



1994-1995

State and Federal
SURVEY

**NATIONAL
ASSOCIATION OF
SECRETARIES
OF STATE**

**ADMINISTRATIVE CODES
AND REGISTERS SECTION**



State and Federal
SURVEY

PENNSYLVANIA CODE AND BULLETIN

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ADMINISTRATIVE CODES AND REGISTERS SECTION 1993-1994

ADMINISTRATIVE CODES AND REGISTERS STATE AND FEDERAL SURVEY

INTRODUCTION

This Survey updated the information contained in the 1992 State and Federal Survey and is current as of February 1, 1994. Each state and jurisdiction that responded is represented.

Arrangement is alphabetical by state or jurisdiction. A table of contents follows this introduction. Each jurisdiction is asked to carefully examine the information contained in this Survey. If errors are found, please report them as quickly as possible.

Requests for copies of this Survey should be directed to the addresses shown below. Copies are \$40 each in order to cover publication costs. Any questions concerning the information in this Survey may also be sent to the addresses below or to the offices within the various jurisdictions.

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Administrative Codes and Registers Section
c/o Pennsylvania Code and Bulletin
647 Main Capitol Building
Harrisburg, PA 17120-0033
(717) 783-1530

ADMINISTRATIVE CODES & REGISTERS REGIONS AND REGIONAL REPRESENTATIVES

PACIFIC WEST

Dorothy Horton

Oregon

California

Alaska

Guam

Hawaii

Nevada

Washington

MOUNTAIN WEST

Mimi Griffiths

Arizona

Colorado

Idaho

Montana

New Mexico

Utah

Wyoming

NORTHERN PLAIN

Rosemary Quigley

South Dakota

Minnesota

Iowa

Kansas

Nebraska

North Dakota

SOUTH

Nancy Midkiff

Louisiana

Alabama

Arkansas

Mississippi

Oklahoma

Tennessee

Texas

MIDWEST

Gary Poulson

Wisconsin

Illinois

Indiana

Kentucky

Michigan

Ohio

Missouri

MID-ATLANTIC

Robert Colborn

Maryland

Delaware

District of Columbia

Federal Government

New Jersey

New York

Pennsylvania

NORTHEAST

Scott Eaton

New Hampshire

Connecticut

Maine

Massachusetts

Rhode Island

Vermont

SOUTH ATLANTIC

Liz Cloud

Florida

Georgia

North Carolina

South Carolina

Virginia

West Virginia

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ALABAMA

ADMINISTRATIVE REGISTER

OFFICE AND STAFF

Director: Jerry L. Bassett
 Address: 613 Alabama Statehouse
 Montgomery, AL 36130
 Phone: (205) 242-7570 Fax: (205) 242-0888
 Contact person: Loretta Ferguson
 Governing Agency: Legislative Reference Service
 This office is under:

- ☐ Secretary of State
☒ Legislature
☐ Other (specify)

Total number of employees (FTE): 3

Full Time: 3 Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$70,000 est.
 Printing expenses: \$5,000
 Subsidy received:
 Amount received from subscriptions: \$10,000

FREQUENCY OF ISSUE

Monthly

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 196

Number of free subscribers: 22

Price per issue: \$5

Price per subscription: \$50 per year

Is subscription and/or single issue price set by statute? No
 If not, how are they determined? Based on costs to produce

Length of subscription: One year

How do you promote sales? None

How do you distribute/mail? U.S. Mail, Hand Mail

Subscribers are: ☒ Billed ☐ Required to pay in advance

VOLUME

Average pages per issue (1994): 55

Average pages per year (1994): 660

COMPUTER COMPOSITION

Computer use ☒ Yes ☐ No

Searchable Data Base ☐ Yes ☒ No

Accessible to public ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Accessible to State Agencies ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Accessible through outside vendor ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Microfiche? ☐ Yes ☒ No Price

Microfilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

Digital

What type/brand of software do you use?

Mass/11

What do you use, if not a computer?

CONTENT

Proposed Rules	Notice only ☒	Full Text ☐
Adopted Rules	Notice only ☒	Full Text ☐
Emergency Rules	Notice only ☒	Full Text ☐
Court Ordered Rules	Notice only ☐	Full Text ☐
Executive Orders	Notice only ☐	Full Text ☐
Proclamations	Notice only ☐	Full Text ☐

State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☐	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☐
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☐	No ☒
Public Hearings	Yes ☒	No ☐
Index	Yes ☐	No ☒

LAW

Correction of Nonsubstantive Errors	Yes ☒	No ☐
Correction of Substantive Errors	Yes ☐	No ☒
Official Text	Yes ☒	No ☐
Judicial Notice	Yes ☐	No ☒
Annotations	Yes ☐	No ☒
Edit	Yes ☐	No ☒
Legislative Oversight	Yes ☒	No ☐
Economic Impact Statement	Yes ☒	No ☐
Emergency Rules	Yes ☒	No ☐

In effect how long? 120 days

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☐
Executive Branch Review Only	☐
Legislative Branch Review Only	☒
Executive and Legislative Branch Review	☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☐	No ☒
Instruction in regulation drafting	Yes ☒	No ☐
Seminars	Yes ☐	No ☒
Consultations	Yes ☒	No ☐
Manual	Yes ☒	No ☐
Prepublication review	Yes ☒	No ☐
Liaison Representative Required	Yes ☒	No ☐

Other (specify)

When did you begin publishing the Register? October 1982

Is the Register distributed to depository libraries in your state free of charge? No

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated

☐ By your agency in-house

☐ By the publisher

☒ By the agencies

Other information about your Register not explained above:

Agencies are required to furnish camera-ready copy.

Where can copies of your Register be obtained?

Legislative Reference Service

Administrative Procedure Office

Suite 435, Alabama Statehouse

Montgomery, AL 36130

How do you cite your Register? AAM, Vol., Issue No.

ALABAMA

ADMINISTRATIVE CODE

Alabama Administrative Code

OFFICE AND STAFF

Director Jerry L. Bassett

Address: 613 Alabama Statehouse
Montgomery, AL 36130

Phone: (205) 242-7570 Fax: (205) 242-0888

Contact person: Loretta Ferguson

Governing Agency: Legislative Reference Service

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 3

Full Time: 3 Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$70,000 est.

Printing expenses: \$18,730

Subsidy received:

Amount received from subscriptions: \$16,000

PUBLICATION

Frequency of printing entire Code: As needed

Number of sets printed in last complete publication: 10

Year entire Code last published: 1992

Supplementation frequency: Quarterly

Form of supplementation: Loose-leaf

CIRCULATION

Number of paid subscribers: 68

Number of free subscribers: 6

Price per set: \$600 per set

Number of volumes per set: 33

If sold by less than the entire set:

How sold? Not sold by less than entire set

Is supplementation automatically sent to subscribers of entire Code? No

Separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: \$120 annual subscription

How do you promote sales? None

How do you distribute/mail? United Parcel Service

Subscribers are: ☒ Billed ☐ Required to pay in advance**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: 15,500

Average pages per volume: 600

Pages per supplement (average): 2,000

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☐ No ☒Annotations Yes ☐ No ☒Edit Yes ☐ No ☒Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

Digital

What type/brand of software do you use?

Mass/11

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? No T/C

If yes, please specify type(s):

Indices are prepared:

☒ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1984

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents

Is your Code published

☒ In-house☐ By an outside publisher

If done in-house, do you print it

☒ In-house☐ By an outside printer

Other information about your Code not explained above:

Where can copies of your Code be obtained?

Legislative Reference Service

Administrative Procedure Office

435 Alabama Statehouse

Montgomery, AL 36130

How do you cite your Code? AAC, Rule No.

ALASKA

ADMINISTRATIVE REGISTER

Alaska Administrative Journal

OFFICE AND STAFF

Editor: Melissa Bavard

Address: Lt. Governor John B. Coghill

P.O. Box 110015

Juneau, AK 99801

Phone: (907) 465-3520 Fax: (907) 463-5364

Contact person: Melissa Bavard

Governing Agency: Office of the Lt. Governor

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify) Office of the Lt. Governor

Total number of employees (FTE):

Full Time: 1 Part Time: 1

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions: \$90/year

FREQUENCY OF ISSUE

Weekly

CIRCULATION (as of January 1, 1992)

Number of paid subscribers: 108

Number of free subscribers: 19

Price per issue:

Price per subscription: \$90 per year

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Cover operating expenses

Length of subscription: One year

How do you promote sales? Advertising

How do you distribute/mail? First Class Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1992): 50

Average pages per year (1992): 2,600

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☐ Diskette ☒ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☐ Diskette ☒ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☒ Full Text ☐Adopted Rules Notice only ☒ Full Text ☐Emergency Rules Notice only ☒ Full Text ☐Court Ordered Rules Notice only ☐ Full Text ☐Executive Orders Notice only ☐ Full Text ☒Proclamations Notice only ☐ Full Text ☐

State Contracts	Notice only ☒	Full Text ☐
Executive Items	Notice only ☒	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☒	Full Text ☐
Atty. Gen. Opinions	Notice only ☒	Full Text ☐
Other	Notice only ☒	Full Text ☐
Open Meetings	Yes ☒	No ☐
Public Hearings	Yes ☒	No ☐
Index	Yes ☒	No ☐

LAWCorrection of Nonsubstantive Errors Yes ☐ No ☒Correction of Substantive Errors Yes ☐ No ☒Official Text Yes ☐ No ☒Judicial Notice Yes ☐ No ☒Annotations Yes ☐ No ☒Edit Yes ☐ No ☒Legislative Oversight Yes ☐ No ☒Economic Impact Statement Yes ☐ No ☒Emergency Rules Yes ☐ No ☒

In effect how long? N/A to Journal

ADMINISTRATIVE RULES—REVIEWNo Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☒

(Dept. of Law & Administrative Regulation Review Comm)

MISCELLANEOUSEditorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☒ No ☐Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☒ No ☐Prepublication review Yes ☒ No ☐Liaison Representative Required Yes ☒ No ☐

Other (specify)

When did you begin publishing the Register? 1983

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☒ By your agency in-house☒ By the publisher☒ By the agencies

Other information not explained above:

The Alaska Administrative Register is the quarterly supplement to the Alaska Administrative Code. The Alaska Administrative Journal serves as reflected in the questions above.

Where can copies of your Register be obtained?

Office of the Lt. Governor

P.O. Box 110015

Juneau, AK 99801-0015

How do you cite your Register?

Alaska Administrative Journal (AAJ)

ALASKA

ADMINISTRATIVE CODE

Alaska Administrative Code

OFFICE AND STAFF

Director: Laura A. Glaiser

Address: Office of the Lt. Governor, John B. Coghill
P.O. Box 110015
Juneau, AK 99801

Phone: (907) 465-4084 Fax: (907) 463-5364

Person to contact about information on this survey: Laura
A. Glaiser

Governing Agency: Office of the Lt. Governor

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify) Office of the Lt. Governor

Total number of employees (FTE):

Full Time: 1 Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions: N/A

PUBLICATION

Frequency of printing entire Code: As necessary

Number of sets printed in last complete publication: 1,661

Year entire Code last published: 1988

Supplementation frequency: Quarterly

Form of supplementation: Pamphlets

CIRCULATION

Number of paid subscribers: 1,000

Number of free subscribers: 159

Price per set: \$350 complete set — \$162 per year for
quarterly and service

Number of volumes per set: 6/22 Titles

If sold by less than the entire set, please answer the
following:

How sold? By title pamphlets Price? Prorated

Is supplement automatically sent to subscribers of entire
Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire
Code? NoIf not, please indicate the price for supplementation: \$162
per year

How do you promote sales? By publisher

How do you distribute/mail? By publisher

Subscribers are ☒ Billed ☐ Required to pay in advance**FORMAT**☐ Looseleaf☐ Microfiche☐ Paperbound☒ Other (specify) Binders☒ Hardbound**VOLUME**

Pages per full set: approximately 10,000

Average pages per volume: 1,500

Pages per supplement (average): 175

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☒ No ☐Emergency rules included Yes ☒ No ☐

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☐ Diskette ☒ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☐ Diskette ☒ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Cross reference table

Indices are prepared:

☐ In house by staff☒ By the publisher**ARRANGEMENT**Is your Code arranged by subject, agency, or by some other
means? Agency**MISCELLANEOUS**

When did you begin publishing your Code? 1959

Is the Code distributed to depository libraries in your state
free of charge? YesIf your Code contains anything other than rules, please
specify the contents

Is your Code published

☐ In-house☒ By an outside publisher

If done in-house, do you print it

☐ In-house☐ By an outside printer

Other information about your Code not explained above:

Where can copies of your Code be obtained?

Butterworth Legal Publishers

Main Street

Oxford, NH 03777-9797

(603) 353-9556

How do you cite your Code? Title AAC Chapter Section

Subsection Paragraph Clause

3 AAC 03.020(a)(1)(B)(v)

ARIZONA

ADMINISTRATIVE REGISTER

Arizona Administrative Register

OFFICE AND STAFF

Director: Mimi Griffiths

Address: Director, Public Services Department
1700 West Washington, 7th Floor
Phoenix, AZ 85007-2808

Phone: (602) 542-4086 Fax: (602) 542-4366

Contact person: Mimi Griffiths

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 7

Full Time: 7 Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses: Approx. \$4,000

Subsidy received: 0

Amount received from subscriptions: \$7,200 approx.

FREQUENCY OF ISSUE

Monthly

CIRCULATION (as of January 1, 1993)

Number of paid subscribers: 258

Number of free subscribers: 220

Price per issue: \$3

Price per subscription: \$36

Is subscription and/or single issue price set by statute? No

If not, how? Publication and mailing costs

Length of subscription: One year

How do you promote sales? We don't at present time

How do you distribute/mail? State courier, U.S. Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 32

Average pages per year (1993): 379

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

IBM PC

What type/brand of software do you use?

Interleaf

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☒ Full Text ☐Adopted Rules Notice only ☒ Full Text ☐Emergency Rules Notice only ☒ Full Text ☐Court Ordered Rules Notice only ☐ Full Text ☐Executive Orders Notice only ☐ Full Text ☒Proclamations Notice only ☐ Full Text ☒State Contracts Notice only ☐ Full Text ☐Executive Items Notice only ☐ Full Text ☐Judicial Items Notice only ☐ Full Text ☐Legislative Items Notice only ☐ Full Text ☐Atty. Gen. Opinions Notice only ☒ Full Text ☐

(Summaries)

Other Notice only ☒ Full Text ☐

(Rules being submitted for Review Council review)

Open Meetings Yes ☐ No ☐Public Hearings Yes ☒ No ☐ For rules onlyIndex Yes ☒ No ☐ Semi-annual**LAW**Correction of Nonsubstantive Errors Yes ☒ No ☐Correction of Substantive Errors Yes ☒ No ☐Official Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☐ No ☒Edit Yes ☒ No ☐Legislative Oversight Yes ☐ No ☒Economic Impact Statement Yes ☒ No ☐Emergency Rules Yes ☒ No ☐

In effect how long? 90 days—unlimited renewals

ADMINISTRATIVE RULES—REVIEWNo Formal Review ☐Executive Branch Review Only ☒Legislative Branch Review Only ☐Executive and Legislative Branch Review ☐**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☐ No ☒Instruction in regulation drafting Yes ☒ No ☐Seminars Yes ☐ No ☒Consultations Yes ☒ No ☐Manual Yes ☐ No ☒Prepublication review Yes ☒ No ☐Liaison Representative Required Yes ☒ No ☐

Other (specify)

When did you begin publishing the Register? 1976

Is the Register distributed to depository libraries free of charge? County law libraries and state library

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☒ By your agency in-house☐ By the publisher☐ By the agencies

Other information about your Register not explained above:

Full text Register is due to be mandated by law. Will probably do in one year.

Where can copies of your Register be obtained?

