begin publishing the Bulletin? July 1, 1993

Is the Register distributed in depository libraries in your state free of charge? Yes

Register printed: ☒ In-house ☒ By an outside/printer (depends on size)

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ by the agenciesCopyright claimed by: ☒ State ☐ Official publisher

Other information not explained above: Law in effect July 1, 1993.

Where can copies of your Bulletin be obtained?

Same as "Office" address above

How do you cite your Bulletin?

Idaho Administrative Bulletin, Volume 93-1 Docket No. 44-0101-

9401

STATE: IDAHO

ADMINISTRATIVE CODE: Idaho Administrative Code

OFFICE AND STAFF

Director: Rick Thompson, Rules Coordinator

Address: Office of Rules Coordinator
Department of Administration
650 W State St
Boise, ID 83720-0011

Phone: (208) 334-3577

Fax: (208) 334-2395

Home Page URL: <http://www.idwr.state.id.us/apa/grindex.htm>

Contact Persons: Karen Gustafson (208) 334-3579

kgustafs@adm.state.id.us; or Dennis Stevenson (208) 334-3558

dstevens@adm.state.id.us

E-mail address: see above

Governing Agency: Department of Administration

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify): Department of Administration

Total number of employees (FTE): 6 (Full Time: 6 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries: \$249,400

Printing Expenses: \$74,000

Subsidy received:

Amount received from subscriptions: \$30,000

PUBLICATION

Frequency of printing entire Code: Annually and up-to-date (Internet)

Number of sets printed in last complete publication: 200

Year entire Code last published: 1996

Supplementation frequency: Annually

Form of supplementation: Reprint

CIRCULATIONCode URL: <http://www.idwr.state.id.us/apa/gyindex.htm>

Number of paid subscribers: 150

Number of free subscribers: 72

Price per set: \$0.10 per page

Number of volumes per set: 7

If sold by less than entire set, please answer the following:

How sold? Special order

Price?

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? No

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation? \$0.10 per page

How do you promote sales? Periodicals, Direct mail, and presentation

How do you distribute/mail? State courier, U.S. Mail, Internet

Subscriber are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☒ Paperback☒ Other (specify): Internet☐ Hardbound**VOLUME**

Pages per full set: Approximately 7,380

Average pages per volume: 900

Pages per supplement (average): N/A

LAWOfficial Text ☒ Yes ☐ NoJudicial Notice ☒ Yes ☐ NoAnnotations ☐ Yes ☒ NoEdit ☒ Yes ☐ NoEmergency rules included ☒ Yes ☒ No

(Only in Internet version; Temporary)

Other (specify): On-line access

COMPUTER COMPOSITIONComputer used ☒ Yes ☐ NoSearchable database ☒ Yes ☐ NoAccessible to Public ☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche? ☐ Yes ☒ No Price:Microfilm? ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? IBM, Micron,

Toshiba

What type/brand of software do you use? WordPerfect, FrameMaker,

Microsoft

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Cumulative index of Rulemakings; Subject index; Sections Affected

Indices are prepared: ☒ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means? By agency, by division of the agency, by program of the division, then by subject

MISCELLANEOUS

When did you begin publishing your Code? October 1, 1994

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: N/A

Is your Code published: ☒ In-house ☐ By an outside publisherIf done in-house, do you print it: ☐ In-house ☒ By an outside printerCopyright claimed by: ☒ State ☐ Official publisher

Other information about your Code not explained above:

Where can copies of your Code be obtained?

Same as "Office" address above

How do you cite your Code?

IDAPA (Agency Code - Title - Chapter - Section)

re: IDAPA 16.0101.000, 01.a.i.; or

Idaho Administrative Code, October 1, 1994, Volume 1, Page 41

STATE: ILLINOIS
ADMINISTRATIVE REGISTER: Illinois Register

OFFICE AND STAFF

Director: Debra Detmers, Director of Index

Address: Office of Secretary of State
111 East Monroe Street
Springfield, IL 62756

Phone: (217) 782-7017

Fax: (217) 524-0930

Home Page URL: http://www.sos.state.il.us/depts/index/ind_home.html

Contact Person: Joe Natale

E-mail address: jnatale@ccgate.sos.state.il.us

Governing Agency: Index Department

This office is under:

☒ Secretary of State

☐ Legislature

☐ Other (specify):

Total number of employees (FTE): 5 (Full Time: 5 Part Time: 0)

Office Hours: 8:00 a.m. - 4:30 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$175,000

Printing Expenses:

Subsidy Received:

Amount received from subscriptions: \$118,320

FREQUENCY OF ISSUE: Weekly

CIRCULATION

Register URL:

<http://www.sos.state.il.us/depts/index/register/thisweek.txt> (Table of contents only)

Number of paid subscribers: 408

Number of free subscribers: 202

Price per issue: \$10

Price per subscription: \$290

Is the subscription and/or single issue price set by statute? Yes, to cover costs

If not, how are they determined?

Length of subscription: One year

How do you promote sales? Letters

How do you distribute/mail? Special Postal rates

Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1996): 313

Average pages per year (1996): 16,266

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to Public

☐ Yes ☒ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No

☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☒ Yes ☐ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment are you using? IBM

What type/brand of software do you use? WordPerfect

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

☐ Notice Only ☒ Full Text

Adopted Rules

☐ Notice Only ☒ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules

☐ Notice Only ☒ Full Text

Executive Orders

☐ Notice Only ☒ Full Text

Proclamations

☐ Notice Only ☒ Full Text

State Contracts

☐ Notice Only ☐ Full Text

Executive Items

☐ Notice Only ☐ Full Text

Judicial Items

☐ Notice Only ☐ Full Text

Legislative Items

☐ Notice Only ☐ Full Text

Atty. Gen. Opinions

☐ Notice Only ☐ Full Text

Other (specify):

☐ Notice Only ☐ Full Text

Open Meetings

☐ Yes ☒ No

Public Hearings

☒ Yes ☐ No

Index

☒ Yes ☐ No

LAW

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☒ Yes ☐ No

Official Text

☒ Yes ☐ No

Judicial Notice

☐ Yes ☒ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Legislative Oversight

☒ Yes ☐ No

Economic Impact Statement

☒ Yes ☐ No

Emergency Rules

☒ Yes ☐ No

In effect how long? 150 days

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☐

Executive and Legislative Branch Review:

☒

MISCELLANEOUS

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☒ Yes ☐ No

Liaison Representative Required

☒ Yes ☐ No

Other (specify):

When was your state's register first published? 1977

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☒ In-house ☐ By an outside printer

Copy for publication is generated:

☐ By your agency ☐ By the publisher ☒ By the agencies (text)

Copyright claimed by: ☐ State ☐ Official publisher (The register is in the public domain)

Other information not explained above: Indices are prepared by Division staff

Where can copies of your Register be obtained?

Secretary of State

Index Department

111 East Monroe Street

Springfield, IL 62756

How do you cite your Register?

Vol. #, Ill. Reg., page # (19 Ill. Reg. 1001)

STATE: ILLINOIS

ADMINISTRATIVE CODE: Illinois Administrative Code

OFFICE AND STAFF

Director: Debra Detmers, Director of Index

Address: Office of Secretary of State
111 East Monroe Street
Springfield, IL 62756

Phone: (217) 782-7017

Fax: (217) 524-0930

Home Page URL: http://www.sos.state.il.us/depts/index/ind_home.html

Contact Person: Joe Natale

E-mail address: jnatale@ccgate.sos.state.il.us

Governing Agency: Index Department

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 5 (Full Time: 5 Part Time: 0)

Office Hours: 8:00 a.m. - 4:30 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$175,000

Printing Expenses: \$63,000

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: Quarterly

Number of sets printed in last complete publication: 500

Year entire Code last published: 1997

Supplementation frequency: N/A

Form of supplementation: CD ROM

CIRCULATION

Code URL:

Number of paid subscribers: 164

Number of free subscribers: 120

Price per issue: \$290 per set

Number of volumes per set:

If sold by less than entire set, please answer the following:

How sold?

Price? \$.50 per page

Is supplement automatically sent to subscribers of entire Code? N/A

If not, is there a separate subscription for supplementation? The Code is set at an annual fee of \$290.

Is supplementation covered by original price of entire Code? N/A

If not, please indicate the price for supplementation? Determined as annual subscription

How do you promote sales? Advertising, letters

How do you distribute/mail? First Class

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☐ Paperback☒ Other (specify): CD ROM☐ Hardbound**VOLUME**

Pages per full set: N/A

Average pages per volume:

Pages per supplement (average): N/A

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☐ Yes ☒ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to Public

☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☒ CD

Accessible to State Agencies

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☒ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? IBM

What type/brand of software do you use? Microsoft Word

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s)? Search capacity on CD using Premise

Indices are prepared: ☐ In-house by staff ☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Title, Part

MISCELLANEOUS

When did you begin publishing your Code? 1985

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents:

Is your Code published: ☐ In-house ☒ By an outside publisherIf done in-house, do you print: ☐ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher (The register is in the public domain)

Other information about your Code not explained above:

Where can copies of your Code be obtained?

Secretary of State

Index Department

111 E. Monroe

Springfield, IL 62756

How do you cite your Code?

Title #, Ill. Adm. Code, Part # Section (2 Ill. Adm. Code 560)

STATE: INDIANA
ADMINISTRATIVE REGISTER: Indiana Register

OFFICE AND STAFF

Director: John Stieff
Address: Legislative Services Agency
302 State House
Indianapolis, IN 46204-2789

Phone: (317) 232-9564 Fax: (317) 232-7257

Home Page URL: <http://www.state.in.us/legislative/>

Contact Person: Linda Miller

E-mail address: lmiller@gwnet.isd.state.in.us

Governing Agency: Legislative Services Agency

This office is under:

☐ Secretary of State

☒ Legislature

☐ Other (specify):

Total number of employees (FTE): 4 (Full Time: 3 Part Time: 1)

Office Hours: 8:00 a.m. - 4:45 p.m. Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy Received:

Amount received from subscriptions:

FREQUENCY OF ISSUE: Monthly

CIRCULATION

Register URL:

Number of paid subscribers: 300

Number of free subscribers: 700

Price per issue: \$10

Price per subscription: \$115

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? By contract

Length of subscription: One year

How do you promote sales? None

How do you distribute/mail? Second Class Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1996): 337

Average pages per year (1996): 4,032

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ No

Searchable database ☒ Yes ☐ No

Accessible to Public ☒ Yes ☐ No

☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies ☒ Yes ☐ No

☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor ☒ Yes ☐ No

☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche? ☐ Yes ☐ No Price:

Microfilm? ☒ Yes ☐ No Price:

What type/brand of computer equipment do you use? IBM

What type/brand of software do you use? WordPerfect

What do you use, if not a computer? N/A

CONTENT

Proposed Rules ☐ Notice Only ☒ Full Text

Adopted Rules ☐ Notice Only ☒ Full Text

Emergency Rules
Court Ordered Rules
Executive Orders
Proclamations
State Contracts
Executive Items
Judicial Items
Legislative Items
Atty. Gen. Opinions
Other (specify):
Open Meetings
Public Hearings
Index

☐ Notice Only ☒ Full Text
☐ Notice Only ☒ Full Text
☐ Notice Only ☒ Full Text
☐ Notice Only ☒ Full Text
☐ Notice Only ☐ Full Text
☒ Notice Only ☐ Full Text
☐ Notice Only ☐ Full Text
☒ Notice Only ☐ Full Text
☐ Notice Only ☒ Full Text
☒ Notice Only ☐ Full Text
☒ Yes ☐ No
☒ Yes ☐ No
☒ Yes ☐ No

LAW

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☐ Yes ☒ No

Official Text

☐ Yes ☐ No

Judicial Notice

☐ Yes ☐ No

Annotations (only for obvious typos, repealed cites) ☒ Yes ☐ No

Edit

☒ Yes ☐ No

Legislative Oversight

☐ Yes ☒ No

Economic Impact Statement

☐ Yes ☒ No

Emergency Rules

☒ Yes ☐ No

In effect how long? Varies from 90 days to 1 year to permanent

ADMINISTRATIVE RULES-REVIEW

No Formal Review: ☒

Executive Branch Review Only: ☐

Legislative Branch Review Only: ☐

Executive and Legislative Branch Review: ☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☒ Yes ☐ No

Liaison Representative Required

☐ Yes ☐ No

Other (specify):

When was your state's register first published? July 1978

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☒ In-house (camera-ready copy) ☒ By an outside printer (makes copies)

Copy for publication is generated:

☐ By your agency ☐ By the publisher ☒ By the agencies

Copyright claimed by: ☐ State ☐ Official publisher

Other information about your Register not explained above:

Where can copies of your Register be obtained

Legislative Information Center

302 State House

Indianapolis, IN 46204-2789

How do you cite your Register?

19 (volume) IR 2020 (page number)

STATE: INDIANA

ADMINISTRATIVE CODE: Indiana Administrative Code

OFFICE AND STAFF

Director: John Stieff

Address: Legislative Services Agency

302 State House

Indianapolis, IN 46204-2789

Phone: (317) 232-9564

Fax: (317) 232-7257

Home Page URL: <http://www.state.in.us/legislative/>

Contact Person: Linda Miller

E-mail address: lmiller@gwnet.isd.state.in.us

Governing Agency: Legislative Services Agency

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 4 (Full Time: 3 Part Time: 1)

Office Hours: 8:00 a.m. - 4:45 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: 4-5 years

Number of sets printed in last complete publication: 1,800

Year entire Code last published: 1996

Supplementation frequency: annually

Form of supplementation: cumulative supplement

CIRCULATIONCode URL: <http://www.ai.org/legislative/iac/>

Number of paid subscribers: 600

Number of free subscribers: 1,000

Price per issue: \$232.50 / \$44.50 per supplement

Number of volumes per set: 14 volumes / 2 volume supplement

If sold by less than entire set, please answer the following:

How sold?

Price? \$20 each, but only if broken sets are available

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation? Based on number of Volumes. 1997 Supplement costs \$44.50.

How do you promote sales? None

How do you distribute/mail? 4th class book rateSubscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☒ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set: 12,600

Average pages per volume: 900

Pages per supplement (average): 2,400

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☐ Yes ☒ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Emergency rules included

☒ Yes ☐ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to Public

☒ Yes ☐ No☒ Diskette ☒ On-Line ☒ Bulletin Board ☒ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☒ On-Line ☒ Bulletin Board ☒ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No☐ Diskette ☒ On-Line ☒ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price

Microfilm?

☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices?

If yes, please specify type(s)?

Indices are prepared: ☐ In-house by staff ☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Agency

MISCELLANEOUS

When did you first publish your Code? 1978

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the content:

Is your Code published: ☐ In-house ☒ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☒ State ☒ Official publisher (PARTIAL: Indiana has copyright on history lines. Printer has copyright on section headings, authority/affected lines, reference tables, index, and cited in lines.)

Other information not explained above:

Where can copies of your Code be obtained?

Legislative Services Agency

Legislative Information Center

302 State House

Indianapolis, IN 46204-2789

How do you cite your Code?

310 (Title num.) IAC 1 (Article)-1 (Rule)-1 (Section)

STATE: IOWA
ADMINISTRATIVE REGISTER: Iowa Administrative Bulletin (IAB)

OFFICE AND STAFF

Director:
Address: Administrative Code Division
Lucas Building, Fourth Floor
Des Moines, IA 50319
Phone: (515) 281-3355 Fax: (515) 281-4424
Home Page URL: <http://www.legis.state.ia.us/>
Contact Person: Kathleen K. Bates
E-mail address: kbates@legis.state.ia.us
Governing Agency: Legislative Council
This office is under:
☐ Secretary of State
☒ Legislature
☐ Other (specify):
Total number of employees (FTE): 11 (Full Time: 11 Part Time: 3)
Office Hours: 8:00 a.m. - 4:30 p.m. Days: Monday - Friday

BUDGET

Salaries: \$300,000 (IAB & IAC)
Printing Expenses: \$70,000
Subsidy Received: Open-end appropriation
Amount received from subscriptions: Sold through General Services
with portion being returned to General Fund

FREQUENCY OF ISSUE: Biweekly (every other Wednesday)

CIRCULATION

Register URL: not yet available
Number of paid subscribers: 229
Number of free subscribers: 690
Price per issue: \$17 plus \$0.85 tax
Price per subscription: \$230 plus \$11.50 tax
Is subscription and/or single issue price set by statute? No
If not, how are they determined? Leg Council/Supt. of Prntng guidelines
Length of subscription: July through June or quarterly
How do you promote sales? None
How do you distribute/mail? U.S. Mail, UPS, ADS
Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1996): 76
Average pages per year (1996): 2,000

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ No
Searchable database ☒ Yes ☐ No
Accessible to public ☒ Yes ☐ No
☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible to State Agencies ☒ Yes ☐ No
☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible through outside vendor ☐ Yes ☐ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Microfiche? ☐ Yes ☒ No Price:
Microfilm? ☐ Yes ☒ No Price:
What type/brand of computer equipment/software used? Interleaf 6; Dell
Pentium 133 (conversion to Interleaf 6, RDM, Worldview Press and
Cyberleaf in progress)

CONTENT

Proposed Rules ☐ Notice Only ☒ Full Text

Adopted Rules ☐ Notice Only ☒ Full Text
(May be omitted if identical to notice)
Emergency Rules ☐ Notice Only ☒ Full Text
Court Ordered Rules ☐ Notice Only ☐ Full Text
Executive Orders ☐ Notice Only ☒ Full Text
Proclamations ☐ Notice Only ☒ Full Text
State Contracts ☐ Notice Only ☐ Full Text
Executive Items ☐ Notice Only ☒ Full Text
Judicial Items (Supreme Court summaries) ☐ Notice Only ☐ Full Text
Legislative Items ☐ Notice Only ☐ Full Text
Atty. Gen. Opinions (Summarized) ☐ Notice Only ☐ Full Text
Other (specify): ☐ Notice Only ☐ Full Text
(Leg. Review Comm Agenda, Workers' Comp. Rate Filings,
Maximum Loan Rates, any material deemed fitting and proper by
the Administrative Rules Review Committee)

Open Meetings ☒ Yes ☐ No
Public Hearings ☒ Yes ☐ No
Index ☒ Yes ☐ No

LAW

Correction of Nonsubstantive Errors ☒ Yes ☐ No
Correction of Substantive Errors ☒ Yes ☐ No
Official Text ☒ Yes ☐ No
Judicial Notice ☒ Yes ☐ No
Annotations ☐ Yes ☒ No
Edit ☒ Yes ☐ No
Legislative Oversight ☒ Yes ☐ No
Economic Impact Statement ☒ Yes ☐ No
Emergency Rules ☒ Yes ☐ No
In effect how long? No limit-sunset in 180 days after formal objection

ADMINISTRATIVE RULES-REVIEW

No Formal Review: ☐
Executive Branch Review Only: ☐
Legislative Branch Review Only: ☐
Both Executive and Legislative Review: ☒

MISCELLANEOUS

Editorial Standards Manual/Guidelines ☒ Yes ☐ No
Instruction in regulation drafting ☒ Yes ☐ No
Seminars ☒ Yes ☐ No
Consultations ☒ Yes ☐ No
Manual ☒ Yes ☐ No
Prepublication review ☒ Yes ☐ No
Liaison Representative Required ☒ Yes ☐ No

Other (specify):
When was your state's register first published? July 14, 1975
Is the Register distributed to depository libraries free? Yes
Register printed: ☐ In-house ☒ By an outside (Camera-ready copy
furnished to outside printer)
Copy for publication is generated:
☒ By your agency ☐ By the publisher ☐ By the agencies
Copyright claimed: ☐ State ☐ Official publisher
Other information not explained above: Camera-ready copy prepared by
editorial staff, printing and distribution by outside vendor.
Where can copies of your Register be obtained?
Customer Service Center, Department of General Services
Hoover State Office Building, Level A
Des Moines, IA 50319 (515) 242-5120
How do you cite your Register?
IAB (volume), (number), (publication date), (page number), (ARC
number) IAB Vol. XIII, No. 1 (7/11/90) p. 12, ARC 1048A

STATE: IOWA

ADMINISTRATIVE CODE: Iowa Administrative Code (IAC)

OFFICE AND STAFF

Director:

Address: Administrative Code Division
Lucas Building, Fourth Floor
Des Moines, IA 50319

Phone: (515) 281-3355

Fax: (515) 281-4424

Home Page URL: <http://www.legis.state.ia.us/>

Contact Person: Kathleen K. Bates

E-mail address: kbates@legis.state.ia.us

Governing Agency: Legislative Council

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 11 (Full Time: 11 Part Time: 3)

Office Hours: 8:00 a.m. - 4:30 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$300,000 (IAB & IAC)

Printing Expenses: \$250,000

Subsidy Received: Open-end appropriation

Amount received from subscriptions: Sold through General Services
with portion being returned to General Fund

PUBLICATION

Frequency of printing entire Code: Has not been reprinted since
initial—1975

Number of sets printed in last complete publication:

Year entire Code last published: 1975-1976

Supplementation frequency: Every other Wednesday since 7-14-75

Form of supplementation: Loose-leaf (Biweekly)

CIRCULATION

Code URL: Not yet available

Number of paid subscribers: 285

Number of free subscribers: 545

Price per issue: \$1,064.00 plus \$53.20 tax—includes 1-year
subscription to supplement and Bulletin

Number of volumes per set: 22 plus one volume index

If sold by less than entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code? 1st year

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? 1st year
only

If not, please indicate the price for supplementation? \$371 plus \$18.55
tax

How do you promote sales? Notification by Gen. Serv. at renewal time

How do you distribute/mail? U.S. Mail, UPS, ADS

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☒ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set: 12,500

Average pages per volume: Varies with subscriber

Pages per supplement (average): 260

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Emergency rules included

☒ Yes ☐ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to Public

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☒ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☒ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Dell Pentium 133

What type/brand of software do you use? Interleaf 6 (Conversion to
Interleaf 6, RDM, Worldview Press and Cyberleaf in progress)

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Chapter analyses for each agency and
separate subject index

Indices are prepared: ☒ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?
Agency

MISCELLANEOUS

When did you first publish your Code? 1975 (1952-74 "Departmental
Rules")

Is the Code distributed to depository libraries in your state free of
charge? Yes

If your Code contains anything other than rules, please specify the
contents: Style and Form for Rule Making, Uniform Rules,
Administrative Rules Review Committee information,
Administrative Procedure Act and other relative statutes, Tables of
Statutes and Rules which implement them.

Is your Code published: ☒ In-house ☐ By an outside publisherIf done in-house, do you print it: ☐ In-house ☒ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Code be obtained?

Customer Service Center

Department of General Services

Hoover State Office Building, Level A

Des Moines, IA 50319

(515) 242-5120

How do you cite your Code?

(Agency identification number) IAC (chapter, rule, subrule, lettered
paragraph or numbered subparagraph) 441 IAC 79.1(1)*a*(1)

STATE: KANSAS

ADMINISTRATIVE REGISTER: Kansas Register

OFFICE AND STAFF

Director: Nancy Reddy

Address: State Capitol, 2nd Floor
Topeka, KS 66612-1594

Phone: (913) 296-3489

Fax: (913) 291-3051

Home Page URL: <http://www.ink.org/public/sos/>

Contact Person: Nancy Reddy

E-mail address: NancyR@SSmail.wpo.state.ks.us

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 1.5 (Full Time: 1 Part Time: 1)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses: \$93,000

Subsidy Received:

Amount received from subscriptions: \$60,000

FREQUENCY OF ISSUE: Weekly**CIRCULATION**Register URL: <http://www.ink.org/ink/legislative/registers/> (Paid subscription required)

Number of paid subscribers: 1,000

Number of free subscribers: 500

Price per issue: \$2

Price per subscription: \$70

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Discretion of the Secretary of State

Length of subscription: One year

How do you promote sales? Advertising insert, word of mouth

How do you distribute/mail? Periodicals

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1995): 40

Average pages per year (1995): 2,000

COMPUTER COMPOSITIONComputer used ☒ Yes ☐ NoSearchable database ☐ Yes ☒ NoAccessible to Public ☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible to State Agencies ☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible through outside vendor ☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche ☐ Yes ☒ No Price:Microfilm ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer? Typesetting done by state printing plant

CONTENT

Proposed Rules

Adopted Rules

Emergency Rules

Court Ordered Rules

Executive Orders

Proclamations

State Contracts

Executive Items

Judicial Items

Legislative Items

Atty. Gen. Opinions

Other (specify):

Open Meetings

Public Hearings

Index

☒ Notice Only ☐ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☒ Full Text☒ Notice Only ☐ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☒ Notice Only ☐ Full Text☒ Yes ☐ No☒ Yes ☐ No(Annual) ☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

Correction of Substantive Errors

Official Text

Judicial Notice

Annotations

Edit

Legislative Oversight

Economic Impact Statement

Emergency Rules

In effect how long?

☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No**ADMINISTRATIVE RULES-REVIEW**No Formal Review: ☒Executive Branch Review Only: ☐Legislative Branch Review Only: ☐Executive and Legislative Branch Review: ☐**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

Instruction in regulation drafting

Seminars

Consultations

Manual

Prepublication review

Liaison Representative Required

Other (specify):

When was your state's register first published: January 1982

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☐ In-house ☒ By an outside printer

Copy for publication is generated:

☐ By your agency ☒ By the publisher ☒ By the agenciesCopyright claimed by: ☒ State ☐ Official publisher

Other information not explained above: The Kansas Register is the official state newspaper - adopted rules and regulations are just a fraction of its content.

Where can copies of your Register be obtained?

Kansas Secretary of State

State Capitol, 2nd Floor

300 S.W. 10th Ave

Topeka, KS 66612-1594

(913) 296-3489

How do you cite your Register?

Kansas Register

STATE: KANSAS

ADMINISTRATIVE CODE: Kansas Administrative Regulations (KAR)

OFFICE AND STAFF

Director: Barbara A. Nemec

Address: Secretary of State's Office
State Capitol, 2nd floor, Room 235-N
Topeka, KS 66612

Phone: (913) 296-2114

Fax: (913) 291-3051

Home Page URL: <http://www.ink.org/public/sos/>

Contact Person: Barbara Nemec

E-mail address:

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 1.5 (Full Time: 1 Part Time: 1)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses: \$100,000

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: Every other year

Number of sets printed in last complete publication: 2,500

Year entire Code last published: 1997

Supplementation frequency: Every other year

Form of supplementation: Paperback

CIRCULATIONCode URL: <http://www.ink.org/ink/kar/kar.html>

Number of paid subscribers: 1,600

Number of free subscribers: 350

Price per issue: \$81.65 per set

Number of volumes per set: 4

If sold by less than entire set, please answer the following:

How sold? Individual volumes

Price? \$24.25

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation? \$24.25

How do you promote sales? Notice sent to previous customers

How do you distribute/mail? UPS

Are subscribers: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☒ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set: 2,900

Average pages per volume: 725

Pages per supplement (average): 750

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Data General

What type/brand of software do you use? Penta Typesetting System

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s) General index - arranged by subject and state agency

Indices are prepared: ☒ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Arranged by agency and by subject within the agency

MISCELLANEOUS

When did you begin publishing your Code? 1965

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents.

Is your Code published: ☐ In-house ☒ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☒ State ☐ Official publisher

Other information about your Code not explained above: Secretary of State - edits, compiles and distributes; State printing plant - prints

Where can copies of your Code be obtained?

PRINTED COPIES:

Secretary of State, Elections Division

State Capitol, Room 234-N

300 SW 10th Ave.

Topeka, KS 66612-1594

ELECTRONIC MEDIA:

Information Network of Kansas (INK)

534 S Kansas Ave, Ste 1210

Topeka, KS 66603-3747

How do you cite your Code?

Kansas Administrative Regulations, K.A.R.