Secretary of State

Public Services Department

1700 West Washington, 7th Floor

Phoenix, AZ 85007-2808

How do you cite your Register? AZ. Adm. Regis. 89:101

(Vol. 89, p. 101) or A.A.R. 89:101

ARIZONA

ADMINISTRATIVE CODE

Arizona Administrative Code

OFFICE AND STAFF

Director: Mimi Griffiths

Address: Director, Public Services Department
1700 West Washington, 7th Floor
Phoenix, AZ 85007-2808

Phone: (602) 542-0223 Fax: (602) 542-4366

Contact Person: Mimi Griffiths

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 7

Full Time: 7 Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses: Approx. \$45,000 in 1993

Subsidy received:

Amount received from subscriptions: \$24,300 + individual
purchases of parts of Code**PUBLICATION**Frequency of printing entire Code: Once, in 1975; new
format completed 7-92

Number of sets printed in last complete publication:

Year entire Code last published: 1975

Supplementation frequency: Quarterly

Form of supplementation: Loose-leaf pages

CIRCULATIONNumber of paid subscribers: 283 full set; 10,000 individual
titles and chapters

Number of free subscribers: 107

Price per set: \$450 per set (includes 7 binders)

Number of volumes per set: 7

If sold by less than the entire set, please answer the
following:

How sold? By chapter

Price? Varies, \$1 to \$18

Is supplement automatically sent to subscribers of entire
Code? NoIf not, is there a separate subscription for supplementation?
Yes—\$125 per yearIs supplementation covered by original price of entire
Code? NoIf not, please indicate the price for supplementation: \$125
per year

How do you promote sales? We don't currently

How do you distribute/mail? State courier, U.S. Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: 3,500

Average pages per volume: 500

Pages per supplement (average): 1,000

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☐ No ☒Edit Yes ☒ No ☐Emergency rules included Yes ☒ No ☐

Other (specify) APA, open meeting law

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☒ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☒ Yes ☐ No PriceMicrofilm? ☐ Yes ☒ No PriceWhat type/brand of computer equipment do you use? IBM
PS/2

What type/brand of software do you use? Interleaf 5.3

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Title

Indices are prepared:

☒ In house by staff ☐ By the publisher**ARRANGEMENT**Is your Code arranged by subject, agency, or by some other
means? By subject and then by agency**MISCELLANEOUS**

When did you begin publishing your Code? 1975

Is the Code distributed to depository libraries in your state
free of charge? Yes (County law libraries and State
Library only)If your Code contains anything other than rules, please
specify the contents: The APA and open meeting laws

Is your Code published

☒ In-house ☐ By an outside publisher

If done in-house, do you print it

☒ In-house ☐ By an outside printer

Other information about your Code not explained above:

New format (8.5 x 11) completed July 1992; we also
input text, proof, generate camera-ready copy and print
in-house.

Where can copies of your Code be obtained?

Secretary of State

Public Services Department

1700 West Washington, 7th Floor

Phoenix, AZ 85007-2808

How do you cite your Code? A.A.C. R1-1-101

A.A.C. R(Title-Chapter-Section Number)

ARKANSAS

ADMINISTRATIVE REGISTER

The Arkansas Register

OFFICE AND STAFF

Director: Tonya D. Springer

Address: 012 State Capitol
Little Rock, AR 72201-1094

Phone: (501) 682-3577 Fax: (501) 682-1284

Contact person: Tonya D. Springer

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 2

Full Time: 2 Part Time:

Office Hours: 8-4:30 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

FREQUENCY OF ISSUE**CIRCULATION** (as of January 1, 1994)

Number of paid subscribers: 241

Number of free subscribers: 3

Price per issue: \$3.50

Price per subscription: \$40

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Set by Secretary of State

Length of subscription: 12 months

How do you promote sales? N/A

How do you distribute/mail? U.S.P.S.

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1994): 12

Average pages per year (1994): 140

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☒ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

N/A

What type/brand of software do you use?

Docupro

What do you use, if not a computer? Sun 3/60 Electronic

Desktop Publishing

CONTENTProposed Rules Notice only ☒ Full Text ☐Adopted Rules Notice only ☒ Full Text ☐Emergency Rules Notice only ☒ Full Text ☐

Court Ordered Rules	Notice only ☐	Full Text ☐
Executive Orders	Notice only ☐	Full Text ☐
Proclamations	Notice only ☐	Full Text ☐
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☐	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☐
Atty. Gen. Opinions	Notice only ☒	Full Text ☐
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☐	No ☒
Public Hearings	Yes ☐	No ☒
Index	Yes ☒ Annually	No ☐

LAW

Correction of Nonsubstantive Errors	Yes ☐	No ☒
Correction of Substantive Errors	Yes ☐	No ☒
Official Text	Yes ☒	No ☐
Judicial Notice	Yes ☐	No ☒
Annotations	Yes ☐	No ☒
Edit	Yes ☒	No ☐
Legislative Oversight	Yes ☐	No ☒
Economic Impact Statement	Yes ☐	No ☒
Emergency Rules	Yes ☒	No ☐

In effect how long? 120 days

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☐
Executive Branch Review Only	☐
Legislative Branch Review Only	☒
Executive and Legislative Branch Review	☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☐	No ☒
Instruction in regulation drafting	Yes ☐	No ☒
Seminars	Yes ☐	No ☒
Consultations	Yes ☐	No ☒
Manual	Yes ☐	No ☒
Prepublication review	Yes ☐	No ☒
Liaison Representative Required	Yes ☐	No ☒

Other (specify)

When did you begin publishing the Register? July, 1977

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☐ In-house ☒ By outside printer

Copy for publication is generated

☒ By your agency in-house☒ By the publisher☐ By the agencies

Other information about your Register not explained above:

Where can copies of your Register be obtained?

Secretary of State

012 State Capitol

Little Rock, AR 72201-1094

How do you cite your Register? Act 434 of 1967 (The Arkansas Administrative Procedure Act)

CALIFORNIA

ADMINISTRATIVE REGISTER

California Regulatory Notice Register

OFFICE AND STAFF

Director: John Smith

Address: Office of Administrative Law
555 Capitol Mall, Suite 1290
Sacramento, CA 95814

Phone: (916) 323-6225

Contact person: John Smith

Governing Agency: Governor's Office

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify) Governor

Total number of employees (FTE): 27.5

Full Time: 27 Part Time: 1

Office Hours: 9-5 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

FREQUENCY OF ISSUE

Weekly

CIRCULATION (as of January 1, 1993)

Number of paid subscribers:

Number of free subscribers:

Price per issue:

Price per subscription:

Is subscription and/or single issue price set by statute?

If not, how are they determined?

Length of subscription:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☒ Billed ☐ Required to pay in advance**VOLUME**

Average pages per issue (1993):

Average pages per year (1993):

COMPUTER COMPOSITION

Computer use

☐ Yes ☒ No

Searchable Data Base

☐ Yes ☒ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin Board

Accessible to State Agencies

☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin Board

Accessible through outside vendor

☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☐ No PriceMicrofilm? ☐ Yes ☐ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☒ Full Text ☐Adopted Rules Notice only ☒ Full Text ☐Emergency Rules Notice only ☒ Full Text ☐Court Ordered Rules Notice only ☐ Full Text ☐Executive Orders Notice only ☐ Full Text ☐Proclamations Notice only ☐ Full Text ☐

State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☐	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☐
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☐	No ☐
Public Hearings	Yes ☐	No ☐
Index	Yes ☐	No ☐

LAW

Correction of Nonsubstantive Errors	Yes ☐	No ☐
Correction of Substantive Errors	Yes ☐	No ☐
Official Text	Yes ☐	No ☐
Judicial Notice	Yes ☐	No ☐
Annotations	Yes ☐	No ☐
Edit	Yes ☐	No ☐
Legislative Oversight	Yes ☐	No ☐
Economic Impact Statement	Yes ☐	No ☐
Emergency Rules	Yes ☐	No ☐
In effect how long?		

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☐
Executive Branch Review Only	☐
Legislative Branch Review Only	☐
Executive and Legislative Branch Review	☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☐	No ☒
Instruction in regulation drafting	Yes ☐	No ☒
Seminars	Yes ☐	No ☒
Consultations	Yes ☐	No ☒
Manual	Yes ☐	No ☒
Prepublication review	Yes ☐	No ☒
Liaison Representative Required	Yes ☐	No ☒

Other (specify)

When did you begin publishing the Register? 1980

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

☐ By your agency in-house☐ By the publisher☒ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Office of Administrative Law

555 Capitol Mall, Suite 1290

Sacramento, CA 95814

How do you cite your Register? By year and week

Register 93, No. 24-Z

CALIFORNIA

ADMINISTRATIVE CODE

California Code of Regulations

OFFICE AND STAFF

Director: John Smith

Address: Office of Administrative Law
555 Capitol Mall, Suite 1290
Sacramento, CA 95814

Phone: (916) 323-6225

Contact person: John Smith

Governing Agency: Governor's Office

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify) Independent

Total number of employees (FTE): 27.5

Full Time: 27 Part Time: 1

Office Hours: 9-5 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: On demand

Number of sets printed in last complete publication:

Year entire Code last published: 1993

Supplementation frequency: Weekly

Form of supplementation: Loose-leaf

CIRCULATION

Number of paid subscribers: 325 (full Code)

Number of free subscribers: 158 (combination of print and microfiche)

Price per set: N/A

Number of volumes per set: 37

If sold by less than the entire set, please answer the following:

How sold? Available in 115 purchasable units

Price? Varies

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: Various

How do you promote sales?

Publisher provides all marketing and sales

How do you distribute/mail? 2nd Class Mail

Subscribers are: ☒ Billed ☒ Required to pay in advance**FORMAT**☒ Looseleaf☒ Microfiche☐ Paperbound☒ Other (specify) CD-ROM,☐ Hardbound

Diskette

VOLUME

Pages per full set: 18,000

Average pages per volume: 514

Pages per supplement (average): 300

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☒ Yes ☐ No☒ Diskette ☒ Online ☒ Bulletin BoardMicrofiche? ☒ Yes ☐ No Price \$975Microfilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s)?

☒ Table of Contents☒ Subject Index☒ Statutes to Regulations Table

Indices are prepared:

☐ In house by staff☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Subject Title

MISCELLANEOUS

When did you begin publishing your Code? 1945; completely revised 1990

Is the Code distributed to depository libraries free of charge? Yes

If your Code contains anything other than rules, please specify the contents

Is your Code published

☐ In-house☒ By an outside publisher

If done in-house, do you print it

☐ In-house☐ By an outside printer

Other information about your Code not explained above:

Available on-line through Lexis, Westlaw and Legitech

Where can copies of your Code be obtained?

Barclays Law Publishers

P.O. Box 3066

South San Francisco, CA 94083-3066

How do you cite your Code? Cal. Code Regs. (or CCR) Title

Section, e.g. CCR tit. 22, § 12345.1

DISTRICT OF COLUMBIA

ADMINISTRATIVE REGISTER

District of Columbia Register

OFFICE AND STAFF

Director: Alan S. Winter

Address: One Judiciary Square, Suite 520
441-4th St., N.W.
Washington, DC 20001

Phone: (202) 727-5090 Fax: (202) 727-6042

Contact person: Alan S. Winter

Governing Agency: Office of Documents and
Administrative Issuances

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 2

Full Time: 2 Part Time:

Office Hours: 8:30-5 Days: Mon-Fri

BUDGET

Salaries: \$80,000 (2 FTE)

Printing expenses: \$265,000

Subsidy received: \$230,000

Amount received from subscriptions: \$35,000

FREQUENCY OF ISSUE

Weekly

CIRCULATION (as of January 1, 1992)

Number of paid subscribers: 650

Number of free subscribers: 350

Price per issue: N/A

Price per subscription: \$100

Is subscription and/or single issue price set by statute? No

If not, how determined? Mayor sets price by rulemaking

Length of subscription: One year

How do you promote sales? Public information workshops

How do you distribute/mail? First Class Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1992): 175

Average pages per year (1992): 9,000

COMPUTER COMPOSITIONComputer use ☐ Yes ☒ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☒ Yes ☐ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer? Agencies prepare
camera-ready copy using a variety of equipment**CONTENT**Proposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☐ Full Text ☒Emergency Rules Notice only ☐ Full Text ☒Court Ordered Rules Notice only ☐ Full Text ☐Executive Orders Notice only ☐ Full Text ☒Proclamations Notice only ☐ Full Text ☐State Contracts Notice only ☒ Full Text ☐Executive Items Notice only ☒ Full Text ☐

Hearings of public interest; adjudicative decisions

Judicial Items Notice only ☐ Full Text ☐Legislative Items Notice only ☒ Full Text ☒Hearings, Meeting agendas, Leg Prop-notice, Acts and
Resolutions-full textAtty. Gen. Opinions Notice only ☐ Full Text ☒

Ethics Opinions Only

Other Notice only ☐ Full Text ☐Open Meetings Yes ☒ No ☐Public Hearings Yes ☒ No ☐Index Yes ☒ Quarterly and cumulative**LAW**Correction of Nonsubstantive Errors Yes ☒ No ☐Correction of Substantive Errors Yes ☐ No ☒Official Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☐ No ☒Edit Yes ☒ No ☐Legislative Oversight Yes ☒ No ☐Economic Impact Statement Yes ☐ No ☒Emergency Rules Yes ☒ No ☐

In effect how long? 120 days

ADMINISTRATIVE RULES—REVIEWNo Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☐**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☒ No ☐Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☒ No ☐Prepublication review Yes ☒ No ☐Liaison Representative Required Yes ☒ No ☐

Other (specify)

When did you begin publishing the Register? 1954

Is Register distributed to depository libraries free? Yes

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☐ By your agency in-house☐ By the publisher☒ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Office of Documents and Administrative Issuances

One Judiciary Square, Suite 520

441-4th St., N.W.

Washington, DC 20001

How do you cite your Register? Vol No., "DCR", Page no.
(e.g. 36 DCR 4096)

DISTRICT OF COLUMBIA

ADMINISTRATIVE CODE

District of Columbia Municipal Regulations

OFFICE AND STAFF

Director: Alan S. Winter

Address: One Judiciary Square, Suite 520
441-4th St., N.W.
Washington, DC 20001

Phone: (202) 727-5090 Fax: (202) 727-6042

Contact Person: Alan S. Winter

Governing Agency: Office of Documents and
Administrative Issuances

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 3

Full Time: 3 Part Time:

Office Hours: 8:30-5 Days: Mon-Fri

BUDGET

Salaries: \$145,000 (3 FTE)

Printing expenses: \$80,000

Subsidy received: \$185,000

Amount received from subscriptions: \$30,000

PUBLICATION

Frequency of printing entire Code: Annually

Number of sets printed in last complete publication:

Updates are staggered

Year entire Code last published: 1984

Supplementation frequency: Annually

Form of supplementation: D.C. Register is the official
supplement**CIRCULATION**

Number of paid subscribers: None

Number of free subscribers: None

Price per set: N/A

Number of volumes per set: 30

If sold by less than the entire set, please answer the
following:

How sold? By title number (one title per volume)

Price? Varies from \$1 to \$22 per volume

Is supplement automatically sent to subscribers of entire
Code? N/AIf not, is there a separate subscription for supplementation?
N/AIs supplementation covered by original price of entire
Code? N/A

If not, please indicate the price for supplementation: N/A

How do you promote sales?

How do you distribute/mail? U.S. Mail; over the counter

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Looseleaf ☐ Microfiche☒ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: 9,000

Average pages per volume: varies from 80 to 450

Pages per supplement (average): N/A

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☒ No ☐Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ NoMicrofilm? ☐ Yes ☒ No

What type/brand of computer equipment do you use?

Grafica 486 PCs

What type/brand of software do you use?

WordPerfect 5.2 for Windows

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject term indices in back of
volumes

Indices are prepared:

☒ In house by staff☐ By the publisher**ARRANGEMENT**Is your Code arranged by subject, agency, or by some other
means? Subject**MISCELLANEOUS**

When did you begin publishing your Code? 1981

Is the Code distributed to depository libraries in your state
free of charge? YesIf your Code contains anything other than rules, please
specify the contents: The D.C. Municipal Regulations
also contain regulations enacted by pre-home rule city
council and board of commissioners.

Is your Code published

☒ In-house ☐ By an outside publisher

If done in-house, do you print it

☒ In-house ☐ By an outside printer

Other information not explained above:

Code and Register are printed by the D.C. Printer who
works under the Department of Administrative
Services.

Where can copies of your Code be obtained?

Office of Documents and Administrative Issuances

One Judiciary Square, Suite 520

441-4th St., N.W.

Washington, DC 20001

How do you cite your Code? Title No., "DCMR", Section
Number and Year [e.g. 5 DCMR Section 2705.6 (1989)]

FEDERAL GOVERNMENT

ADMINISTRATIVE REGISTER

Federal Register

OFFICE AND STAFF

Director: Martha L. Girard

Address: Office of the Federal Register
National Archives and Records Administration
Washington, DC 20408

Phone: (202) 523-4534 Fax: (202) 523-6866

For general information: (202) 523-5240

Contact person: Michael L. White

Governing Agency: National Archives and Records
Administration

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify) Executive Branch

Total number of employees (FTE): 66

Full Time: 65 Part Time: 1

Office Hours: 8:45-5:45 Days: Mon-Fri

BUDGET

Salaries: \$3.339 million

Printing expenses: None—paid out of GPO funding

Subsidy received: All appropriated funds

Amount received from subscriptions: None—fees paid to
Government Printing Office

FREQUENCY OF ISSUE

Each Federal working day; generally Mon. through Fri.

CIRCULATION (as of January 3, 1994)

Number of paid subscribers: 20,421

Number of free subscribers: 11,527

Price per issue: \$6

Price per subscription: \$444

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Regulation

Length of subscription: One year

How do you promote sales? Distribute circulars,
workshops, information in Register

How do you distribute/mail? 2nd Class Mail

Subscribers are: ☒ Billed ☐ Required to pay in advance

VOLUME

Average pages per issue (1993): 280

Average pages per year (1993): 70,000

COMPUTER COMPOSITION

Computer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☒ Yes ☐ No☐ Diskette ☒ Online ☒ Bulletin BoardMicrofiche? ☒ Yes ☐ No Price \$403/yr.Microfilm? ☐ Yes ☒ No Price

What type of computer equipment do you use? IBM PCs

What type/brand of software do you use? XyWrite

What do you use, if not a computer?

CONTENT

Proposed Rules	Notice only ☐	Full Text ☒
Adopted Rules	Notice only ☐	Full Text ☒
Emergency Rules	Notice only ☐	Full Text ☒
Court Ordered Rules	Notice only ☐	Full Text ☒
Executive Orders	Notice only ☐	Full Text ☒
Proclamations	Notice only ☐	Full Text ☒
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☐	Full Text ☒
Judicial Items	Notice only ☐	Full Text ☒
Legislative Items	Notice only ☐	Full Text ☒
Atty. Gen. Opinions	Notice only ☐	Full Text ☐
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☒	No ☐
Public Hearings	Yes ☒	No ☐
Index	Yes ☒	No ☐

LAW

Correction of Nonsubstantive Errors	Yes ☒	No ☐
Correction of Substantive Errors	Yes ☐	No ☒
Official Text	Yes ☒	No ☐
Judicial Notice	Yes ☒	No ☐
Annotations	Yes ☒	No ☐
Edit	Yes ☒	No ☐
Legislative Oversight	Yes ☐	No ☒
Economic Impact Statement	Yes ☐	No ☒
Emergency Rules	Yes ☒	No ☐
In effect how long? No limit		

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☒
Executive Branch Review Only	☐
Legislative Branch Review Only	☐
Executive and Legislative Branch Review	☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☒	No ☐
Instruction in regulation drafting	Yes ☒	No ☐
Seminars	Yes ☒	No ☐
Consultations	Yes ☒	No ☐
Manual	Yes ☒	No ☐
Prepublication review	Yes ☒	No ☐
Liaison Representative Required	Yes ☒	No ☐

Other (specify)

When did you begin publishing the Register? 1936

Is the Register distributed to depository libraries free of
charge? Free to all Government Depository LibrariesRegister printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

☐ By your agency in-house☐ By the publisher☒ By the agencies

Other information not explained above:

Register is printed by statutory U.S. government
partner, GPO

Where can copies of your Register be obtained?

Superintendent of Documents

U.S. Government Printing Office

Washington, DC 20402-9325

(202) 783-3238

How do you cite your Register? Volume, "FR", page no.
and date: 58 FR 66867 (December 20, 1993)

FEDERAL GOVERNMENT

ADMINISTRATIVE CODE

Code of Federal Regulations

OFFICE AND STAFF

Director: Martha L. Girard

Address: Office of the Federal Register

National Archives and Records Administration
Washington, DC 20408

Phone: (202) 523-4534 Fax: (202) 523-6866

Contact Person: Michael L. White

Governing Agency: National Archives and Records
Administration

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify) Executive Branch

Total number of employees (FTE): 66

Full Time: 65 Part Time: 1

Office Hours: 8:45-5:15 Days: Mon-Fri

BUDGETSalaries: \$3.339 million (includes all OFR employees
working on all public)

Printing expenses: None—paid out of GPO funding

Subsidy received: All appropriated funds

Amount received from subscriptions: None—fees paid into
Government Printing Office funds**PUBLICATION**Frequency of printing entire Code: Annually (quarterly
groups)Number of sets printed in last complete publication:
approx. 8,000

Year entire Code last published: 1993

Supplementation frequency: Every Federal working day

Form of supplementation: Daily Federal Register

CIRCULATIONNumber of paid subscribers: 4,700 (full set); 1.75 M
individual copiesNumber of free subscribers: 3,300 (full set); 263,000
individual copies

Price per set: \$829 full set

Number of volumes per set: 202

If sold by less than the entire set, please answer the
following:How sold? Individual volume Price? Varies by volume,
\$5.50 to \$39Is supplement automatically sent to subscribers of entire
Code? No

Is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire
Code? No

If not, please indicate the price for supplementation: \$444

How do you promote sales? Pamphlets, Public workshops,
Information in Register

How do you distribute/mail? Mail

Subscribers are: ☒ Billed ☐ Required to pay in advance**FORMAT**☐ Looseleaf☒ Microfiche☒ Paperbound☐ Other (specify)☐ Hardbound**VOLUME**Pages per full set: 202 volumes approx. 150 to 1,000 pp. ea.,
500-600 average

Average pages per volume: 550

Pages per supplement (average): N/A

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☒ No ☐Emergency rules included Yes ☒ No ☐

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☒ Yes ☐ No☐ Diskette ☒ Online ☐ Bulletin BoardMicrofiche? ☒ Yes ☐ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

IBM PCs

What type/brand of software do you use? XyWrite

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): One volume with subjects and
tables

Indices are prepared:

☒ In house by staff☐ By the publisher**ARRANGEMENT**Is your Code arranged by subject, agency, or by some other
means? Subject**MISCELLANEOUS**

When did you begin publishing your Code? 1938

Is the Code distributed to depository libraries free of
charge? YesIf your Code contains anything other than rules, please
specify the contents

Is your Code published

☐ In-house☒ By an outside publisher

If done in-house, do you print it

☐ In-house☐ By an outside printer

Other information not explained above:

Publisher in Office of the Federal Register; printing is
done by GPO

Where can copies of your Code be obtained?

Superintendent of Documents (SSOP)

Government Printing Office

Washington, DC 20402-9328

How do you cite your Code? 8 CFR 456.22(b) (1993)

Title, Part, Section, Paragraph, Year if pertinent

FLORIDA

ADMINISTRATIVE REGISTER

Florida Administrative Weekly

OFFICE AND STAFF

Director: Liz Cloud, Bureau Chief

Address: Elliot Building
401 South Monroe Street
Tallahassee, FL 32399-0250

Phone: (904) 488-8427 Fax: (904) 488-7869

Contact person: Liz Cloud

Governing Agency: Department of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 9

Full Time: 9 Part Time: 3

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$330,007.09

Printing expenses: \$116,800.13

Subsidy received: \$100,000

Amount received from subscriptions: \$399,092.53

FREQUENCY OF ISSUE

Weekly

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 2,504

Number of free subscribers: 188

Price per issue: \$6

Price per subscription: \$165

Is subscription and/or single issue price set by statute? Yes

If not, how are they determined?

Length of subscription: One year

How do you promote sales?

How do you distribute/mail? Second Class Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 153

Average pages per year (1993): 7,967

COMPUTER COMPOSITIONComputer use ☐ Yes ☒ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use? WordPerfect 5.1,
FramemakerWhat do you use, if not a computer? Word processing
equipment**CONTENT**Proposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☒ Full Text ☐Emergency Rules Notice only ☐ Full Text ☒Court Ordered Rules Notice only ☐ Full Text ☐

Executive Orders	Notice only ☐	Full Text ☐
Proclamations	Notice only ☐	Full Text ☐
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☐	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☐
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☒	No ☐
Public Hearings	Yes ☒	No ☐
Index	Yes ☒	No ☐

LAW

Correction of Nonsubstantive Errors	Yes ☒	No ☐
Correction of Substantive Errors	Yes ☐	No ☒
Official Text	Yes ☒	No ☐
Judicial Notice	Yes ☒	No ☐
Annotations	Yes ☐	No ☒
Edit	Yes ☐	No ☒
Legislative Oversight	Yes ☒	No ☐
Economic Impact Statement	Yes ☒	No ☐
Emergency Rules	Yes ☒	No ☐
In effect how long? 90 days		

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☐
Executive Branch Review Only	☐
Legislative Branch Review Only	☒
Executive and Legislative Branch Review	☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☐	No ☐
Instruction in regulation drafting	Yes ☒	No ☐
Seminars	Yes ☐	No ☐
Consultations	Yes ☐	No ☐
Manual	Yes ☐	No ☐
Prepublication review	Yes ☐	No ☐
Liaison Representative Required	Yes ☐	No ☐

Other (specify)

When did you begin publishing the Register? January 1975
Is the Register distributed to depository libraries in your
state free of charge? YesRegister printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☒ By your agency in-house☐ By the publisher☐ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Department of State
Bureau of Administrative Code
Elliot Building
401 South Monroe Street
Tallahassee, FL 32399-0250

How do you cite your Register?

Florida Administrative Weekly, FAW, Weekly

FLORIDA

ADMINISTRATIVE CODE

Florida Administrative Code Annotated

OFFICE AND STAFF

Director: Liz Cloud, Bureau Chief

Address: Elliot Building
401 South Monroe Street
Tallahassee, FL 32399-0250

Phone: (904) 488-8427 Fax: (904) 488-7869

Contact Person: Liz Cloud

Governing Agency: Department of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE):

Full Time: Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code:

Number of sets printed in last complete publication:

Year entire Code last published:

Supplementation frequency:

Form of supplementation:

CIRCULATION

Number of paid subscribers:

Number of free subscribers:

Price per set:

Number of volumes per set: 24

If sold by less than the entire set, please answer the following:

How sold? Volume Price? \$83.42

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes, \$288/yr

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: \$427.98/yr

How do you promote sales? Publisher promotes sales

How do you distribute/mail?

Subscribers are: ☒ Billed ☐ Required to pay in advance**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: Approximately 26,000

Average pages per volume: 976

Pages per supplement (average): 1,175

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☒ No ☐Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s):

Indices are prepared:

☐ In house by staff☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1962

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents

Is your Code published

☐ In-house☒ By an outside publisher

If done in-house, do you print it

☐ In-house☐ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

The Darby Company

6215 Purdue Drive

Atlanta, GA 30336

1-800-241-5292

How do you cite your Code?

Florida Administrative Code Annotated

GEORGIA

ADMINISTRATIVE CODE

Official Compilation Rules and Regulations State of Georgia

OFFICE AND STAFF

Director: George M. Scott
Address: Suite 816, W. Tower
2 Martin L. King, Jr. Drive
Atlanta, GA 30334

Phone: (404) 656-6710 Fax: (404) 651-9530

Contact Person: George Scott

Governing Agency: Secretary of State, Administrative Procedure Division

This office is under:

- ☒ Secretary of State
☐ Legislature
☐ Other (specify)

Total number of employees (FTE): 4

Full Time: 4 Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$89,000

Printing expenses: \$135,000

Subsidy received:

Amount received from subscriptions: \$24,000

PUBLICATION

Frequency of printing entire Code: Updated monthly

Number of sets printed in last complete publication: 10 Volumes

Year entire Code last published:

Supplementation frequency: Monthly

Form of supplementation: Replacement pages; loose-leaf

CIRCULATION

Number of paid subscribers: 385

Number of free subscribers: 465

Price per set: \$300 per set

Number of volumes per set: 10

If sold by less than the entire set, please answer the following:

How sold? Per volume

Price? \$65

Is supplement automatically sent to subscribers of entire Code? Yes

Is there a separate subscription for supplementation? No

Is supplementation covered by original price of entire Code? Yes, first year subscription fee included.

Thereafter, annual subscription cost is \$45

If not, please indicate the price for supplementation:

Annual subscription cost is \$45 after the first year

How do you promote sales? N/A

How do you distribute/mail? USPS and UPS

Subscribers are: ☒ Billed ☐ Required to pay in advance

FORMAT

- ☒ Looseleaf ☐ Microfiche
☐ Paperbound ☐ Other (specify)
☐ Hardbound

VOLUME

Pages per full set: 3,000

Average pages per volume: 300

Pages per supplement (average): 400

LAW

Official Text Yes ☐ No ☒

Judicial Notice Yes ☐ No ☒

Annotations Yes ☒ No ☐

Edit Yes ☒ No ☐

Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITION

Computer user ☒ Yes ☐ No

Searchable Data Base ☐ Yes ☒ No

Accessible to public ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Accessible to State Agencies ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Accessible through outside vendor ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Microfiche? ☐ Yes ☒ No Price

Microfilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use? IBM PS/2

What type/brand of software do you use? Pagemaker

What do you use, if not a computer? Also, outside printer services

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Agency; subject index delayed due to budget crunch

Indices are prepared:

- ☒ In house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1965

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents

Is your Code published

- ☒ In-house ☐ By an outside publisher

If done in-house, do you print it

- ☐ In-house ☒ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Administrative Procedure Division

Suite 816, W. Tower

2 Martin L. King, Jr. Drive

Atlanta, GA 30334

How do you cite your Code? By an Agency Control

Number (ACN)-Chapter Number (CN)-Rule Number

(RN)- or ACN-Division Number (DN)-CN-RN

HAWAII

ADMINISTRATIVE REGISTER**OFFICE AND STAFF**

Director: Samuel B. K. Chang, Director

Address: Legislative Reference Bureau

State of Hawaii

State Capitol

Honolulu, HI 96813

Phone: (808) 587-0666 Fax: (808) 587-0720

Contact person: Ken Takayama

Governing Agency: Legislature

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE):

Full Time: Part Time:

Office Hours: Days:

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

FREQUENCY OF ISSUE**CIRCULATION** (as of January 1, 1994)

Number of paid subscribers:

Number of free subscribers:

Price per issue:

Price per subscription:

Is subscription and/or single issue price set by statute?

If not, how are they determined?

Length of subscription:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**VOLUME**

Average pages per issue (1994):

Average pages per year (1994):

COMPUTER COMPOSITIONComputer use ☐ Yes ☐ NoSearchable Data Base ☐ Yes ☐ NoAccessible to public ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☐ No PriceMicrofilm? ☐ Yes ☐ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☐ Full Text ☐Adopted Rules Notice only ☐ Full Text ☐Emergency Rules Notice only ☐ Full Text ☐Court Ordered Rules Notice only ☐ Full Text ☐Executive Orders Notice only ☐ Full Text ☐Proclamations Notice only ☐ Full Text ☐State Contracts Notice only ☐ Full Text ☐Executive Items Notice only ☐ Full Text ☐Judicial Items Notice only ☐ Full Text ☐Legislative Items Notice only ☐ Full Text ☐Atty. Gen. Opinions Notice only ☐ Full Text ☐Other Notice only ☐ Full Text ☐Open Meetings Yes ☐ No ☐Public Hearings Yes ☐ No ☐Index Yes ☐ No ☐**LAW**Correction of Nonsubstantive Errors Yes ☐ No ☐Correction of Substantive Errors Yes ☐ No ☐Official Text Yes ☐ No ☐Judicial Notice Yes ☐ No ☐Annotations Yes ☐ No ☐Edit Yes ☐ No ☐Legislative Oversight Yes ☐ No ☐Economic Impact Statement Yes ☐ No ☐Emergency Rules Yes ☐ No ☐

In effect how long?

ADMINISTRATIVE RULES—REVIEWNo Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☐**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☐ No ☐Instruction in regulation drafting Yes ☐ No ☐Seminars Yes ☐ No ☐Consultations Yes ☐ No ☐Manual Yes ☐ No ☐Prepublication review Yes ☐ No ☐Liaison Representative Required Yes ☐ No ☐

Other (specify)

When did you begin publishing the Register?

Is the Register distributed to depository libraries free?

Register printed ☐ In-house ☐ By outside printer

Copy for publication is generated:

☐ By your agency in-house☐ By the publisher☐ By the agencies

Other information not explained above:

The State of Hawaii does not have an Administrative Register; however, rules are published in accordance with a statutory uniform format for all state agency rules. Each department and agencies of that department constitutes a separate "title." The departmental rules in the uniform format are known as the "Hawaii Administrative Rules." Each department has the sole responsibility for the publishing, maintaining and organizing of its own title, and there is no centralized control or any official Register for publication of all titles.

Where can copies of your Register be obtained?

How do you cite your Register?

HAWAII

ADMINISTRATIVE CODE**OFFICE AND STAFF**

Director: Samuel B. K. Chang, Director

Address: Legislative Reference Bureau

State of Hawaii

State Capitol

Honolulu, HI 96813

Phone: (808) 587-0666 Fax: (808) 587-0720

Contact Person: Ken Takayama

Governing Agency: Legislature

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE):

Full Time: 32 Part Time: 4

Office Hours: 7:45-4:30 Days: 5

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code:

Number of sets printed in last complete publication:

Year entire Code last published:

Supplementation frequency:

Form of supplementation:

CIRCULATION

Number of paid subscribers:

Number of free subscribers:

Price per set:

Number of volumes per set:

If sold by less than the entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code?

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**FORMAT**☐ Looseleaf☐ Microfiche☐ Paperbound☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set:

Average pages per volume:

Pages per supplement (average):

LAW

Official Text

Yes ☐No ☐

Judicial Notice

Yes ☐No ☐

Annotations

Yes ☐No ☐

Edit

Yes ☐No ☐

Emergency rules included

Yes ☐No ☐

Other (specify)

COMPUTER COMPOSITION

Computer user

☐ Yes☐ No

Searchable Data Base

☐ Yes☐ No

Accessible to public

☐ Yes☐ No☐ Diskette ☐ Online☐ Bulletin Board

Accessible to State Agencies

☐ Yes☐ No☐ Diskette ☐ Online☐ Bulletin Board

Accessible through outside vendor

☐ Yes☐ No☐ Diskette ☐ Online☐ Bulletin Board

Microfiche?