STATE: KENTUCKY

ADMINISTRATIVE REGISTER: Administrative Register of Kentucky

OFFICE AND STAFF

Regulations Compiler: Susan C. Wunderlich

Address: Room 29, State Capitol Annex

Legislative Research Commission

Frankfort, KY 40601

Phone: (502) 564-8100

Fax: (502) 564-6543

Home Page URL: <http://www.lrc.state.ky.us>

Contact Person: Susan C. Wunderlich

E-mail address: swunderlich@mail.lrc.state.ky.us

Governing Agency: Legislative Research Commission (LRC)

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): (Full Time: 6 Part Time: 1)

Office Hours: 8:00 a.m. - 4:30 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy Received:

Amount received from subscriptions:

FREQUENCY OF ISSUE: Monthly**CIRCULATION**

Register URL:

Number of paid subscribers:

Number of free subscribers:

Price per issue: N/A

Price per subscription: \$48 (\$160 for full service - Register and Code)

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Printing costs (in-house)

Length of subscription: One year

How do you promote sales?

How do you distribute/mail? Second class

Subscribers are: ☒ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1996): 200

Average pages per year (1996): 2,400

COMPUTER COMPOSITIONComputer used ☒ Yes ☐ NoSearchable database ☒ Yes ☐ NoAccessible to Public ☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Upon approval of LRC

Accessible through outside vendor ☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

(Through contract with LRC)

Microfiche? ☐ Yes ☒ No Price:Microfilm? ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Gateway 2000

What type/brand of software do you use? WordPerfect for Windows

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

Adopted Rules

Emergency Rules

Court Ordered Rules

Executive Orders

Proclamations

State Contracts

Executive Items

Judicial Items

Legislative Items

Atty. Gen. Opinions

Other (specify):

Open Meetings

Public Hearings

Index

☐ Notice Only ☒ Full Text☒ Notice Only ☐ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

Correction of Substantive Errors

Official Text

Judicial Notice

Annotations

Edit

Legislative Oversight

Economic Impact Statement

Emergency Rules

In effect how long? 170 days from publication or until replaced by permanent regulations

☒ Yes ☐ No☐ Yes ☒ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No**ADMINISTRATIVE RULES-REVIEW**No Formal Review: ☐Executive Branch Review Only: ☐Legislative Branch Review Only: ☒Executive and Legislative Branch Review: ☐**MISCELLANEOUS**Editorial Standards Manual/Guidelines ☒ Yes ☐ NoInstruction in regulation drafting ☒ Yes ☐ NoSeminars ☒ Yes ☐ NoConsultations ☒ Yes ☐ NoManual ☒ Yes ☐ NoPrepublication review ☒ Yes ☐ NoLiaison Representative Required ☒ Yes ☐ No

Other (specify):

When was your state's register first published? 1974

Is the Register distributed to depository libraries free? No

Register printed: ☒ In-house ☐ By an outside printer

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agenciesCopyright claimed by: ☒ State ☐ Official publisher

Other information not explained above:

Where can copies of your Register be obtained?

Joan Curtis

Legislative Research Commission

State Capitol, Room 64

Frankfort, KY 40601

How do you cite your Register?

Administrative Register of Kentucky

STATE: KENTUCKY

ADMINISTRATIVE CODE: Kentucky Administrative Regulations (KAR)

OFFICE AND STAFF

Regulations Compiler: Susan C. Wunderlich

Address: Room 29, State Capitol Annex
Legislative Research Commission
Frankfort, KY 40601

Phone: (502) 564-8100

Fax: (502) 564-6543

Home Page URL: <http://www.lrc.state.ky.us>

Contact Person: Susan C. Wunderlich

E-mail address: swunderlich@mail.lrc.state.ky.us

Governing Agency: Legislative Research Commission (LRC)

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): (Full Time: 6 Part Time: 1)

Office Hours: 8:00 a.m. - 4:30 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: Annually

Number of sets printed in last complete publication: 900

Year entire Code last published: 1996

Supplementation frequency: Monthly

Form of supplementation: Register

CIRCULATIONCode URL: <http://www.lrc.state.ky.us/kar/fmtpage.htm>

Number of paid subscribers:

Number of free subscribers:

Price per set: \$135

Number of volumes per set: 9

If sold by less than the entire set, please answer the following:

How sold? N/A

Price? N/A

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation?

Registers - \$48 (Full service - Registers and Code - \$160)

Is supplementation covered by original price of entire Code? If entire

Code ordered \$160

If not, please indicate the price for supplementation:

How do you promote sales?

How do you distribute/mail? UPS

Subscribers are: ☒ Billed ☒ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☐ Paperback☒ Other (specify): Softbound☐ Hardbound**VOLUME**

Pages per full set: 4,950

Average pages per volume: 550

Pages per supplement (average): 200

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☐ Yes ☐ No

Annotations

☐ Yes ☐ No

Edit

☐ Yes ☐ No

Emergency rules included

☒ Yes ☐ No

Other (specify): Emergency regulation included only if permanent regulation is not yet in effect

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

(Through contract with LRC)

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price: \$

What type/brand of computer equipment do you use? Gateway 2000

What type/brand of software do you use? WordPerfect for Windows

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject, KRS cross-reference, Dead Reg. Index

Indices are prepared: ☒ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Agency

MISCELLANEOUS

When did you begin publishing your Code? 1975

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents.

Is your Code published ☒ In-house ☐ By an outside publisherIf done in-house, do you print it: ☒ In-house ☐ By an outside printerCopyright claimed by: ☒ State ☐ Official publisher

Other information not explained above:

Where can copies of your Code be obtained?

Joan Curtis

Legislative Research Commission

State Capitol, Room 64

Frankfort, KY 40601

How do you cite your Code?

KAR (Kentucky Administrative Regulations)

STATE: LOUISIANA

ADMINISTRATIVE REGISTER: Louisiana Register

OFFICE AND STAFF

Director: Eileen Menard

Address: Office of the State Register

PO Box 94095

Baton Rouge, LA 70804-9095

Phone: (504) 342-5015

Fax: (504) 342-1057

Home Page URL: <http://www.doa.state.la.us/osr/osr.htm>

Contact Person: Susan McAndrew

E-mail address: Jeff Truax at jtruax@doa.state.la.us

Governing Agency: Office of the Governor, Division of Administration

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify): Office of the Governor

Total number of employees (FTE): 11 (Full Time: 5 Part Time: 6)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$126,613

Printing expenses: \$66,500

Subsidy received: \$237,000 Carry-over & ancillary agency self-generated funding

Amount received from subscriptions: \$110,000

FREQUENCY OF ISSUE: Monthly**CIRCULATION**Register URL: <http://www.doa.state.la.us/osr/reg/register.htm>

Number of paid subscribers: 904

Number of free subscribers: 68

Price per issue: \$10

Price per subscription: \$65

Is subscription and/or single issue price set by statute? No

If not, how are they determined? By the Office of the State Register

Length of subscription: One year

How do you promote sales? Notices in Louisiana Register or mailouts

How do you distribute/mail? State mail operations

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1995): 108

Average pages per year (1995): 1,299

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to Public

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? IBM

What type/brand of software do you use? WordPerfect 6.1 Windows

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

☐ Notice Only ☒ Full Text

Adopted Rules

☐ Notice Only ☒ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules

☐ Notice Only ☐ Full Text

Executive Orders

☐ Notice Only ☒ Full Text

Proclamations

☐ Notice Only ☐ Full Text

State Contracts

☐ Notice Only ☐ Full Text

Executive Items

☐ Notice Only ☐ Full Text

Judicial Items

☐ Notice Only ☐ Full Text

Legislative Items

☐ Notice Only ☒ Full Text

Atty. Gen. Opinions

☐ Notice Only ☐ Full Text

Other (specify):

☐ Notice Only ☐ Full Text

Open Meetings

☐ Yes ☒ No

Public Hearings

☒ Yes ☐ No

Index

☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☐ Yes ☒ No

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Legislative Oversight

☒ Yes ☐ No

Economic Impact Statement

☒ Yes ☐ No

Emergency Rules

☒ Yes ☐ No

In effect how long? 120 days

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☒

Executive and Legislative Branch Review:

☐**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☐ Yes ☒ No

Liaison Representative Required

☐ Yes ☒ No

Other (specify):

When was your state's register first published? 1975

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☐ In-house ☒ By an outside printer (Printer is furnished camera-ready copy)

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agenciesCopyright claimed by: ☒ State ☐ Official publisher (with restrictions noted in the LA Register)

Other information not explained above:

Where can copies of your Register be obtained?

Office of the State Register

PO Box 94095

Baton Rouge, LA 70804-9095

How do you cite your Register?

Louisiana Register, Volume, Month, Year

STATE: LOUISIANA

ADMINISTRATIVE CODE: Louisiana Administrative Code (LAC)

OFFICE AND STAFF

Director: Eileen Menard

Address: Office of the State Register

PO Box 94095

Baton Rouge, LA 70804-9095

Phone: (504) 342-5015

Fax: (504) 342-1057

Home Page URL: <http://www.doa.state.la.us/osr/osr.htm>

Contact Person: Jeff Truax

E-mail address: jtruax@doa.state.la.us

Governing Agency: Office of the Governor, Division of Administration

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify): Office of the Governor

Total number of employees (FTE): 11 (Full Time: 5 Part Time: 6)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$126,321

Printing expenses: \$64,000

Subsidy received: Ancillary agency & self-generated funding

Amount received from subscriptions: \$66,481

PUBLICATION

Frequency of printing entire Code: Titles published as needed

Number of sets printed in last complete publication: Full sets are not printed at once.

Year entire Code last published: Entire Code not published at one time

Supplementation frequency: As needed

Form of supplementation: Perfect bound paper back

CIRCULATIONCode URL: <http://www.doa.state.la.us/osr/lac/lac.htm> (selected titles available)

Number of paid subscribers: 300

Number of free subscribers: 60

Price per set: \$1,080

Number of titles per set: 51

If sold by less than the entire set, please answer the following:

How sold? Title, Part, Chapter or section

Price? Price is set by number of pages

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation? varies

How do you promote sales? Direct mail and notices in the Louisiana Register

How do you distribute/mail? State mail operations

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☒ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set: Approximately 11,355

Average pages per volume: 232

Pages per supplement (average): N/A

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to public

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price

Microfilm?

☐ Yes ☒ No Price

What type/brand of computer equipment do you use? IBM PS-2

What type/brand of software do you use? WordPerfect 6.1 Windows

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s)? Each title has an index

Indices are prepared: ☒ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Subject

MISCELLANEOUS

When did you begin publishing your Code? 1984

Is the Code distributed to depository libraries in your state free of charge? Yes:

If your Code contains anything other than rules, please specify the

contents: Policy and procedure memoranda issued by the Division of Administration, Executive Orders

Is your Code published: ☒ In-house ☐ By an outside publisherIf done in-house, do you print it: ☐ In-house ☒ By an outside printerCopyright claimed by: ☒ State ☐ Official publisher (With restrictions noted in each code)

Other information not explained above:

Where can copies of your Code be obtained?

Office of the State Register

PO Box 94095

Baton Rouge, LA 70804-9095

How do you cite your Code?

LAC TITLE:PART, CHAPTER, SECTION

STATE: MAINE

ADMINISTRATIVE REGISTER: none

OFFICE AND STAFF

Director: Don Wismer

Address: Office of the Secretary of State
State House Station 101
Augusta, Maine 04333

Phone: (207) 287-6381

Fax: (207) 287-5874

Home Page URL: <http://www.state.me.us/sos/cec/rcn/apa/apa.htm>

Person to contact: Lucille Weeks

E-mail address:

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 2 (Full Time: 2 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

FREQUENCY OF ISSUE**CIRCULATION**

Register URL:

Number of paid subscribers:

Number of free subscribers:

Price per issue:

Price per subscription:

Is subscription and/or single issue price set by statute?

If not, how are they determined?

Length of subscription:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**VOLUME**

Average pages per issue (1997):

Average pages per year (1997):

COMPUTER COMPOSITIONComputer use ☐ Yes ☐ NoSearchable database ☐ Yes ☐ NoAccessible to public ☐ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche? ☐ Yes ☐ No Price:Microfilm? ☐ Yes ☐ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

CONTENTProposed Rules ☐ Notice Only ☐ Full TextAdopted Rules ☐ Notice Only ☐ Full Text

Emergency Rules

Court Ordered Rules

Executive Orders

Proclamations

State Contracts

Executive Items

Judicial Items

Legislative Items

Atty. Gen. Opinions

Other (specify):

Open Meetings

Public Hearings

Index

☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

Correction of Substantive Errors

Official Text

Judicial Notice

Annotations

Edit

Legislative Oversight

Economic Impact Statement

Emergency Rules

In effect how long?

☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No☐ Yes ☐ No**ADMINISTRATIVE RULES-REVIEW**

No Formal Review:

Executive Branch Review Only:

Legislative Branch Review Only:

Executive and Legislative Branch Review:

☐☐☐☐**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

Instruction in regulation drafting

Seminars

Consultations

Manual

Prepublication review

Liaison Representative Required

Other (specify):

When was your state's register first published?

Is the Register distributed to depository libraries in your state free of charge?

Register printed: ☐ In-house ☐ By outside printer.

Copy for publication is generated:

☐ By your agency ☐ By the publisher ☐ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above: Maine does not have a formal Register; a copy of the rulemaking publication in the newspaper is available. An unofficial version is published by Weil Publishing Inc.

Where can copies of your Register be obtained?

Weil Publishing, Inc. (This is an unofficial, privately publ. Register)

3 Wade Street

Augusta, ME 04330

(207) 622-4406

How do you cite your Register?

Maine Government Register (NOT A LEGAL CITATION)

STATE: MAINE

ADMINISTRATIVE CODE: Code of Maine Rules (CMR)

OFFICE AND STAFF

Director: Don Wismer

Address: Office of the Secretary of State
State House Station 101
Augusta, Maine 04333

Phone: (207) 287-6381

Fax: (207) 287-5874

Home Page URL: <http://www.state.me.us/sos/cec/rcn/apa/apa.htm>

Person to contact: Lucille Weeks

E-mail address:

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 2 (Full Time: 2 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: continuous on World Wide Web

Number of sets printed in last complete publication:

Year entire Code last published:

Supplementation frequency:

Form of supplementation:

CIRCULATIONCode URL: <http://www.state.me.us/sos/cec/rcn/apa/depts.htm>

Number of paid subscribers: none

Number of free subscribers: all (on World Wide Web)

Price per set:

Number of volumes per set:

If sold by less than entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code?

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation?

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Paperback☐ Hardbound☐ Microfiche☒ Other (specify): Internet/Web**VOLUME**

Pages per full set:

Average pages per volume:

Pages per supplement (average):

LAW

Official Text

Judicial Notice

☒ Yes ☐ No☐ Yes ☐ No

Annotations

☐ Yes ☐ No

Edit

☐ Yes ☐ No

Emergency rules included

☒ Yes ☐ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to public

☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche

☐ Yes ☐ No Price:

Microfilm

☐ Yes ☐ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use? Microsoft Word and

WordPerfect 5.1

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? No

If yes, please specify type(s):

Indices are prepared: ☐ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Agency

MISCELLANEOUS

When did you begin publishing your Code? On web since 1996

Is the Code distributed to depository libraries in your state free of charge? No, but it is on the Web.

If your Code contains anything other than rules, please specify the contents? No

Is your Code published: ☐ In-house ☐ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above: A print version is privately published by Weil Publishing, Inc., and is not certified by the State of Maine.

Where can copies of your Code be obtained?

Official — on the Web

Unofficial —

Weil Publishing, Inc.

3 Wade Street

Augusta, ME 04330, (207) 622-4406

How do you cite your Code?

Code of Maine Rules (NOT A LEGAL CITATION)

STATE: MARYLAND

ADMINISTRATIVE REGISTER: Maryland Register; Maryland Contract
Weekly (begun as a separate publication in March 1992)**OFFICE AND STAFF**

Director: Robert J. Colborn

Address: Division of State Documents

PO Box 2249

Annapolis, MD 21404-2249

Phone: (410) 974-2486

Fax: (410) 974-2546

Home Page URL: none at present

Contact Person: Robert J. Colborn

E-mail address: mddsd@ari.net

Governing Agency: Division of State Documents

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 4.4 (Full Time: 3 Part Time: 2)

Office Hours: 9:00 a.m. - 6:00 p.m. Days: Monday - Friday

BUDGET

Salaries: \$150,000

Printing Expenses: Register \$125,000, Contract Weekly \$45,000

Subsidy received: 0

Amount received from subscriptions: \$461,000

FREQUENCY OF ISSUE: Maryland Register, every other week;
Maryland Contract Weekly, every week**CIRCULATION**

Register URL: none

Number of paid subscribers: Maryland Register: 1,506; Maryland
Contract Weekly: 2,786

Number of free subscribers: 192

Price per issue: Register \$3, Contract Weekly \$2

Price per subscription: Register \$100; Contract Weekly \$125

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Legislative Committee

Length of subscription: One year

How do you promote sales? Brochures, piggyback mailings, public or
private libraries, first class mailingsHow do you distribute/mail? 1st and 2nd class mailSubscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue: Register: 84; Contract Weekly: 14

Per year: Register: 2,200; Contract Weekly: 734

COMPUTER COMPOSITIONComputer used ☒ Yes ☐ NoSearchable database ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

(Will do searches for the public for a fee)

Accessible to State Agencies ☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche? ☐ Yes ☒ No Price:Microfilm? ☐ Yes ☒ No Price:What type/brand of computer equipment do you use? Register,
contractual composition/printer; Contract Weekly, Macintosh IIWhat type/brand of software do you use? Register, composition/printer;
Contract Weekly, PageMaker**CONTENT**Proposed Rules ☐ Notice Only ☒ Full TextAdopted Rules ☐ Notice Only ☒ Full Text

(But only if different from proposed text)

Emergency Rules ☐ Notice Only ☒ Full TextCourt Ordered Rules ☐ Notice Only ☒ Full TextExecutive Orders ☐ Notice Only ☒ Full TextProclamations ☐ Notice Only ☒ Full TextState Contracts ☒ Notice Only ☐ Full TextExecutive Items ☐ Notice Only ☒ Full TextJudicial Items ☐ Notice Only ☒ Full TextLegislative Items ☒ Notice Only ☐ Full TextAtty. Gen. Opinions ☐ Notice Only ☒ Full TextOther (specify): ☐ Notice Only ☒ Full Text

(Ethics Commission opinions)

Open Meetings ☒ Yes ☐ NoPublic Hearings ☒ Yes ☐ NoIndex ☒ Yes ☐ No**LAW**Correction of Nonsubstantive Errors ☒ Yes ☐ NoCorrection of Substantive Errors ☐ Yes ☒ NoOfficial Text ☒ Yes ☐ NoJudicial Notice ☒ Yes ☐ NoAnnotations ☒ Yes ☐ NoEdit ☒ Yes ☐ NoLegislative Oversight ☒ Yes ☐ NoEconomic Impact Statement ☒ Yes ☐ NoEmergency Rules ☒ Yes ☐ No

In effect how long? At discretion of a legislative committee

ADMINISTRATIVE RULES-REVIEWNo Formal Review: ☐Executive Branch Review Only: ☐Legislative Branch Review Only: ☐Executive and Legislative Branch Review: ☒**MISCELLANEOUS**Editorial Standards Manual/Guidelines ☒ Yes ☐ NoInstruction in regulation drafting ☒ Yes ☐ NoSeminars ☒ Yes ☐ NoConsultations ☒ Yes ☐ NoManual ☒ Yes ☐ NoPrepublication review ☒ Yes ☐ NoLiaison Representative Required ☒ Yes ☐ No

When was your state's register first published: 1974

Is the Register distributed to depository libraries free of charge? Yes

Register printed ☐ In-house ☒ By an outside printer

Copy for publication is generated:

☐ By your agency ☐ By the publisher ☒ By the agenciesCopyright claimed by: ☒ State ☐ Official publisher

Other information not explained above: Approximately 10% of Maryland

Register is keyed in-house, with information electronically
transmitted to contractual phototypesetter

Where can copies of your Register be obtained?

Depository Libraries, Div. of State Docs. (See address above)

How do you cite your Register?

By volume, issue, page number(s) and date

17:4 Md. R. 1809 (Sept 23, 1990)

STATE: MARYLAND

ADMINISTRATIVE CODE: Code of Maryland Regulations (COMAR)

OFFICE AND STAFF

Director: Robert J. Colborn

Address: Division of State Documents

PO Box 2249

Annapolis, MD 21404-2249

Phone: (410) 974-2486

Fax: (410) 974-2546

Home Page URL: none at present

Contact Person: Robert J. Colborn

E-mail address: mddsd@ari.net

Governing Agency: Division of State Documents

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 5 (Full Time: 4 Part Time: 2)

Office Hours: 9:00 a.m. - 6:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$170,000

Printing expenses: \$118,000

Subsidy received: 0%

Amount received from subscriptions: \$275,000

PUBLICATION

Frequency of printing entire Code: Code continuously supplemented

Number of sets printed in last complete publication: 315 (number of full set subscribers)

Year entire Code last published: N/A

Supplementation frequency: Each title once per year

Form of supplementation: Loose-leaf

CIRCULATION

Code URL: none

Number of paid subscribers: 6,000

Number of free subscribers: 58

Price per set: Varies by title, \$850 full set

Number of volumes per set: 33

If sold by less than the entire set, please answer the following:

How sold? By title

Price? Varies by size of title; ranges from \$16 to \$244

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation: Yes, billed annually

Is supplementation covered by original price of entire Code? For the first year

If not, please indicate the price for supplementation: Full set subscribers, \$300; other titles \$5 to \$75 depending on size

How do you promote sales? Brochures, 1st class mailings, piggyback mailingsHow do you distribute/mail? 1st cl., 4th cl. book rate, UPS, state courierSubscribers are: ☒ Billed ☒ Required to pay in advance**FORMAT**☒ Loose-leaf☐ Paperback☐ Hardbound☐ Microfiche☐ Other (specify):**VOLUME**

Pages per full set: 22,000

Average pages per volume: 700

Pages per supplement (average): 200

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

(Will do searches for the public for a fee)

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

(pending)

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Sun Workstation

What type/brand of software do you use? Frame

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices?

If yes, please specify type(s): Index items taken solely from regulations' headings

Indices are prepared: ☒ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means?

Generally by agency, but there is some subject matter arrangement

MISCELLANEOUS

When did you begin publishing your Code? 1977

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify.

Governor's Executive Orders; Opinions of the State Ethics Commission

Is your Code published: ☒ In-house ☐ By an outside publisher:If done in-house, do you print it: ☐ In-house ☒ By an outside printerCopyright claimed by: ☒ State ☐ Official publisher

Other information not explained above: In-house composition

Where can copies of your Code be obtained?

Division of State Documents (address shown above)

State Depository Libraries

How do you cite your Code?

COMAR 10.15.03.01

STATE: MASSACHUSETTS

ADMINISTRATIVE REGISTER: Massachusetts Register

OFFICE AND STAFF

Director: Steven Kfoury, Executive Director

Address: State Publications and Regulations Division

Plaza Level

One Ashburton Place

Boston, MA 02108

Phone: (617) 727-2831

Fax: (617) 742-4822

Home Page URL:

Contact Person: Kathryn K. Maillett, Associate Director

E-mail address:

Governing Agency: State Publications and Regulations Division

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 5 (Full Time: 5 Part Time: 0)

Office Hours (Hours): 8:45 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy received:

Amount received from subscriptions: \$147,000

FREQUENCY OF ISSUE: Bi-Weekly**CIRCULATION**

Register URL:

Number of paid subscribers: 490

Number of free subscribers: 32

Price per issue: \$10

Price per subscription: \$300

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Cost and Postage

Length of subscription: One year

How do you promote sales?

How do you distribute/mail? Second Class Mail

Subscribers are: ☒ Billed ☐ Required to pay in advance**VOLUME**

Average pages per issue (1995): 300

Average pages per year (1995): 8,000

COMPUTER COMPOSITION

Computer use

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to Public

Yes: ☐ ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche

☐ Yes ☒ No Price:

Microfilm

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? PC/Novell Local

Area Network (LAN)

What type/brand of software do you use? WordPerfect 6.1 or higher

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

☒ Notice Only ☐ Full Text

Adopted Rules

☐ Notice Only ☒ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Executive Orders

☐ Notice Only ☒ Full Text

Proclamations

☐ Notice Only ☒ Full Text

State Contracts

☐ Notice Only ☐ Full Text

(Central Register & Goods & Services Bulletin Published separately)

Legislative Items

☒ Notice Only ☐ Full Text

(Cumulative List of Current Session Laws)

Atty. Gen. Opinions

☐ Notice Only ☒ Full Text

Open Meetings

☐ Yes ☒ No

Public Hearings

☒ Yes ☐ No

Index

☐ Yes ☒ No

(Cumulative Table for regulations in current year)

LAW

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☐ Yes ☒ No

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Legislative Oversight

☐ Yes ☒ No

Economic Impact Statement

☒ Yes ☐ No

Emergency Rules

☒ Yes ☐ No

In effect how long? Three Months

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☒

Legislative Branch Review Only:

☐

Both Executive and Legislative Branch Review:

☐

(Executive Order #384 requires Cabinet Officers to review for readability, cost/benefit analysis)

MISCELLANEOUS

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☒ Yes ☐ No

Liaison Representative Required

☐ Yes ☒ No

Other (specify):

When was your state's register first published? 1976

Is the Register distributed to depository libraries in your state free of charge? No

Register printed: ☒ In-House ☐ By an outside printer

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information about your Register not explained above: The

Massachusetts Register is published as replacement pages to the CMR (code)

Where can copies of your Register be obtained?

State Bookstore

Room 116, State House

Boston, MA 02133

How do you cite your Register?

Issue #, Ma.Reg. page# (762 MaReg 11)

STATE: MASSACHUSETTS

ADMINISTRATIVE CODE: Code of Massachusetts Regulations (CMR)

OFFICE AND STAFF

Director: Steven Kfoury, Executive Director

Address: State Publications and Regulations Division

Plaza Level

One Ashburton Place

Boston, MA 02108

Phone: (617) 727-2831

Fax: (617) 742-4822

Home Page URL:

Contact Person: Kathryn K. Maillett, Associate Director

E-mail address:

Governing Agency: State Publications and Regulations Division

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 5 (Full Time: 5 Part Time: 0)

Office Hours (Hours): 8:45 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy received:

Amount received from subscriptions: \$147,000

PUBLICATION

Frequency of printing entire Code: As needed

Number of sets printed in last complete publication: 750

Year entire Code last published: 1993 (reprinted) Due to software changes

Supplementation frequency: Bi-weekly in Massachusetts Register

Form of supplementation: Looseleaf Replacement Pages

CIRCULATION

Code URL:

Number of paid subscribers: 650

Number of free subscribers: 0

Price per issue: Register \$10

Number of volumes per set: 25

If sold by less than entire set, please answer the following:

How sold? State Bookstore (Catalog Lists by Agency)

Price?

Is supplement automatically sent to subscribers of entire Code?

Register subscribers billed annually

If not, please indicate the price for supplementation:

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☒ Billed ☐ Required to pay in advance

FORMAT

☒ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound

VOLUME

Pages per full set: 25,000

Average pages per volume: 1,000

Pages per supplement (average): 250 (Bi-Weekly Register)

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☒ CD

(CD-ROM available from Social Law Library, Suffolk Courthouse, Boston, MA and West Publishing Co. (1995))

Board:

Microfiche

☐ Yes ☒ No Price:

Microfilm

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? PC/Novell LAN

What type/brand of software do you use? WordPerfect 6.1

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? No

If yes, please specify type(s):

Indices are prepared: ☐ In-house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency or by some other means?

Agency

MISCELLANEOUS

When did you begin publishing your Code? 1976

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents.

Is your Code published: ☒ In-house ☐ By an outside publisherIf done in-house, do you print it: ☒ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Other information about your Code not explained above:

Where can copies of your Code be obtained?

State Bookstore

Room 116, State House

Boston, MA 02133

How do you cite your Code?