☐ Yes☐ No

Price

Microfilm?

☐ Yes☐ No

Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices?

If yes, please specify type(s):

Indices are prepared:

☐ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means?

MISCELLANEOUS

When did you begin publishing your Code?

Is the Code distributed to depository libraries in your state free of charge?

If your Code contains anything other than rules, please specify the contents

Is your Code published

☐ In-house☐ By an outside publisher

If done in-house, do you print it

☐ In-house☐ By an outside printer

Other information not explained above:

The State of Hawaii does not have an Administrative Code; however, rules are published in accordance with a statutory uniform format for all state agency rules. Each department and agencies of that department constitutes a separate "title." The departmental rules in the uniform format are known as the "Hawaii Administrative Rules." Each department has the sole responsibility for the publishing, maintaining and organizing of its own title, and there is no centralized control or any official Register for publication of all titles.

Where can copies of your Code be obtained?

How do you cite your Code?

IDAHO

ADMINISTRATIVE BULLETIN

OFFICE AND STAFF

Director: D. Korey Lowder, Rules Coordinator

Address: Office of State Auditor

700 West State Street

Boise, ID 83720

Phone: (208) 334-3577 Fax: (208) 334-3415

Contact person: D. Korey Lowder

Governing Agency: Office of the State Auditor

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify) State Auditor

Total number of employees (FTE): 7

Full Time: 5

Part Time: 2

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$210,000

Printing expenses: \$212,500

Subsidy received:

Amount received from subscriptions: \$252,000

FREQUENCY OF ISSUE

Monthly and On-Line Access

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 176/60 online

Number of free subscribers: 67

Price per issue: \$30

Price per subscription: \$200

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Rule

Length of subscription: 1 year

How do you promote sales? Periodicals and Presentation

How do you distribute/mail? Agency mail, Post Office,
On-lineSubscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1993): 670

Average pages per year (1993): 8,000

COMPUTER COMPOSITION

Computer use ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☒ Diskette ☒ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☒ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No Price

possible for archives

Microfilm? ☐ Yes ☒ No Price

possible for archives

What type/brand of computer equipment do you use? IBM

What type/brand of software do you use? TextDBMS,

WordPerfect, Other desktop publishing software

What do you use, if not a computer? N/A

CONTENT

Proposed Rules Notice ☒ Full Text ☒Adopted Rules Notice ☒ Full Text ☒Emergency Rules Notice only ☒ Full Text ☒

Temporary

Court Ordered Rules Notice only ☐ Full Text ☒Executive Orders Notice only ☐ Full Text ☒Proclamations Notice only ☐ Full Text ☒State Contracts Notice only ☐ Full Text ☐Executive Items Notice only ☒ Full Text ☒Judicial Items Notice only ☐ Full Text ☐Legislative Items Notice only ☒ Full Text ☒Atty. Gen. Opinions Notice only ☒ Full Text ☒Other Notice only ☒ Full Text ☐

Possible others as made known (Legal Briefs)

Open Meetings Yes ☒ No ☐Public Hearings Yes ☒ No ☐Index Yes ☒ No ☐

Hardcopy cumulative and quarterly on-line access

LAW

Correction of Nonsubstantive Errors Yes ☒ No ☐Correction of Substantive Errors Yes ☒ No ☐Official Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☐ No ☒Edit Yes ☒ No ☐Legislative Oversight Yes ☒ No ☐Economic Impact Statement Yes ☒ No ☐Emergency Rules Yes ☒ No ☐

Temporary

In effect how long? 18 weeks with possible 9 week
extension

ADMINISTRATIVE RULES—REVIEW

No Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☒

MISCELLANEOUS

Editorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☒ No ☐Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☒ No ☐Prepublication review Yes ☒ No ☐Liaison Representative Required Yes ☒ No ☐

Other (specify)

When did you begin publishing the Bulletin? July 1, 1993

Is the Bulletin distributed to depository libraries in your
state free of charge? YesBulletin printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

☒ By your agency in-house☐ By the publisher☐ By the agencies

Other information not explained above:

Law in effect July 1, 1993

Where can copies of your Bulletin be obtained?

D. Korey Lowder, Rules Coordinator

Office of State Auditor

700 West State Street

Boise, ID 83720

How do you cite your Bulletin?

Idaho Administrative Bulletin

Volume 93-1, July 1, 1993

IDAHO

ADMINISTRATIVE CODE

Idaho Administrative Code

OFFICE AND STAFF

Director: D. Korey Lowder, Rules Coordinator

Address: Office of the State Auditor

700 West State Street

Boise, ID 83720

Phone: (208) 334-3577

Contact Person: D. Korey Lowder

Governing Agency: Office of the State Auditor

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify) State Auditor

Total number of employees (FTE): 7

Full Time: 5 Part Time: 2

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$210,000

Printing expenses: \$212,500 (1993)

Subsidy received:

Amount received from subscriptions: \$252,000

PUBLICATION

Frequency of printing entire Code: Annually

Number of sets printed in last complete publication: 200

Year entire Code last published: 1993

Supplementation frequency: Annually

Form of supplementation: Reprint

CIRCULATION

Number of paid subscribers: 150/60 online

Number of free subscribers: 67

Price per set: \$900, \$1/min. online

Number of volumes per set: 8

If sold by less than the entire set, please answer the following:

How sold? N/A

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes, unknown until Fiscal Year 1995

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: Unknown until Fiscal Year 1995

How do you promote sales? Periodicals and presentations

How do you distribute/mail? State courier, U.S. Mail, online

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Looseleaf☐ Microfiche☒ Paperbound☒ Other (specify): Online☐ Hardbound**VOLUME**

Pages per full set: Approx. 11,000

Average pages per volume: 1,375

Pages per supplement (average): Unknown until Fiscal Year 1995

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☐ No ☒Edit Yes ☒ No ☐Emergency rules included Yes ☒ No ☐

Temporary

Other (specify): Online access

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use? IBM

What type/brand of software do you use? Text DBMS,

WordPerfect, other desktop publishing software

What do you use, if not a computer? N/A

INDEXING

Does your Code contain one or more indices? No

If yes, please specify type(s): N/A

Indices are prepared:

☒ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? By agency, by divisions of the agency, by programs of the division, then by subject

MISCELLANEOUS

When did you begin publishing your Code? 1994

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: Executive Orders and Proclamations, A.G. Opinions, Legislative Documents related to rules

Is your Code published

☒ In-house ☐ By an outside publisher

If done in-house, do you print it

☐ In-house ☒ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

D. Korey Lowder, Rules Coordinator

Office of State Auditor

700 West State Street

Boise, ID 83720

How do you cite your Code?

IDAPA (Agency Code-Title-Chapter-Section)

re: IDAPA 16:0101.000, 01.a.i;

Idaho Administrative Code, Volume 1, Page 41

ILLINOIS

ADMINISTRATIVE REGISTER

OFFICE AND STAFF

Director: Tony Leone, Director of Index
 Address: Office of the Secretary of State
 111 East Monroe Street
 Springfield, IL 62756
 Phone: (217) 782-7017 Fax: (217) 524-0930
 Contact person: Joe Natale
 Governing Agency: Index Department
 This office is under:
☒ Secretary of State
☐ Legislature
☐ Other (specify)
 Total number of employees (FTE): 5
 Full Time: Part Time:
 Office Hours: 8-4:30 Days: Mon-Fri

BUDGET

Salaries: \$175,000
 Printing expenses:
 Subsidy received:
 Amount received from subscriptions: \$151,670

FREQUENCY OF ISSUE

Weekly

CIRCULATION (as of January 1, 1992)

Number of paid subscribers: 591
 Number of free subscribers: 208
 Price per issue: \$10
 Price per subscription: \$290
 Is subscription and/or single issue price set by statute? Yes
 to cover costs
 If not, how are they determined?
 Length of subscription: One year
 How do you promote sales?
 How do you distribute/mail? Special postal rates
 Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1993): 389
 Average pages per year (1993): 20,196

COMPUTER COMPOSITION

Computer use ☒ Yes ☐ No
 Searchable Data Base ☐ Yes ☒ No
 Accessible to public ☒ Yes ☐ No
☐ Diskette ☒ Online ☐ Bulletin Board
 Accessible to State Agencies ☒ Yes ☐ No
☐ Diskette ☒ Online ☐ Bulletin Board
 Accessible through outside vendor ☐ Yes ☒ No
☐ Diskette ☐ Online ☐ Bulletin Board
 Microfiche? ☒ Yes ☐ No Price
 Microfilm? ☐ Yes ☒ No Price
 What type/brand of computer equipment do you use? DFI,
 Vision, Hewlett Packard
 What type/brand of software do you use? WordPerfect
 What do you use, if not a computer?

CONTENT

Proposed Rules	Notice only ☐	Full Text ☒
Adopted Rules	Notice only ☐	Full Text ☒
Emergency Rules	Notice only ☐	Full Text ☒
Court Ordered Rules	Notice only ☐	Full Text ☒
Executive Orders	Notice only ☐	Full Text ☒
Proclamations	Notice only ☐	Full Text ☒
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☐	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☒	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☐
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☐	No ☒
Public Hearings	Yes ☒	No ☐
Index	Yes ☒	No ☐

LAW

Correction of Nonsubstantive Errors	Yes ☒	No ☐
Correction of Substantive Errors	Yes ☒	No ☐
Official Text	Yes ☒	No ☐
Judicial Notice	Yes ☒	No ☐
Annotations	Yes ☐	No ☒
Edit	Yes ☐	No ☒
Legislative Oversight	Yes ☒	No ☐
Economic Impact Statement	Yes ☒	No ☐
Emergency Rules	Yes ☒	No ☐
In effect how long? 150 days		

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☐
Executive Branch Review Only	☐
Legislative Branch Review Only	☒
Executive and Legislative Branch Review	☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☒	No ☐
Instruction in regulation drafting	Yes ☒	No ☐
Seminars	Yes ☒	No ☐
Consultations	Yes ☒	No ☐
Manual	Yes ☒	No ☐
Prepublication review	Yes ☒	No ☐
Liaison Representative Required	Yes ☒	No ☐
Other (specify)		
When did you begin publishing the Register? 1977		
Is the Register distributed to depository libraries in your state free of charge? Yes		
Register printed ☒ In-house ☐ By outside printer		
Copy for publication is generated:		
☐ By your agency in-house		
☐ By the publisher		
☒ By the agencies (text)		
Other information not explained above:		
Indices are prepared by Division staff		
Where can copies of your Register be obtained?		
Secretary of State		
Index Department		
111 East Monroe Street		
Springfield, IL 62756		
How do you cite your Register?		
Vol. #, Ill. Reg., page # (18 Ill. Reg. 34567)		

ILLINOIS

ADMINISTRATIVE CODE**OFFICE AND STAFF**

Director: Tony Leone, Director of Index
 Address: Office of Secretary of State
 111 East Monroe Street
 Springfield, IL 62756
 Phone: (217) 782-7017 Fax: (217) 524-0930

Contact Person: Joe Natale
 Governing Agency: Index Department

This office is under:

- ☒ Secretary of State
☐ Legislature
☐ Other (specify)

Total number of employees (FTE): 5

Full Time: Part Time:

Office Hours: 8-4:30 Days: Mon-Fri

BUDGET

Salaries: \$175,000

Printing expenses: \$200,000

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: Annually
 Number of sets printed in last complete publication: 600

Year entire Code last published: 1994

Supplementation frequency: annual

Form of supplementation: Loose-leaf

CIRCULATION

Number of paid subscribers: 298

Number of free subscribers: 135

Price per set: \$290 per set

Number of volumes per set:

If sold by less than the entire set, please answer the following:

How sold?

Price? \$.50 per page

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation?

The Code is set at an annual fee of \$290

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation:

Determined as annual subscription

How do you promote sales? Advertising, letters

How do you distribute/mail? Special Postal Rates

Subscribers are: ☐ Billed ☒ Required to pay in advance

FORMAT

- ☒ Looseleaf ☐ Microfiche
☐ Paperbound ☐ Other (specify)
☐ Hardbound

VOLUME

Pages per full set: Approx. 28,000

Average pages per volume:

Pages per supplement (average): 7,000

LAW

Official Text Yes ☒ No ☐
 Judicial Notice Yes ☒ No ☐
 Annotations Yes ☐ No ☒

Edit Yes ☒ No ☐
 Emergency rules included Yes ☐ No ☒
 Other (specify)

COMPUTER COMPOSITION

Computer user ☒ Yes ☐ No

Searchable Data Base ☒ Yes ☐ No

Accessible to public ☐ Yes ☒ No

☐ Diskette ☒ Online ☐ Bulletin Board

Accessible to State Agencies ☒ Yes ☐ No

☐ Diskette ☒ Online ☐ Bulletin Board

Accessible through outside vendor ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Microfiche? ☐ Yes ☒ No Price

Microfilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use? IBM

What type/brand of software do you use? WordPerfect,

Imagemaker

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Agency, Statute Cross

Reference, Subject, Title

Indices are prepared:

- ☒ In house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency, or by some other means? Title, Part

MISCELLANEOUS

When did you begin publishing your Code? 1985

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents

Is your Code published

- ☐ In-house ☒ By an outside publisher

If done in-house, do you print it

- ☐ In-house ☐ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Secretary of State

Index Department

111 East Monroe Street

Springfield, IL 62756

How do you cite your Code? Title #, Ill. Adm. Code, Part #
 Section (2 Ill. Adm. Code 560)

INDIANA

ADMINISTRATIVE REGISTER

OFFICE AND STAFF

Director: John Stieff

Address: Legislative Services Agency

302 State House

Indianapolis, IN 46204

Phone: (317) 232-9564 Fax: (317) 232-2554

Contact person: Linda Miller

Governing Agency: Legislative Services Agency

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 4

Full Time: 3 Part Time: 1

Office Hours: 8-4:45 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

FREQUENCY OF ISSUE

Monthly

CIRCULATION (as of January 1, 1993)

Number of paid subscribers: 300

Number of free subscribers: 700

Price per issue: \$10

Price per subscription: \$110

Is subscription and/or single issue price set by statute? No

If not, how are they determined? By contract

Length of subscription: One year

How do you promote sales? None

How do you distribute/mail? Second Class Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1992): 200

Average pages per year (1992): 2,400

COMPUTER COMPOSITION

Computer use

☒ Yes ☐ No

Searchable Data Base

☒ Yes ☐ No

Accessible to public

☐ Yes ☒ No☐ Diskette☐ Online☐ Bulletin Board

Accessible to State Agencies

☒ Yes ☐ No☒ Diskette☐ Online☐ Bulletin Board

Accessible through outside vendor

☒ Yes ☐ No☐ Diskette☐ Online☐ Bulletin Board

Microfiche?

☐ Yes ☐ No

Price

Microfilm?

☒ Yes ☐ No

Price

What type/brand of computer equipment do you use?

IBM

What type/brand of software do you use? WordPerfect

What do you use, if not a computer?

CONTENT

Proposed Rules

Notice only ☐Full Text ☒

Adopted Rules

Notice only ☐Full Text ☒

Emergency Rules

Notice only ☐Full Text ☒

Court Ordered Rules

Notice only ☐Full Text ☒

Executive Orders

Notice only ☐Full Text ☒

Proclamations

Notice only ☐Full Text ☒

State Contracts

Notice only ☐Full Text ☐

Executive Items

Notice only ☒Full Text ☐

Judicial Items

Notice only ☐Full Text ☐

Legislative Items

Notice only ☒Full Text ☐

Atty. Gen. Opinions

Notice only ☐Full Text ☒

Other

Notice only ☒Full Text ☐

Open Meetings

Yes ☒No ☐

Public Hearings

Yes ☒No ☐

Index

Yes ☒No ☐

LAW

Correction of Nonsubstantive Errors

Yes ☒No ☐

Correction of Substantive Errors

Yes ☐No ☒

Official Text

Yes ☐No ☐

Judicial Notice

Yes ☐No ☐

Annotations

Yes ☒No ☐

only for obvious typos, repealed cites

Edit

Yes ☒No ☐

Legislative Oversight

Yes ☐No ☒

Economic Impact Statement

Yes ☐No ☒

Emergency Rules

Yes ☒No ☐

In effect how long? Varies from 90 days to 1 year

ADMINISTRATIVE RULES—REVIEW

No Formal Review

☒

Executive Branch Review Only

☐

Legislative Branch Review Only

☐

Executive and Legislative Branch Review

☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines

Yes ☒No ☐

Instruction in regulation drafting

Yes ☒No ☐

Seminars

Yes ☒No ☐

Consultations

Yes ☒No ☐

Manual

Yes ☒No ☐

Prepublication review

Yes ☒No ☐

Liaison Representative Required

Yes ☐No ☐

Other (specify)

When did you begin publishing the Register? July 1978

Is the Register distributed to depository libraries in your

state free of charge? Yes

Register printed ☒ In-house (camera-ready copy)☒ By outside printer (makes copies)

Copy for publication is generated:

☐ By your agency in-house☐ By the publisher☒ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Legislative Services Agency

302 State House

Indianapolis, IN 46204

How do you cite your Register?