Agency #, CMR Chapter #, Section#(Sub-section) [123 CMR 45.67(8)]

STATE: MICHIGAN

ADMINISTRATIVE REGISTER: Michigan Register

OFFICE AND STAFF

Director: Roger Peters

Address: Legal Editing and Law Publications Div.

Legislative Service Bureau

124 West Allegan

Lansing, MI 48909-7536

Phone: (517) 373-7342

Fax: (517) 373-0171

Home Page URL: N/A

Contact Person: Roger Peters

E-mail address: roger_peters@quickmail.lsb.state.mi.us

Governing Agency: Legislative Service Bureau

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 8.5 (Full Time: 6 Part Time: 4)

Office Hours: 8:30 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

FREQUENCY OF ISSUE: Monthly**CIRCULATION**

Register URL: N/A

Number of paid subscribers: 850

Number of free subscribers: 894

Price per issue: N/A

Price per subscription: \$110

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Cost of publication

Length of subscription: One year

How do you promote sales? Direct mail, advertising, seminars

How do you distribute/mail? First class mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1995): 175

Average pages per year (1995): 2,100

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm/

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Macintosh

What type/brand of software do you use? Quark Express

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

☐ Notice Only ☒ Full Text

Adopted Rules

☐ Notice Only ☒ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules

☐ Notice Only ☐ Full Text

Executive Orders

☐ Notice Only ☒ Full Text

Proclamations

☐ Notice Only ☐ Full Text

State Contracts

☐ Notice Only ☐ Full Text

Executive Items

☐ Notice Only ☐ Full Text

Judicial Items

☐ Notice Only ☐ Full Text

Legislative Items

(Summary) ☒ Notice Only ☐ Full Text

Atty. Gen. Opinions

☐ Notice Only ☒ Full Text

Other (specify):

☐ Notice Only ☐ Full Text

Open Meetings

☐ Yes ☒ No

Public Hearings

☒ Yes ☐ No

Index

☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☐ Yes ☒ No

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Legislative Oversight

☒ Yes ☐ No

Economic Impact Statement

☒ Yes ☐ No

Emergency Rules

☒ Yes ☐ No

In effect how long? 6 months with a possible 6-month extension

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☐

Executive and Legislative Branch Review:

☒**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☒ Yes ☐ No

Liaison Representative Required

☒ Yes ☐ No

Other (specify):

When was your state's register first published? 1984

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☒ In-house ☐ By an outside printer

Copy for publication is generated:

☐ By your agency ☐ By the publisher ☒ By the agenciesCopyright claimed by: ☒ State ☐ Official Publisher

Other information not explained above:

Where can copies of your Register be obtained?

Department of Management and Budget

Office Services Division

PO Box 30026

Lansing, MI 48909-7536

(517) 322-5088

How do you cite your Register?

1985 MR 7, R 408.30495c

STATE: MICHIGAN

ADMINISTRATIVE CODE: Michigan Administrative Code

OFFICE AND STAFF

Director: Roger Peters

Address: Legal Editing and Law Publications Div.

Legislative Service Bureau

124 West Allegan

Lansing, MI 48909-7536

Phone: (517) 373-7342

Fax: (517) 373-0171

Home Page URL: N/A

Contact Person: Roger Peters

E-mail address: roger_peters@quickmail.lsb.state.mi.us

Governing Agency: Legislative Service Bureau

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 8.5 (Full Time: 6 Part Time: 5)

Office Hours: 8:30 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: periodic

Number of sets printed in last complete publication:

Year entire Code last published: 1979

Supplementation frequency: Annually

Form of supplementation: Paperback volume

CIRCULATION

Code URL:

Number of paid subscribers: 1,300

Number of free subscribers: 1,000

Price per set: \$95

Number of volumes per set: 3

If sold by less than entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: Varies, \$25 - \$40 a year

How do you promote sales? Advertising seminars, direct mail

How do you distribute/mail? U.S. Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☒ Hardbound**VOLUME**

Pages per full set: 5,238

Average pages per volume: 1,750

Pages per supplement (average): 600

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to public

☐ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche

☐ Yes ☒ No Price

Microfilm

☐ Yes ☒ No Price

What type/brand of computer equipment do you use? Tandem

What type/brand of software do you use?

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject matter, agency

Indices are prepared: ☒ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Subject

MISCELLANEOUS

When did you begin publishing your Code? 1944

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents:

Is your Code published ☒ In-house ☐ By an outside publisher

If done in-house, do you print it

☐ In-house ☒ By an outside printerCopyright claimed by: ☒ State ☐ Official publisher

Other information not explained above:

Where can copies of your Code be obtained?

Department of Management and Budget

Office Services Division

PO Box 30026

Lansing, MI 48909-7536

(517) 322-5088

How do you cite your Code?

1979 AC#R 408.41863; if rule has been amended or superseded, cite the appropriate Annual Administrative Code Supplement where available.

STATE: MINNESOTA

ADMINISTRATIVE REGISTER: Minnesota State Register

OFFICE AND STAFF

Director: Kathleen Lynch

Address: Communication Media Division

117 University Ave.

St. Paul, MN 55155

Phone: (612) 297-2553

Fax: (612) 296-2265

Home Page URL: <http://www.comm.media.state.mn.us/>

Contact Person: Kathleen Lynch

E-mail address: Mary Mikes at mary.mikes@state.mn.us

Governing Agency: Department of Administration

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify): Commissioner of Administration

Total number of employees (FTE): 2.15 (Full Time: 2.15 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$162,000

Printing expenses: \$195,000

Subsidy received:

Amount received from subscriptions: \$117,000

FREQUENCY OF ISSUE: Weekly or Tri-Weekly**CIRCULATION**Register URL: <http://www.comm.media.state.mn.us/index3.htm>
(subscription required)

Number of paid subscribers: 1,150

Number of free subscribers: 125

Price per issue: \$3.50

Price per subscription: Monday - \$160, Monday Internet - \$185, Contract Supplement, Mail - \$135, Electronic - \$150, 3 month trial (Monday and Contract Supplement) = \$60

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Market pricing

Length of subscription: Annual or 13 week trial

How do you promote sales? Direct mail, print advertising

How do you distribute/mail? 2nd class postage, 1st class on supplementSubscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1995): 65

Average pages per year (1995): 3,380

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☐ No

Accessible to Public

(Supp. only) ☒ Yes ☐ No☐ Diskette ☐ On-Line ☒ Bulletin Board ☒ Internet ☐ CD

Accessible to State Agencies (Supplement only)

☒ Yes ☐ No☐ Diskette ☐ On-Line ☒ Bulletin Board ☒ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No☐ Diskette ☐ On-Line ☒ Bulletin Board ☒ Internet ☐ CD

Microfiche?

☒ Yes ☐ No Price: \$0.50

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? IBM for Supplement

What type brand of software do you use? PageMaker

CONTENT

Proposed Rules

☐ Notice Only ☒ Full Text

Adopted Rules

☐ Notice Only ☒ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules

☐ Notice Only ☒ Full Text

Executive Orders

☐ Notice Only ☒ Full Text

Proclamations

☐ Notice Only ☒ Full Text

State Contracts

☒ Notice Only ☐ Full Text

Executive Items

☒ Notice Only ☐ Full Text

Judicial Items

(Summaries) ☒ Notice Only ☐ Full Text

Legislative Items

☐ Notice Only ☐ Full Text

Atty. Gen. Opinions

☐ Notice Only ☐ Full Text

Other (specify):

☒ Notice Only ☐ Full Text

(Supreme Court contracts, contract awards)

Open Meetings

☒ Yes ☐ No

Public Hearings

☒ Yes ☐ No

Index

☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

☐ Yes ☒ No

Correction of Substantive Errors

☒ Yes ☐ No

Official Text

☐ Yes ☒ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Legislative Oversight

☐ Yes ☒ No

Economic Impact Statement

☐ Yes ☒ No

Emergency Rules

☒ Yes ☐ No

In effect how long? 180 days with an additional 180 days possible

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☐

Executive and Legislative Branch Review:

☒**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☒ Yes ☐ No

Liaison Representative Required

☒ Yes ☐ No

Other (specify):

When was your state's register first published? July 1976

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☒ In-house ☐ By an outside printer

Copy for publication is generated:

☐ By your agency ☐ By the publisher ☒ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above: Revisor of Statutes is responsible for rule drafting and publishing. Our department publishes and sells the State Register, rule sets and extracts.

Where can copies of your Register be obtained?

Minnesota's Bookstore

Communications Media Division

117 University Ave.

St. Paul, MN 55155

How do you cite your Register?

Vol. SR Page (13 SR 2500)

STATE: MINNESOTA

ADMINISTRATIVE CODE: Minnesota Rules

OFFICE AND STAFF

Director: Harry M. Walsh, Revisor of Statutes

Address: 700 State Office Building
St. Paul, MN 55155

Phone: (612) 296-2868

Fax: (612) 296-0569

Home Page URL: <http://www.revisor.leg.state.mn.us/revisor.html>

Contact Person: Marcia Valencour

E-mail address: marcia.valencour@revisor.leg.state.mn.us

Governing Agency: Revisor of Statutes Office

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 55.5 (Full Time: 49.5 Part Time: 12)

Office Hours: 8:30 a.m. - 4:30 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$4.5 mil (biennial)

Printing Expenses: \$1.5 mil. (biennial)

Subsidy received:

Amount received from subscriptions:

(budget is for ALL printing—rules, session laws, statutes, for biennium)

PUBLICATION

Frequency of printing entire Code: Every odd numbered year

Number of sets printed in last complete publication: 1,300

Year entire Code last published: 1995

Supplementation frequency: Twice each even numbered year

Form of supplementation: Pocket parts

CIRCULATION

Code URL:

Number of paid subscribers: 1,200

Number of free subscribers: 100

Price per set: \$225

Number of volumes per set: 13

If sold by less than the entire set, please answer the following:

How sold? Per volume (when available)

Price? \$20

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation:

Is supplementation covered by original price of entire Code? Yes

If not, please indicate the price for supplementation?

How do you promote sales? Ads, mailers, convention displays

How do you distribute/mail? By Documents Div. of Dept. of Admin.

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☒ Hardbound**VOLUME**

Pages per full set: 14,500

Average pages per volume: 1,120

Pages per supplement (average): 1,200

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

(for fee) ☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

(for fee) ☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☒ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Xterminals

What type/brand of software do you use? Converting to Unix

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject matter, agency

Indices are prepared: ☒ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Agency

MISCELLANEOUS

When did you begin publishing your Code? 1983

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify: the contents: Preface, users guide, chapter table, stat. authority table, amendment table, historical notes, stat. cites, some editorial notes, index.

Is your Code published: ☐ In-house ☐ By an outside publisherIf done in-house, do you print: ☐ In-house ☐ By an outside printerCopyright claimed by: ☒ State ☐ Official publisher

Other information not explained above: Edited in-house, composed and printed by outside publisher-printer.

Where can copies of your Code be obtained?

Print Communications Division

Department of Administration

117 University Avenue

St. Paul, MN 55155

How do you cite your Code?

Minnesota Rules 1995

STATE: MISSISSIPPI
 ADMINISTRATIVE REGISTER: Mississippi Administrative Code
 Register

OFFICE AND STAFF

Director: Donna Ross Philip
 Address: 401 Mississippi St.
 Suite 107
 Jackson, MS 39201
 Phone: (601) 359-1350 Fax: (601) 359-6700

Home Page URL: <http://www.sos.state.ms.us/>

Contact Person: David Blount

E-mail address: DPhilip@sos.state.ms.us

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State

☐ Legislature

☐ Other (specify):

Total number of employees (FTE): 2 (Full Time: 2 Part Time:)

Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

FREQUENCY OF ISSUE: Approximately Monthly

CIRCULATION

Register URL: N/A

Number of paid subscribers: None

Number of free subscribers: 350

Price per issue:

Price per subscription: No charge

Is subscription and/or single issue price set by statute?

If not, how are they determined?

Length of subscription: Indefinite

How do you promote sales?

How do you distribute/mail? First Class

Subscribers are: ☐ Billed ☐ Required to pay in advance

VOLUME

Average pages per issue (1995): 5

Average pages per year (1995):

COMPUTER COMPOSITION

Computer use ☒ Yes ☐ No

Searchable database ☒ Yes ☐ No

Accessible to public ☐ Yes ☒ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies ☒ Yes ☐ No

☐ Diskette ☐ On-Line ☒ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor ☒ Yes ☐ No

☒ Diskette ☐ On-Line ☒ Bulletin Board ☐ Internet ☐ CD

Microfiche ☐ Yes ☒ No Price:

Microfilm ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? COMPAQ

What type/brand of software do you use? FoxPro

What do you use, if not a computer?

CONTENT

Proposed Rules ☒ Notice Only ☐ Full Text

Adopted Rules ☒ Notice Only ☐ Full Text

Emergency Rules ☒ Notice Only ☐ Full Text

Court Ordered Rules ☒ Notice Only ☐ Full Text

Executive Orders ☒ Notice Only ☐ Full Text

Proclamations ☐ Notice Only ☐ Full Text

State Contracts ☐ Notice Only ☐ Full Text

Executive Items ☐ Notice Only ☐ Full Text

Judicial Items ☐ Notice Only ☐ Full Text

Legislative Items ☐ Notice Only ☒ Full Text

Atty. Gen. Opinions ☐ Notice Only ☐ Full Text

Other (specify): ☒ Notice Only ☐ Full Text

Public notices

Open Meetings ☐ Yes ☒ No

Public Hearings ☒ Yes ☐ No

Index ☒ Yes ☐ No

LAW

Correction of Nonsubstantive Errors ☐ Yes ☒ No

Correction of Substantive Errors ☐ Yes ☒ No

Official Text ☐ Yes ☒ No

Judicial Notice ☐ Yes ☒ No

Annotations ☐ Yes ☒ No

Edit ☐ Yes ☒ No

Legislative Oversight ☐ Yes ☒ No

Economic Impact Statement ☐ Yes ☒ No

Emergency Rules ☒ Yes ☐ No

In effect how long? 90 days or less if specified

ADMINISTRATIVE RULES-REVIEW

No Formal Review: ☒

Executive Branch Review Only: ☐

Legislative Branch Review Only: ☐

Executive and Legislative Branch Review: ☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines ☐ Yes ☒ No

Instruction in regulation drafting ☐ Yes ☒ No

Seminars ☐ Yes ☒ No

Consultations ☒ Yes ☐ No

Manual ☐ Yes ☒ No

Prepublication review ☐ Yes ☒ No

Liaison Representative Required ☐ Yes ☒ No

Other (specify):

When was your state's register first published? March 1990

Is the Register distributed to depository libraries in your state free of charge? No

Register printed: ☒ In-house ☐ By an outside printer

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agencies

Copyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Register be obtained?

David Blount

Office of the Secretary of State

PO Box 136

Jackson, MS 39205-0136

How do you cite your Register?

M-AP (division name and date of filing)

M-AP TAX COMM. 3-13-89

STATE: MISSISSIPPI
ADMINISTRATIVE CODE: none

OFFICE AND STAFF

Director:
Address:
Phone: Fax:
Home Page URL:
Contact Person:
E-mail address:
Governing Agency:
This office is under:
☐ Secretary of State
☐ Legislature
☐ Other (specify):
 Total number of employees (FTE): (Full Time: Part Time:)
 Office hours: Days:

BUDGET

Salaries:
Printing Expenses:
Subsidy received:
Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code:
Number of sets printed in last complete publication:
Year entire Code last published:
Supplementation frequency:
Form of supplementation:

CIRCULATION

Code URL:
Number of paid subscribers:
Number of free subscribers:
Price per issue:
Number of volumes per set:
If sold by less than entire set, please answer the following
 How sold?:
 Price?:
 Is supplement automatically sent to subscribers of entire Code?
 If not, is there a separate subscription for supplementation?
 Is supplementation covered by original price of entire Code?
 If not, please indicate the price for supplementation?
 How do you promote sales?
 How do you distribute/mail?
 Subscribers are: ☐ Billed ☐ Required to pay in advance

FORMAT

☐ Loose-leaf ☐ Microfiche
☐ Paperback ☐ Other (specify):
☐ Hardbound

VOLUME

Pages per full set:
Average pages per volume:
Pages per supplement (average):

LAW

Official Text ☐ Yes ☐ No
 Judicial Notice ☐ Yes ☐ No
 Annotations ☐ Yes ☐ No
 Edit ☐ Yes ☐ No

Emergency Rules Included ☐ Yes ☐ No
 Other (specify):

COMPUTER COMPOSITION

Computer used ☐ Yes ☐ No
 Searchable database ☐ Yes ☐ No
 Accessible to Public ☐ Yes ☐ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
 Accessible to State Agencies ☐ Yes ☐ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
 Accessible through contracting with outside vendor ☐ Yes ☐ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
 Microfiche ☐ Yes ☐ No Price:
 Microfilm ☐ Yes ☐ No Price:
 What type/brand of computer equipment do you use?
 What type/brand of software do you use?
 What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices?
 If yes, please specify type(s)?
 Indices are prepared: ☐ In-house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency or by some other means?

MISCELLANEOUS

When did you first publish your Code?
 Is the Code distributed to depository libraries free of charge?
 If your Code contains anything other than rules, please specify the contents:
 Is your Code published: ☐ In-house ☐ By an outside publisher
 If done in-house, do you print it: ☐ In-house ☐ By an outside printer
 Copyright claimed by: ☐ State ☐ Official publisher
 Other information about your Code not explained above:
 Where can copies of your Code be obtained?
 Mississippi does not have an administrative code
 How do you cite your Code?

STATE: MISSOURI

ADMINISTRATIVE REGISTER: Missouri Register

OFFICE AND STAFF

Director: Brian K. Bogard

Address: Missouri State Information Center

600 West Main Street, Room 103

PO Box 778

Jefferson City, MO 65102

Phone: (573) 751-4015

Fax: (573) 751-3032

Home Page URL: <http://mosl.sos.state.mo.us/>

Contact Person: Brian K. Bogard

E-mail address: bbogard@mail.sos.state.mo.us

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 7 (Full Time: 7 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$191,556

Printing expenses: \$65,992 (1996)

Amount received from subscriptions: \$43,614 (1996)

FREQUENCY OF ISSUE: Twice monthly**CIRCULATION**

Register URL: N/A

Number of paid subscribers: 749

Number of free subscribers: 40

Price per issue: \$5

Price per subscription: \$56

Is subscription and/or single issue price set by statute? No

If not, how are they determined? By staff; printing expenses

Length of subscription: One year

How do you promote sales?: Direct mail, pamphlets, flyers

How do you distribute/mail? U.S. periodical, by Capitol Projects

Subscribers are: ☒ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1996): 117

Average pages per year (1996): 2,819

COMPUTER COMPOSITION

Computer use

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through Outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☒ Yes ☐ No Price:

What type/brand of computer equipment do you use? Gateway 2000

What type/brand of software do you use? Microsoft Word

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

☐ Notice Only ☒ Full Text

Adopted Rules

☐ Notice Only ☒ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules

☒ Notice Only ☐ Full Text

Executive Orders

☐ Notice Only ☐ Full Text

Proclamations

☐ Notice Only ☐ Full Text

State Contracts

☒ Notice Only ☐ Full Text

Executive Items

☒ Notice Only ☐ Full Text

Judicial Items

☐ Notice Only ☐ Full Text

Legislative Items

☒ Notice Only ☐ Full Text

Atty. Gen. Opinions

☐ Notice Only ☒ Full Text

Other (specify):

☐ Notice Only ☐ Full Text

Open Meetings

☒ Yes ☐ No

Public Hearings

☒ Yes ☐ No

Index

☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☐ Yes ☒ No

Official Text

☒ Yes ☐ No

Judicial Notice

☐ Yes ☒ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Legislative Oversight

☒ Yes ☐ No

Economic Impact Statement

☒ Yes ☐ No

Emergency Rules

☒ Yes ☐ No

In effect how long? 180 days

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☒

Both Executive and Legislative Branch Review:

☐**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☒ Yes ☐ No

Liaison Representative Required

☐ Yes ☒ No

Other (specify):

When was your state's register first published? 1975

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☐ In-house ☒ By an outside printer

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☒ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information about your Register not explained above:

Where can copies of your Register be obtained?

Administrative Rules

PO Box 778

Jefferson City, MO 65102

How do you cite your Register?

Yr. Pub. MoReg Page No. (19 MoReg 2940)

STATE: MISSOURI

ADMINISTRATIVE CODE: Code of State Regulations

OFFICE AND STAFF

Director: Brian K. Bogard

Address: Missouri State Information Center

600 West Main Street, Room 103

PO Box 778

Jefferson City, MO 65102

Phone: (573) 751-4015

Fax: (573) 751-3032

Home Page URL: <http://mosl.sos.state.mo.us/>

Contact Person: Brian K. Bogard

E-mail address: bbogard@mail.sos.state.mo.us

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 7 (Full Time: 7 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$191,556

Printing expenses: \$143,819 (1996)

Amount received from subscriptions: \$35,357 (1996)

PUBLICATION

Frequency of printing entire Code: Every ten years

Number of sets printed in last complete publication: 1,500 at 10 volumes each

Year entire Code last published: 1988

Supplementation frequency: Monthly

Form of supplementation: Loose-leaf replacement pages

CIRCULATION

Code URL: N/A

Number of paid subscribers: 686

Number of free subscribers: 40

Price per set: \$330

Number of volumes per set: 12

If sold by less than entire set, please answer the following

How sold? By Title

Price? Varies by size of Title

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? Yes

If not, please indicate the price for supplementation: \$35; per year based on costs

How do you promote sales? Direct mail, pamphlets, flyers

How do you distribute/mail? In-house, UPS, by Capitol Projects

Subscribers are: ☐ Billed ☒ Required to pay in advance

FORMAT

☒ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound

VOLUME

Pages per full set: 9,692

Average pages per volume: 808

Pages per supplement (average): 572

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to public

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price

Microfilm?

☐ Yes ☒ No Price

What type/brand of computer equipment do you use? Gateway 2000

What type/brand of software do you use? Microsoft Word

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): General Revised Statutes; Code State Regulations

Indices are prepared: ☒ In-house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1976

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: The Code of State Regulations also contains annotations.

Is your Code published: ☒ In-house: ☐ By an outside publisherIf done in-house, do you print it: ☐ In-house ☒ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Code be obtained?

Administrative Rules

PO Box 778

Jefferson City, MO 65102

How do you cite your Code?

Title CSR Division Chapter Rule No. (10 CSR 40-3.010)

STATE: MONTANA

ADMINISTRATIVE REGISTER: Montana Administrative Register (MAR)

OFFICE AND STAFF

Director: Kathy Lubke (Bureau Chief)

Address: 1236 Sixth Avenue

Helena, MT 59620

Phone: (406) 444-2055

Fax: (406) 444-5833

Home Page URL: <http://www.mt.gov/sos/index.htm>

Contact Person: Kathy Lubke

E-mail address: klubke@mt.gov

Governing Agency: Secretary of State's Office

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 3.6 (Full Time: 1 Part Time: 2.6)

Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries: \$88,384

Printing expenses: \$30,820 (1996)

Subsidy received:

Amount received from subscriptions: \$41,100

FREQUENCY OF ISSUE: Twice monthly**CIRCULATION**

Register URL:

Number of paid subscribers: 137

Number of free subscribers: 101

Price per issue: \$12.50

Price per subscription: \$300

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Fees set by rule

Length of subscription: Calendar year

How do you promote sales? Fact sheets to new attorneys, bulletins

How do you distribute/mail? First Class Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1996): 136

Average pages per year (1996): 3,262

COMPUTER COMPOSITION

Computer use

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☒ Yes ☐ No☐ Diskette ☐ On-Line ☒ Bulletin Board ☐ Internet ☐ CD

(Table of Contents and Board vacancies and appointments only)

Accessible to State Agencies

☒ Yes ☐ No☐ Diskette ☐ On-Line ☒ Bulletin Board ☐ Internet ☐ CD

(Table of Contents and Board vacancies and appointments only)

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Local network

PC/DOC AcerServer, Acer Workstations

What type/brand of software do you use? WordPerfect, FoxPro

What do you use, if not a computer? Agencies submit camera-ready copy

CONTENT

Proposed Rules

☐ Notice Only ☒ Full Text

Adopted Rules

☒ Notice Only ☐ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules

☐ Notice Only ☐ Full Text

Executive Orders

☐ Notice Only ☐ Full Text

Proclamations

☐ Notice Only ☐ Full Text

State Contracts

☐ Notice Only ☐ Full Text

Executive Items

☐ Notice Only ☐ Full Text

Judicial Items

☐ Notice Only ☐ Full Text

Legislative Items

☐ Notice Only ☐ Full Text

Atty. Gen. Opinions

☐ Notice Only ☐ Full Text

Other (specify):

☐ Notice Only ☒ Full Text

Open Meetings

☐ Notice Only ☐ Full Text

Public Hearings

☐ Notice Only ☐ Full Text

Index

☐ Yes ☒ No(on rulemaking) ☒ Yes ☐ No☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☐ Yes ☒ No

Official Text

☐ Yes ☒ No

Judicial Notice

☐ Yes ☒ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Legislative Oversight

☐ Yes ☒ No

Economic Impact Statement

☐ Yes ☒ No

Emergency Rules

☐ Yes ☒ No

In effect how long? 120 days

☒ Yes ☐ No**ADMINISTRATIVE RULES-REVIEW**

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☐

Executive and Legislative Branch Review:

☒**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☒ Yes ☐ No

Liaison Representative Required

☒ Yes ☐ No

Other (specify):

When was your state's register first published? January 1973

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☐ In-house ☒ By an outside printer

Copy for publication is generated:

☐ By your agency ☐ By the publisher ☒ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Register be obtained?

Secretary of State's Office

1236 Sixth Avenue

PO Box 202801

Helena, MT 59620-2801

How do you cite your Register?

Montana Administrative Register (MAR) p. #11-6/13/91

STATE: MONTANA

ADMINISTRATIVE CODE: Administrative Rules of Montana

OFFICE AND STAFF

Director: Kathy Lubke (Bureau Chief)

Address: 1236 Sixth Avenue

Helena, MT 59620

Phone: (406) 444-2055

Fax: (406) 444-5833

Home Page URL: <http://www.mt.gov/sos/index.htm>

Contact Person: Kathy Lubke

E-mail address: klubke@mt.gov

Governing Agency: Secretary of State's Office

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 3.6 (Full Time: 1 Part Time: 2.6)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$88,384.08

Printing expenses: \$55,489 (1996)

Subsidy received: 0

Amount received from subscriptions: \$45,750 (1996)

PUBLICATION

Frequency of printing entire Code: Initially printed in 1972, reprinted 1988

Number of sets printed in last complete publication: 80

Year entire Code last published: 1988

Supplementation frequency: Quarterly

Form of supplementation: Loose-leaf inserted in 3-ring binder

CIRCULATION

Register URL:

Number of paid subscribers: 203

Number of free subscribers: 93

Price per set: \$62.50

Number of volumes per set: 20 binders housing 23 titles and topical index

If sold by less than the entire set, please answer the following:

How sold? Individual title

Price? \$50 per book for initial purchase and \$50 per year for quarterly updates

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation \$250 / calendar year

How do you promote sales? Fact sheets to new attorneys and business bulletins

How do you distribute/mail? Special Fourth Class Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☒ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set: 11,074 at last reprint (in the process of reprinting)

Average pages per volume: 461

Pages per supplement (average): 1,625 pages (1996)

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☐ Yes ☒ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:What type/brand of computer equipment do you use? Local network
PC/DOC Acer Server, Acer Workstations

What type/brand of software do you use? WordPerfect, FoxPro

What do you use, if not a computer? Agencies submit camera ready copy

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Topical

Indices are prepared: ☒ In-house by staff ☐ By the publisher**ARRANGEMENT**Is your Code arranged by subject, agency or by some other means?
Agency**MISCELLANEOUS**

When did you begin publishing your Code? December 31, 1972

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: Repealed rule; Old to new, New to old rule numbers tables; Statute to rule number table; Procedure Act; Style guidelines

Is your Code published: ☒ In-house ☐ By an outside publisherIf done in-house, do you print it: ☐ In-house ☒ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Code be obtained?

Administrative Rules Bureau

Secretary of State's Office

1236 Sixth Avenue

PO Box 202801

Helena, MT 59620-2801

How do you cite your Code?

ARM 36.18.101 or Administrative Rules of Montana 36.18.101

STATE: NEBRASKA

ADMINISTRATIVE CODE: Nebraska Administrative Code

NOTE: Nebraska did not submit a 1997 survey questionnaire.

OFFICE AND STAFF

Director: Sharon Hoffman, Officer

Address: Office of the Secretary of State

State Capitol - Room 343

Lincoln, NE 68509

Phone: (402) 471-2385

Fax: (402) 471-3666

Home Page URL:

Contact Person: Sharon Hoffman

E-mail address:

Governing Agency: Office of the Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 1 (Full Time: 1 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing expenses: \$28,000

Subsidy received:

Amount received from subscriptions: Approx. \$28,000

PUBLICATION

Frequency of printing entire Code:

Number of sets printed in last complete publication:

Year entire Code last published: 1980

Supplementation frequency: Monthly

Form of supplementation: Replacement pages

CIRCULATION

Code URL:

Number of paid subscribers: 42 full, 40 partial

Number of free subscribers: 33

Price per set: \$1,000

Number of volumes per set: 34

If sold by less than entire set, please answer the following:

How sold? Volume

Price? Approx. \$30

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? Yes

If not, please indicate the price for supplementation?

How do you promote sales?

How do you distribute/mail? Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance

FORMAT

☒ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound

VOLUME

Pages per full set: Approximately 10,000

Average pages per volume: Varies

Pages per supplement (average): 340

LAW

Official Text

☐ Yes ☒ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☐ Yes ☒ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☐ Yes ☒ No

Searchable database

☐ Yes ☒ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche

☐ Yes ☒ No Price:

Microfilm

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices?

If yes, please specify type(s): Master Index only

Indices are prepared: ☒ In-house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency or by some other means?

Agency, Administrative Code title and subject

MISCELLANEOUS

When did you begin publishing your Code?

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents

Is your Code published: ☐ In-house ☐ By an outside publisherIf done in-house, do you print it: ☒ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Code be obtained?

Sharon Hoffman

State Capitol - Room 343

Office of the Secretary of State

Lincoln, NE 68509

How do you cite your Code?

STATE: NEVADA

ADMINISTRATIVE CODE: Nevada Administrative Code

OFFICE AND STAFF

Director: Brenda J. Erdoes

Address: Legislative Building

Capitol Complex

Carson City, NV 89710

Phone: (702) 687-6800

Fax: (702) 687-5962

Home Page URL:

Contact Person: Brenda Erdoes

E-mail address:

Governing Agency: Legal Division, Legislative Counsel Bureau

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 4 (Full Time: 4 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: Approximately \$20,000

Printing expenses: Approximately \$8,000

Amount received from subscriptions: \$28,000

PUBLICATION

Frequency of printing entire Code: Rarely

Number of sets printed in last complete publication: 350

Year entire Code last published: 1995

Supplementation frequency: Quarterly

Form of supplementation: Replacement pages

CIRCULATION

Code URL:

Number of paid subscribers: 302

Number of free subscribers: 38

Price per set: \$175 new, \$100 per year for supplements

Number of volumes per set: 12 (includes index)

If sold by less than the entire set, please answer the following:

How sold? Volume

Price? \$30

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: \$100 per year

How do you promote sales? Advertisement of NRS (statutes)

How do you distribute/mail? Mail, UPS

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☒ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set: 3,200

Average pages per volume: 300

Pages per supplement (average): 300

LAW

Official Text

☐ Yes ☒ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Digital

What type/brand of software do you use? PSA

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject

Indices are prepared: ☒ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Corresponding to chapter number of statute.

MISCELLANEOUS

When did you begin publishing your Code? 1983

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the Contents

Is your Code published: ☒ In-house ☐ By an outside publisher:If done in-house, do you print it: ☒ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☐ Official Publisher

Other information not explained above:

Where can copies of your Code be obtained?

Legislative Council Bureau- Publications

Legislative Building

Capitol Complex

Carson City, NV 89710

How do you cite your Code?

Nevada Administrative Code, Chapter, Section (NAC 284.010)

STATE: NEW HAMPSHIRE

ADMINISTRATIVE REGISTER: New Hampshire Rulemaking Register

OFFICE AND STAFF

Director: Scott F. Eaton

Address: Office of Legislative Services
Division of Administrative Rules
Room 219, 25 Capitol Street
Concord, NH 03301-6312

Phone: (603) 271-3680

Fax: (603) 271-7871

Home Page URL:

Contact Person: Scott F. Eaton

E-mail address:

Governing Agency: Office of Legislative Services

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 5 (Full Time: 5 Part Time: 0)

Office Hours: 8:00 a.m. - 4:30 p.m.

Days: Monday - Friday

BUDGET

Printing expenses: \$7,000 (FY 1997)

Subsidy received:

Amount received from subscriptions: \$8,850 (FY 1997)

FREQUENCY OF ISSUE: Weekly**CIRCULATION**

Register URL:

Number of paid subscribers: 151

Number of free subscribers: 202

Price per issue: \$0.20 per page

Price per subscription: \$60 per year

Is subscription and/or single issue price set by statute? No

If not, how are they determined? By the Director of the Office of
Legislative Services

Length of subscription: One fiscal year or monthly.

How do you promote sales? None

How do you distribute/mail? U.S. Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (FY 1996): 12

Average pages per year (FY 1996): 638 pages in 1996; Approximately
631 pages over 10 years.**COMPUTER COMPOSITION**

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor.

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Wang

What type/brand of software do you use? Wang, Pace

CONTENT

Proposed Rules

☒ Notice Only ☐ Full Text

Adopted Rules

☒ Notice Only ☐ Full Text

Emergency Rules

☒ Notice Only ☐ Full Text

Court Ordered Rules

☒ Notice Only ☐ Full Text

Executive Orders

☐ Notice Only ☒ Full Text

Proclamations

☐ Notice Only ☐ Full Text

State Contracts

☐ Notice Only ☐ Full Text

Executive Items

☐ Notice Only ☐ Full Text

Judicial Items

☐ Notice Only ☐ Full Text

Legislative Items

☐ Notice Only ☐ Full Text

Atty. Gen. Opinions

☐ Notice Only ☒ Full Text

(Rulemaking Opinions Only)

Other (specify):

☒ Notice Only ☐ Full Text

(Joint Legislative Committee on Administrative Rules)

Open Meetings

☐ Yes ☒ No

Public Hearings

(rulemaking related hearings only) ☒ Yes ☐ No

Index

☐ Yes ☒ No**LAW**

Correction of Nonsubstantive Errors

☐ Yes ☐ No

Correction of Substantive Errors

☐ Yes ☐ No

Official Text

☐ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☐ No

Edit

☐ Yes ☐ No

Legislative Oversight

☒ Yes ☐ No

Economic Impact Statement

☒ Yes ☐ No

Emergency Rules

☐ Yes ☐ No

* (Editing limited to changes in agency's notices)

In effect how long? 120 days

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☒

Executive and Legislative Branch Review:

☐**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☒ Yes ☐ No

Liaison Representative Required

☐ Yes ☒ No

Other (specify):

When was your state's register first published? October 1980

Is the Register distributed to depository libraries in your state free of
charge? YesRegister printed: ☒ In-house ☐ By an outside printer

Copy for publication is generated:

☐ By your agency ☐ By the publisher ☒ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information about not explained above:

Where can copies of your Register be obtained?

Office of Legislative Services

Division of Administrative Rules

Room 219, 25 Capitol Street

Concord, NH 03301-6312

How do you cite your Register?

New Hampshire Rulemaking Register

Volume (Number), Number (Issue Number), (Month/Day/Year)

STATE: NEW HAMPSHIRE

ADMINISTRATIVE CODE: New Hampshire Code of Administrative Rules

OFFICE AND STAFF

Director: Scott F. Eaton

Address: Office of Legislative Services
Division of Administration Rules
Room 219, 25 Capitol Street
Concord, NH 03301-6312

Phone: (603) 271-3680

Fax: (603) 271-7871

Home Page URL:

Contact Person: Scott F. Eaton

E-mail address:

Governing Agency: Office of Legislative Services

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 5 (Full Time: 5 Part Time: 0)

Office Hours: 8:00 a.m. - 4:30 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy Received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code:

Number of sets printed in last complete publication:

Year entire Code last published:

Supplementation frequency:

Form of supplementation: Loose Leaf

CIRCULATION

Code URL:

Number of paid subscribers:

Number of free subscribers:

Price per set:

Number of volumes per set:

If sold by less than entire set:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code?

Separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation?

How do you promote sales?

How do you distribute/mail?

Subscribers are? ☐ Billed ☐ Required to pay in advance**FORMAT**☒ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set:

Average pages per volume:

Pages per supplement (average):

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Emergency rules included

☒ Yes ☐ No

Other (specify):

Agencies must comply with the uniform system of drafting and numbering rules. Otherwise, the Director of the Offices of Legislative Services (OLS) may refuse the rules for filing.

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☒ Yes ☐ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Wang

What type/brand of software do you use? Wang, Pace

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices?

If yes, please specify type(s):

Indices are prepared: ☐ In-house by staff ☐ By the publisher:**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

The uniform system for numbering and drafting rules, and the uniform format for publishing them, arrange rules by agency.

MISCELLANEOUS

When did you begin publishing your Code?

Is the Code distributed to depository libraries in your state free of charge? ☒ Your Code contains anything other than rules, please specify the contents:Is your Code published: ☐ In-house ☐ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Other information about your Code not explained above: Most rules are effective no longer than 8 years unless readopted. There is no official publisher of the entire Code. Each agency is responsible for publishing its own rules, and the Division of Administrative Rules assists agencies in preparing a publishable copy in the mandatory uniform format for publishing. There are several private ventures publishing selected rules such as Michie and NILS Publishing Co. Weil Publishing Co. has prepared an unofficial code, advertised as complete. Law also allows for a contract between the Director of the Office of Legislative Services and an outside, official publisher of the entire code or a portion of it.

Where can copies of your Code be obtained?

Agencies, the State Library, the State Supreme Court Law Library or the Division. Selected agency rules are available from private publishers too.

How do you cite your Code?

The Code is cited by name and then by the agency title or subtitle letter code, followed by numbers for chapter, part, section and further subdivisions as appropriate. For example, N.H. ADMIN. RULES He-P 2207.02(e).

STATE: NEW JERSEY

ADMINISTRATIVE REGISTER: New Jersey Register (NJR)

OFFICE AND STAFF

Director: Anthony Miragliotta, Asst. Director

Address: Office of Administrative Law
9 Quakerbridge Road, CN 049
Trenton, NJ 08625

Phone: (609) 588-6611

Fax: (609) 588-3730

Home Page URL:

Contact Person: Anthony Miragliotta

E-mail address: miragliotta@oal.state.nj.us

Governing Agency: Office of Administrative Law

This office is under:

☒ Secretary of State (in, but not of)☐ Legislature☐ Other (specify):

Total number of employees (FTE): 12 (Full Time: 12 Part Time: 0)

Office Hours: 8:00 a.m. - 4:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing expenses: unknown

Subsidy received: license fee

Amount received from subscriptions: collected by vendor

FREQUENCY OF ISSUE: Bi-Weekly**CIRCULATION**

Register URL:

Number of paid subscribers: unknown

Number of free subscribers: varies

Price per issue: \$15

Price per subscription: \$132 second class, \$227 first class

Is subscription and/or single issue price set by statute? No

If not, how are they determined? By contract

Length of subscription: One Year

How do you promote sales? Vendor promotes

How do you distribute/mail? First/Second class

Subscribers are: ☒ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1996): 230

Average pages per year (1996): 5,520

COMPUTER COMPOSITION

Computer use

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☒ Yes ☐ No Price

(Statutory per page charge)

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Unisys

What type/brand of software do you use? Word, Textbook, Textcompily

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

☐ Notice Only ☒ Full Text

Adopted Rules

☐ Notice Only ☒ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules

☐ Notice Only ☒ Full Text

Executive Orders

☐ Notice Only ☒ Full Text

Proclamations

☐ Notice Only ☐ Full Text

State Contracts

☐ Notice Only ☐ Full Text

Executive Items

☒ Notice Only ☐ Full Text

Judicial Items

☐ Notice Only ☐ Full Text

Legislative Items

☐ Notice Only ☐ Full Text

Atty. Gen. Opinions

☐ Notice Only ☒ Full Text

Other (specify):

☒ Notice Only ☐ Full Text

Open Meetings

☒ Yes ☐ No

Public Hearings

☐ Yes ☐ No

Index

☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☒ Yes ☐ No

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Legislative Oversight

☒ Yes ☐ No

Economic Impact Statement

☒ Yes ☐ No

Emergency Rules

☒ Yes ☐ No

In effect how long? 60 days

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☐

Executive and Legislative Branch Review:

☒**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☒ Yes ☐ No

Liaison Representative Required

☒ Yes ☐ No

Other (specify):

When was your state's register first published? September 1969

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☐ In-house ☒ By an outside printer

Copy for publication is generated:

☐ By your agency ☒ By the publisher ☐ By the agenciesCopyright claimed by: ☒ State ☒ Official publisher (partial: added material)

Other information not explained above: The OAL is the official publisher of the New Jersey Register.

Where can copies of your Register be obtained?

West Publishing Company

620 Opperman Drive

PO Box 64833

St. Paul, MN 55164-0833

How do you cite your Register?

By annual volume, page number, item

23 N.J.R. 3(a) means January 7, 1991 issue, page 3, item a

STATE: NEW JERSEY

ADMINISTRATIVE CODE: New Jersey Administrative Code (NJAC)

OFFICE AND STAFF

Director: Anthony Miragliotta, Asst. Director

Address: Office of Administrative Law
9 Quakerbridge Road, CN 049
Trenton, NJ 08625

Phone: (609) 588-6611

Fax: (609) 588-3730

Home Page URL:

Contact Person: Anthony Miragliotta

E-mail address: miragliota@oal.state.nj.us

Governing Agency: Office of Administrative Law

This office is under:

☒ Secretary of State (in, but not of)☐ Legislature☐ Other (specify):

Total number of employees (FTE): 12 (Full Time: 12 Part Time: 0)

Office Hours: 8:00 a.m. - 4:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing expenses: unknown

Subsidy received: license fee

Amount received from subscriptions: collected by vendor

PUBLICATION

Frequency of printing entire Code: N/A

Number of sets printed in last complete publication: N/A

Year entire Code last published: May 1995

Supplementation frequency: Bi-weekly

Form of supplementation: Replacement pages

CIRCULATION

Code URL:

Number of paid subscribers: unknown

Number of free subscribers: varies

Price per set: \$1,250

Number of volumes per set: 35

If sold by less than the entire set, please answer the following:

How sold? By agency title

Price? Varies per title

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation? Upon renewal

Is supplementation covered by original price of entire Code? For the first year

If not, please indicate the price for supplementation: Varies per title

How do you promote sales? Vendor promotes

How do you distribute/mail? Special 4th classSubscribers are: ☒ Billed ☒ Required to pay in advance**FORMAT**☒ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set: N/A

Average pages per volume: N/A

Pages per supplement (average): Varies according to title

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Emergency rules included

☒ Yes ☐ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible through outside vendor ☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☒ Yes ☐ No Price: Statutory price per page

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? UNISYS

What type/brand of software do you use? Word, Textbook, Textcomply

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Full Code and Individual Title Indexes

Indices are prepared: ☐ In-house by staff ☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Agency

MISCELLANEOUS

When did you begin publishing your Code? 1972

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents: Case notes of selected decisions concerning administrative rules; historical notes

Is your Code published: ☐ In-house ☒ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☒ State ☒ Official publisher (partial: added material)

Other information not explained above: The Office of Administrative Law is the official publisher of N.J.A.C.

Where can copies of your Code be obtained?

West Publishing Company

620 Opperman Drive

Post Office Box 64833

St. Paul, MN 55164-0833

How do you cite your Code?

By uniform codification system prefixed by N.J.A.C.

N.J.A.C. 1:30-1.4 means Title 1, Chapter 30, Section 1.4

STATE: NEW MEXICO

ADMINISTRATIVE REGISTER: New Mexico Register

OFFICE AND STAFF

Director: Elaine Olah, Director

Address: 404 Montezuma St.

Santa Fe, NM 87503

Phone: (505) 827-7332

Fax: (505) 827-7331

Home Page URL:

Contact Person: Sarah Roybal

E-mail address: not available

Governing Agency: State Records Center and Archives

This office is under:

☐ Secretary of State:☐ Legislature:☒ Other (specify): Executive Branch

Total number of employees (FTE): 3 (Full Time: 3 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$30,000

Printing Expenses:

Subsidy Received:

Amount received from subscriptions:

FREQUENCY OF ISSUE: Semi-monthly**CIRCULATION**

Register URL:

Number of paid subscribers: 130

Number of free subscribers: 5

Price per issue: \$12

Price per subscription: State Agencies - \$85 per year; Other - \$270 per year

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Contract with Producer-The Michie Company

Length of subscription: One year

How do you promote sales? Producer/publisher advertised

How do you distribute/mail? Producer/publisher mails book rate

Subscribers are: ☒ Billed ☐ Required to pay in advance**VOLUME**

Average pages per issue (1996): 59

Average pages per year (1996): 1,411

COMPUTER COMPOSITIONComputer used ☒ Yes ☐ NoSearchable database ☒ Yes ☐ NoAccessible to Public (Lexis) ☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible to State Agencies (Lexis) ☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible through outside vendor (Lexis) ☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche? ☐ Yes ☒ No Price:Microfilm? ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? IBM-Compatible, Intel Chip

What type/brand of software do you use? MS Word

What do you use, if not a computer? N/A

CONTENTProposed Rules (if desired) ☒ Notice Only ☒ Full TextAdopted Rules ☐ Notice Only ☒ Full TextEmergency Rules ☐ Notice Only ☒ Full TextCourt Ordered Rules ☐ Notice Only ☐ Full TextExecutive Orders ☐ Notice Only ☒ Full TextProclamations ☐ Notice Only ☒ Full TextState Contracts ☐ Notice Only ☐ Full TextExecutive Items ☐ Notice Only ☒ Full TextJudicial Items ☐ Notice Only ☐ Full TextLegislative Items ☐ Notice Only ☐ Full TextAtty. Gen. Opinions ☐ Notice Only ☒ Full TextOther (specify): ☐ Notice Only ☒ Full TextOpen Meetings ☒ Yes ☐ NoPublic Hearings ☒ Yes ☐ NoIndex ☒ Yes ☐ No**LAW**Correction of Nonsubstantive Errors ☒ Yes ☐ NoCorrection of Substantive Errors ☒ Yes ☐ NoOfficial Text ☒ Yes ☐ NoJudicial Notice ☐ Yes ☒ NoAnnotations ☒ Yes ☐ NoEdit ☐ Yes ☒ NoLegislative Oversight ☐ Yes ☒ NoEconomic Impact Statement ☐ Yes ☒ NoEmergency Rules ☒ Yes ☐ No

In effect how long? As indicated by independent law (NMSA 1978).

ADMINISTRATIVE RULES-REVIEWNo Formal Review: ☒Executive Branch Review Only: ☐Legislative Branch Review Only: ☐Executive and Legislative Branch Review: ☐**MISCELLANEOUS**Editorial Standards Manual/Guidelines ☒ Yes ☐ NoInstruction in regulation drafting ☒ Yes ☐ NoSeminars ☒ Yes ☐ NoConsultations ☒ Yes ☐ NoManual ☐ Yes ☒ NoPrepublication review ☐ Yes ☒ NoLiaison Representative Required ☐ Yes ☒ No

Other (specify):

When was your state's register first published? 1990

Is the Register distributed to depository libraries in your state free of charge? No

Register printed: ☐ In-house ☒ By an outside printer

Copy for publication is generated:

☐ By your agency ☐ By the publisher ☒ By the agenciesCopyright claimed by: ☒ State ☐ Official publisher

Other information not explained above: wide variety of electronic formats or WordPerfect 5.1 or higher preferred.

Where can copies of your Register be obtained?

The Michie Company

PO Box 7587

Charlottesville, Virginia 22906-7587

1-800-562-1197

How do you cite your Register? New Mexico Register

STATE: NEW MEXICO

ADMINISTRATIVE CODE: New Mexico Administrative Code (NMAC)

OFFICE AND STAFF

Director: Elaine Olah, Director

Address: 404 Montezuma St.
Santa Fe, NM 87503

Phone: (505) 827-7332

Fax: (505) 827-7331

Home Page URL:

Contact Person: Sarah Roybal

E-mail address: not available

Governing Agency: State Records Center and Archives

This office is under:

☐ Secretary of State:☐ Legislature:☒ Other (specify): Executive Branch

Total number of employees (FTE): 3 (Full Time: 3 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$30,000

Printing Expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: Available Electronically

Only—Updated quarterly

Number of sets printed in last complete publication:

Year entire Code last published: 1996

Supplementation frequency: Quarterly

Form of supplementation: CD-Rom

CIRCULATIONCode URL: <http://www.michie.com/Code/NM/NM.html>

Number of paid subscribers: unknown

Number of free subscribers: none

Price per set: \$375

Number of volumes per set: CD-ROM

If sold by less than entire set, please answer the following:

How sold?: .00005/byte - min. \$10

Price?:

Is supplement automatically sent to subscribers of entire Code?: yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? Yes

If not, please indicate the price for supplementation?

How do you promote sales?: publisher promotes sales

How do you distribute/mail?:

Are subscribers ☒ Billed ☐ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Paperback☐ Hardbound☐ Microfiche☒ Other (specify): CD-Rom, Internet**LAW**

Official Text

Judicial Notice

Annotations

Edit

Emergency rules included

Other (specify):

☒ Yes ☐ No☐ Yes ☒ No☒ Yes ☐ No☐ Yes ☒ No☒ Yes ☐ No**COMPUTER COMPOSITION**

Computer used

Searchable database

Accessible to Public

☐ Diskette ☐ On-Line ☐ Bulletin Board

Accessible to State Agencies

☐ Diskette ☐ On-Line ☐ Bulletin Board

Accessible through contracting with outside vendor

☐ Diskette ☐ On-Line ☐ Bulletin Board

Microfiche

Microfilm

What type/brand of computer equipment do you use? IBM Compatible

What type/brand of software do you use? Wide variety

What do you use, if not a computer?

☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Internet ☐ CD☒ Yes ☐ No☒ Internet ☐ CD☒ Yes ☐ No☒ Internet ☐ CD☐ Yes ☒ No☐ Yes ☒ No**INDEXING**

Does your Code contain one or more indices? Yes

If yes, please specify type(s):

Indices are prepared: ☐ In-house by staff ☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Subject

MISCELLANEOUS

When did you first publish your Code?: 1996

Is the Code distributed to depository libraries free of charge? No

If your Code contains anything other than rules, please specify the contents:

Is your Code published: ☐ In-house ☒ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☒ State ☐ Official publisher

Other information about your Code not explained above:

Where can copies of your Code be obtained?

The Michie Company

PO Box 7587

Charlottesville, VA 22906-7587

1-800-562-1197

How do you cite your Code?

New Mexico Administrative Code (NMAC)

STATE: NEW YORK
ADMINISTRATIVE REGISTER: New York Register

OFFICE AND STAFF

Publications Manager: Marilyn J. Miers
Address: Office of Information Services
41 State Street
Albany, NY 12231

Phone: (518) 474-6785 Fax: (518) 473-9055

Home Page URL: <http://www.dos.state.ny.us/>

Contact Person: Deborah Ritzko

E-mail address: info@dos.state.ny.us

Governing Agency: New York State Department of State

This office is under:

☒ Secretary of State

☐ Legislature

☐ Other (specify):

Total number of employees (FTE): 16 (Full Time: 15 Part Time: 2)

Office Hours: 8:30 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy Received:

Amount received from subscriptions: \$66,000

FREQUENCY OF ISSUE: Weekly

CIRCULATION

Register URL:

Number of paid subscribers: 1,100

Number of free subscribers: 1,400

Price per issue: \$1.50

Price per subscription: \$40 second class mail, \$80 first class mail

Is subscription and/or single issue price set by statute? Yes

If not, how are they determined?

Length of subscription: One year

How do you promote sales? N/A

How do you distribute/mail? 1st and 2nd class mail, interagency mail

Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1996):

Average pages per year (1996):

COMPUTER COMPOSITION

Computer use ☒ Yes ☐ No

Searchable database ☐ Yes ☒ No

Accessible to public ☐ Yes ☒ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies ☐ Yes ☒ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor ☐ Yes ☒ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche? ☐ Yes ☒ No Price:

Microfilm? ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? N/A

What type/brand of software do you use?

What do you use, if not a computer?

CONTENT

Proposed Rules ☐ Notice Only ☒ Full Text

Adopted Rules ☐ Notice Only ☒ Full Text

Emergency Rules ☐ Notice Only ☒ Full Text

Court Ordered Rules ☐ Notice Only ☒ Full Text

(Full text only for rules under 2,000 words)

Executive Orders ☐ Notice Only ☒ Full Text

Proclamations ☒ Notice Only ☐ Full Text

State Contracts ☐ Notice Only ☒ Full Text

(Dept. of Transportation notice to contractor summarized, all others full text)

Executive Items ☐ Notice Only ☒ Full Text

Judicial Items ☐ Notice Only ☒ Full Text

Legislative Items ☐ Notice Only ☐ Full Text

(Legislative hearing calendar only)

Atty. Gen. Opinions ☒ Notice Only ☐ Full Text

Other (specify): ☐ Notice Only ☐ Full Text

Open Meetings ☒ Yes ☐ No

Public Hearings ☒ Yes ☐ No

Index ☒ Yes ☐ No

LAW

Correction of Nonsubstantive Errors ☐ Yes ☒ No

Correction of Substantive Errors ☐ Yes ☒ No

Official Text ☒ Yes ☐ No

Judicial Notice ☒ Yes ☐ No

Annotations ☐ Yes ☒ No

Edit ☐ Yes ☒ No

Legislative Oversight ☒ Yes ☐ No

Economic Impact Statement ☒ Yes ☐ No

Emergency Rules ☒ Yes ☐ No

In effect how long? 90 days for 1st emergency rule, 60 days for subsequent

ADMINISTRATIVE RULES-REVIEW

No Formal Review: ☐

Executive Branch Review Only: ☐

Legislative Branch Review Only: ☐

Executive and Legislative Branch Review: ☒

MISCELLANEOUS

Editorial Standards Manual/Guidelines ☐ Yes ☒ No

Instruction in regulation drafting ☐ Yes ☒ No

Seminars ☐ Yes ☒ No

Consultations ☒ Yes ☐ No

Manual ☒ Yes ☐ No

Prepublication review ☒ Yes ☐ No

Liaison Representative Required ☐ Yes ☒ No

Other (specify):

When was your state's register first published? 1979

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed In-house By an outside printer? Outside

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agencies

Copyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Register be obtained:

New York State Department of State

How do you cite your Register?