15 (volume) IR 2020 (page number)

INDIANA

ADMINISTRATIVE CODE

Indiana Administrative Code

OFFICE AND STAFF

Director: John Stieff

Address: Legislative Services Agency

302 State House

Indianapolis, IN 46204

Phone: (317) 232-9564 Fax: (317) 232-2554

Contact Person: Linda Miller

Governing Agency: Legislative Services Agency

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 4

Full Time: 3 Part Time: 1

Office Hours: 8-4:45 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: 4-5 years

Number of sets printed in last complete publication: 1,900

Year entire Code last published: 1992

Supplementation frequency: annually

Form of supplementation: cumulative supplement

CIRCULATION

Number of paid subscribers: 600

Number of free subscribers: 1,000

Price per set: \$196

Number of volumes per set: 14

If sold by less than the entire set, please answer the

following:

How sold?

Price? \$20 each, but only if broken sets are available

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: Based on number of volumes. 1994 Cumulative Supplement (4 vols.) costs \$81

How do you promote sales?

How do you distribute/mail? UPS or 4th class book rate

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Looseleaf☐ Microfiche☒ Paperbound☐ Other (specify) Softbound☐ Hardbound**VOLUME**

Pages per full set: 12,600

Average pages per volume: 900

Pages per supplement (average): 2,800

LAW

Official Text

Yes ☒No ☐

Judicial Notice

Yes ☐No ☒

Annotations

Yes ☒No ☐

Edit

Yes ☒No ☐

Emergency rules included

Yes ☒No ☐

Other (specify)

COMPUTER COMPOSITION

Computer user

☐ Yes☒ No

Searchable Data Base

☒ Yes☐ No

Accessible to public

☐ Yes☒ No☐ Diskette☐ Online☐ Bulletin Board

Accessible to State Agencies

☒ Yes☐ No☒ Diskette☐ Online☐ Bulletin Board

Accessible through outside vendor

☒ Yes☐ No☐ Diskette☐ Online☐ Bulletin Board

Microfiche?

☐ Yes☒ No

Price

Microfilm?

☐ Yes☒ No

Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices?

If yes, please specify type(s):

Indices are prepared:

☐ In house by staff☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1978

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents:

Is your Code published

☐ In-house☒ By an outside publisher

If done in-house, do you print it

☐ In-house☒ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Legislative Services Agency

302 State House

Indianapolis, IN 46204

How do you cite your Code?

310 (Title num.) IAC 1 (Article)-1 (Rule)-1 (Section)

IOWA

ADMINISTRATIVE REGISTER

Iowa Administrative Bulletin

OFFICE AND STAFF

Director: Phyllis Barry

Address: Administrative Code Division—State of Iowa
Lucas Building, Fourth Floor
Des Moines, IA 50319

Phone: (515) 281-3355 Fax: (515) 281-4424

Contact person: Phyllis Barry

Governing Agency: Legislative Council

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify) Legislative Council

Total number of employees (FTE): 10

Full Time: 10 Part Time: 1

Office Hours: 8-4:30 Days: Mon-Fri

BUDGET

Salaries: \$300,000 (IAB & IAC)

Printing expenses: \$70,000

Subsidy received: Open-end appropriation

Amount received from subscriptions: Sold through General
Services with portion being returned to General Fund**FREQUENCY OF ISSUE**

Biweekly (every other Wednesday)

CIRCULATION (as of January 1, 1993)

Number of paid subscribers: 270

Number of free subscribers: 850

Price per issue: \$15 plus tax

Price per subscription: \$221 plus tax

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Leg Coun/Supt. of

Printing—stat guidelines

Length of subscription: July-June or quarterly

How do you promote sales? None

How do you distribute/mail? U.S. Mail, UPS, ADS

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 100

Average pages per year (1993): 2,600

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use? AST

Computer 486 Ami Pro Software

CONTENTProposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☐ Full Text ☐

May be omitted if identical to notice

Emergency Rules Notice only ☐ Full Text ☒Court Ordered Rules Notice only ☐ Full Text ☐Executive Orders Notice only ☐ Full Text ☒Proclamations Notice only ☐ Full Text ☒State Contracts Notice only ☐ Full Text ☐Executive Items Notice only ☐ Full Text ☐Judicial Items Notice only ☐ Full Text ☐

Supreme Court summaries

Legislative Items Notice only ☐ Full Text ☐Atty. Gen. Opinions Notice only ☐ Full Text ☐

Summarized

Other Notice only ☐ Full Text ☐

Leg. Review Comm. Agenda, Workers' Comp. Rate

Filings, Maximum Loan Rates, etc.

Open Meetings Yes ☒ No ☐Public Hearings Yes ☒ No ☐Index Yes ☒ No ☐**LAW**Correction of Nonsubstantive Errors Yes ☒ No ☐Correction of Substantive Errors Yes ☒ No ☐Official Text Yes ☐ No ☒Judicial Notice Yes ☐ No ☒Annotations Yes ☐ No ☒Edit Yes ☒ No ☐Legislative Oversight Yes ☒ No ☐Economic Impact Statement Yes ☒ No ☐Emergency Rules Yes ☒ No ☐In effect how long? No limit-sunset in 180 days following
formal objection**ADMINISTRATIVE RULES—REVIEW**No Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☒**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☒ No ☐Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☒ No ☐Prepublication review Yes ☒ No ☐Liaison Representative Required Yes ☒ No ☐

Other (specify)

When did you begin publishing the Register? 7-14-75

Is the Register distributed to depository libraries free? Yes

Register printed ☐ In-house ☒ By outside printer

Camera-ready copy furnished to outside printer

Copy for publication is generated:

☐ By your agency in-house ☐ By the publisher☒ By the agencies

Other information not explained above:

Pana Sync C1381 AST 17" monitor CPV (PC).

Camera-ready copy prepared by editorial staff, printing
and distribution by outside vendor.

Where can copies of your Register be obtained?

Iowa State Printing Division

Grimes State Office Building

Des Moines, IA 50319 (515) 281-5231

How do you cite your Register?

IAB (volume), (number), (publication date), (page
number), (ARC number)

IAB Vol. XIII, No. 1 (7/11/90) p. 12 ARC 1048A

KANSAS

ADMINISTRATIVE CODE**OFFICE AND STAFF**

Director: Barbara A. Nemec
 Address: Secretary of State's Office
 State Capitol, 2nd Floor, Room 235-N
 Topeka, KS 66612

Phone: (913) 296-2114 Fax: (913) 296-4570

Contact Person: Barbara Nemec

Governing Agency: Secretary of State

This office is under:

- ☒ Secretary of State
☐ Legislature
☐ Other (specify)

Total number of employees (FTE): 1.5

Full Time: 1 Part Time: 1

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses: \$174,000

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: Every other year

Number of sets printed in last complete publication: 2,500

Year entire Code last published: 1992

Supplementation frequency: Every other year

Form of supplementation: Paperbound

CIRCULATION

Number of paid subscribers: 1,600

Number of free subscribers: 350

Price per set: \$81.65 per set

Number of volumes per set: 4

If sold by less than the entire set, please answer the following:

How sold? Individual volumes

Price? \$24.25

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: \$24.25

How do you promote sales? Notice sent to previous customers

How do you distribute/mail? UPS

Subscribers are: ☐ Billed ☒ Required to pay in advance

FORMAT

- ☐ Looseleaf ☐ Microfiche
☒ Paperbound ☐ Other (specify)
☐ Hardbound

VOLUME

Pages per full set: 2,900

Average pages per volume: 725

Pages per supplement (average): 750

LAW

Official Text Yes ☒ No ☐
 Judicial Notice Yes ☒ No ☐
 Annotations Yes ☐ No ☒

Edit Yes ☐ No ☒
 Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITION

Computer user ☒ Yes ☐ No

Searchable Data Base ☒ Yes ☐ No

Accessible to public ☒ Yes ☐ No

☒ Diskette ☒ Online ☐ Bulletin Board

Accessible to State Agencies ☒ Yes ☐ No

☒ Diskette ☒ Online ☐ Bulletin Board

Accessible through outside vendor ☒ Yes ☐ No

☒ Diskette ☒ Online ☐ Bulletin Board

Microfiche? ☐ Yes ☒ No Price

Microfilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

Data General

What type/brand of software do you use? Penta

Typesetting System

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): General index - arranged by subject and state agency

Indices are prepared:

- ☒ In house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency, or by some other means? Arranged by agency and by subject within the agency.

MISCELLANEOUS

When did you begin publishing your Code? 1965

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents

Is your Code published

- ☐ In-house ☒ By an outside publisher

If done in-house, do you print it

- ☐ In-house ☒ By an outside printer

Other information not explained above:

Secretary of State - edits, compiles and distributes. State printing plant - prints

Where can copies of your Code be obtained?

Written Copies:

Secretary of State, Elections Division

State Capitol, Room 234-N

300 S.W. 10th Ave.

Topeka, KS 66612-1594

Electronic Media:

Information Network of Kansas (INK)

400 S.W. 8th Ave., Suite 106

Topeka, KS 66603-3747

How do you cite your Code?

Kansas Administrative Regulations K.A.R.

KENTUCKY

ADMINISTRATIVE REGISTER

OFFICE AND STAFF

Director: Susan C. Wunderlich, Regulations Compiler

Address: State Capitol, Room 46

Legislative Research Commission

Frankfort, KY 40601

Phone: (502) 564-8100 Fax: (502) 564-5947

Contact person: Susan C. Wunderlich

Governing Agency: Legislative Research Commission

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE):

Full Time: 7 Part Time: 1

Office Hours: 8-4:30 Days: Mon-Fri

FREQUENCY OF ISSUE

Monthly

CIRCULATION (as of January 1, 1992)

Number of paid subscribers:

Number of free subscribers:

Price per issue: N/A

Price per subscription: \$48 (\$150 for full service - Register and Code)

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Printing costs (in-house)

Length of subscription: One year

How do you promote sales?

How do you distribute/mail? Second class

Subscribers are: ☒ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1992): 300

Average pages per year (1992): 3,600

COMPUTER COMPOSITION

Computer use ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☐ Yes ☒ No☒ Diskette ☐ Online ☐ Bulletin Board

Upon approval of LRC

Accessible to State Agencies ☐ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin Board

Upon approval of LRC

Accessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

Gateway 2000

What type/brand of software do you use? WordPerfect for

Windows

What do you use, if not a computer?

CONTENT

Proposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☒ Full Text ☐Emergency Rules Notice only ☐ Full Text ☒Court Ordered Rules Notice only ☐ Full Text ☐Executive Orders Notice only ☐ Full Text ☐Proclamations Notice only ☐ Full Text ☐State Contracts Notice only ☐ Full Text ☐

Executive Items	Notice only ☐	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☐
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☒	No ☐
Public Hearings	Yes ☒	No ☐
Index	Yes ☒	No ☐

LAW

Correction of Nonsubstantive Errors	Yes ☒	No ☐
Correction of Substantive Errors	Yes ☐	No ☒
Official Text	Yes ☐	No ☐
Judicial Notice	Yes ☐	No ☐
Annotations	Yes ☐	No ☐
Edit	Yes ☐	No ☐
Legislative Oversight	Yes ☒	No ☐
Economic Impact Statement	Yes ☒	No ☐
Emergency Rules	Yes ☒	No ☐

In effect how long? 120 days from publication or until replaced by perm. reg.

ADMINISTRATIVE RULES-REVIEW

No Formal Review	☐
Executive Branch Review Only	☐
Legislative Branch Review Only	☒
Executive and Legislative Branch Review	☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☒	No ☐
Instruction in regulation drafting	Yes ☒	No ☐
Seminars	Yes ☒	No ☐
Consultations	Yes ☒	No ☐
Manual	Yes ☒	No ☐
Prepublication review	Yes ☒	No ☐
Liaison Representative Required	Yes ☒	No ☐

Other (specify)

When did you begin publishing the Register? 1974

Is the Register distributed to depository libraries free? No

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☒ By your agency in-house☐ By the publisher☐ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Joan Curtis

Legislative Research Committee

State Capitol, Room 64

Frankfort, KY 40601

How do you cite your Register?

Administrative Register of Kentucky

KENTUCKY**ADMINISTRATIVE CODE****OFFICE AND STAFF**

Director: Susan C. Wunderlich, Regulations Compiler
 Address: State Capitol, Room 46
 Legislative Research Commission
 Frankfort, KY 40601

Phone: (502) 564-8100 Fax: (502) 564-5947

Contact Person: Susan C. Wunderlich

Governing Agency: Legislative Research Commission

This office is under:

☐ Secretary of State

☒ Legislature

☐ Other (specify)

Total number of employees (FTE):

Full Time: 7 Part Time: 1

Office Hours: 8-4:30 Days: Mon-Fri

PUBLICATION

Frequency of printing entire Code: Annually

Number of sets printed in last complete publication: 850

Year entire Code last published: 1992

Supplementation frequency: Monthly

Form of supplementation: Register

CIRCULATION

Number of paid subscribers:

Number of free subscribers:

Price per set: \$120

Number of volumes per set: 8

If sold by less than the entire set, please answer the following:

How sold? N/A Price? N/A

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation?
 Registers - \$48 (Full service - Registers and Code - \$150)

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation:

How do you promote sales?

How do you distribute/mail? UPS

Subscribers are: ☒ Billed ☒ Required to pay in advance

FORMAT

☐ Looseleaf ☐ Microfiche

☐ Paperbound ☒ Other (specify) Softbound

☐ Hardbound

VOLUME

Pages per full set: 4,800

Average pages per volume: 600

Pages per supplement (average): 300

LAW

Official Text Yes ☒ No ☐

Judicial Notice Yes ☐ No ☐

Annotations Yes ☐ No ☐

Edit Yes ☐ No ☐

Emergency rules included Yes ☒ No ☐

Other (specify) Emergency rules included only if perm. rule is not in effect

COMPUTER COMPOSITION

Computer user ☒ Yes ☐ No

Searchable Data Base ☒ Yes ☐ No

Accessible to public ☒ Yes ☐ No

☒ Diskette ☐ Online ☐ Bulletin Board

Upon approval by LRC

Accessible to State Agencies ☒ Yes ☐ No

☒ Diskette ☐ Online ☐ Bulletin Board:

Upon approval by LRC

Accessible through outside vendor ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Microfiche? ☐ Yes ☒ No Price

Microfilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

Gateway 2000

What type/brand of software do you use? WordPerfect for

Windows

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject, KRS cross-reference, Dead Reg. Index

Indices are prepared:

☒ In house by staff

☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1975

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents

Is your Code published

☒ In-house ☐ By an outside publisher

If done in-house, do you print it

☒ In-house ☐ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Joan Curtis, Legislative Research Commission

State Capitol, Room 64

Frankfort, KY 40601

How do you cite your Code? KAR (Kentucky Administrative Regulations)

LOUISIANA

ADMINISTRATIVE REGISTER**OFFICE AND STAFF**

Director: Nancy Midkiff
 Address: Office of the State Register
 P. O. Box 94095
 Baton Rouge, LA 70804-9095
 Phone: (504) 342-5015 Fax: (504) 342-1057
 Contact person: Nancy Midkiff
 Governing Agency: Office of the Governor, Division of
 Administration
 This office is under:
☐ Secretary of State
☐ Legislature

☒ Other (specify) Office of the Governor

Total number of employees (FTE): 6

Full Time: 4 Part Time: 4

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$125,246

Printing expenses: \$63,000

Subsidy received: \$100,314

Amount received from subscriptions: \$110,000

FREQUENCY OF ISSUE

Monthly

CIRCULATION (as of January 1, 1992)

Number of paid subscribers: 1,082

Number of free subscribers: 60

Price per issue: \$10

Price per subscription: \$110

Is subscription and/or single issue price set by statute? No

If not, how are they determined? By the Office of the State Register

Length of subscription: One year

How do you promote sales? Ads in Louisiana Register and direct mail marketing

How do you distribute/mail? State mail operations

Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue (1993): 138

Average pages per year (1993): 1,660

COMPUTER COMPOSITION

Computer use ☒ Yes ☐ No

Searchable Data Base ☐ Yes ☒ No

Accessible to public ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Accessible to State Agencies ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Accessible through outside vendor ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Microfiche? ☐ Yes ☒ No

Microfilm? ☐ Yes ☒ No

What type/brand of computer equipment do you use? PC

What type/brand of software do you use? WordPerfect 6.0
DOS

What do you use, if not a computer?