New York State Register

STATE: NEW YORK

ADMINISTRATIVE CODE: Official Compilation of Codes, Rules and Regulations of the State of New York (NYCRR)

OFFICE AND STAFF

Publications Manager: Marilyn J. Miers

Address: Office of Information Services

41 State Street

Albany, NY 12231

Phone: (518) 474-6785

Fax: (518) 473-9055

Home Page URL: <http://www.dos.state.ny.us/>

Contact Person: Deborah Ritzko

E-mail address: info@dos.state.ny.us

Governing Agency: New York State Department of State

This office is under:

☒ Secretary of State

☐ Legislature

☐ Other (specify):

Total number of employees (FTE): 16 (Full Time: 15 Part Time: 2)

Office Hours: 8:30 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy Received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: N/A

Number of sets printed in last complete publication: N/A

Year entire Code last published: 1995

Supplementation frequency: Semimonthly

Form of supplementation: Replacement pages

CIRCULATION

Code URL:

Number of paid subscribers: N/A

Number of free subscribers: N/A

Price per set: \$1,895

Number of volumes per set: 83 plus 2 volume index

If sold by less than entire set, please answer the following:

How sold? By Title, or by a particular volume in a title

Price? \$34.50

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation? Yes, in years subsequent to year of purchase

Is supplementation covered by original price of entire Code? Yes, for first year subscription

If not, please indicate the price for supplementation:

How do you promote sales? Publisher

How do you distribute/mail? Publisher

Subscribers are: ☒ Billed ☐ Required to pay in advance

FORMAT

☒ Loose-leaf

☐ Microfiche

☐ Paperback

☐ Other (specify):

☐ Hardbound

VOLUME

Pages per full set: 54,000

Average pages per volume: 500

Pages per supplement (average): 800-1,000

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☐ Yes ☒ No

Emergency rules included

☒ Yes ☐ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to public

☐ Yes ☒ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☐ Yes ☒ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price

Microfilm?

☐ Yes ☒ No Price

What type/brand of computer equipment do you use? Publisher

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Key word

Indices are prepared: ☐ In-house by staff ☒ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency or by some other means?

Agency, then by subject

MISCELLANEOUS

When did you begin publishing your Code? Hardbound 1945, loose-leaf 1960

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents: Table of current pages; annotations; historical notes.

Is your Code published: ☒ In-house ☐ By an outside publisher

If done in-house, do you print it: ☐ In-house ☒ By an outside printer

Copyright claimed by: ☒ State ☐ Official publisher

Other information not explained above: The camera copy for the Code is prepared in-house

Where can copies of your Code be obtained?

Lawyers Cooperative Publishing

50 Broad Street East

Rochester, NY 14694

How do you cite your Code?

Title NYCRR Subtitle Chapter Part Section

STATE: NORTH CAROLINA

ADMINISTRATIVE REGISTER: North Carolina Register (NCR)

OFFICE AND STAFF

Director: Molly Masich

Address: PO Box 27447

Raleigh, NC 27611-7447

Phone: (919) 733-2678

Fax: (919) 733-3462

Home Page URL:

Contact Person: Molly Masich

E-mail address: mmasich@oah.state.nc.us

Governing Agency: Office of Administrative Hearings

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify): quasi-judicial

Total number of employees (FTE): 5 (Full Time: 5 Part Time: 0)

Office Hours: 7:30 a.m. -5:30 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$158,053

Printing expenses: \$53,425

Subsidy received: \$244,676

Amount received from subscriptions: \$65,713

FREQUENCY OF ISSUE: Twice a month**CIRCULATION**

Register URL:

Number of paid subscribers: 367

Number of free subscribers: 206

Price per issue: \$10

Price per subscription: \$195

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Administrative Rule

Length of subscription: One year

How do you promote sales?

How do you distribute/mail? US, Interoffice and State Courier Service

Subscribers are: ☒ Billed ☐ Required to pay in advance**VOLUME**

Average pages per issue (1995): 60

Average pages per year (1995): 1,400

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable database ☒ Yes ☐ NoAccessible to public ☐ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible to State Agencies ☐ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible through outside vendor ☐ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche ☐ Yes ☒ No Price:Microfilm ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? PC/LAN Network

What type/brand of software do you use? WordPerfect/Windows

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

☐ Notice Only ☒ Full Text

Notice of Intent

☒ Notice Only ☐ Full Text

Adopted Rules

☐ Notice Only ☒ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules

☐ Notice Only ☐ Full Text

Executive Orders

☐ Notice Only ☒ Full Text

Proclamations

☒ Notice Only ☐ Full Text

State Contracts

☐ Notice Only ☐ Full Text

Executive Items

☐ Notice Only ☐ Full Text

Judicial Items

☒ Notice Only ☐ Full Text

(Decisions that declare a rule void)

Legislative Items

☐ Notice Only ☐ Full Text

Atty. Gen. Opinions

☐ Notice Only ☐ Full Text

Other (specify):

☒ Notice Only ☐ Full Text

(Objections to rules by review of the Rules Review Commission; meeting agenda)

Open Meetings

☐ Yes ☒ No

Public Hearings

☐ Yes ☒ No

Index

☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

☐ Yes ☒ No

Correction of Substantive Errors

☐ Yes ☒ No

Official Text

☐ Yes ☒ No

Judicial Notice

☐ Yes ☒ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Legislative Oversight

☐ Yes ☒ No

Economic Impact Statement

☐ Yes ☒ No

Emergency Rules

☐ Yes ☒ No

In effect how long?

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☐

Executive and Legislative Branch Review:

☒**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☐ Yes ☒ No

Prepublication review

☐ Yes ☒ No

Liaison Representative Required

☒ Yes ☐ No

Other (specify):

When was your state's register first published? April, 1986

Is the Register distributed to depository libraries in your state free of charge? State Library only (5 copies)

Register printed: ☐ In-house ☒ By an outside printer

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Register be obtained

Office of Administrative Hearings

PO Drawer 27447

Raleigh, NC 27611-7447

How do you cite your Register?

Volume, Issue, Page number and date

(e.g. 3:1 NCR 101-102, April 1, 1988)

STATE: NORTH CAROLINA

ADMINISTRATIVE CODE: North Carolina Administrative Code (NCAC)

OFFICE AND STAFF

Director: Molly Masich

Address: PO Box 27447

Raleigh, NC 27611-7447

Phone: (919) 733-2678

Fax: (919) 733-3462

Home Page URL:

Contact Person: Molly Masich

E-mail address: mmasich@oah.state.nc.us

Governing Agency: Office of Administrative Hearings

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify): quasi-judicial

Total number of employees (FTE): 5 (Full Time: 5 Part Time: 0)

Office Hours: 7:30 a.m. -5:30 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$158,053

Printing expenses: handled by West Group

Subsidy received: handled by West Group

Amount received from subscriptions: handled by West Group

PUBLICATION

Frequency of printing entire Code: Current on a continual basis monthly by West Group

Number of sets printed in last complete publication: 220

Reprint new format 1/95

Supplementation frequency: Monthly

Form of supplementation: Loose-leaf replacement pages

CIRCULATION

Code URL:

Number of paid subscribers: Full sets-84, Individual volumes-665, Free subscriptions-83

Number of free subscribers: 129

Price per set: \$750

Number of volumes per set: 22

If sold by less than entire set, please answer the following:

How sold? Individual volumes

Price? Varies

Is supplement automatically sent to subscribers of entire Code? Yes, for 1 year

If not, is there a separate subscription for supplementation? Yes, after 1 year

Is supplementation covered by original price of entire Code? Yes, initial purchase

If not, please indicate the price for supplementation: Varies

How do you promote sales? LCP/Barclays Law Publishers

How do you distribute/mail?

Subscribers are: ☐ Billed: ☒ Required to pay in advance**FORMAT**☒ Loose-leaf☐ Paperback☐ Hardbound☐ Microfiche☒ Other (specify): Diskettes, CD-ROM**VOLUME**

Pages per full set: 10,896

Average pages per volume: 495 (22 volumes)

Pages per supplement (average): 194 per month, or 2,330 annually

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☐ Yes ☒ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Emergency rules included

☒ Yes ☐ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? PC/LAN Network

What type/brand of software do you use? WordPerfect/Windows

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s):

Indices are prepared: ☐ In-house by staff ☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1976

Is the Code distributed to depository libraries in your state free of charge? Yes to the State Library only

If your Code contains anything other than rules, please specify the contents:

Is your Code published: ☒ In-house ☐ By an outside publisherIf done in-house, do you print it: ☐ In-house ☒ By an outside printerCopyright claimed by: ☐ State ☒ Official publisher (West Group)

Other information not explained above:

Where can copies of your Code be obtained?

Barclays Law Publishers

50 California Street, Nineteenth Floor

South San Francisco, CA 94111-4624

1-800-888-3600

How do you cite your Code?

Title, Chapter or Subchapter, Section or Rule Number

(e.g. 26 NCAC 2A; 26 NCAC 2A. 0200 or 26 NCAC 2A. 0201)

STATE: NORTH DAKOTA
ADMINISTRATIVE REGISTER:

OFFICE AND STAFF

Director: John D. Olsrud
Address: Legislative Council
State Capitol, 600 East Boulevard
Bismarck, ND 58505
Phone: (701) 328-2916 Fax: (701) 328-3615
Home Page URL: <http://www.state.nd.us/lr/council.html>
Contact Person: John Walstad, Code Revisor
E-mail address: notes.jolsrud@ranch.state.nd.us
Governing Agency: Legislative Council
This office is under:
☐ Secretary of State
☒ Legislature
☐ Other (specify):
Total number of employees (FTE): 0 (Full Time: 0 Part Time: 0)
Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries:
Printing Expenses:
Subsidy Received:
Amount received from subscriptions:

FREQUENCY OF ISSUE:**CIRCULATION**

Register URL:
Number of paid subscribers: 28
Number of free subscribers: 16
Price per issue: N/A
Price per subscription: \$50 per year
Is the subscription and/or single issue price set by statute? No
If not, how are they determined? Set by Administrative Rules Committee
Length of subscription: one year
How do you promote sales? We do not promote sales
How do you distribute/mail? Mailed on the first business day of each month
Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1996): 14
Average pages per year (1996): 170

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ No
Searchable database ☒ Yes ☐ No
Accessible to Public ☐ Yes ☒ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible to State Agencies ☒ Yes ☐ No
☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible through outside vendor ☒ Yes ☐ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Microfiche ☐ Yes ☐ No Price:
Microfilm ☐ Yes ☐ No Price:
What type/brand of computer equipment do you use? IBM
What type/brand of software do you use? Advanced Text Management System
What do you use, if not a computer? N/A

CONTENT

Proposed Rules	☒ Notice Only	☐ Full Text
Adopted Rules	☐ Notice Only	☐ Full Text
Emergency Rules	☒ Notice Only	☐ Full Text
Court Ordered Rules	☐ Notice Only	☐ Full Text
Executive Orders	☐ Notice Only	☐ Full Text
Proclamations	☐ Notice Only	☐ Full Text
State Contracts	☐ Notice Only	☐ Full Text
Executive Items	☐ Notice Only	☐ Full Text
Judicial Items	☐ Notice Only	☐ Full Text
Legislative Items	☐ Notice Only	☐ Full Text
Atty. Gen. Opinions	☐ Notice Only	☐ Full Text
Other (specify):	☐ Notice Only	☐ Full Text
Open Meetings		☐ Yes ☒ No
Public Hearings		☐ Yes ☒ No
Index		☐ Yes ☒ No

LAW

Correction of Nonsubstantive Errors	☐ Yes	☐ No
Correction of Substantive Errors	☐ Yes	☐ No
Official Text	☐ Yes	☐ No
Judicial Notice	☐ Yes	☒ No
Annotations	☐ Yes	☐ No
Edit	☐ Yes	☐ No
Legislative Oversight	☐ Yes	☐ No
Economic Impact Statement	☒ Yes	☐ No
Emergency Rules	☐ Yes	☐ No
In effect how long?		

ADMINISTRATIVE RULES-REVIEW

No Formal Review:	☐
Executive Branch Review Only:	☐
Legislative Branch Review Only:	☐
Executive and Legislative Review:	☒

MISCELLANEOUS

Editorial Standards Manual/Guidelines	☒ Yes	☐ No
Instruction in regulation drafting	☒ Yes	☐ No
Seminars	☒ Yes	☐ No
Consultations	☒ Yes	☐ No
Manual	☒ Yes	☐ No
Prepublication review	☒ Yes	☐ No
Liaison Representative Required	☐ Yes	☒ No
Other (specify):		
When was your state's register first published: 1987		
Is the Register distributed to depository libraries in your state free of charge? No		
Register printed ☒ In-house ☐ By outside printer		
Copy for publication is generated ☐ By your agency ☒ By the publisher ☐ By the agencies		
Copyright claimed by: ☐ State ☐ Official publisher		
Other information about your Register not explained above:		
Where can copies of your Register be obtained?		
North Dakota Legislative Council		
How do you cite your Register?		

STATE: NORTH DAKOTA
ADMINISTRATIVE CODE: North Dakota Administrative Code (NDAC)

OFFICE AND STAFF

Director: John D. Olsrud
Address: Legislative Council
State Capitol, 600 East Boulevard
Bismarck, ND 58505
Phone: (701) 328-2916 Fax: (701) 328-3615
Home Page URL: <http://www.state.nd.us/lr/council.html>
Contact Person: John Walstad
E-mail address: notes.jolsrud@ranch.state.nd.us
Governing Agency: Legislative Council
This office is under:
☐ Secretary of State
☒ Legislature
☐ Other (specify):
Total number of employees (FTE): 0 (Full Time: 0 Part Time: 0)
Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries: N/A, part of duties of Legislative Council
Printing expenses: \$37,000 (biennial)
Subsidy received: \$37,170
Amount received from subscriptions: \$25,000

PUBLICATION

Frequency of printing entire Code: Not determined
Number of sets printed in last complete publication: 30
Year entire Code last published: 1997, only for new subscribers
Supplementation frequency: Monthly
Form of supplementation: Replacement pages

CIRCULATION

Code URL:
Number of paid subscribers: 104
Number of free subscribers: 99
Price per set: \$220 per year; \$580 for new set
Number of volumes per set: 19
If sold by less than entire set, please answer the following:
How sold?
Price?
Is supplement automatically sent to subscribers of entire Code? Yes, for 1 year.
If not, is there a separate subscription for supplementation? Yes, in years subsequent to year of purchase
Is supplementation covered by original price of entire Code? For first year
If not, please indicate the price for supplementation? \$220
How do you promote sales? None
How do you distribute/mail? Secretary of State
Subscribers are: ☒ Billed ☐ Required to pay in advance

FORMAT

☒ Loose-leaf ☐ Microfiche
☐ Paperback ☐ Other (specify):
☐ Hardbound

VOLUME

Pages per full set: Approximately 6,000
Average pages per volume: 315
Pages per supplement (average): 125

LAW

Official Text ☒ Yes ☐ No
Judicial Notice ☒ Yes ☐ No
Annotations ☐ Yes ☒ No
Edit ☒ Yes ☐ No
Emergency rules included ☒ Yes ☐ No
Other (specify):

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ No
Searchable database ☒ Yes ☐ No
Accessible to public ☐ Yes ☒ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible to State Agencies ☒ Yes ☐ No
☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible through outside vendor ☐ Yes ☒ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Microfiche? ☐ Yes ☒ No Price:
Microfilm? ☐ Yes ☒ No Price:
What type/brand of computer equipment do you use? IBM
What type/brand of software do you use? ATMS/STAIRS
What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes
If yes, please specify type(s): Parallel tables of laws implemented;
subject index
Indices are prepared: ☒ In-house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency, or by some other means?
Agency

MISCELLANEOUS

When did you begin publishing your Code? 1978
Is the Code distributed to depository libraries in your state free of charge? Yes
If your Code contains anything other than rules, please specify the contents:
Is your Code published: ☒ In-house ☐ By an outside publisher
If done in-house, do you print it: ☒ In-house ☐ By an outside printer
Copyright claimed by: ☐ State ☐ Official publisher
Other information not explained above:
Where can copies of your Code be obtained?
Secretary of State
State Capitol
600 East Boulevard
Bismarck, ND 58505
How do you cite your Code?
NDAC or North Dakota Administrative Code

STATE: OHIO

ADMINISTRATIVE REGISTER: Ohio Monthly Record

NOTE: Ohio did not return a 1997 survey questionnaire.

OFFICE AND STAFF

Director: Robert M. Shapiro

Address: Ohio Legislative Service Commission

77 S. High St., 9th floor

Columbus, OH 43266-0342

Phone: (614) 466-3615

Fax: (614) 644-1721

Home Page URL:

Contact Person: Michael Burns (614) 466-7853

E-mail address:

Governing Agency: Ohio Legislative Service Commission

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 1.5 (Full Time: 1 Part Time: 1)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy Received:

Amount received from subscriptions:

FREQUENCY OF ISSUE: Monthly (Statute (O.R.C. 103.05(B)(3))

requires the Ohio Administrative Code to be "Updated at least quarterly."

CIRCULATION

Register URL:

Number of paid subscribers:

Number of free subscribers:

Price per issue:

Price per subscription:

Is subscription and/or single issue price set by statute?

If not, how are they determined?

Length of subscription:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**VOLUME**

Average pages per issue (1996):

Average pages per year (1996):

COMPUTER COMPOSITION

Computer use

☐ Yes ☒ No

Searchable database

☐ Yes ☒ No

Accessible to Public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No

Microfilm?

☐ Yes ☒ No

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

CONTENT

Proposed Rules

☒ Notice Only ☐ Full Text

Adopted Rules

☒ Notice Only ☒ Full Text

Emergency Rules

☒ Notice Only ☒ Full Text

Court Ordered Rules

☐ Notice Only ☐ Full Text

Executive Orders

☐ Notice Only ☐ Full Text

Proclamations

☐ Notice Only ☐ Full Text

State Contracts

☐ Notice Only ☐ Full Text

Executive Items

☐ Notice Only ☐ Full Text

Judicial Items

☐ Notice Only ☐ Full Text

Legislative Items

☐ Notice Only ☐ Full Text

Atty. Gen. Opinions

☐ Notice Only ☐ Full Text

Other (specify):

☐ Notice Only ☐ Full Text

Open Meetings

☒ Yes ☐ No

Public Hearings

☒ Yes ☐ No

Index

☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☐ Yes ☒ No

Official Text

☐ Yes ☒ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Legislative Oversight

☒ Yes ☐ No

Economic Impact Statement

☐ Yes ☒ No

Emergency Rules

☒ Yes ☐ No

In effect how long? 90 days

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☐

Executive and Legislative Branch Review:

☐**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☒ Yes ☐ No

Liaison Representative Required

☒ Yes ☐ No

Other (specify):

When was your state's register first published? January 1977

Is the Register distributed to depository libraries in your state free of charge? No

Register printed: ☐ In-house ☒ By an outside printer

Copy for publication is generated:

☐ By your agency ☐ By the publisher ☒ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Register be obtained?

Kathy Sharp

Banks Baldwin Law Publishing Company

PO Box 318063

6111 Oaktree Blvd.

Cleveland, OH 44131

(216) 520-5515

How do you cite your Register?

(Year) Ohio Monthly Record (page number)

STATE: OHIO

ADMINISTRATIVE CODE: Ohio Administrative Code

NOTE: Ohio did not return a 1997 survey questionnaire.

OFFICE AND STAFF

Director: Robert M. Shapiro

Address: Ohio Legislative Service Commission

77 S. High St., 9th floor

Columbus, OH 43266-0342

Phone: (614) 466-3615

Fax: (614) 644-1721

Home Page URL:

Contact Person: Michael Burns (614) 466-7853

E-mail address:

Governing Agency: Ohio Legislative Service Commission

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 1.5 (Full Time: 1 Part Time: 1)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy Received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code:

Number of sets printed in last complete publication:

Year entire Code last published:

Supplementation frequency: At least quarterly

Form of supplementation:

CIRCULATION

Code URL:

Number of paid subscribers:

Number of free subscribers:

Price per set:

Number of volumes per set: 17

If sold by less than entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code?

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation?

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☒ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set:

Average pages per volume:

Pages per supplement (average):

LAW

Official Text

☐ Yes ☒ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Emergency rules included

☒ Yes ☐ No

Other (specify): Judicial notice is taken under the limitations of Ohio Civil Rule 44.1(A)(2)

COMPUTER COMPOSITION

Computer used

☐ Yes ☒ No

Searchable database

☐ Yes ☒ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☒ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject matter

Indices are prepared: ☐ In-house by staff ☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

First by Agency, then by subject

MISCELLANEOUS

When did you begin publishing your Code? 1977

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents: User's guide

Is your Code published: ☐ In-house ☒ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Code be obtained?

(CD-ROM ONLY)

Steve Barwick

Conway-Greene Publishing Co.

11000 Cedar Street

Cleveland, OH 44106

(216)721-0077

(PRINT AND CD-ROM)

Kathy Sharp

Banks Baldwin Law Publishing Company

PO Box 318063

6111 Oaktree Blvd.

Cleveland, OH 44131

(216) 520-5515

How do you cite your Code?

Ohio Admin. Code (rule number) (year)

STATE: OKLAHOMA

ADMINISTRATIVE REGISTER: Oklahoma Register

OFFICE AND STAFF

Director: Dawn Amundsen, Editor in Chief

Address: Office of Administrative Rules

418 Will Rogers Building

PO Box 53390

Oklahoma City, OK 73152-3390

Phone: (405) 521-4911

Fax (405) 522-3555

Home Page URL:

Contact Person: Peggy Coe, Managing Editor

E-mail address:

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 2 (Full Time: 2 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing expenses: \$21,500

Subsidy received:

Amount received from subscriptions: \$20,000

FREQUENCY OF ISSUE: Twice monthly**CIRCULATION**

Register URL:

Number of paid subscribers: 166

Number of free subscribers: 104

Price per issue: \$7 plus postage

Price per subscription: \$150 (4th class); \$200 (1st class)

Is subscription and/or single issue price set by statute? No

If not, how are they determined? By rule

Length of subscription: One year

How do you promote sales? None

How do you distribute/mail? Postal and interagency mail service

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1995): 167

Average pages per year (1995): 4,000

COMPUTER COMPOSITION

Computer use

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:Microfilm? (available 1962-1982 only) ☒ Yes ☐ No Price: \$250

What type/brand of computer equipment are you using? Compaq

What type/brand of software are you using? Interleaf, OfficeSmith,

WordPerfect, and Fasttag

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

☒ Notice Only ☐ Full Text

Adopted Rules

☐ Notice Only ☒ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules

☐ Notice Only ☐ Full Text

Executive Orders

☐ Notice Only ☒ Full Text

Proclamations

☐ Notice Only ☐ Full Text

State Contracts

☐ Notice Only ☐ Full Text

Executive Items

☐ Notice Only ☐ Full Text

Judicial Items

☐ Notice Only ☐ Full Text

Legislative Items

☒ Notice Only ☐ Full Text

(Joint resolutions approving/disapproving rules)

Atty. Gen. Opinions

☐ Notice Only ☐ Full Text

Other (specify):

☒ Notice Only ☐ Full Text

(Local project funding contract announcements)

Open Meetings

☐ Yes ☒ No

Public Hearings

☒ Yes ☐ No

Index

☐ Yes ☒ No**LAW**

Correction of Nonsubstantive Errors

☐ Yes ☒ No

Correction of Substantive Errors

☐ Yes ☒ No

Official Text

☒ Yes ☐ No

Judicial Notice

☐ Yes ☒ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Legislative Oversight

☒ Yes ☐ No

Economic Impact Statement

☒ Yes ☐ No

Emergency Rules

☒ Yes ☐ No

In effect how long? Until July 15 following sine die adjournment of next

Legislative session

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☐

Executive and Legislative Branch Review:

☒**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☐ Yes ☒ No

Instruction in regulation drafting

☐ Yes ☒ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☐ Yes ☒ No

Prepublication review

☒ Yes ☐ No

Liaison Representative Required

☒ Yes ☐ No

Other (specify):

When was your state's register first published? 1962

Is the Register distributed to depository libraries free? Yes

Register printed: ☒ In-house ☐ By an outside printer

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Register be obtained?

Office of Administrative Rules, Secretary of State

418 Will Rogers Building

PO Box 53390

Oklahoma City, OK 73152-3390

How do you cite your Register?

(Vol #) Ok Reg (Pg #)

8 Ok Reg 101

STATE: OKLAHOMA

ADMINISTRATIVE CODE: Oklahoma Administrative Code (OAC)

OFFICE AND STAFF

Director: Dawn Amundsen, Editor in Chief

Address: Office of Administrative Rules

418 Will Rogers Building

PO Box 53390

Oklahoma City, OK 73152-3390

Phone: (405) 521-4911

Fax (405) 522-3555

Home Page URL:

Contact Person: Peggy Coe, Managing Editor

E-mail address:

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 2 (Full Time: 2 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Printing expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code:

Number of sets printed in last complete publication:

Year entire Code last published: 1997 (first 1996 edition)

Supplementation frequency:

Form of supplementation:

CIRCULATION

Code URL:

Number of paid subscribers: none yet, begin selling in May 1997

Number of free subscribers: 90

Price per issue: \$975

Number of volumes per set: 19

If sold by less than entire set, please answer the following:

How sold? By title (agency)

Price? Varies from \$2 to \$230

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation? Cost of production

How do you promote sales?

How do you distribute/mail? U.S. Post / interagency mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☒ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set: 13,000

Average pages per volume: 700

Pages per supplement (average): not yet published

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☐ Yes ☒ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Compaq

What type/brand of software do you use? Interleaf, OfficeSmith,

WordPerfect, and Fasttag

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject, agency

Indices are prepared: ☐ In-house by staff ☐ By the publisher (by vendor)**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? May 1997 (1996 edition)

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: Executive Orders

Is your Code published: ☒ In-house ☐ By an outside publisherIf done in-house, do you print it: ☒ In-house ☐ By an outside printerCopyright claimed by: ☒ State ☐ Official publisher

Other information not explained above:

Where can copies of your Code be obtained?

At address above

How do you cite your Code?

OAC Section: OAC 710:20-11-3

OAC Subchapter: OAC 710:20-11

OAC Chapter: OAC 710:20

OAC Title: OAC 710

STATE: OREGON

ADMINISTRATIVE REGISTER: Oregon Bulletin

OFFICE AND STAFF

Director: Roy Tumbaugh, State Archivist

Address: Archives Division
800 Summer St., N.E.
Salem, OR 97310

Phone: (503) 373-0701

Fax: (503) 378-4118

Home Page URL: <http://arcweb.sos.state.or.us/>

Contact Person: Dan Cantrall

E-mail address: daniel.e.cantrall@state.or.us

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 2 (Full Time: 2 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Printing expenses: \$150,000 (1993-95 biennium)

Subsidy Received:

Amount received from subscriptions:

FREQUENCY OF ISSUE: Monthly**CIRCULATION**Register URL: http://arcweb.sos.state.or.us/rules/bulletin_default.html

Number of paid subscribers: 601

Number of free subscribers: 89

Price per issue: \$4.25

Price per subscription: \$50 per year

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Cost of printing

Length of subscription: One year

How do you promote sales?

How do you distribute/mail? Bulk mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1996): 175

Average pages per year (1995): 639

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable database ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche ☐ Yes ☒ No Price:Microfilm ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Macintosh

What type/brand of software do you use? QuarkXPress- MSW, XData,
Filemaker Pro

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

☐ Notice Only ☒ Full Text

Adopted Rules

☐ Notice Only ☒ Full Text

Emergency Rules

Court Ordered Rules

Executive Orders

Proclamations

State Contracts

Executive Items

Judicial Items

Legislative Items

Atty. Gen. Opinions

Other (specify):

Open Meetings

Public Hearings

Index

☒ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☐ Full Text☒ Yes ☐ No☒ Yes ☐ No(Online full text) ☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

Correction of Substantive Errors

Official Text

Judicial Notice

Annotations

Edit

Legislative Oversight

Economic Impact Statement

Emergency Rules

In effect how long? no more than 180 days

☒ Yes ☐ No☐ Yes ☒ No☒ Yes ☐ No☐ Yes ☒ No☐ Yes ☒ No☒ Yes ☐ No☐ Yes ☒ No☒ Yes ☐ No☒ Yes ☐ No**ADMINISTRATIVE RULES-REVIEW**

No Formal Review:

Executive Branch Review Only:

Legislative Branch Review Only:

Executive and Legislative Branch Review:

☒☐☐☐**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

Instruction in regulation drafting

Seminars

Consultations

Manual

Prepublication review

Liaison Representative Required

Other (specify):

When was your state's register first published? 1958

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☒ In-house ☐ By an outside printer

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agenciesCopyright claimed by: ☒ State ☐ Official publisher

Other information not explained above:

Where can copies of your Register be obtained?