CONTENT

Proposed Rules Notice only ☒ Full Text ☐

Adopted Rules Notice only ☐ Full Text ☒

Emergency Rules Notice only ☐ Full Text ☒

Court Ordered Rules	Notice only ☐	Full Text ☐
Executive Orders	Notice only ☐	Full Text ☒
Proclamations	Notice only ☐	Full Text ☐
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☐	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☒
Atty. Gen. Opinions	Notice only ☐	Full Text ☐
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☐	No ☒
Public Hearings	Yes ☒	No ☐
Index	Yes ☒	No ☐

LAW

Correction of Nonsubstantive Errors	Yes ☒	No ☐
Correction of Substantive Errors	Yes ☐	No ☒
Official Text	Yes ☒	No ☐
Judicial Notice	Yes ☒	No ☐
Annotations	Yes ☐	No ☒
Edit	Yes ☐	No ☒
Legislative Oversight	Yes ☒	No ☐
Economic Impact Statement	Yes ☒	No ☐
Emergency Rules	Yes ☒	No ☐
In effect how long? 120 days		

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☐
Executive Branch Review Only	☐
Legislative Branch Review Only	☒
Executive and Legislative Branch Review	☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☒	No ☐
Instruction in regulation drafting	Yes ☒	No ☐
Seminars	Yes ☒	No ☐
Consultations	Yes ☒	No ☐
Manual	Yes ☒	No ☐
Prepublication review	Yes ☐	No ☒
Liaison Representative Required	Yes ☐	No ☒
Other (specify)		

When did you begin publishing the Register? 1975

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☐ In-house ☒ By outside printer—Printer is furnished camera-ready copy

Copy for publication is generated:

☒ By your agency in-house

☐ By the publisher

☐ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Office of the State Register

P.O. Box 94095

Baton Rouge, LA 70804-9095

How do you cite your Register? Louisiana Register,
Volume, Month, Year

LOUISIANA

ADMINISTRATIVE CODE**OFFICE AND STAFF**

Director: Nancy Midkiff

Address: Office of the State Register

P. O. Box 94095

Baton Rouge, LA 70804-9095

Phone: (504) 342-5015 Fax: (504) 342-1057

Contact Person: Nancy Midkiff

Governing Agency: Office of the Governor, Division of Administration

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify) Office of the Governor

Total number of employees (FTE): 6

Full Time: 4 Part Time: 4

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$125,246

Printing expenses: \$81,000

Subsidy received: \$40,000

Amount received from subscriptions: \$61,147

PUBLICATION

Frequency of printing entire Code: Volumes published as inventory is depleted

Number of sets printed in last complete publication: 1,500 per volume-18 vols

Year entire Code last published: Entire Code not published at one time

Supplementation frequency: Every two years or as needed

Form of supplementation: Perfect bound paper back

CIRCULATION

Number of paid subscribers: 300

Number of free subscribers: 60

Price per set: \$1,080

Number of volumes per set: 18

If sold by less than the entire set, please answer the following:

How sold? By subject matter

Price? \$60 per volume

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: \$15

How do you promote sales? Direct mail and notices in the Louisiana Register

How do you distribute/mail? State mail operations

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☒ Hardbound**VOLUME**

Pages per full set: Approximately 9,000

Average pages per volume: 500

Pages per supplement (average): 150

LAW

Official Text

Yes ☒ No ☐

Judicial Notice

Yes ☒ No ☐

Annotations

Yes ☐ No ☒

Edit

Yes ☐ No ☒

Emergency rules included

Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITION

Computer user

☒ Yes ☐ No

Searchable Data Base

☐ Yes ☒ No

Accessible to public

☐ Yes ☒ No☐ Diskette☐ Online☐ Bulletin Board

Accessible to State Agencies

☐ Yes ☐ No☐ Diskette☐ Online☐ Bulletin Board

Accessible through outside vendor

☐ Yes ☐ No☐ Diskette☐ Online☐ Bulletin Board

Microfiche?

☐ Yes ☒ No Price

Microfilm?

☐ Yes ☒ No Price

What type/brand of computer equipment do you use? IBM PS-2

What type/brand of software do you use? Wordperfect 6.0 DOS

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Each title has an index

Indices are prepared:

☒ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Subject

MISCELLANEOUS

When did you begin publishing your Code? 1984

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: Policy and procedure memoranda issued by the Division of Administration

Is your Code published

☒ In-house☐ By an outside publisher

If done in-house, do you print it

☐ In-house☒ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Office of the State Register

P.O. Box 94095

Baton Rouge, LA 70804-9095

How do you cite your Code?

LAC Title: Part, Chapter, Section

MAINE

ADMINISTRATIVE REGISTER**OFFICE AND STAFF**

Director: Don Wismer
 Address: Office of the Secretary of State
 State House Station 101
 Augusta, ME 04333
 Phone: (207) 287-6381
 Contact person: Lucille Weeks
 Governing Agency: Secretary of State
 This office is under:

- ☒ Secretary of State
☐ Legislature
☐ Other (specify)

Total number of employees (FTE): 1
 Full Time: 1 Part Time:
 Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries:
 Printing expenses:
 Subsidy received:
 Amount received from subscriptions:

FREQUENCY OF ISSUE**CIRCULATION** (as of January 1, 1994)

Number of paid subscribers:
 Number of free subscribers:
 Price per issue:
 Price per subscription:
 Is subscription and/or single issue price set by statute?
 If not, how are they determined?
 Length of subscription:
 How do you promote sales?
 How do you distribute/mail?
 Subscribers are: ☐ Billed ☐ Required to pay in advance

VOLUME

Average pages per issue (1994):
 Average pages per year (1994):

COMPUTER COMPOSITION

Computer use ☐ Yes ☐ No
 Searchable Data Base ☐ Yes ☐ No
 Accessible to public ☐ Yes ☐ No
☐ Diskette ☐ Online ☐ Bulletin Board
 Accessible to State Agencies ☐ Yes ☐ No
☐ Diskette ☐ Online ☐ Bulletin Board
 Accessible through outside vendor ☐ Yes ☐ No
☐ Diskette ☐ Online ☐ Bulletin Board
 Microfiche? ☐ Yes ☐ No Price
 Microfilm? ☐ Yes ☐ No Price
 What type/brand of computer equipment do you use?
 What type/brand of software do you use?
 What do you use, if not a computer?

CONTENT

Proposed Rules	Notice only ☐	Full Text ☐
Adopted Rules	Notice only ☐	Full Text ☐
Emergency Rules	Notice only ☐	Full Text ☐
Court Ordered Rules	Notice only ☐	Full Text ☐
Executive Orders	Notice only ☐	Full Text ☐
Proclamations	Notice only ☐	Full Text ☐
State Contracts	Notice only ☐	Full Text ☐

Executive Items	Notice only ☐	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☐
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☐	No ☐
Public Hearings	Yes ☐	No ☐
Index	Yes ☐	No ☐

LAW

Correction of Nonsubstantive Errors	Yes ☐	No ☐
Correction of Substantive Errors	Yes ☐	No ☐
Official Text	Yes ☐	No ☐
Judicial Notice	Yes ☐	No ☐
Annotations	Yes ☐	No ☐
Edit	Yes ☐	No ☐
Legislative Oversight	Yes ☐	No ☐
Economic Impact Statement	Yes ☐	No ☐
Emergency Rules	Yes ☐	No ☐
In effect how long?		

ADMINISTRATIVE RULES—REVIEW

No Formal Review ☐
 Executive Branch Review Only ☐
 Legislative Branch Review Only ☐
 Executive and Legislative Branch Review ☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☐	No ☐
Instruction in regulation drafting	Yes ☐	No ☐
Seminars	Yes ☐	No ☐
Consultations	Yes ☐	No ☐
Manual	Yes ☐	No ☐
Prepublication review	Yes ☐	No ☐
Liaison Representative Required	Yes ☐	No ☐
Other (specify)		

When did you begin publishing the Register?

Is the Register distributed to depository libraries in your state free of charge?

Register printed ☐ In-house ☐ By outside printer

Copy for publication is generated:

- ☐ By your agency in-house
☐ By the publisher
☐ By the agencies

Other information not explained above:

Maine does not have a formal Register; a copy of the rulemaking publication in the newspaper is available.
 An unofficial version is published by Weil Publ. Inc.

Where can copies of your Register be obtained?

Weil Publishing, Inc. (This is an unofficial, private publ. Register)
 3 Wade Street
 Augusta, ME 04330
 (207) 622-4406

How do you cite your Register? Maine Government Register (NOT A LEGAL CITATION)

MAINE

ADMINISTRATIVE CODE**OFFICE AND STAFF**

Director: Don Wismer
 Address: Rules Commissions and Administration
 Secretary of State
 State House Station 101
 Augusta, ME 04333

Phone: (207) 287-6381 Fax: (207) 289-4159

Contact Person: Lucille Weeks

Governing Agency: Secretary of State

This office is under:

- ☒ Secretary of State
☐ Legislature
☐ Other (specify)

Total number of employees (FTE): 1

Full Time: 1 Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code:

Number of sets printed in last complete publication:

Year entire Code last published:

Supplementation frequency:

Form of supplementation:

CIRCULATION

Number of paid subscribers:

Number of free subscribers:

Price per set:

Number of volumes per set:

If sold by less than the entire set, please answer the following:

How sold? Price?

Is supplement automatically sent to subscribers of entire Code?

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance

FORMAT

- ☐ Looseleaf ☐ Microfiche
☐ Paperbound ☐ Other (specify)
☐ Hardbound

VOLUME

Pages per full set:

Average pages per volume:

Pages per supplement (average):

LAW

Official Text	Yes ☐	No ☐
Judicial Notice	Yes ☐	No ☐
Annotations	Yes ☐	No ☐
Edit	Yes ☐	No ☐
Emergency rules included	Yes ☐	No ☐

Other (specify)

COMPUTER COMPOSITION

Computer user ☐ Yes ☐ No

Searchable Data Base ☐ Yes ☐ No

Accessible to public ☐ Yes ☐ No

☐ Diskette ☐ Online ☐ Bulletin Board

Accessible to State Agencies ☐ Yes ☐ No

☐ Diskette ☐ Online ☐ Bulletin Board

Accessible through outside vendor ☐ Yes ☐ No

☐ Diskette ☐ Online ☐ Bulletin Board

Microfiche? ☐ Yes ☐ No Price

Microfilm? ☐ Yes ☐ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices?

If yes, please specify type(s):

Indices are prepared:

☐ In house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency, or by some other means?

MISCELLANEOUS

When did you begin publishing your Code?

Is the Code distributed to depository libraries in your state free of charge?

If your Code contains anything other than rules, please specify the contents

Is your Code published

☐ In-house ☐ By an outside publisher

If done in-house, do you print it

☐ In-house ☐ By an outside printer

Other information not explained above:

Maine does not have an official Code. A partial Code is privately published by Weil Publishing, Inc., and is not certified by the State of Maine.

Where can copies of your Code be obtained?

Weil Publishing, Inc.

3 Wade Street

Augusta, ME 04330

(207) 622-4406

How do you cite your Code?

Code of Maine Rules (NOT A LEGAL CITATION)

MARYLAND

ADMINISTRATIVE REGISTER

Maryland Register; Maryland Register Contract Weekly
(begun as a separate publication in March 1992)

OFFICE AND STAFF

Director: Robert J. Colborn

Address: Division of State Documents
P. O. Box 2249
Annapolis, MD 21404-2249

Phone: (410) 974-2486 Fax: (410) 974-2546

Contact person: Robert J. Colborn

Governing Agency: Division of State Documents

This office is under:

☒ Secretary of State

☐ Legislature

☐ Other (specify)

Total number of employees (FTE): 4

Full Time: 3 Part Time: 2

Office Hours: 9-6 Days: Mon-Fri

BUDGET

Salaries: \$130,000

Printing expenses: Register \$176,000; Contract Weekly
\$31,000

Subsidy received:

Amount received from subscriptions: \$432,000

FREQUENCY OF ISSUE

Maryland Register, every other week; Maryland Register
Contract Weekly, every week

CIRCULATION (as of January 1, 1993)

Number of paid subscribers: Maryland Register: 1,545;

Maryland Register Contract Weekly: 2,200

Number of free subscribers: 256

Price per issue: Register \$3; Contract Weekly: \$2

Price per subscription: Register \$90; Contract Weekly \$120

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Legislative Committee

Length of subscription: One year

How do you promote sales? Brochures, piggyback

mailings, pub/priv libraries, first class mailings

How do you distribute/mail? 1st and 2nd class mail

Subscribers are: ☐ Billed ☒ Required to pay in advance

VOLUME

Average pages per issue: Register, 90; Contract Weekly, 12

Per year: Register, 2,400; Contract Weekly, 676

COMPUTER COMPOSITION

Computer use ☒ Yes ☐ No

Searchable Data Base ☒ Yes ☐ No

Accessible to public ☒ Yes ☐ No

☐ Diskette ☐ Online ☐ Bulletin Board

☒ Will do searches for the public for a fee

Accessible to State Agencies ☒ Yes ☐ No

☒ Diskette ☐ Online ☐ Bulletin Board

Accessible through outside vendor ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Microfiche? ☐ Yes ☒ No Price

Microfilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

Register, contractual composition/printer; Contract
Weekly, Macintosh II

What type/brand of software do you use? Register,
composition/printer; Contract Weekly, PageMaker

CONTENT

Proposed Rules Notice only ☐ Full Text ☒

Adopted Rules Notice only ☐ Full Text ☒

But only if different from proposed text

Emergency Rules Notice only ☐ Full Text ☒

Court Ordered Rules Notice only ☐ Full Text ☒

Executive Orders Notice only ☐ Full Text ☒

Proclamations Notice only ☐ Full Text ☒

State Contracts Notice only ☒ Full Text ☐

Executive Items Notice only ☐ Full Text ☒

Judicial Items Notice only ☐ Full Text ☒

Legislative Items Notice only ☒ Full Text ☐

Atty. Gen. Opinions Notice only ☐ Full Text ☒

Other Notice only ☐ Full Text ☒

Ethics Commission opinions

Open Meetings Yes ☒ No ☐

Public Hearings Yes ☒ No ☐

Index Yes ☒ No ☐

LAW

Correction of Nonsubstantive Errors Yes ☒ No ☐

Correction of Substantive Errors Yes ☐ No ☒

Official Text Yes ☒ No ☐

Judicial Notice Yes ☒ No ☐

Annotations Yes ☒ No ☐

Edit Yes ☒ No ☐

Legislative Oversight Yes ☒ No ☐

Economic Impact Statement Yes ☒ No ☐

Emergency Rules Yes ☒ No ☐

In effect how long? At discretion of a legislative committee

ADMINISTRATIVE RULES—REVIEW

No Formal Review ☐

Executive Branch Review Only ☐

Legislative Branch Review Only ☐

Executive and Legislative Branch Review ☒

MISCELLANEOUS

Editorial Standards Manual/Guidelines Yes ☒ No ☐

Instruction in regulation drafting Yes ☒ No ☐

Seminars Yes ☒ No ☐

Consultations Yes ☒ No ☐

Manual Yes ☒ No ☐

Prepublication review Yes ☒ No ☐

Liaison Representative Required Yes ☒ No ☐

When did you begin publishing the Register? 1974

Is the Register distributed to depository libraries free? Yes

Register printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

☒ By the agencies: manuscript

Other information not explained above:

Approximately 10% of Maryland Register is keyed

in-house, with information electronically transmitted to
contractual phototypesetter

Where can copies of your Register be obtained?

State Depository Libraries,

Division of State Documents (address shown above)

How do you cite your Register?

By volume, issue, page number(s) and date

17:4 Md.R. 1809 (Sept 23, 1990)

MARYLAND

ADMINISTRATIVE CODE

Code of Maryland Regulations (COMAR)

OFFICE AND STAFF

Director: Robert J. Colborn

Address: Division of State Documents

P. O. Box 2249

Annapolis, MD 21404-2249

Phone: (410) 974-2486 Fax: (410) 974-2546

Contact Person: Robert J. Colborn

Governing Agency: Division of State Documents

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 4

Full Time: 4 Part Time: 2

Office Hours: 9-6 Days: Mon-Fri

BUDGET

Salaries: \$143,000

Printing expenses: \$196,000

Subsidy received:

Amount received from subscriptions: \$196,000

PUBLICATION

Frequency of printing entire Code: Loose-leaf

Code-continuously supplemented

Number of sets printed in last complete publication: 335

(number of full set subscribers)

Year entire Code last published: N/A

Supplementation frequency: Each title once per year

Form of supplementation: Loose-leaf

CIRCULATION

Number of paid subscribers: 6,300

Number of free subscribers: 59

Price per set: Varies by title, \$700 full set

Number of volumes per set: 30

If sold by less than the entire set, please answer the following:

How sold? By title

Price? Varies by size of title; ranges from \$13 to \$185

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation? Yes, billed annually

Is supplementation covered by original price of entire Code? For the first year

If not, please indicate the price for supplementation:

Full set subscribers, \$300; other titles \$5 to \$85 depending on size

How do you promote sales? Brochures, 1st class mailings, piggyback mailings

How do you distribute/mail? 1st cl., 4th cl. book rate, UPS, state courier

Subscribers are: ☒ Billed ☒ Required to pay in advance**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: 20,200

Average pages per volume: 700

Pages per supplement (average): 200

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☒ No ☐Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin Board

Will do searches for the public for a fee

Accessible to State Agencies ☒ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use? Sun Workstation

What type/brand of software do you use? FRAME

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Index items taken solely from regulations' headings

Indices are prepared:

☒ In house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Generally by agency, but there is some subject matter arrangement

MISCELLANEOUS

When did you begin publishing your Code? 1977

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: Governor's Executive Orders; Opinions of the State Ethics Commission

Is your Code published

☒ In-house ☐ By an outside publisher

If done in-house, do you print it

☐ In-house ☒ By an outside printer

Other information not explained above:

In-house composition, except for tabular material, graphics and other nontextual matter.