Secretary of State, Archives Division

800 Summer Street, N.E.

Salem, OR 97310

How do you cite your Register?

Oregon Bulletin

☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☐ Yes ☒ No☒ Yes ☐ No

STATE: OREGON
ADMINISTRATIVE CODE: Oregon Administrative Rules Compilation

OFFICE AND STAFF

Director: Roy Turnbaugh, State Archivist
Address: Archives Division
800 Summer St., N.E.
Salem, OR 97310

Phone: (503) 373-0701

Fax: (503) 378-4118

Home Page URL: <http://arcweb.sos.state.or.us/>

Contact Person: Dan Cantrall

E-mail address: daniel.e.cantrall@state.or.us

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State

☐ Legislature

☐ Other (specify):

Total number of employees (FTE): 2 (Full Time: 2 Part Time: 0)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Printing Expenses: \$150,000 (1993-95 biennium)

PUBLICATION

Frequency of printing entire Code: Annual

Number of sets printed in last complete publication: 250

Year entire Code last published: 1997

Supplementation frequency: Monthly—Oregon Bulletin

Form of supplementation: Full-text of rulemaking actions published in Oregon Bulletin

CIRCULATION

Code URL: http://arcweb.sos.state.or.us/rules/OAR_1997_default.html

Number of paid subscribers: 220

Number of free subscribers: 45 to State Library for depositories

Price per set: \$350 per set

Number of volumes per set: 14

If sold by less than entire set, please answer the following:

How sold?

Price? \$.25/page or actual reproduction cost per volume

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation? No

Is supplementation covered by original price of entire Code? Yes

If not, please indicate the price for supplementation:

How do you promote sales? Beginning to market

How do you distribute/mail? Bulk mail

Subscribers are: ☒ Billed ☒ Required to pay in advance

FORMAT

☐ Loose-leaf

☒ Paperback

☐ Hardbound

☐ Microfiche:

☒ Other (specify): Web

VOLUME

Pages per full set: 8,500

Average pages per volume: 600

Pages per supplement (average): 175

LAW

Official Text

Judicial Notice

Annotations

Edit

☒ Yes ☐ No

☒ Yes ☐ No

☐ Yes ☒ No

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify): Emergency rules historical reference only

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to public

☒ Yes ☐ No

☒ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

☒ DAT Tape

Accessible to State Agencies

☒ Yes ☐ No

☒ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

☒ DAT Tape

Accessible through outside vendor

☐ Yes ☒ No

☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Macintosh

What type/brand of software do you use? Quark Xpress, Microsoft

Word, OmniPage, DOS Mounter, MacLink

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? No—Full text search only

If yes, please specify type(s): Table of contents of chapters by volume and rules of chapter; no word or phrase indices

Indices are prepared: ☒ In-house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency or by some other means? By agency (chapter)

MISCELLANEOUS

When did you begin publishing your Code? 1958 (printed)

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents:

Is your Code published: ☒ In-house ☐ By an outside publisher

If done in-house, do you print it: ☐ In-house ☒ By an outside printer

Copyright claimed by: ☒ State ☐ Official publisher

Other information not explained above:

Where can copies of your Code be obtained?

Secretary of State, Archives Division

800 Summer Street, N.E.

Salem, OR 97310

How do you cite your Code?

Oregon Administrative Rules Compilation (OAR)

STATE: PENNSYLVANIA

ADMINISTRATIVE REGISTER: Pennsylvania Bulletin

OFFICE AND STAFF

Director: Gary R. Hoffman

Address: Pennsylvania Bulletin

641 Main Capitol Building

Harrisburg, PA 17120-0033

Phone: (717) 783-1530

Fax: (717) 787-6362

Home Page URL:

Contact Person: Gary R. Hoffman

E-mail address: lrb42@locrscs.cmic.state.pa.us

Governing Agency: Legislative Reference Bureau

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 6 (Full Time: 6 Part Time: 0)

Office Hours: 9:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy Received:

Amount received from subscriptions:

FREQUENCY OF ISSUE: Weekly**CIRCULATION**Register URL: <http://www.statecontracts.com/> (State contracts only)

Number of paid subscribers: N/A

Number of free subscribers: N/A

Price per issue: \$2

Price per subscription: \$80.50 per year

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Set by contractor under state guidelines

Length of subscription: One Year

How do you promote sales? Speak at conferences, mailings to state contractors

How do you distribute/mail? U.S. Mail (2nd class)Subscribers are: ☒ Billed ☐ Required to pay in advance**VOLUME**

Average pages per issue (1995): 129

Average pages per year (1995): 6,700

COMPUTER COMPOSITIONComputer used ☒ Yes ☐ NoSearchable database ☒ Yes ☐ NoAccessible to public (in part) ☒ Yes ☐ No☒ Diskette ☒ On-Line ☒ Bulletin Board ☐ Internet ☐ CDAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CDAccessible through outside vendor (Lexis) ☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche? ☒ Yes ☐ No Price:Microfilm? ☒ Yes ☐ No Price: \$25 per reel

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

CONTENT

Proposed Rules

☐ Notice Only ☒ Full Text

Adopted Rules

☐ Notice Only ☒ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules (No such category)

☐ Notice Only ☐ Full Text

Executive Orders

☐ Notice Only ☒ Full Text

Proclamations (Only disaster proclamations)

☐ Notice Only ☒ Full Text

State Contracts

☒ Notice Only ☐ Full Text

Executive Items

☐ Notice Only ☒ Full Text

Judicial Items

☐ Notice Only ☒ Full Text

Legislative Items

☒ Notice Only ☐ Full Text

Atty. Gen. Opinions

☐ Notice Only ☒ Full Text

Other (specify):

☐ Notice Only ☐ Full Text

Open Meetings

☐ Yes ☒ No

Public Hearings

☐ Yes ☒ No

Index

☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☐ Yes ☒ No

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Legislative Oversight

☒ Yes ☐ No

Economic Impact Statement

☒ Yes ☐ No

Emergency Rules

☒ Yes ☐ No

In effect how long? At least 120 days

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☐

Executive and Legislative Branch Review:

☒**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☒ Yes ☐ No

Liaison Representative Required

☒ Yes ☐ No

Other (specify): Most used - one on one conference

When was your state's register first published? 1970

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☐ In-house ☒ By an outside printer

Copy for publication is generated:

☐ By your agency ☐ By the publisher ☒ By the agencies

(Original hard copy and diskettes)

Copyright claimed by: ☒ State ☐ Official publisher

Other information not explained above:

Where can copies of your Register be obtained?

Fry Communications, Inc.

800 W. Church Road

Mechanicsburg, PA 17055-3198

1-800-334-1429

How do you cite your Register?

Vol. 1 Pennsylvania Bulletin, page 801 (1 Pa.B. 801)

STATE: PENNSYLVANIA
ADMINISTRATIVE CODE: Pennsylvania Code

OFFICE AND STAFF

Director: Gary R. Hoffman
Address: Pennsylvania Bulletin
641 Main Capitol Building
Harrisburg, PA 17120-0033
Phone: (717) 783-1530 Fax: (717) 787-6362
Home Page URL:
Contact Person: Gary R. Hoffman
E-mail address: lrb42@locrscs.cmic.state.pa.us
Governing Agency: Legislative Reference Bureau
This office is under:

- ☐ Secretary of State
☒ Legislature
☐ Other (specify):

Total number of employees (FTE): 6 (Full Time: 6 Part Time: 0)
Office Hours: 9:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries:
Printing Expenses:
Subsidy Received:
Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: Looseleaf; pages changed as necessary
Number of sets printed in last complete publication: N/A
Year entire Code last published: code is ongoing
Supplementation frequency: Monthly
Form of supplementation: Looseleaf

CIRCULATION

Code URL:
Number of paid subscribers: 6270 (full code 929, single titles 5341)
Number of free subscribers: none
Price per set: \$793 per set (includes 1 year supplementation)
Number of volumes per set: 62
If sold by less than the entire set, please answer the following:
How sold? Individual titles
Price? Varies \$23.50-\$259.50
Is supplement automatically sent to subscribers of entire Code? First year
If not, is there a separate subscription for supplementation? After first year
Is supplementation covered by original price of entire Code? First year
If not, please indicate the price for supplementation: Varies \$17.50-\$195
How do you promote sales? Contractor promotes
How do you distribute/mail? U.S. Mail
Subscribers are: ☒ Billed: ☐ Required to pay in advance:

FORMAT

- ☒ Loose-leaf ☐ Microfiche
☐ Paperback ☐ Other (specify):
☐ Hardbound

VOLUME

Pages per full set: 36,500
Average pages per volume: 589
Pages per supplement (average): 700-1,000

LAW

Official Text ☒ Yes ☐ No
Judicial Notice ☒ Yes ☐ No
Annotations ☒ Yes ☐ No
Edit ☒ Yes ☐ No
Emergency rules included ☒ Yes ☐ No
Other (specify):

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ No
Searchable database ☒ Yes ☐ No
Accessible to public (WestLaw and Lexis) ☒ Yes ☐ No
☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible to State Agencies ☒ Yes ☐ No
☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible through outside vendor ☒ Yes ☐ No
☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☒ CD
Microfiche? ☐ Yes ☒ No Price
Microfilm? ☐ Yes ☒ No Price

INDEXING

Does your Code contain one or more indices? Yes
If yes, please specify type(s): Indexed in each title and in a Master Index volume
Indices are prepared: ☐ In-house by staff ☒ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency or by some other means?
Subject

MISCELLANEOUS

When did you first publish your Code? 1970
Is the Code distributed to depository libraries in your state free of charge? Yes
If your Code contains anything other than rules, please specify the contents: Various finding aids, legislative districts, court rules, home rule charters
Is your Code published: ☐ In-house ☒ By an outside publisher
If done in-house, do you print it: ☐ In-house ☐ By an outside printer
Copyright claimed by: ☒ State ☐ Official publisher
Other information not explained above:
Where can copies of your Code be obtained?
Fry Communications, Inc.
800 West Church Road
Mechanicsburg, PA 17055-3198 1-800-334-1429
How do you cite your Code?
The Code is cited by title number and section number.
Title 10, Pennsylvania Code Section 1.1 (10 Pa. Code Section 1.1)

STATE: SOUTH CAROLINA
ADMINISTRATIVE REGISTER: South Carolina State Register

OFFICE AND STAFF

Director: Lynn P. Bartlett, Editor
Address: PO Box 11489
Columbia, SC 29211
Phone: (803) 734-2145 Fax: (803) 734-2425
Home Page URL: <http://www.lpittr.state.sc.us/>
Contact Person: Lynn P. Bartlett
E-mail address: LPB@legis.lpittr.state.sc.us
Governing Agency: Legislative Council
This office is under:
☐ Secretary of State
☒ Legislature
☐ Other (specify):

Total number of employees (FTE): 2 (Full Time: 2 Part Time: 0)
Office Hours: 8:30 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries: Included in budget for Legislative Council
Printing Expenses: Included in budget for Legislative Council
Subsidy received: None
Amount received from subscriptions: \$34,695

FREQUENCY OF ISSUE: Monthly

CIRCULATION

Register URL: <http://www.lpittr.state.sc.us/regs.htm>
Number of paid subscribers: 365
Number of free subscribers: 246
Price per issue: \$8
Price per subscription: \$95 per year
Is subscription and/or single issue price set by statute? No
If not, how are they determined? Editor - Legislative Council
Length of subscription: One year
How do you promote sales? Notice included in Code Supplement
How do you distribute/mail? Third class, interagency mail
Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1996): 150
Average pages per year (1996): 1,764

COMPUTER COMPOSITION

Computer use ☒ Yes ☐ No
Searchable database ☒ Yes ☐ No
Accessible to public ☒ Yes ☐ No
☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible to State Agencies ☒ Yes ☐ No
☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible through outside vendor ☒ Yes ☐ No
☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Microfiche? ☐ Yes ☒ No Price:
Microfilm? ☐ Yes ☒ No Price:
What type/brand of computer equipment do you use? Gateway 2000-LAN
What type/brand of software are you using? WordPerfect
What do you use, if not a computer? N/A

CONTENT

Proposed Rules (Synopsis or full text) ☐ Notice Only ☐ Full Text
Adopted Rules ☐ Notice Only ☒ Full Text

Emergency Rules ☐ Notice Only ☒ Full Text
Court Ordered Rules ☐ Notice Only ☐ Full Text
Executive Orders ☐ Notice Only ☒ Full Text
Proclamations ☐ Notice Only ☐ Full Text
State Contracts ☐ Notice Only ☐ Full Text
Executive Items ☐ Notice Only ☐ Full Text
Judicial Items ☐ Notice Only ☐ Full Text
Legislative Items ☐ Notice Only ☐ Full Text
Atty. Gen. Opinions ☐ Notice Only ☐ Full Text
Other (specify): ☐ Notice Only ☐ Full Text
Open Meetings ☒ Yes ☐ No
Public Hearings ☒ Yes ☐ No
Index ☒ Yes ☐ No

LAW

Correction of Nonsubstantive Errors ☒ Yes ☐ No
Correction of Substantive Errors ☐ Yes ☒ No
Official Text ☒ Yes ☐ No
Judicial Notice ☐ Yes ☒ No
Annotations ☐ Yes ☒ No
Edit ☐ Yes ☒ No
Legislative Oversight ☒ Yes ☐ No
Economic Impact Statement ☒ Yes ☐ No
Emergency Rules ☒ Yes ☐ No
In effect how long? 90 days

ADMINISTRATIVE RULES-REVIEW

No Formal Review: ☐
Executive Branch Review Only: ☐
Legislative Branch Review Only: ☒
Executive and Legislative Branch Review: ☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines ☒ Yes ☐ No
Instruction in regulation drafting ☒ Yes ☐ No
Seminars ☐ Yes ☒ No
Consultations ☒ Yes ☐ No
Manual ☒ Yes ☐ No
Prepublication review ☒ Yes ☐ No
Liaison Representative Required ☐ Yes ☒ No
Other (specify):
When was your state's register first published? 1977
Register distributed to depository libraries in your state free of charge?
Yes
Register printed: ☒ In-house ☐ By an outside printer
Copy for publication is generated:
☐ By your agency ☐ By the publisher ☒ By the agencies
(Submitted on disk)
Copyright claimed by: ☐ State ☐ Official publisher
Other information explained above:
Where can copies of your Register be obtained?
State Register
PO Box 11489
Columbia, SC 29211
How do you cite your Register?
South Carolina State Register, Volume 14, Issue 1 (SR14-1)

STATE: SOUTH CAROLINA

ADMINISTRATIVE CODE: Contained in the Code of Laws of South Carolina, 1976

OFFICE AND STAFF

Director: Peden B. McLeod

Address: PO Box 11489
Columbia, SC 29211

Phone: (803) 734-2145

Fax: (803) 734-2425

Home Page URL: <http://www.lptr.state.sc.us/>

Contact Person: Peden B. McLeod

E-mail address:

Governing Agency: Legislative Council of the General Assembly

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 44 (Full Time: 44 Part Time: 0)

Office Hours: 8:30 a.m. -5

Days: Monday - Friday

BUDGETSalaries: Included in budget for Legis. Council/General Funds,
Personal Serv.

Printing expenses: Included in budget for Legislative Council

Subsidy received:

Amount received from subscriptions: none

PUBLICATION

Frequency of printing entire Code: Continuous revision

Number of sets printed in last complete publication: 1,750—State
purchases 1,750 from publisher, other sets sold by publisher to
private sector

Year entire Code last published: Code of Regulations (1980-1989)

Supplementation frequency: Annual

Form of supplementation: Pamphlets

CIRCULATION

Code URL:

Number of paid subscribers: Available from publisher

Number of free subscribers: 1,650

Price per issue: Available from publisher

Number of volumes per set: 8

If sold by less than entire set, please answer the following:

How sold? Available from publisher

Price? Available from publisher

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation? Varies annually
based on printing costs

How do you promote sales? N/A

How do you distribute/mail? Mailed by publisher

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Paperback☐ Hardbound☐ Microfiche☒ Other (specify): Pamphlets/
binders**VOLUME**

Pages per full set: Various paging each pamphlet

Average pages per volume: Various paging each pamphlet

Pages per supplement (average): Cumulative, increases annually

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☐ Yes ☒ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to Public

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☒ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Gateway 2000

What type/brand of software do you use? Word Perfect 6.1

What do you use, if not a computer? Hard copy

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s)? Agency index

Indices are prepared: ☐ In-house by staff ☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Agency

MISCELLANEOUSWhen did you begin publishing your Code? Regulations published since
1937.

Is the Code distributed to depository libraries free of charge? Yes

If your Code contains anything other than rules, please specify the

contents: The Code of Regulations is contained in eight volumes
(binders) of the 44 volume set of the Code of Laws of South
Carolina, 1976. (Volumes 23, 23A, 24, 24A, 25, 25A, 26 and 27).Is your Code published: ☐ In-house ☒ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☒ State ☐ Official publisher

Other information about your Code not explained above:

Where can copies of your Code be obtained?

Lawyers Co-operative Publishing Co.

Aqueduct Building

Rochester, NY 14694

1-800-527-0430

How do you cite your Code?

Code of South Carolina Regulations

STATE: SOUTH DAKOTA
ADMINISTRATIVE REGISTER: Register

OFFICE AND STAFF

Director: Terry C. Anderson
Address: Legislative Research Council
State Capitol, 500 East Capitol
Pierre, SD 57501-5070
Phone: (605) 773-3251 Fax: (605) 773-4576
Home Page URL: <http://www.state.sd.us/state/legis/lrc.htm>
Contact Person: Rosemary Quigley
E-mail address: rosemaryq@lrc.state.sd.us
Governing Agency: Legislative Research Council
This office is under:
☐ Secretary of State
☒ Legislature
☐ Other (specify):
Total number of employees (FTE): 1.5 (Full Time: 1 Part Time: 1)
Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries: Not broken down by function
Printing Expenses:
Subsidy Received:
Amount received from subscriptions: \$3,140 (goes back into general fund)

FREQUENCY OF ISSUE: Weekly

CIRCULATION

Register URL:
Number of paid subscribers: 150
Number of free subscribers: 175
Price per issue:
Price per subscription: \$20
Is the subscription and/or single issue price set by statute? No
If not, how are they determined? Set by Executive Board, L.R.C.
Length of subscription: One year (July 1 to June 30)
How do you promote sales? Word of mouth
How do you distribute/mail? In-house
Subscribers are: ☒ Billed ☐ Required to pay in advance

VOLUME

Average pages per issue (1995): 3.6
Average pages per year (1995): 190

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ No
Searchable database ☐ Yes ☒ No
Accessible to Public ☐ Yes ☒ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible to State Agencies ☐ Yes ☒ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible through outside vendor ☐ Yes ☒ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Microfiche? ☐ Yes ☒ No Price:
Microfilm ☐ Yes ☒ No Price:
What type/brand of computer equipment do you use? PC
What type/brand of software do you use? TextDBMS
What do you use, if not a computer? N/A

CONTENT

Proposed Rules ☒ Notice Only ☐ Full Text

Adopted Rules ☒ Notice Only ☐ Full Text
Emergency Rules ☒ Notice Only ☐ Full Text
Court Ordered Rules ☒ Notice Only ☐ Full Text
Executive Orders ☒ Notice Only ☐ Full Text
Proclamations ☐ Notice Only ☐ Full Text
State Contracts ☐ Notice Only ☐ Full Text
Executive Items ☒ Notice Only ☐ Full Text
Judicial Items ☒ Notice Only ☐ Full Text
Legislative Items ☒ Notice Only ☐ Full Text
Atty. Gen. Opinions ☐ Notice Only ☐ Full Text
Other (specify): ☒ Notice Only ☐ Full Text

(Lottery games, Rules committee meetings, Adm. hearings, PUC
Class B motor carrier permit applications)

Open Meetings ☒ Yes ☐ No
Public Hearings ☒ Yes ☐ No
Index ☐ Yes ☒ No

LAW

Correction of Nonsubstantive Errors ☐ Yes ☒ No
Correction of Substantive Errors ☐ Yes ☒ No
Official Text ☐ Yes ☒ No
Judicial Notice ☒ Yes ☐ No
Annotations ☐ Yes ☒ No
Edit ☐ Yes ☒ No
Legislative Oversight ☐ Yes ☒ No
Economic Impact Statement ☐ Yes ☒ No
Emergency Rules ☒ Yes ☐ No
In effect how long? 90 days

ADMINISTRATIVE RULES-REVIEW

No Formal Review: ☐
Executive Branch Review Only: ☐
Legislative Branch Review Only: ☒
Executive and Legislative Branch Review: ☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines ☒ Yes ☐ No
Instruction in regulation drafting ☒ Yes ☐ No
Seminars ☒ Yes ☐ No
Consultations ☒ Yes ☐ No
Manual ☒ Yes ☐ No
Prepublication review ☒ Yes ☐ No
Liaison Representative Required ☒ Yes ☐ No
Other (specify): (specify):

When was your state's register first published? July, 1974

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☒ In-house ☐ By an outside printer

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agencies

Copyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Register be obtained?

Legislative Research Council
State Capitol
500 East Capitol
Pierre, SD 57501-5070

How do you cite your Register?

23 SDR 205

(cite to volume and page number)

STATE: SOUTH DAKOTA

ADMINISTRATIVE CODE: Administrative Rules of South Dakota

OFFICE AND STAFF

Director: Terry C. Anderson

Address: Legislative Research Council
State Capitol, 500 East Capitol
Pierre, SD 57501-5070

Phone: (605) 773-3251

Fax: (605) 773-4576

Home Page URL: <http://www.state.sd.us/state/legis/lrc.htm>

Contact Person: Rosemary Quigley

E-mail address: rosemaryq@lrc.state.sd.us

Governing Agency: Legislative Research Council

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 1.5 (Full Time: 1 Part Time: 1)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: Not broken down by function

Printing Expenses:

Subsidy received:

Amount received from subscriptions: \$15,774 (FY 1995) (goes back into general fund)

PUBLICATION

Frequency of printing entire Code: Twice, not planned again

Number of sets printed in last complete publication: 250

Year entire Code last published: 1978

Supplementation frequency: As amended, by articles or chapter

Form of supplementation: Replacement articles or chapters

CIRCULATION

Code URL:

Number of paid subscribers: 97 full, 51 partial

Number of free subscribers: 48 full, 38 partial

Price per issue: \$250

Number of volumes per set:

If sold by less than entire set, please answer the following:

How sold? By articles or chapter

Price? 3 cents a page, minimum \$3; diskette, \$.20/kb in ASCII,
\$1.00/kb in WP5.1, \$25 minimum by article; CD-ROM, \$1,500
first year, \$750 after, 4 updates annually (CD-ROM available
from Michie)

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation? 3 cents a page,
minimum \$3

How do you promote sales? Word of mouth

How do you distribute/mail? In-house through Bureau of Administration

Subscribers are: ☒ Billed ☒ Required to pay in advance (first order
only)**FORMAT**☐ Loose-leaf☐ Paperback☐ Hardbound☐ Microfiche☒ Other (specify): Looseleaf articles
or chapters; diskette, by article;
CD-ROM with statutes and
cases from private publisher**VOLUME**

Pages per full set: 8,614

Average pages per volume: 24.6 per article

Pages per supplement (average): 24.6

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to Public

☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☒ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☒ CD

Accessible through outside vendor

☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☒ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:What type/brand of computer equipment do you use? PC with access to
mainframe - IBM 303X, HP LaserJet

What type/brand of software do you use? TextDBMS, Searcher; ALF

What do you use, if not a computer? N/A

INDEXING

Does your code contain one or more indices? No

If yes, please specify type(s):

Indices are prepared: ☐ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Subject or agency

MISCELLANEOUS

When did you first publish your Code? 1974

Is the Code distributed to depository libraries in your state free of
charge? YesIf your Code contains anything other than rules, please specify the
contents: Executive ordersIs your Code published: ☒ In-house ☐ By an outside publisherIf done in-house, do you print it: ☒ In-house: ☐ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Code be obtained?

Legislative Books

Bureau of Administration

104 S. Garfield

c/o 500 East Capitol

Pierre, SD 57501

How do you cite your Code?

ARSD 20:51 (article), ARSD 20:51:01 (chapter), ARSD 20:51:01:01
(section)

STATE: TENNESSEE

ADMINISTRATIVE REGISTER: Tennessee Administrative Register

OFFICE AND STAFF

Director: Richard Arnold

Address: James K. Polk Bldg., Suite 500
Nashville, TN 37243-0310

Phone: (615) 741-2650

Fax: (615) 741-1278

Home Page URL:

Contact Person: Richard Arnold

E-mail address: RARNOLD@mail.state.tn.us

Governing Agency: Department of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 8 (Full Time: 8 Part Time: 0)

Office Hours: 8:00 a.m. - 4:30 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy Received:

Amount received from subscriptions:

FREQUENCY OF ISSUE: Monthly**CIRCULATION**

Register URL:

Number of paid subscribers:

Number of free subscribers:

Price per issue: \$1.50

Price per subscription: \$50 per year

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Secretary of State's discretion

Length of subscription: One year

How do you promote sales? Order form in Register

How do you distribute/mail? 4th Class, U.S.P.S., Messenger MailSubscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1994): 92

Average pages per year (1994): 1,110

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to Public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer? Compugraphic phototypesetting system

CONTENT

Proposed Rules

☐ Notice Only ☒ Full Text

Adopted Rules

☒ Notice Only ☐ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules

☐ Notice Only ☐ Full Text

Executive Orders

☐ Notice Only ☐ Full Text

Proclamations

☐ Notice Only ☒ Full Text

State Contracts

☐ Notice Only ☐ Full Text

Executive Items

☐ Notice Only ☐ Full Text

Judicial Items

☐ Notice Only ☐ Full Text

Legislative Items

☒ Notice Only ☐ Full Text

Atty. Gen. Opinions

☐ Notice Only ☐ Full Text

Other (specify):

☐ Notice Only ☒ Full Text

(Announcements and public necessity rules)

Open Meetings

☐ Yes ☒ No

Public Hearings

☒ Yes ☐ No

Index

☐ Yes ☒ No**LAW**

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☐ Yes ☒ No

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Legislative Oversight

☒ Yes ☐ No

Economic Impact Statement

☐ Yes ☒ No

Emergency Rules

☒ Yes ☐ No

In effect how long? 165 days

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☒

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☐

Executive and Legislative Branch Review:

☐**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☐ Yes ☒ No

Consultations

☒ Yes ☐ No

Manual

☐ Yes ☒ No

Prepublication review

☐ Yes ☒ No

Liaison Representative Required

☐ Yes ☒ No

Other (specify):

When was your state's register first published? 1975

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☐ In-house ☒ By an outside printer

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above: The Division of Publications provides camera-ready copy to a state agency printshop.

Where can copies of your Register be obtained?

Tennessee Department of State

Division of Publications

James K. Polk Bldg., Suite 500

Nashville, TN 37243-0310

How do you cite your Register?

Volume number and issue number

STATE: TENNESSEE

ADMINISTRATIVE CODE: Rules and Regulations of the State of Tennessee

OFFICE AND STAFF

Director: Richard Arnold

Address: James K. Polk Bldg., Suite 500
Nashville, TN 37243-0310

Phone: (615) 741-2650

Fax: (615) 741-1278

Home Page URL:

Contact Person: Richard Arnold

E-mail address: RARNOLD@mail.state.tn.us

Governing Agency: Department of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 8 (Full Time: 8 Part Time: 0)

Office Hours: 8:00 a.m. - 4:30 p.m.