Where can copies of your Code be obtained? Division of State Documents (address shown above); State Depository Libraries

How do you cite your Code? COMAR 10.15.03.01

MICHIGAN

ADMINISTRATIVE REGISTER

Michigan Register

OFFICE AND STAFF

Director: Roger Peters

Address: Legal Editing and Law Publications Div.
Legislative Service Bureau
125 West Allegan
Lansing, MI 48909-7536

Phone: (517) 373-7342

Contact person: Roger Peters

Governing Agency: Legislative Council

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 8.5

Full Time: 6 Part Time: 5

Office Hours: 8:30-5 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

FREQUENCY OF ISSUE

Monthly

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 800

Number of free subscribers: 894

Price per issue: N/A

Price per subscription: \$95

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Cost of publication

Length of subscription: One year

How do you promote sales? Direct mail, advertising, seminars

How do you distribute/mail? First class mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 175

Average pages per year (1993): 2,100

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No PriceWhat type/brand of computer equipment do you use?
Macintosh

What type/brand of software do you use?

What do you use, if not a computer? Macintosh computer
used to generate camera-ready copy**CONTENT**Proposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☐ Full Text ☒

Emergency Rules	Notice only ☐	Full Text ☒
Court Ordered Rules	Notice only ☐	Full Text ☐
Executive Orders	Notice only ☐	Full Text ☐
Proclamations	Notice only ☐	Full Text ☐
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☐	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☐
Summary		
Atty. Gen. Opinions	Notice only ☐	Full Text ☒
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☐	No ☒
Public Hearings	Yes ☒	No ☐
Index	Yes ☒	No ☐

LAWCorrection of Nonsubstantive Errors Yes ☒ No ☐Correction of Substantive Errors Yes ☐ No ☒Official Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☒ No ☐Legislative Oversight Yes ☒ No ☐Economic Impact Statement Yes ☒ No ☐Emergency Rules Yes ☒ No ☐

In effect how long? 6 months with a possible 6-month extension

ADMINISTRATIVE RULES—REVIEWNo Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☒**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☒ No ☐Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☒ No ☐Prepublication review Yes ☒ No ☐Liaison Representative Required Yes ☒ No ☐

Other (specify)

When did you begin publishing the Register? 1984

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

☐ By your agency in-house☐ By the publisher☒ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Department of Management and Budget

Office Services Division

P. O. Box 30026

Lansing, MI 48909

How do you cite your Register? 1985 MR 7, R 408.30495c

MICHIGAN

ADMINISTRATIVE CODE

Michigan Administrative Code

OFFICE AND STAFF

Director: Roger Peters

Address: Legal Editing and Law Publications Div.
Legislative Service Bureau
125 West Allegan
Lansing, MI 48909-7536

Phone: (517) 373-7342 Fax: (517) 373-0171

Contact Person: Roger Peters

Governing Agency: Legislative Service Bureau

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 8.5

Full Time: 6 Part Time: 5

Office Hours: 8:30-5 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: 10 year intervals

Number of sets printed in last complete publication:

Year entire Code last published: 1979

Supplementation frequency: Annually

Form of supplementation: Paperbound volume

CIRCULATION

Number of paid subscribers: 1,300

Number of free subscribers: 1,000

Price per set: \$95

Number of volumes per set: 3

If sold by less than the entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: Varies, \$12-\$25 a year

How do you promote sales? Advertising seminars, direct mail

How do you distribute/mail? U.S. Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Looseleaf ☐ Microfiche
☐ Paperbound Other (specify)
☒ Hardbound**VOLUME**

Pages per full set: 5,238

Average pages per volume: 1,750

Pages per supplement (average): 600

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☐ No ☒Edit Yes ☒ No ☐Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No PriceWhat type/brand of computer equipment do you use?
Tandem

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject matter, agency

Indices are prepared:

☒ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Subject

MISCELLANEOUS

When did you begin publishing your Code? 1944

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents:

Is your Code published

☒ In-house ☐ By an outside publisher

If done in-house, do you print it

☐ In-house ☒ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Department of Management and Budget

Office Services Division

P. O. Box 30026

Lansing, MI 48909-7536

How do you cite your Code? 1979 AC#R 408.41863; if rule has been amended or superseded, cite the appropriate Annual Administrative Code Supplement where available.

MINNESOTA

ADMINISTRATIVE REGISTER

The Minnesota State Register

OFFICE AND STAFF

Director: Kathleen Lynch

Address: Print Communication Division
117 University Ave.
St. Paul, MN 55155

Phone: (612) 297-2553

Contact person: Kathleen Lynch

Governing Agency: Minnesota Department of
Administration

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify) Commissioner of Administration

Total number of employees (FTE): 2.15

Full Time: 2.15 Part Time:

Office Hours: 8-4:30 Days: Mon-Fri

BUDGET

Salaries: \$162,000

Printing expenses: \$195,000

Subsidy received:

Amount received from subscriptions: \$117,000

FREQUENCY OF ISSUE

Weekly or Tri-Weekly

CIRCULATION (as of January 1, 1992)

Number of paid subscribers: 950

Number of free subscribers: 124

Price per issue: \$3.50

Price per subscription: Monday-\$150, Contract

Supplement, Mail-\$125, Electronic-\$140; 3 mo. trial
(Monday and Contract Supplement)=\$60

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Market pricing

Length of subscription: Annual or 13-week trial

How do you promote sales? Direct mail, print advertising

How do you distribute/mail? 2nd class postage, 1st class
on SupplementSubscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1992): 60

Average pages per year (1992): 3,100

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☐ NoAccessible to public (Supp. only) ☒ Yes ☐ No☐ Diskette ☐ Online ☒ Bulletin Board

Accessible to State Agencies (Supplement only)

☒ Yes ☐ No☐ Diskette ☐ Online ☒ Bulletin Board

Accessible through outside vendor (Supplement only)

☒ Yes ☐ No☐ Diskette ☐ Online ☒ Bulletin BoardMicrofiche? ☒ Yes ☐ No Price: 50 centsMicrofilm? ☐ Yes ☒ No Price:What type/brand of computer equipment do you use? IBM
for Supplement

What type/brand of software do you use? PageMaker

CONTENTProposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☐ Full Text ☒Emergency Rules Notice only ☐ Full Text ☒Court Ordered Rules Notice only ☐ Full Text ☒Executive Orders Notice only ☐ Full Text ☒Proclamations Notice only ☐ Full Text ☒State Contracts Notice only ☒ Full Text ☐Executive Items Notice only ☒ Full Text ☐Judicial Items Notice only ☒ Full Text ☐

Summaries

Legislative Items Notice only ☐ Full Text ☐Atty. Gen. Opinions Notice only ☐ Full Text ☐Other Notice only ☒ Full Text ☐

Supreme Court contracts, contract awards

Open Meetings Yes ☒ No ☐Public Hearings Yes ☒ No ☐Index Yes ☒ No ☐**LAW**Correction of Nonsubstantive Errors Yes ☐ No ☒Correction of Substantive Errors Yes ☒ No ☐Official Text Yes ☐ No ☒Judicial Notice Yes ☐ No ☐Annotations Yes ☐ No ☒Edit Yes ☐ No ☒Legislative Oversight Yes ☐ No ☒Economic Impact Statement Yes ☐ No ☒Emergency Rules Yes ☒ No ☐In effect how long? 180 days with an additional 180 days
possible**ADMINISTRATIVE RULES—REVIEW**No Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☒**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☒ No ☐Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☒ No ☐Prepublication review Yes ☒ No ☐Liaison Representative Required Yes ☒ No ☐

Other (specify)

When did you begin publishing the Register? July 1976

Is the Register distributed to depository libraries in your
state free of charge? YesRegister printed ☐ In-house ☒ By outside printerSupp. printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☐ By your agency in-house☐ By the publisher☒ By the agencies

Other information not explained above:

Revisor of Statutes is responsible for rule drafting and
publishing. Our department publishes and sells the
State Register, rule sets and extracts.

Where can copies of your Register be obtained?

Minnesota's Bookstore

Print Communications Division

117 University Ave.

St. Paul, MN 55155

How do you cite your Register?

Vol. SR Page (13 SR 2500)

MINNESOTA

ADMINISTRATIVE CODE

Minnesota Rules

OFFICE AND STAFF

Director: Harry M. Walsh, Revisor of Statutes

Address: 700 State Office Building
St. Paul, MN 55155

Phone: (612) 296-2868

Contact Person: Marcia Valencour

Governing Agency: Revisor of Statutes Office

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 51

Full Time: 45 Part Time: 12

Office Hours: 8:30-4:30 Days: Mon-Fri

BUDGET

Salaries: \$2,200,000

Printing expenses: \$225,000

PUBLICATION

Frequency of printing entire Code: Every odd numbered year

Number of sets printed in last complete publication: 1,200

Year entire Code last published: 1993 in progress

Supplementation frequency: Twice each even numbered year

Form of supplementation: Pocket parts

CIRCULATION

Number of paid subscribers: 1,100

Number of free subscribers: 100

Price per set: \$200

Number of volumes per set: 11

If sold by less than the entire set, please answer the following:

How sold? Per volume (when available)

Price? \$15

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? Yes

If not, please indicate the price for supplementation:

How do you promote sales? Ads, mailers, convention displays

How do you distribute/mail? By Documents Div. of Dept. of Admin.

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☒ Hardbound**VOLUME**

Pages per full set: 5,238

Average pages per volume: 1,750

Pages per supplement (average): 600

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☐ No ☒Edit Yes ☒ No ☐Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No PriceWhat type/brand of computer equipment do you use?
Tandem

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject matter, agency

Indices are prepared:

☒ In-house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Subject

MISCELLANEOUS

When did you begin publishing your Code? 1983

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: Preface, users guide, chapter table, stat. authority table, amendment table, historical notes, stat. cites, some editorial notes, index.

Is your Code published

☐ In-house☐ By an outside publisher

If done in-house, do you print it

☐ In-house☐ By an outside printer

Other information not explained above:

Edited in-house, composed and printed by outside publisher-printer.

Where can copies of your Code be obtained?

Print Communications Division

Department of Administration

117 University Avenue

St. Paul, MN 55155

How do you cite your Code?

Minnesota Rules 1991

MISSISSIPPI

ADMINISTRATIVE REGISTER

Mississippi Administrative Code Register

OFFICE AND STAFF

Director: Tammy Harthcock, Senior Staff Attorney

Address: 202 North Congress Street
Suite 601
Jackson, MS 39201

Phone: (601) 359-6364 Fax: (601) 359-2894

Contact person: Patsy Brumfield for Register

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 2

Full Time: 2 Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries:

Printing expenses:

Subsidy received:

Amount received from subscriptions:

FREQUENCY OF ISSUE

Approximately Monthly

CIRCULATION (as of January 1, 1993)

Number of paid subscribers: None

Number of free subscribers: 350

Price per issue:

Price per subscription: No charge

Is subscription and/or single issue price set by statute?

If not, how are they determined?

Length of subscription: Indefinite

How do you promote sales?

How do you distribute/mail? First class

Subscribers are: ☐ Billed ☐ Required to pay in advance**VOLUME**

Average pages per issue (1993): 5

Average pages per year (1993):

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☒ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

Macintosh

What type/brand of software do you use? Pagemaker

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☒ Full Text ☐Adopted Rules Notice only ☒ Full Text ☐Emergency Rules Notice only ☒ Full Text ☐Court Ordered Rules Notice only ☒ Full Text ☐Executive Orders Notice only ☒ Full Text ☐

Proclamations	Notice only ☐	Full Text ☐
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☐	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☐
Other	Notice only ☒	Full Text ☐

Public noticesOpen Meetings Yes ☐ No ☐Public Hearings Yes ☒ No ☐Index Yes ☒ No ☐**LAW**Correction of Nonsubstantive Errors Yes ☐ No ☒Correction of Substantive Errors Yes ☐ No ☒Official Text Yes ☐ No ☒Judicial Notice Yes ☐ No ☒Annotations Yes ☐ No ☒Edit Yes ☐ No ☒Legislative Oversight Yes ☐ No ☒Economic Impact Statement Yes ☐ No ☒Emergency Rules Yes ☒ No ☐

In effect how long? 90 or less if specified

ADMINISTRATIVE RULES—REVIEWNo Formal Review ☒Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☐**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☐ No ☒Instruction in regulation drafting Yes ☐ No ☒Seminars Yes ☐ No ☒Consultations Yes ☒ No ☐Manual Yes ☐ No ☒Prepublication review Yes ☐ No ☒Liaison Representative Required Yes ☐ No ☒

Other (specify)

When did you begin publishing the Register? March 1990

Is the Register distributed to depository libraries in your state free of charge? No

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☒ By your agency in-house☐ By the publisher☐ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Patsy Brumfield

Office of the Secretary of State

P. O. Box 136

Jackson, MS 39205-0136

How do you cite your Register?

M-AP (division name and date of filing)

M-AP Tax Comm. 3-13-89

MISSOURI

ADMINISTRATIVE REGISTER

Missouri Register

OFFICE AND STAFF

Director: Karen Bosley

Address: Missouri State Information Center
600 West Main Street, Room 103
P.O. Box 778
Jefferson City, MO 65102

Phone: (314) 751-4015 Fax: (314) 526-2970

Contact person: Karen Bosley

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 14

Full Time: 12 Part Time: 2

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$216,206.69

Printing expenses: \$48,231.94

Amount received from subscriptions: \$47,712

FREQUENCY OF ISSUE

Twice monthly

CIRCULATION (as of January 1, 1992)

Number of paid subscribers: 852

Number of free subscribers: 40

Price per issue: \$5

Price per subscription: \$56

Is subscription and/or single issue price set by statute? No
If not, how are they determined? By staff; printing expenses

Length of subscription: One year

How do you promote sales? Direct mail, pamphlets, flyers

How do you distribute/mail? US-2nd class, by sheltered
workshopSubscribers are: ☒ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1992): 173

Average pages per year (1992): 2,072

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☐ No PriceMicrofilm? ☒ Yes ☐ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☐ Full Text ☒Emergency Rules Notice only ☐ Full Text ☒Court Ordered Rules Notice only ☒ Full Text ☐Executive Orders Notice only ☐ Full Text ☐

Proclamations	Notice only ☐	Full Text ☐
State Contracts	Notice only ☒	Full Text ☐
Executive Items	Notice only ☒	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☒	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☒
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☒	No ☐
Public Hearings	Yes ☒	No ☐
Index	Yes ☒	No ☐

LAWCorrection of Nonsubstantive Errors Yes ☒ No ☐Correction of Substantive Errors Yes ☐ No ☒Official Text Yes ☒ No ☐Judicial Notice Yes ☐ No ☒Annotations Yes ☐ No ☒Edit Yes ☒ No ☐Legislative Oversight Yes ☒ No ☐Economic Impact Statement Yes ☒ No ☐Emergency Rules Yes ☒ No ☐

In effect how long? 120 days

ADMINISTRATIVE RULES—REVIEWNo Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only ☒Executive and Legislative Branch Review ☐**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☒ No ☐Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☒ No ☐Prepublication review Yes ☒ No ☐Liaison Representative Required Yes ☐ No ☒

Other (specify)

When did you begin publishing the Register? 1975

Is the Register distributed to depository libraries in your
state free of charge? YesRegister printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☒ By your agency in-house☐ By the publisher☒ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Administrative Rules

P. O. Box 778

Jefferson City, MO 65102

How do you cite your Register?