Days: Monday - Friday

BUDGET

Salaries:

Printing Expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: Twice

Number of sets printed in last complete publication: 200

Year entire Code last published: 1996

Supplementation frequency: Monthly

Form of supplementation: Replacement Pages

CIRCULATION

Code URL:

Number of paid subscribers: 235

Number of free subscribers: 106

Price per issue: \$950

Number of volumes per set: 23

If sold by less than entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? Yes, for one year

If not, please indicate the price for supplementation? \$150 annually after first year

How do you promote sales? Order form in Register

How do you distribute/mail? 4th Class, U.S.P.S., Messenger MailSubscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☒ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set: +/- 15,000

Average pages per volume: 550

Pages per supplement (average): 316

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☐ Yes ☒ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to Public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer? Compugraphic Phototypesetting system

INDEXING

Does your Code contain one or more indices? No

If yes, please specify type(s):

Indices are prepared: ☐ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Alphabetically by agency

MISCELLANEOUS

When did you begin publishing your Code? 1974

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents

Is your Code published: ☐ In-house ☒ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above: The Division of Publications provides camera-ready copy to a state agency print shop.

Where can copies of your Code be obtained?

Tennessee Department of State

Division of Publications

James K. Polk Bldg., Suite 500

Nashville, TN 37243-0310

How do you cite your Code?

Agency name and rule, chapter and section number

STATE: TEXAS
ADMINISTRATIVE REGISTER: Texas Register

OFFICE AND STAFF

Director: Dan Procter
Address: Texas Register
PO Box 13824
Austin, TX 78711
Phone: (512) 463-5561 Fax: (512) 463-5569
Home Page URL: <http://www.sos.state.tx.us/>
Contact Person: Dan Procter
E-mail address: dprocter@sos.state.tx.us
Governing Agency: Secretary of State
This office is under:

☒ Secretary of State

☐ Legislature

☐ Other (specify):

Total number of employees (FTE): 14.5 (Full Time: 14 Part Time: 1)
Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries: \$350,000
Printing Expenses: \$250,000
Subsidy Received: \$280,000
Amount received from subscriptions: \$400,000

FREQUENCY OF ISSUE Twice weekly, 100 times a year

CIRCULATION

Register URL: <http://www.sos.state.tx.us/texreg/index.html>
Number of paid subscribers: 3,200
Number of free subscribers: 300
Price per issue: \$7
Price per subscription: \$95 (\$90 for diskette BBS version)
Is the subscription and/or single issue price set by statute? No
If not, how are they determined? Set by Secretary of State
Length of subscription: 1 year, 6 months
How do you promote sales? Direct mail, piggyback mail
How do you distribute/mail? Periodical rate through contract with printer
Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1996): 160
Average pages per year (1996): 16,000

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ No
Searchable database ☐ Yes ☒ No
Accessible to Public ☒ Yes ☐ No
☒ Diskette ☒ On-Line ☒ Bulletin Board ☒ Internet ☐ CD
Accessible to State Agencies ☒ Yes ☐ No
☒ Diskette ☒ On-Line ☒ Bulletin Board ☒ Internet ☐ CD
Accessible through outside vendor ☒ Yes ☐ No
☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CD
Microfiche? ☒ Yes ☐ No Price:
Microfilm/ ☐ Yes ☒ No Price:
What type/brand of computer equipment do you use? Sun Unix System
What type/brand of software do you use? Arbor Text
What do you use, if not a computer?

CONTENT

Proposed Rules ☐ Notice Only ☒ Full Text
Adopted Rules ☐ Notice Only ☒ Full Text

Emergency Rules ☐ Notice Only ☒ Full Text
Court Ordered Rules ☒ Notice Only ☐ Full Text
Executive Orders ☐ Notice Only ☒ Full Text
Proclamations ☐ Notice Only ☒ Full Text
State Contracts (summary) ☒ Notice Only ☐ Full Text
Executive Items ☐ Notice Only ☒ Full Text
Judicial Items (seldom) ☐ Notice Only ☐ Full Text
Legislative Items (seldom) ☐ Notice Only ☐ Full Text
Atty. Gen. Opinions (summary) ☐ Notice Only ☐ Full Text
Other ☐ Notice Only ☐ Full Text
Open Meetings ☒ Yes ☐ No
Public Hearings ☒ Yes ☐ No
Index ☒ Yes ☐ No

LAW

Correction of Nonsubstantive Errors ☒ Yes ☐ No
Correction of Substantive Errors ☒ Yes ☐ No
Official Text ☒ Yes ☐ No
Judicial Notice ☒ Yes ☐ No
Annotations ☐ Yes ☒ No
Edit ☒ Yes ☐ No
Legislative Oversight ☐ Yes ☒ No
Economic Impact Statement ☒ Yes ☐ No
Emergency Rules ☒ Yes ☐ No
In effect how long? 120 days with 60 day extension

ADMINISTRATIVE RULES-REVIEW

No Formal Review: ☒
Executive Branch Review Only: ☐
Legislative Branch Review Only: ☐
Executive and Legislative Branch Review: ☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines ☒ Yes ☐ No
Instruction in regulation drafting ☐ Yes ☒ No
Seminars ☒ Yes ☐ No
Consultations ☒ Yes ☐ No
Manual ☒ Yes ☐ No
Prepublication review ☒ Yes ☐ No
Liaison Representative Required ☒ Yes ☐ No
Other (specify):
When was your state's register first published? 1976
Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☐ In-house ☒ By an outside printer
Copy for publication is generated:
☒ By your agency ☐ By the publisher ☐ By the agencies

Copyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Register be obtained

Texas Register
PO Box 13824
Austin, TX 78711-3824
(512) 463-5561

How do you cite your Register?

Volume number "TexReg" page number (20 TexReg 2117)

STATE: TEXAS

ADMINISTRATIVE CODE: Texas Administrative Code (TAC)

OFFICE AND STAFF

Director: Dan Procter

Address: Texas Register

PO Box 13824

Austin, TX 78711

Phone: (512) 463-5561

Fax: (512) 463-5569

Home Page URL: <http://www.sos.state.tx.us/>

Contact Person: Dan Procter

E-mail address: dprocter@sos.state.tx.us

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 14.5 (Full Time: 14 Part Time: 1)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$300,000

Printing Expenses:

Subsidy received: 0

Amount received from subscriptions: \$75,000

PUBLICATION

Frequency of printing entire Code: Annually

Number of sets printed in last complete publication:

Year entire Code last published: 1996

Supplementation frequency: Annually

Form of supplementation:

CIRCULATIONCode URL: <http://www.sos.state.tx.us/tac/index.html>

Number of paid subscribers: N/A

Number of free subscribers: N/A

Price per set: \$944 per full set, includes current supplements

Number of volumes per set: 17 (includes index)

If sold by less than entire set, please answer the following:

How sold? Single titles volumes

Price? Between \$37.50 and \$135 per title

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation?

How do you promote sales? Publisher promotes

How do you distribute/mail? Publisher mails volumes

Subscribers are: ☒ Billed ☐ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☒ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set: 20,000 main volume

Average pages per volume: 1,250

Pages per supplement (average):

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

(Except cross reference supplied by Secretary of State)

Edit

(Editorial notes included) ☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to Public

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☒ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Word Index at title

Indices are prepared: ☐ In-house by staff ☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Subject matter by titles

MISCELLANEOUS

When did you begin publishing your Code? 1979

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents:

Is your Code published: ☐ In-house ☒ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☐ State ☒ Official publisher (partial: indexes)

Other information not explained above: Cross Reference Tables and Administrative Agency List

Where can copies of your Code be obtained?

West Publishing Company

610 Opperman Drive

PO Box 64526

St. Paul, MN 55164-0526

or (<http://www.sos.state.tx.us/>)

How do you cite your Code?

Title "TAC" Chapter, Section, Number, e.g. 1 TAC 1.01

STATE: UTAH

ADMINISTRATIVE REGISTER: Utah State Bulletin

OFFICE AND STAFF

Director: Kenneth A. Hansen

Address: 4120 State Office Building

450 N Main St

PO Box 141007

Salt Lake City, UT 84114-1007

Phone: (801) 538-3218

Fax: (801) 538-1773

Home Page URL: <http://www.rules.state.ut.us>

Contact Person: Kenneth A. Hansen

E-mail address: asitmain.khansen@email.state.ut.us

Governing Agency: Division of Administrative Rules

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify): Dept of Administrative Services (Exec. branch)

Total number of employees (FTE): 4.5 (Full Time: 4 Part Time: 1)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$200,270 (FY 1997)

Printing Expenses: Covered by subscriptions up to 160 pages/issue;
surplus covered by subsidy from division

Subsidy Received: budget is appropriated by the Legislature

Amount received from subscriptions: subscriptions accrue to printer

FREQUENCY OF ISSUE: Semi-monthly (1st and 15th)**CIRCULATION**Register URL: <http://www.rules.state.ut.us/publicat/bulletin.htm>

Number of paid subscribers: 124

Number of free subscribers: 31 (paid by the Div. of Administrative Rules)

Price per issue: \$6.05

Price per subscription: \$145

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Competitive bid/Contract

Length of subscription: 1 year from July 1 - June 30

How do you promote sales? Direct mailings, libraries, word of mouth

How do you distribute/mail? Contractor sends bulk rate

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (FY 96): 129

Average pages per year (FY 96): 3,090

COMPUTER COMPOSITIONComputer used: ☒ Yes ☐ NoSearchable database: ☐ Yes ☒ NoAccessible to Public: ☒ Yes ☐ No☒ Diskette ☐ On-Line ☒ Bulletin Board ☒ Internet ☐ CDAccessible to State Agencies: ☒ Yes ☒ No☒ Diskette ☐ On-Line ☒ Bulletin Board ☒ Internet ☐ CDAccessible through outside vendor(s): ☒ Yes ☐ No☐ Diskette ☒ On-Line ☒ Bulletin Board ☒ Internet ☐ CDMicrofiche? ☐ Yes ☒ No Price:Microfilm? ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Compaq DeskPro 4000 (P200s)

What type/brand of software do you use? WordPerfect 5.1, 6.1, and 7.0

What do you use, if not a computer? N/A

CONTENTProposed Rules (Changes are also full text) ☐ Notice Only ☒ Full TextAdopted Rules ☒ Notice Only ☐ Full TextEmergency Rules ☐ Notice Only ☒ Full TextCourt Ordered Rules ☐ Notice Only ☒ Full TextExecutive Orders ☐ Notice Only ☒ Full TextProclamations ☐ Notice Only ☒ Full TextState Contracts ☐ Notice Only ☐ Full TextExecutive Items ☒ Notice Only ☐ Full TextJudicial Items ☐ Notice Only ☐ Full TextLegislative Items (Rulemaking-related) ☐ Notice Only ☒ Full TextAtty. Gen. Opinions ☐ Notice Only ☒ Full TextOther (specify): (Some public notices) ☐ Notice Only ☒ Full TextOpen Meetings (when submitted) ☒ Yes ☐ NoPublic Hearings (when submitted) ☒ Yes ☐ NoIndex: ☒ Yes ☐ No

(Cumulative from January 2 of current year when space is available)

LAWCorrection of Nonsubstantive Errors ☒ Yes ☐ NoCorrection of Substantive Errors ☐ Yes ☒ NoOfficial Text ☒ Yes ☐ NoJudicial Notice ☒ Yes ☐ NoAnnotations ☐ Yes ☒ NoEdit ☒ Yes ☐ NoLegislative Oversight ☒ Yes ☐ NoEconomic Impact Statement ☒ Yes ☐ NoEmergency Rules ☒ Yes ☐ No

In effect how long? 120 days

ADMINISTRATIVE RULES-REVIEWNo Formal Review: ☐Executive Branch Review Only: ☐Legislative Branch Review Only: ☐Executive and Legislative Branch Review: ☒**MISCELLANEOUS**Editorial Standards Manual/Guidelines ☒ Yes ☐ NoInstruction in regulation drafting ☒ Yes ☐ NoSeminars ☒ Yes ☐ NoConsultations ☒ Yes ☐ NoManual ☒ Yes ☐ NoPrepublication review ☒ Yes ☐ NoLiaison Representative Required ☐ Yes ☒ No

Other (specify):

When was your state's register first published? 1973

Is the Register distributed to depository libraries free? Yes, paid by Division

Register printed: ☐ In-house ☒ By an outside printer

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agenciesCopyright claimed by: ☐ State ☐ Official publisherOther information not explained above: The Division also publishes a summary of the *Utah State Bulletin* called the *Utah State Digest*—\$30 annual subscription (24 issues).

Where can copies of your Register be obtained?

Office of Legislative Printing

419 State Capitol

Salt Lake City, UT 84114

(801) 538-1103

Fax: (801) 538-1728

How do you cite your Register?

Utah Bull. year-issue (Utah Bull. 97-1)

STATE: UTAH

ADMINISTRATIVE CODE: Utah Administrative Code (UAC)

OFFICE AND STAFF

Director: Kenneth A. Hansen

Address: 4120 State Office Building

450 N Main St

PO Box 141007

Salt Lake City, UT 84114-1007

Phone: (801) 538-3218

Fax: (801) 538-1773

Home Page URL: <http://www.rules.state.ut.us>

Contact Person: Kenneth A. Hansen

E-mail address: asitmain.khansen@email.state.ut.us

Governing Agency: Division of Administrative Rules

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify): Dept of Administrative Services (Exec. branch)

Total number of employees (FTE): 4.5 (Full Time: 4 Part Time: 1)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$200,270 (FY 1997)

Printing Expenses: covered by subscriptions

Subsidy received: none

Amount received from subscriptions: subscriptions accrue to publisher

PUBLICATION

Frequency of printing entire Code:

Number of sets printed in last complete publication: Unknown

Year entire Code last published: January 1, 1995

Supplementation frequency: (1) semi-monthly (2) three times per year

Form of supplementation: (1) Utah State Bulletin (see "Administrative Register" survey response); and (2) Supplemental Pamphlets

CIRCULATIONCode URL: <http://www.rules.state.ut.us/publicat/code.htm>

Number of paid subscribers: unknown

Number of free subscribers: 40, paid for by the Division

Price per set: \$193 contracted price to state and political subdivisions; \$225 to others

Number of volumes per set: 5

If sold by less than entire set, please answer the following:

How sold? By title pamphlet

Price? \$5 to \$25 based on number of pages

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes - (1)

Bulletin or (2) Replacement Pamphlets

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation? (1) \$155 per year; or (2) \$240 for Utah state agencies and political subdivisions and \$275 for others

How do you promote sales? Publisher markets

How do you distribute/mail? Publisher mails, book rate

Subscribers are: ☒ Billed ☐ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☐ Paperback☒ Other (specify):

Pamphlet/Looseleaf

☐ Hardbound**VOLUME**

Pages per full set: 3,590 (1995)

Average pages per volume: 718 (1995)

Pages per supplement (average): (1) 129; (2) unknown

LAWOfficial Text ☒ Yes ☐ NoJudicial Notice ☒ Yes ☐ NoAnnotations ☒ Yes ☐ NoEdit (limited-requires input from affected agency) ☒ Yes ☐ NoEmergency rules included ☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITIONComputer used ☒ Yes ☐ NoSearchable database ☒ Yes ☐ NoAccessible to Public ☒ Yes ☐ No☒ Diskette ☐ On-Line ☒ Bulletin Board ☒ Internet ☐ CDAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☐ On-Line ☒ Bulletin Board ☒ Internet ☐ CDAccessible through outside vendor ☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☒ CDMicrofiche? ☐ Yes ☒ No Price:Microfilm? ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Compaq DeskPro 4000

What type/brand of software do you use? WordPerfect 5.1, Folio Views 2.x, CompareRite 5.x

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s)? Subject, statute-rule cross index; index of changes

Indices are prepared: ☒ In-house by staff (index of changes) ☒ By the publisher (subject and statute-rule cross index)**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means? By Department, then agency

MISCELLANEOUS

When did you begin publishing your Code? 1987

Is the Code distributed to depository libraries in your state free of charge? Yes, paid by the Division

If your Code contains anything other than rules, please specify the contents: Instructions and indices

Is your Code published: ☐ In-house ☒ By an outside publisherIf done in-house, do you print it: ☐ In-house ☐ By an outside printer:Copyright claimed by: ☐ State ☒ Official publisher (partial: indexes, annotations)

Other information not explained above:

Where can copies of your Code be obtained?

The Michie Co.

PO Box 7587

Charlottesville, VA 22906-9988

Phone: (800) 562-1197 Fax: (800) 643-1280

(1990, 1991, 1993, 1994, and 1995 editions)

How do you cite your Code?

Utah Administrative Code, Title-Rule-Section (date of pamphlet)

Utah Administrative Code, Section R15-4-2 (January 1, 1995)

STATE: VERMONT

ADMINISTRATIVE REGISTER: Vermont Government Register

NOTE: Vermont did not return a 1997 survey questionnaire.

OFFICE AND STAFF

Director: Ellen Tofferi, Director of Elections
Office of the Secretary of State
109 State Street
Montpelier, VT 05609-1101

Phone: (802) 828-2363

Fax: (802) 828-2496

Home Page URL:

Contact Person: Tammy Stacey, APA Clerk

E-mail address:

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): (Full Time: Part Time:)

Office Hours: 7:45 a.m. - 4:30 p.m. Days: Monday - Friday

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

FREQUENCY OF ISSUE:

CIRCULATION

Register URL:

Number of paid subscribers:

Number of free subscribers:

Price per issue:

Price per subscription:

Is the subscription and/or single issue price set by statute: No

If not, how are they determined? By publisher

Length of subscription?

How do you promote sales? Sold by publisher

How do you distribute/mail? Through publisher

Subscribers are: ☐ Billed ☐ Required to pay in advance

VOLUME

Average pages per issue (1997):

Average pages per year (1997):

COMPUTER COMPOSITION

Computer use

☐ Yes ☒ No

Searchable database

☐ Yes ☒ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

CONTENT

Proposed Rules

Adopted Rules

Emergency Rules

Court Ordered Rules

Executive Orders

Proclamations

State Contracts

Executive Items

Judicial Items

Legislative Items

Atty. Gen. Opinions

Other (specify):

Open Meetings

Public Hearings

Index

☐ Notice Only ☒ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☒ Full Text☒ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No

LAW

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☒ Yes ☐ No

Official Text

☒ Yes ☐ No

Judicial Notice

☐ Yes ☒ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Legislative Oversight

☐ Yes ☒ No

Economic Impact Statement

☒ Yes ☐ No

Emergency Rules

☒ Yes ☐ No

In effect how long? Not to exceed 12 months

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☐

Executive and Legislative Branch Review:

☒

MISCELLANEOUS

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☐ Yes ☒ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☐ Yes ☒ No

Liaison Representative Required

☒ Yes ☐ No

Other (specify):

When was your state's register first published? October 1, 1984

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☐ In-house ☒ By an outside printer (Weil Publishing)

Copy for publication is generated:

☐ By your agency ☒ By the publisher ☐ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Register be obtained:

Registrar of Regulations

General Assembly Bldg. 2nd Floor

910 Capitol St

Richmond, VA 23219

How do you cite your Register?

Volume, Issue, Page number, and Date

(1:3 V.A.R 75-77 November 12, 1984)

STATE: VERMONT

ADMINISTRATIVE CODE: Code of Vermont Rules

NOTE: Vermont did not return a 1997 survey questionnaire.

OFFICE AND STAFF

Director: Ellen Tofferi, Director of Elections

Office of the Secretary of State

109 State Street

Montpelier, VT 05609-1101

Phone: (802) 828-2363

Fax: (802) 828-2496

Home Page URL:

Contact Person: Tammy Stacey, APA Clerk

E-mail address:

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 1 (Full Time: 1 Part Time: 0)

Office Hours: 7:45 a.m. - 4:30 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$10,000 (estimated)

Printing expenses: Not printed in-house

Subsidy received: N/A

Amount received from subscriptions: N/A

PUBLICATION

Frequency of printing entire Code: monthly update

Number of sets printed in last complete publication:

Year entire Code last published:

Supplementation frequency:

Form of supplementation: Printed by Weil Publishing Co.

CIRCULATION

Code URL:

Number of paid subscribers:

Number of free subscribers:

Price per set: \$950

Number of volumes per set: 7

If sold by less than entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code?

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation?

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**FORMAT**☒ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound**VOLUME**

Pages per full set:

Average pages per volume:

Pages per supplement (average):

LAW

Official Text

☐ Yes ☐ No

Judicial Notice

☐ Yes ☐ No

Annotations

☐ Yes ☐ No

Edit

☐ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☐ Yes ☒ No

Searchable database

☐ Yes ☒ No

Accessible to Public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices?

If yes, please specify type(s):

Indices are prepared: ☐ In-house by staff ☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Agency

MISCELLANEOUS

When did you begin publishing your Code?

Is the Code distributed to depository libraries in your state free of charge?

If your Code contains anything other than rules, please specify the contents.

Is your Code published: ☐ In-house ☒ By an outside publisherIf done in-house, do you print it: ☐ In-house ☒ By an outside printerCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Code be obtained?

Weil Publishing Co.

3 Wade Street

Augusta, ME 04330

How do you cite your Code?

STATE: VIRGINIA

ADMINISTRATIVE REGISTER: Virginia Register of Regulations

OFFICE AND STAFF

Director: E.M. Miller, Jr.

Address: General Assembly Bldg.
Capitol Square
Richmond, VA 23219

Phone: (804) 786-3591

Fax: (804) 692-0625

Home Page URL: <http://legis.state.va.us/codecomm/codhome.htm>

Contact Person: Jane D. Chaffin

E-mail address: jchaffin@leg.state.va.us

Governing Agency: Virginia Code Commission

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 6 (Full Time: 5 Part Time: 1)

Office Hours: 8:15 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Printing Expenses: \$62,000

Subsidy Received: Whatever is needed

Amount received from subscriptions: \$58,400

FREQUENCY OF ISSUE: Bi-weekly**CIRCULATION**Register URL: <http://legis.state.va.us/codecomm/regindex.htm>

Number of paid subscribers: 579 (as of 5/1/97)

Number of free subscribers: 106

Price per issue: \$4

Price per subscription: \$100

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Virginia Code Commission

Length of subscription: One year

How do you promote sales? Articles in trade magazines, mailings

How do you distribute/mail? Periodical mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1996): 144

Average pages per year (1996): 3,740

COMPUTER COMPOSITIONComputer used ☒ Yes ☐ NoSearchable database ☐ Yes ☒ NoAccessible to Public ☒ Yes ☐ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☐ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

(Diskette of an agency's regulations as printed in Register, upon request)

Accessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche? ☐ Yes ☒ No Price:Microfilm? ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? IBM

What type/brand of software do you use?

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

Adopted Rules

Emergency Rules

Court Ordered Rules

Executive Orders

Proclamations

State Contracts

Executive Items

Judicial Items

Legislative Items

Atty. Gen. Opinions

Other (specify):

Open Meetings

Public Hearings

Index

☐ Notice Only ☒ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☒ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☐ Notice Only ☐ Full Text☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

Correction of Substantive Errors

Official Text

Judicial Notice

Annotations

Edit

Legislative Oversight

Economic Impact Statement

Emergency Rules

In effect how long? Not to exceed 12 months

☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☐ Yes ☒ No☐ Yes ☒ No☒ Yes ☐ No☐ Yes ☒ No☐ Yes ☒ No☒ Yes ☐ No☒ Yes ☐ No**ADMINISTRATIVE RULES-REVIEW**

No Formal Review:

Executive Branch Review Only:

Legislative Branch Review Only:

Executive and Legislative Branch Review:

☐☐☐☒**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

Instruction in regulation drafting

Seminars

Consultations

Manual

Prepublication review

Liaison Representative Required

Other (specify):

☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No☒ Yes ☐ No

When was your state's register first published? October 1, 1984

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☐ In-house ☒ By an outside printer

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information not explained above:

Where can copies of your Register be obtained

Registrar of Regulations

General Assembly Bldg., 2nd Floor

910 Capitol Street

Richmond, VA 23219

How do you cite your Register?

Volume, Issue, Page Number and Date

(1:3 V.A.R. 75-77 November 12, 1984)

STATE: VIRGINIA

ADMINISTRATIVE CODE: Virginia Administrative Code

OFFICE AND STAFF

Director: E.M. Miller, Jr.

Address: General Assembly Bldg., 2nd flr.
910 Capitol Square
Richmond, VA 23219

Phone: (804) 786-3591

Fax: (804) 692-0625

Home Page URL: <http://legis.state.va.us/codecomm/codhome.htm>

Contact Person: Jane D. Chaffin

E-mail address: jchaffin@leg.state.va.us

Governing Agency: Virginia Code Commission

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 6 (Full Time: 5 Part Time: 1)

Office Hours: 8:15 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: N/A

Printing expenses: N/A

Subsidy received: N/A

Amount received from subscriptions: N/A The Virginia Administrative
Code is published by West Group**PUBLICATION**Frequency of printing entire Code: Replacement volumes as directed by
Virginia Code Commission

Number of sets printed in last complete publication: N/A

Year entire Code last published: 1996

Supplementation frequency: Twice annually for print; 2-4 times annually
for CD-ROM

Form of supplementation: Cumulative bound supplement

CIRCULATIONCode URL: <http://legis.state.va.us/codecomm/vacinfo.htm> (general
information); <http://leg1.state.va.us/000/srr.htm> (searchable
database)

Number of paid subscribers:

Number of free subscribers: 196

Price per set: Print: State \$140, Public \$230; CD-ROM: State \$245,
Public \$405

Number of volumes per set: 22

If sold by less than entire set, please answer the following:

How sold? Individual volumes

Price? State \$18; Public \$21

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation? Print: State \$35,
Public \$60; Quarterly CD: State \$80, Public \$135; Semi-annual CD:
State \$120, Public \$205

How do you promote sales? N/A

How do you distribute/mail? N/A

Subscribers are: ☒ Billed ☐ Required to pay in advance**FORMAT**☐ Loose-leaf☒ Paperback☐ Hardbound☐ Microfiche☒ Other (specify): CD-ROM**VOLUME**

Pages per full set: 20,000 plus

Average pages per volume: 1,000

Pages per supplement (average): Fall 1996 Supplement was 2,500
pages (2 volume supplement)**LAW**

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to Public

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☒ CD

Accessible to State Agencies

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☒ CD

Accessible through outside vendor

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☒ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? IBM

What type/brand of software do you use? N/A

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): subject and agency indexes

Indices are prepared: ☐ In-house by staff ☒ By the publisher**ARRANGEMENT**Is your Code arranged by subject, agency or by some other means?
Agency**MISCELLANEOUS**

When did you begin publishing your Code? 1996

Is the Code distributed to depository libraries in your state free of
charge? YesIf your Code contains anything other than rules, please specify the
contents: Summary of each agency's regulatory powersIs your Code published: ☐ In-house ☒ By an outside publisher (West
Group)If done in-house, do you print it: ☐ In-house ☐ By an outside printerCopyright claimed by: ☒ State ☐ Official publisher (publisher has
exclusive marketing license)

Other information not explained above:

Where can copies of your Code be obtained?

West Group

(800) 843-0392

How do you cite your Code?

i VAC ii-iii-iv

"i" represents the subject matter title within which the regulation is
organized

"ii" represents the promulgating agency

"iii" represents a chapter, or grouping of related regulations

"iv" represents the sections of each chapter

STATE: WASHINGTON

ADMINISTRATIVE REGISTER: Washington State Register (WSR)

OFFICE AND STAFF

Director: Gary Reid, Chief Assistant Code Reviser

Address: Code Reviser's Office

PO Box 40551

Olympia, WA 98504-0551

Phone: (360) 786-6777

Fax: (360) 586-6480

Home Page URL: <http://leginfo.leg.wa.gov/slc/>

Contact Person: Gary Reid

E-mail address: reid_ga@wa.leg.gov

Governing Agency: State Law Committee

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 8.35 (Full Time: 7 Part Time: 4)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$326,592

Printing Expenses: \$123,890

Subsidy Received: \$342,445

Amount received from subscriptions: \$108,037

FREQUENCY OF ISSUE: Twice monthly**CIRCULATION**Register URL: <http://www.speakeasy.org/bee/stateregister.htm>

Number of paid subscribers: 651

Number of free subscribers: 77

Price per issue: \$7.50

Price per subscription: \$175

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? cover printing costs

Length of subscription: One year — 24 issues

How do you promote sales? Ads in Bar Assoc. Journal, other legal journals

How do you distribute/mail? 2nd class, mailSubscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue: 368

Average pages per year: 8,820

COMPUTER COMPOSITIONComputer used ☒ Yes ☐ NoSearchable database ☒ Yes ☐ NoAccessible to Public ☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CDAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CDMicrofiche? ☐ Yes ☒ No Price:Microfilm? ☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? DEC VAX 9000 and 4000

What type/brand of software do you use? WordPerfect

CONTENT

Proposed Rules

☐ Notice Only ☒ Full Text

Adopted Rules

☐ Notice Only ☒ Full Text

Emergency Rules

☐ Notice Only ☒ Full Text

Court Ordered Rules

☐ Notice Only ☐ Full Text

Executive Orders

☐ Notice Only ☒ Full Text

Proclamations

☐ Notice Only ☒ Full Text

(Governor's proclamations of emergency)

State Contracts

☐ Notice Only ☐ Full Text

Executive Items

☐ Notice Only ☐ Full Text

Judicial Items (Supreme Court rules)

☐ Notice Only ☒ Full Text

Legislative Items

☐ Notice Only ☐ Full Text

Atty. Gen. Opinions

(Synopsis) ☒ Notice Only ☐ Full Text

Other (specify):

☐ Notice Only ☒ Full Text

(Juvenile disposition standards, max. interest rates (n.o.))

Open Meetings

☒ Yes ☐ No

Public Hearings

☐ Yes ☒ No

Index

(Cumulative throughout year) ☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

☐ Yes ☒ No

Correction of Substantive Errors

☐ Yes ☒ No

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☐ Yes ☒ No

Legislative Oversight

☒ Yes ☐ No

Economic Impact Statement

☒ Yes ☐ No

Emergency Rules

☒ Yes ☐ No

In effect how long? 120 days - one time only

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☐

Executive and Legislative Branch Review:

☒**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☒ Yes ☐ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review

☐ Yes ☒ No

Liaison Representative Required

☒ Yes ☐ No

Other (specify):

When was your state's register first published? January 1978

Is the Register distributed to depository libraries free? Yes

Register printed: ☐ In-house ☒ By outside printer

Copy for publication is generated:

☒ By your agency ☐ By the publisher ☐ By the agenciesCopyright claimed by: ☐ State ☐ Official publisher

Other information about your Register not explained above: Editorial

work and page composition in-house; printing master produced in-house; printed, bound and mailed by outside Printer.

Where can copies of your Register be obtained?

Subscription Clerk

Code Reviser's Office

PO Box 40551

Olympia, WA 98504-0551

How do you cite your Register?

Year, issue, filing number (WSR 90-17-083)

STATE: WASHINGTON

ADMINISTRATIVE CODE: Washington Administrative Code (WAC)

OFFICE AND STAFF

Director: Gary Reid, Chief Assistant Code Reviser

Address: Code Reviser's Office

PO Box 40551

Olympia, WA 98504-0551

Phone: (360) 786-6777

Fax: (360) 586-6480

Home Page URL: <http://leginfo.leg.wa.gov/slc/>

Contact Person: Gary Reid

E-mail address: reid_ga@wa.leg.gov

Governing Agency: State Law Committee

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify):

Total number of employees (FTE): 3.35 (Full Time: 2 Part Time: 5)

Office Hours: 8:00 a.m. - 5:00 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$143,208 (includes benefits of approx. 20%)

Printing Expenses: \$187,856

Subsidy Received: \$118,546

Amount received from subscriptions: \$211,918

PUBLICATION

Frequency of printing entire Code: 2 years

Number of sets printed in last complete publication: 2,200

Year entire Code last published: 1997

Supplementation frequency: Annual

Form of supplementation: Bound volume

CIRCULATIONCode URL: <http://www.mrsc.org/wac.htm>

Number of paid subscribers: 1,750

Number of free subscribers: 109

Price per issue: \$360 per set (includes 1998 supplement)

Number of volumes per set: 12, anticipate 2 volumes for 1998

Supplement

If sold by less than entire set, please answer the following:

How sold? N/A

Price? N/A

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? Yes

If not, please indicate the price for supplementation?

How do you promote sales? Mail to RCW, Register and previous subscribers; ads in State Bar Journal, legal publications

How do you distribute/mail? UPS from our own shipping department

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Loose-leaf☐ Microfiche☒ Paperback (8 1/2 x 11, two column)☐ Hardbound☐ Other (specify):**VOLUME**

Pages per full set: 14,400

Average pages per volume: 1,200

Pages per supplement (average): 1,800

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☒ Yes ☐ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to Public

☒ Yes ☐ No☐ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☒ Internet ☐ CD

Accessible through outside vendor

☒ Yes ☐ No☒ Diskette ☒ On-Line ☒ Bulletin Board ☐ Internet ☒ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? DEC VAX 9000, 4000

What type/brand of software do you use? WordPerfect; Computer Power-group STATUS for search purposes, Cindex for index maintenance and publication

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Agency name and subject matter, to chapter level only

Indices are prepared: ☒ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1960; first full set in 1966

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: Geographic names

Is your Code published: ☒ In-house ☐ By an outside publisherIf done in-house, do you print it: ☐ In-house ☒ By an outside printerCopyright claimed by: ☒ State ☐ Official publisher (Partial: history notes and reviser's notes only)

Other information not explained above: WAC changed from loose-leaf to paperback in 1977

Where can copies of your Code be obtained?

Subscription Clerk

Code Reviser's Office

PO Box 40551

Olympia, WA 98504-0551

How do you cite your Code?

Title - Chapter - Section (WAC 296-52-020)

STATE: WEST VIRGINIA

ADMINISTRATIVE REGISTER: West Virginia Register

OFFICE AND STAFF

Director: Judy Cooper

Address: Administrative Law Division

Secretary of State

State Capitol

Charleston, WV 25305

Phone: (304) 345-4000

Fax: (304) 558-0900

Home Page URL: under development

Contact Person: Judy Cooper

E-mail address: jcooper@secretary.state.wv.us

Governing Agency: Administrative Law Division

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 3 (Full Time: 3 Part Time: 0)

Office Hours: 8:30 a.m. - 4:30 p.m. Days: Monday - Friday

BUDGET

Salaries: \$41,750

Printing Expenses: \$35,000

Subsidy Received: 0

Amount received from subscriptions: \$37,000

FREQUENCY OF ISSUE: Weekly**CIRCULATION**

Register URL: under development

Number of paid subscribers: 150

Number of free subscribers: 32

Price per issue: \$4

Price per subscription: \$250 per year

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Cost of production

Length of subscription: One year

How do you promote sales? Direct mail, ads in legal publications

How do you distribute/mail? U.S. Post

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1994): 42

Average pages per year (1994): 2,200

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☐ Yes ☒ No

Accessible to Public

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? Pentium 100

What type/brand of software do you use? Novell 4.1 (LAN),

PerfectOffice 3.0, Windows 95

What do you use, if not a computer? N/A

CONTENT

Proposed Rules

☒ Notice Only ☐ Full Text

Adopted Rules

☒ Notice Only ☐ Full Text

Emergency Rules

☒ Notice Only ☐ Full Text

Court Ordered Rules

☒ Notice Only ☐ Full Text

Executive Orders

☐ Notice Only ☒ Full Text

Proclamations

☐ Notice Only ☐ Full Text

State Contracts

☐ Notice Only ☐ Full Text

Executive Items

☒ Notice Only ☐ Full Text

Judicial Items

☒ Notice Only ☐ Full Text

Legislative Items

☒ Notice Only ☐ Full Text

Atty. Gen. Opinions

☒ Notice Only ☐ Full Text

Other (specify):

☒ Notice Only ☐ Full Text

Open Meetings

☐ Notice Only ☐ Full Text

Public Hearings

☒ Yes ☐ No

Index

☐ Yes ☐ No☒ Yes ☐ No**LAW**

Correction of Nonsubstantive Errors

☒ Yes ☐ No

Correction of Substantive Errors

☒ Yes ☐ No

Official Text

☐ Yes ☒ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☐ Yes ☒ No

Legislative Oversight

☒ Yes ☐ No

Economic Impact Statement

☐ Yes ☒ No

Emergency Rules

☒ Yes ☐ No

In effect how long? 15 months

ADMINISTRATIVE RULES-REVIEW

No Formal Review:

☐

Executive Branch Review Only:

☐

Legislative Branch Review Only:

☒

Executive and Legislative Branch Review:

☐**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

☒ Yes ☐ No

Instruction in regulation drafting

☒ Yes ☐ No

Seminars

☐ Yes ☒ No

Consultations

☒ Yes ☐ No

Manual

☒ Yes ☐ No

Prepublication review on Request

☒ Yes ☐ No

Liaison Representative Required

☐ Yes ☒ No

Other (specify):

When was your state's register first published? June, 1983

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed: ☒ In-house ☐ By an outside printer

Copy for publication is generated:

☒ By your agency ☒ By the publisher (Admin. Law Div.) ☐ By the agenciesCopyright claimed by: ☒ State ☐ Official publisher (effective 7/15/97, WV Code § 59-1-2)

Other information about your Register not explained above:

Where can copies of your Register be obtained?

Secretary of State

Administrative Law Division

State Capitol

Charleston, WV 25305

How do you cite your Register?

WV Reg. Vol. Issue Page

STATE: WEST VIRGINIA

ADMINISTRATIVE CODE: Code of State Rules (WVSCR)

OFFICE AND STAFF

Director: Judy Cooper

Address: Administrative Law Division

Secretary of State

State Capitol

Charleston, WV 25305

Phone: (304) 345-4000

Fax: (304) 558-0900

Home Page URL: under development

Contact Person: Judy Cooper

E-mail address: jcooper@secretary.state.wv.us

Governing Agency: Administrative Law Division

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify):

Total number of employees (FTE): 3 (Full Time: 3 Part Time: 0)

Office Hours: 8:30 a.m. - 4:30 p.m.

Days: Monday - Friday

BUDGET

Salaries: \$41,750

Printing expenses: \$600 each

Subsidy received: 0

Amount received from subscriptions last year: \$35,000

PUBLICATION

Frequency of printing entire Code: 3 times

Number of sets printed in last complete publication: 40

Year entire Code last published: 1990

Supplementation frequency: Monthly

Form of supplementation: Loose-leaf

CIRCULATION

Code URL: under development

Number of paid subscribers: 145

Number of free subscribers: 2

Price per issue: \$635 per 12 volume set

Number of volumes per set: 12

If sold by less than entire set, please answer the following:

How sold? By Volume or by Subject

Price? Varies

Is supplement automatically sent to subscribers of entire Code? Yes, for 1st year

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? Yes, for 1st year

If not, please indicate the price for supplementation? \$150 per year

How do you promote sales? Register, direct mail, law publications

How do you distribute/mail? US Post, UPS

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☒ Loose-leaf☐ Microfiche☐ Paperback☐ Other (specify):☐ Hardbound

(Currently working toward having WVCSR on Internet. At least at the beginning, it will be "pay for view.")

VOLUME

Pages per full set: 4,200

Average pages per volume: 350

Pages per supplement (average): 150

LAW

Official Text

☒ Yes ☐ No

Judicial Notice

☒ Yes ☐ No

Annotations

☐ Yes ☒ No

Edit

☒ Yes ☐ No

Emergency rules included

☐ Yes ☒ No

Other (specify):

COMPUTER COMPOSITION

Computer used

☒ Yes ☐ No

Searchable database

☒ Yes ☐ No

Accessible to Public

☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette ☒ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD

Microfiche?

☐ Yes ☒ No Price:

Microfilm?

☐ Yes ☒ No Price:

What type/brand of computer equipment do you use? System Digital

VAX and Pentium 100

What type/brand of software do you use? Pathwork, Novell 4.1, Perfect

Office 3.0, Windows 95

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Agency Index

Indices are prepared: ☒ In-house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency or by some other means?

Agency, title, number

MISCELLANEOUS

When did you begin publishing your Code? 1987

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify.

Is your Code published: ☒ In-house ☐ By an outside publisherIf done in-house, do you print it: ☒ In-house ☐ By an outside printerCopyright claimed by: ☒ State ☐ Official publisher (effective 7/15/97, WV Code § 59-1-2)

Other information not explained above:

Where can copies of your Code be obtained?

Administrative Law Division

Secretary of State

State Capitol

Charleston, WV 25305

How do you cite your Code?

Title, Series, Section (10 CSR 562.3)

STATE: WISCONSIN
ADMINISTRATIVE REGISTER: Wisconsin Administrative Register

OFFICE AND STAFF

Director: Gary L. Poulson
Address: 131 W. Wilson St., #800
Madison, WI 53703
Phone: (608) 266-7275 Fax: (608) 267-0410
Home Page URL:
Contact Person: Gary L. Poulson
E-mail address: gary.poulson@legis.state.wi.us
Governing Agency: Revisor of Statutes Bureau
This office is under:
☐ Secretary of State
☒ Legislature
☐ Other (specify):
Total number of employees (FTE): 10 (Full Time: 10 Part Time: 0)
Office Hours: 7:45 a.m. - 4:30 p.m. Days: Monday - Friday

BUDGET

Printing Expenses: \$64,000
Amount received from subscriptions: \$6,350 (Code upkeep subscription includes Register)

FREQUENCY OF ISSUE: Semi-monthly

CIRCULATION

Register URL:
Number of paid subscribers: 127
Number of free subscribers:
Price per issue: \$2.50
Price per subscription: \$50
Is the subscription and/or single issue price set by statute? No
If not, how are they determined? Printing costs
Length of subscription: One year
How do you promote sales? Informational brochure
How do you distribute/mail? Via UPS or 1st class U.S. Mail
Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1996): 37
Average pages per year (1996): 885

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ No
Searchable database ☒ Yes ☐ No
Accessible to Public ☒ Yes ☐ No
☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible to State Agencies ☒ Yes ☐ No
☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible through outside vendor ☒ Yes ☐ No
☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Microfiche? ☐ Yes ☒ No Price:
Microfilm? ☐ Yes ☒ No Price:
What type/brand of computer equipment are you using? DELL 466 ME
What type/brand of software are you using? Interleaf 5
What do you use, if not a computer? N/A

CONTENT

Proposed Rules(Statutory option for agency) ☒ Notice Only ☒ Full Text
Adopted Rules ☐ Notice Only ☒ Full Text
(Printed as replacement pages for Code)

Emergency Rules ☒ Notice Only ☐ Full Text
(Text is printed on occasion at editor's discretion)
Court Ordered Rules ☐ Notice Only ☐ Full Text
Executive Orders ☒ Notice Only ☐ Full Text
(Statutory option for Revisor)
Proclamations ☐ Notice Only ☐ Full Text
State Contracts ☐ Notice Only ☐ Full Text
Executive Items ☐ Notice Only ☐ Full Text
Judicial Items (Rule related court cases) ☒ Notice Only ☐ Full Text
Legislative Items ☒ Notice Only ☐ Full Text
(Relating to legislative review)
Atty. Gen. Opinions ☒ Notice Only ☐ Full Text
(Relating to rules and rulemaking)
Other (specify): (Rule related) ☒ Notice Only ☐ Full Text
Open Meetings ☐ Yes ☒ No
Public Hearings ☒ Yes ☐ No
Index ☐ Yes ☒ No

LAW

Correction of Nonsubstantive Errors ☒ Yes ☐ No
Correction of Substantive Errors ☒ Yes ☐ No
Official Text ☒ Yes ☐ No
Judicial Notice ☒ Yes ☐ No
Annotations ☐ Yes ☒ No
Edit ☒ Yes ☐ No
Legislative Oversight ☐ Yes ☒ No
Economic Impact Statement ☒ Yes ☐ No
Emergency Rules ☒ Yes ☐ No
In effect how long? 150 days unless extended for addl.120

ADMINISTRATIVE RULES-REVIEW

No Formal Review: ☐
Executive Branch Review Only: ☐
Legislative Branch Review Only: ☒
Both Executive and Legislative Review: ☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines ☐ Yes ☒ No
Instruction in regulation drafting ☒ Yes ☐ No
Seminars ☐ Yes ☒ No
Consultations ☒ Yes ☐ No
Manual ☒ Yes ☐ No
Prepublication review ☒ Yes ☐ No
Liaison Representative Required ☐ Yes ☒ No
Other (specify):
When was your state's register first published? 1956
Is the Register distributed to depository libraries in your state free of charge? Yes
Register printed: ☒ In-house ☐ By an outside printer
Copy for publication is generated:
☒ By your agency ☐ By the publisher ☒ By the agencies
Copyright claimed by: ☐ State ☐ Official publisher
Other information not explained above: The Register is part of the upkeep service on the Wisconsin Admin. Code. Revisor of Statutes Bureau produces copy in-house.
Where can copies of your Register be obtained?
Document Sales and Distribution
PO Box 7840
Madison, WI 53707
How do you cite your Register?
Wis. Adm. Register

STATE: WISCONSIN
ADMINISTRATIVE CODE: Wisconsin Administrative Code

OFFICE AND STAFF

Director: Gary L. Poulson
Address: 131 W. Wilson St., #800
Madison, WI 53703
Phone: (608) 266-7275 Fax: (608) 267-0410
Home Page URL:
Contact Person: Gary L. Poulson
E-mail address: gary.poulson@legis.state.wi.us
Governing Agency: Revisor of Statutes Bureau
This office is under:
☐ Secretary of State
☒ Legislature
☐ Other (specify):

Total number of employees (FTE): 10 (Full Time: 10 Part Time: 0)
Office Hours: 7:45 a.m. - 4:30 p.m. Days: Monday - Friday

BUDGET

Printing Expenses: \$1,095,991
Subsidy received: \$216,991
Amount received from subscriptions: \$879,000

PUBLICATION

Frequency of printing entire Code: Continual loose-leaf revision
Number of sets printed in last complete publication: N/A
Year entire Code last published: N/A
Supplementation frequency: Monthly
Form of supplementation: Replacement pages

CIRCULATION

Code URL:
Number of paid subscribers: 952 (Over 10,000 to one or more of the Codes)
Number of free subscribers: 222
Price per set: \$400
Number of volumes per set: 22
If sold by less than entire set, please answer the following:
How sold? By individual agency or subject
Price? \$5 to \$255
Is supplement automatically sent to subscribers of entire Code? No
If not, is there a separate subscription for supplementation? Yes
Is supplementation covered by original price of entire Code? No
If not, please indicate the price for supplementation? \$400 annual
How do you promote sales? Brochure
How do you distribute/mail? UPS or US Mail
Subscribers are: ☒ Billed (for renewals) ☒ Required to pay in advance (only new subscribers)

FORMAT

☒ Loose-leaf ☐ Microfiche
☐ Paperback ☐ Other (specify):
☐ Hardbound

VOLUME

Pages per full set: 15,400
Average pages per volume: 700
Pages per supplement (average): 356

LAW

Official Text ☒ Yes ☐ No
Judicial Notice ☒ Yes ☐ No

Annotations ☒ Yes ☐ No
Edit ☒ Yes ☐ No
Emergency rules included ☐ Yes ☒ No
Other (specify): History note reflects existence of emergency rule.

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ No
Searchable database ☒ Yes ☐ No
Accessible to Public ☐ Yes ☒ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible to State Agencies ☒ Yes ☐ No
☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Accessible through outside vendor ☒ Yes ☐ No
☒ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Microfiche? ☐ Yes ☒ No Price:
Microfilm? ☐ Yes ☒ No Price:
What type/brand of computer equipment do you use? DELL
What type/brand of software do you use? Interleaf
What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? Yes
If yes, please specify type(s): General subject matter index for total
Code, some Codes have more detailed index prepared by agency.
Indices are prepared: ☒ In-house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency or by some other means?
Alphabetically by agency. Larger agencies further subdivided by
subject matter or by subunits of agencies.

MISCELLANEOUS

When did you begin publishing your Code? 1956
Is the Code distributed to depository libraries in your state free of
charge? Yes
If your Code contains anything other than rules, please specify the
contents: The Wisconsin Administrative Code also contains a
general index, Executive Orders, Case Citator, Composite table of
contents.
Is your Code published: ☒ In-house ☐ By an outside publisher
If done in-house, do you print it: ☒ In-house ☐ By an outside printer
Copyright claimed by: ☐ State ☐ Official publisher
Other information not explained above:
Where can copies of your Code be obtained?
Document Sales and Distribution
PO Box 7840
Madison, WI 53707
How do you cite your Code?
Wis. Adm. Code

STATE: WYOMING
ADMINISTRATIVE REGISTER: none (Index)

OFFICE AND STAFF

Director: Dawn Hill
Address: State Capitol
Cheyenne, WY 82002
Phone: (307) 777-3568 Fax: (307) 777-6217
Home Page URL: <http://soswy.state.wy.us/>
Contact Person: Dawn Hill
E-mail address: dhill2@missc.state.wy.us
Governing Agency:
This office is under:
☒ Secretary of State
☐ Legislature
☐ Other (specify):

Total number of employees (FTE): 1 (Full Time: 1 Part Time: 0)
Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries:
Printing Expenses:
Subsidy Received:
Amount received from subscriptions:

FREQUENCY OF ISSUE: Index is printed once a year and is available electronically (updated daily)

CIRCULATION

Register URL:
Number of paid subscribers: none
Number of free subscribers:
Price per issue: Free
Price per subscription: Free
Is subscription and/or single issue price set by statute? No
If not, how are they determined?
Length of subscription:
How do you promote sales? Advertise in bar association newsletter
How do you distribute/mail?
Subscribers are: ☐ Billed ☐ Required to pay in advance

VOLUME

Average pages per issue (1996):
Average pages per year (1996):

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ No
Searchable database ☒ Yes ☐ No
Accessible to Public ☒ Yes ☐ No
☐ Diskette ☒ On-Line ☒ Bulletin Board ☐ Internet ☐ CD
Accessible to State Agencies ☒ Yes ☐ No
☐ Diskette ☒ On-Line ☒ Bulletin Board ☐ Internet ☐ CD
Accessible through outside vendor ☐ Yes ☒ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Microfiche? ☐ Yes ☒ No Price:
Microfilm? ☐ Yes ☒ No Price:
What type/brand of computer equipment are you using? Compaq
What type/brand of software are you using? Soft Solutions/WordPerfect
What do you use, if not a computer? N/A

CONTENT

Proposed Rules ☒ Notice Only ☐ Full Text
Adopted Rules ☐ Notice Only ☒ Full Text

Emergency Rules ☐ Notice Only ☒ Full Text
Court Ordered Rules ☐ Notice Only ☐ Full Text
Executive Orders ☐ Notice Only ☐ Full Text
Proclamations ☐ Notice Only ☐ Full Text
State Contracts ☐ Notice Only ☐ Full Text
Executive Items ☐ Notice Only ☐ Full Text
Judicial Items ☐ Notice Only ☐ Full Text
Legislative Items ☐ Notice Only ☐ Full Text
Atty. Gen. Opinions ☐ Notice Only ☐ Full Text
Other (specify): ☐ Notice Only ☐ Full Text
Open Meetings ☐ Yes ☐ No
Public Hearings ☐ Yes ☐ No
Index ☒ Yes ☐ No

LAW

Correction of Nonsubstantive Errors ☐ Yes ☒ No
Correction of Substantive Errors ☐ Yes ☒ No
Official Text ☐ Yes ☐ No
Judicial Notice ☐ Yes ☐ No
Annotations ☐ Yes ☐ No
Edit ☐ Yes ☐ No
Legislative Oversight ☐ Yes ☐ No
Economic Impact Statement ☐ Yes ☐ No
Emergency Rules ☒ Yes ☐ No
In effect how long? 120 days

ADMINISTRATIVE RULES-REVIEW

No Formal Review: ☐
Executive Branch Review Only: ☐
Legislative Branch Review Only: ☐
Executive and Legislative Branch Review: ☒

MISCELLANEOUS

Editorial Standards Manual/Guidelines ☒ Yes ☐ No
Instruction in regulation drafting ☐ Yes ☐ No
Seminars ☒ Yes ☐ No
Consultations ☒ Yes ☐ No
Manual ☐ Yes ☐ No
Prepublication review ☐ Yes ☐ No
Liaison Representative Required ☐ Yes ☐ No
Other (specify):
When was your state's register first published?
Is the Register distributed to depository libraries in your state free of charge? Index is
Register printed: ☐ In-house ☐ By an outside printer
Copy for publication is generated:
☐ By your agency ☐ By the publisher ☐ By the agencies
Copyright claimed by: ☒ State ☐ Official publisher
Other information not explained above: Index includes agency name, chapter number, date, and chapter name. All rules are searchable on web at http://soswy.state.wy.us/cgi-win/sscgi_1.exe.
Where can copies of your Register be obtained?

How do you cite your Register?

STATE: WYOMING
ADMINISTRATIVE CODE: none

OFFICE AND STAFF

Director: Dawn Hill
Address: State Capitol
Cheyenne, WY 82002
Phone: (307) 777-3568 Fax: (307) 777-6217
Home Page URL: <http://soswy.state.wy.us/>
Contact Person: Dawn Hill
E-mail address: dhill2@missc.state.wy.us
Governing Agency:
This office is under:

- ☒ Secretary of State
☐ Legislature
☐ Other (specify):

Total number of employees (FTE): 1 (Full Time: 1 Part Time: 0)
Office Hours: 8:00 a.m. - 5:00 p.m. Days: Monday - Friday

BUDGET

Salaries:
Printing Expenses:
Subsidy Received:
Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: Never
Number of sets printed in last complete publication:
Year entire Code last published:
Supplementation frequency:
Form of supplementation:

CIRCULATION

Code URL: http://soswy.state.wy.us/cgi-win/sscgi_1.exe
Number of paid subscribers:
Number of free subscribers:
Price per issue:
Number of volumes per set:
If sold by less than entire set, please answer the following:
How sold?
Price?

Is supplement automatically sent to subscribers of entire Code?
If not, is there a separate subscription for supplementation?
Is supplementation covered by original price of entire Code?
If not, please indicate the price for supplementation?
How do you promote sales?
How do you distribute/mail?
Subscribers are: ☐ Billed ☐ Required to pay in advance

FORMAT

- ☒ Loose-leaf ☐ Microfiche
☐ Paperback ☐ Other (specify):
☐ Hardbound

VOLUME

Pages per full set:
Average pages per volume:
Pages per supplement (average):

LAW

Official Text ☒ Yes ☐ No
Judicial Notice ☐ Yes ☐ No
Annotations ☐ Yes ☐ No

Edit ☐ Yes ☐ No
Emergency rules included ☒ Yes ☐ No
Other (specify):

COMPUTER COMPOSITION

Computer used ☒ Yes ☐ No
Searchable database ☒ Yes ☐ No
Accessible to Public ☒ Yes ☐ No
☒ Diskette ☐ On-Line ☒ Bulletin Board ☒ Internet ☐ CD
Accessible to State Agencies ☒ Yes ☐ No
☒ Diskette ☐ On-Line ☒ Bulletin Board ☒ Internet ☐ CD
Accessible through outside vendor ☐ Yes ☒ No
☐ Diskette ☐ On-Line ☐ Bulletin Board ☐ Internet ☐ CD
Microfiche? ☐ Yes ☒ No Price:
Microfilm? ☐ Yes ☒ No Price:
What type/brand of computer equipment do you use? Compaq
What type/brand of software do you use? SoftSolutions
What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices?
If yes, please specify type(s):
Indices are prepared: ☐ In-house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency or by some other means?
Agency, then by program

MISCELLANEOUS

When did you begin publishing your Code?
Is the Code distributed to depository libraries in your state free of charge?
If your Code contains anything other than rules, please specify the contents:
Is your Code published: ☐ In-house ☐ By an outside publisher
If done in-house, do you print it: ☐ In-house ☐ By an outside printer
Copyright claimed by: ☒ State ☐ Official publisher
Other information not explained above:
Where can copies of your Code be obtained?

How do you cite your Code?
System is now available as dial-in bulletin board system. (307) 777-7153. Also available via Internet (ferret.state.wy.us.)