Yr. Pub. MoReg Page No. (14 MoReg 896)

MISSOURI

ADMINISTRATIVE CODE

Code of State Regulations

OFFICE AND STAFF

Director: Karen Bosley

Address: Missouri State Information Center
600 West Main Street, Room 103
P.O. Box 778
Jefferson City, MO 65102

Phone: (314) 751-4015

Contact Person: Karen Bosley

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 14

Full Time: 12 Part Time: 2

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$216,206.69

Printing expenses: \$166,000

Amount received from subscriptions: \$151,140

PUBLICATION

Frequency of printing entire Code: Every ten years

Number of sets printed in last complete publication: 1,500
at 10 volumes each

Year entire Code last published: 1988

Supplementation frequency: Monthly

Form of supplementation: Loose-leaf replacement pages

CIRCULATION

Number of paid subscribers: 458

Number of free subscribers: 40

Price per set: \$330

Number of volumes per set: 11

If sold by less than the entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: \$35;
per year based on costs

How do you promote sales? Direct mail, pamphlets, flyers

How do you distribute/mail? In-house, UPS

Subscribers are: ☒ Billed ☐ Required to pay in advance**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: 4,139

Average pages per volume: 500

Pages per supplement (average): 650

LAW

Official Text

Yes ☒ No ☐

Judicial Notice

Yes ☒ No ☐

Annotations

Yes ☒ No ☐

Edit

Yes ☒ No ☐

Emergency rules included

Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITION

Computer user

☒ Yes ☐ No

Searchable Data Base

☒ Yes ☐ No

Accessible to public

☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin Board

Accessible to State Agencies

☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin Board

Accessible through outside vendor

☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin Board

Microfiche?

☐ Yes ☒ No Price

Microfilm?

☐ Yes ☒ No PriceWhat type/brand of computer equipment do you use? IBM
mainframe

What type/brand of software do you use? ATMS; BRS

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s):

Indices are prepared:

☒ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1976

Is the Code distributed to depository libraries in your state
free of charge? YesIf your Code contains anything other than rules, please
specify the contents: The Code of State Regulations also
contains annotations.

Is your Code published

☒ In-house☐ By an outside publisher

If done in-house, do you print it

☐ In-house☒ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Administrative Rules

P. O. Box 778

Jefferson City, MO 65102

How do you cite your Code?

Title CSR Division Chapter Rule No. (10 CSR 40-3.010)

MONTANA

ADMINISTRATIVE REGISTER

Montana Administrative Register (MAR)

OFFICE AND STAFF

Director: Kathy Lubke (Bureau Chief)

Address: Capitol Building, Room 225
Helena, MT 59620

Phone: (406) 444-2055 Fax: (406) 444-3976

Contact person: Kathy Lubke

Governing Agency:

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 3.5

Full Time: 1 Part Time: 2.5

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$98,798

Printing expenses: \$26,640

Subsidy received:

Amount received from subscriptions: \$39,600

FREQUENCY OF ISSUE

Twice monthly

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 132

Number of free subscribers: 99

Price per issue: \$12.50

Price per subscription: \$300

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Fees set by rule

Length of subscription: Calendar year

How do you promote sales? Fact sheets to new attorneys,
bulletins.

How do you distribute/mail? First Class Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 130

Average pages per year (1993): 3,115

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☐ Diskette ☐ Online ☒ Bulletin Board: Table of
Contents and Board vacancies and appointments onlyAccessible to State Agencies ☒ Yes ☐ No☐ Diskette ☐ Online ☒ Bulletin Board: Table of
Contents and Board vacancies and appointments onlyAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ NoMicrofilm? ☐ Yes ☒ No

What type/brand of computer equipment do you use?

Local network PC/DOC Acer Server, Acer Workstations

What type/brand of software do you use? WordPerfect,
WordstarWhat do you use, if not a computer? Foxpro, agencies
submit camera ready copy**CONTENT**

Proposed Rules	Notice only ☐	Full Text ☒
Adopted Rules	Notice only ☒	Full Text ☐
Emergency Rules	Notice only ☐	Full Text ☒
Court Ordered Rules	Notice only ☐	Full Text ☐
Executive Orders	Notice only ☐	Full Text ☐
Proclamations	Notice only ☐	Full Text ☐
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☐	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☒
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☐	No ☒
Public Hearings	Yes ☒	No ☐
Index	Yes ☒	No ☐

LAW

Correction of Nonsubstantive Errors	Yes ☒	No ☐
Correction of Substantive Errors	Yes ☐	No ☒
Official Text	Yes ☐	No ☒
Judicial Notice	Yes ☐	No ☒
Annotations	Yes ☐	No ☒
Edit	Yes ☐	No ☒
Legislative Oversight	Yes ☐	No ☒
Economic Impact Statement	Yes ☐	No ☒
Emergency Rules	Yes ☒	No ☐
In effect how long? 120 days		

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☐
Executive Branch Review Only	☐
Legislative Branch Review Only	☐
Executive and Legislative Branch Review	☒

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☒	No ☐
Instruction in regulation drafting	Yes ☒	No ☐
Seminars	Yes ☐	No ☒
Consultations	Yes ☒	No ☐
Manual	Yes ☒	No ☐
Prepublication review	Yes ☒	No ☐
Liaison Representative Required	Yes ☒	No ☐
Other (specify)		
When did you begin publishing the Register? January 1973		
Is the Register distributed to depository libraries in your state free of charge? Yes		
Register printed ☐ In-house ☒ By outside printer		
Copy for publication is generated:		
☐ By your agency in-house		
☐ By the publisher		
☒ By the agencies		
Other information not explained above:		
Where can copies of your Register be obtained?		
Administrative Rules Bureau		
Secretary of State's Office		
State Capitol, Room 225		
P.O. Box 202801		
Helena, MT 59620-2801		
How do you cite your Register? Montana Administrative Register (MAR) p. #11-6/13/91		

MONTANA

ADMINISTRATIVE CODE

OFFICE AND STAFF

Director: Kathy Lubke (Bureau Chief)
 Address: Secretary of State's Office
 Capitol Building, Room 225
 Helena, MT 59620
 Phone: (406) 444-2055 Fax: (406) 444-3976
 Contact Person: Kathy Lubke
 Governing Agency:
 This office is under:

- ☒ Secretary of State
☐ Legislature
☐ Other (specify)

Total number of employees (FTE): 3.5

Full Time: 1 Part Time: 2.5

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$98,798

Printing expenses: \$33,992 (1993)

Subsidy received:

Amount received from subscriptions: \$53,000

PUBLICATION

Frequency of printing entire Code: Initially printed in 1972, reprinted in 1988

Number of sets printed in last complete publication: 80

Year entire Code last published: 1988

Supplementation frequency: Quarterly

Form of supplementation: Loose-leaf in 3-ring binder

CIRCULATION

Number of paid subscribers: 212

Number of free subscribers: 91

Price per set: \$62.50

Number of volumes per set: 20 binders housing 23 titles and topical index

If sold by less than the entire set, please answer the following:

How sold? Individual title Price? \$50/book for initial purchase and \$50/year for quarterly updates

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: \$250 per calendar year

How do you promote sales? Fact sheets to new attorneys and business bulletins

How do you distribute/mail? Special Fourth Class Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance

FORMAT

- ☒ Looseleaf ☐ Microfiche
☐ Paperbound ☐ Other (specify)
☐ Hardbound

VOLUME

Pages per full set: 11,074 at last reprint

Average pages per volume: 461

Pages per supplement (average): 1993 - 1,004 pages

LAW

Official Text Yes ☒ No ☐
 Judicial Notice Yes ☐ No ☒
 Annotations Yes ☐ No ☒
 Edit Yes ☒ No ☐
 Emergency rules included Yes ☐ No ☒
 Other (specify)

COMPUTER COMPOSITION

Computer user ☒ Yes ☐ No
 Searchable Data Base ☒ Yes ☐ No
 Accessible to public ☐ Yes ☒ No
☐ Diskette ☐ Online ☐ Bulletin Board
 Accessible to State Agencies ☐ Yes ☒ No
☐ Diskette ☐ Online ☐ Bulletin Board
 Accessible through outside vendor ☐ Yes ☒ No
☐ Diskette ☐ Online ☐ Bulletin Board
 Microfiche? ☐ Yes ☒ No Price
 Microfilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

Local network PC/DOC Acer Server, Acer Workstations

What type/brand of software do you use? WordPerfect, Wordstar, Foxpro

What do you use, if not a computer? Agencies submit camera ready copy

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Topical

Indices are prepared:

- ☒ In house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? December 31, 1972

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: Repealed rule; Old to new, New to old rule numbers tables; Statute to rule number table; Procedure Act; Style guidelines

Is your Code published

- ☒ In-house ☐ By an outside publisher

If done in-house, do you print it

- ☐ In-house ☒ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Administrative Rules Bureau

Secretary of State's Office

Capitol Building, Room 225

P.O. Box 202801

Helena, MT 59620-2801

How do you cite your Code?

ARM 36.18.101 or Administrative Rules of Montana 36.18.101

NEBRASKA

ADMINISTRATIVE CODE

Nebraska Administrative Code

OFFICE AND STAFF

Director: Sharon Hoffman, Administrator

Address: Office of the Secretary of State
State Capitol—Room 343
Lincoln, NE 68509

Phone: (402) 471-2385

Contact Person: Sharon Hoffman, Administrator

Governing Agency: Office of the Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 1

Full Time: 1 Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Printing expenses: \$13,000

Amount received from subscriptions: Approx. \$7,500

PUBLICATION

Frequency of printing entire Code:

Number of sets printed in last complete publication:

Year entire Code last published: 1980

Supplementation frequency: Monthly

Form of supplementation: Replacement pages

CIRCULATION

Number of paid subscribers: 39 full, 44 partial

Number of free subscribers: 33

Price per set: \$300

Number of volumes per set: 34

If sold by less than the entire set, please answer the following:

How sold? Volume

Price? Approx. \$10

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? Yes

If not, please indicate the price for supplementation:

How do you promote sales?

How do you distribute/mail? Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: Approximately 10,000

Average pages per volume: Varies

Pages per supplement (average): 340

LAWOfficial Text Yes ☐ No ☒Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☐ No ☒Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITIONComputer user ☐ Yes ☒ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ NoMicrofilm? ☐ Yes ☒ No

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? No

If yes, please specify type(s): Master Index only

Indices are prepared:

☒ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Agency, Administrative Code title and subject

MISCELLANEOUS

When did you begin publishing your Code?

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents:

Is your Code published

☒ In-house☐ By an outside publisher

If done in-house, do you print it

☒ In-house☐ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Sharon Hoffman

State Capitol - Room 343

Office of the Secretary of State

Lincoln, NE 68509

How do you cite your Code?

NEVADA

ADMINISTRATIVE CODE

Nevada Administrative Code

OFFICE AND STAFF

Director: Lorne Malkiewich

Address: Legislative Building

Capitol Complex

Carson City, NV 89710

Phone: (702) 687-6800

Contact Person: Brenda Erdoes

Governing Agency: Legislative Council Bureau

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 4

Full Time: Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: Approximately \$100,000

Printing expenses: Approximately \$5,000

Amount received from subscriptions: \$20,000

PUBLICATION

Frequency of printing entire Code: Rarely

Number of sets printed in last complete publication: 320

Year entire Code last published: 1993

Supplementation frequency: Quarterly

Form of supplementation: Replacement pages

CIRCULATION

Number of paid subscribers: 266

Number of free subscribers: 38

Price per set: \$175 new, \$100 per year for supplements

Number of volumes per set: 10

If sold by less than the entire set, please answer the following:

How sold? Volume

Price? \$30

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: \$100/yr.

How do you promote sales? Advertisement of NRS (statutes)

How do you distribute/mail? Mail, UPS

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: 2,400

Average pages per volume: 300

Pages per supplement (average): 300

LAW

Official Text

Yes ☐ No ☒

Judicial Notice

Yes ☒ No ☐

Annotations

Yes ☐ No ☒

Edit

Yes ☐ No ☒

Emergency rules included

Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITION

Computer user

☒ Yes ☐ No

Searchable Data Base

☒ Yes ☐ No

Accessible to public

☒ Yes ☐ No☐ Diskette ☒ Online☐ Bulletin Board

Accessible to State Agencies

☒ Yes ☐ No☐ Diskette ☒ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin Board

Microfiche?

☐ Yes ☒ No Price

Microfilm?

☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

Digital

What type/brand of software do you use? PSA

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject

Indices are prepared:

☒ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Corresponding to chapter number of statute.

MISCELLANEOUS

When did you begin publishing your Code? 1983

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents:

Is your Code published

☒ In-house☐ By an outside publisher

If done in-house, do you print it

☒ In-house☐ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Legislative Council Bureau - Publications

Legislative Building

Capitol Complex

Carson City, NV 89710

How do you cite your Code?

Nevada Administrative Code, Chapter, Section (NAC 284.010)

NEW HAMPSHIRE

ADMINISTRATIVE REGISTER

New Hampshire Rulemaking Register

OFFICE AND STAFFDirector: Scott F. Eaton, Asst. Director for
Administrative RulesAddress: Office of Legislative Services
Division of Administrative Rules
Room 114, State House
Concord, NH 03301

Phone: (603) 271-3680 Fax: (603) 271-6607

Contact person: Scott F. Eaton

Governing Agency: Office of Legislative Services

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 5

Full Time: 5 Part Time:

Office Hours: 8-4:30 Days: Mon-Fri

BUDGET

Salaries: \$165,358 (Fiscal Year 1994)

Printing expenses: \$5,000

Subsidy received:

Amount received from subscriptions:
\$7,160 (Calendar Year 1993)**FREQUENCY OF ISSUE**

Weekly

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 130

Number of free subscribers: 164

Price per issue: Price by subscription only, but free to
municipalities, agencies, and State officials, including
Legislators.

Price per subscription: \$55

Is subscription and/or single issue price set by statute? No

If not, how are they determined? By the Director of the
Office of Legislative Services.

Length of subscription: One year; half year available

How do you promote sales? None

How do you distribute/mail? U.S. Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 12

Average pages per year (1993): 616 in 1993; Approximately
629 pages over 7 years (average).**COMPUTER COMPOSITION**Computer use ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☐ Diskette ☒ Online ☐ Bulletin BoardAccessible information is limited to the tables of contents of
each Register, a monthly list of final proposals filed and a
list of adopted rules filed each month.Accessible to State Agencies ☒ Yes ☐ No☐ Diskette ☒ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

Wang

What type/brand of software do you use?

Wang, Pace

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☒ Full Text ☐

Proposed rule notices are submitted by the agencies.

Other notices are prepared by the division.

Adopted Rules Notice only ☒ Full Text ☐Emergency Rules Notice only ☒ Full Text ☐Court Ordered Rules Notice only ☒ Full Text ☐No, unless they are proposed by agencies such as by
interim rules, for which a notice of proposed rules and,
later, a notice of adopted rules are published.Executive Orders Notice only ☐ Full Text ☒Proclamations Notice only ☐ Full Text ☐State Contracts Notice only ☐ Full Text ☐Executive Items Notice only ☐ Full Text ☐Judicial Items Notice only ☐ Full Text ☐Legislative Items Notice only ☐ Full Text ☐Atty. Gen. Opinions Notice only ☐ Full Text ☐Other Notice only ☐ Full Text ☒Open Meetings Yes ☐ No ☒Public Hearings Yes ☒ No ☐Public hearings of Joint Legislative Committee on
Administrative Rules and State agency rulemaking
hearings.Index Yes ☐ No ☒

*See Miscellaneous, Other information

LAWCorrection of Nonsubstantive Errors Yes ☐ No ☒Correction of Substantive Errors Yes ☐ No ☒Official Text Yes ☐ No ☒Judicial Notice Yes ☒ No ☐Annotations Yes ☐ No ☒Edit Yes ☐ No ☒Legislative Oversight Yes ☒ No ☐Economic Impact Statement Yes ☒ No ☐Emergency Rules Yes ☐ No ☒

In effect how long? 120 days

*Since the Register is not a full-text Register, the
Divisions's editing is limited to changes in the Agency's
notice of proposed rules with the Agency's permission.
These changes are limited to missing information or
factual mistakes.**ADMINISTRATIVE RULES—REVIEW**No Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only ☒By the Office of Legislative Services and the Joint
Legislative Committee on Administrative Rules, for
which the Office's Division of Administrative Rules
serves as Committee staff. The Committee reviews all
final proposals for 6-year rules, proposed interim rules
and emergency rules. Emergency rules are not subject
to Committee objection, like other rules, but may be
subject to a petition. Final proposals may be adopted
over Committee objection. Interim rules may not.Executive and Legislative Branch Review ☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines Yes ☒ No ☐
 Instruction in regulation drafting Yes ☒ No ☐
 Seminars Yes ☒ No ☐
 Consultations Yes ☒ No ☐
 Manual Yes ☒ No ☐
 Prepublication review Yes ☒ No ☐
 Liaison Representative Required Yes ☐ No ☒

Other (specify)

When did you begin publishing the Register? October 1980

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated

☐ By your agency in-house

☐ By the publisher

☒ By the agencies

Other information about your Register not explained above:

Register also contains the text of final objections to proposed rules by the Joint Legislative Committee on Administrative Rules. The Register includes, on a monthly basis, a list of Final Proposals and proposed interim rules to be reviewed by the Committee at its monthly meeting. The Division of Administrative Rules will edit an agency's notice only with its permission upon discovery of missing information of factual mistakes in the notice. These notices are for proposed 6-year rules and 120-day interim rules. The proposed interim rules are limited to rules designed solely to allow the agency to conform to a new or amended statute, a court decision or a federal requirement which must be met sooner than possible for adoption of 6-year rules.

Proposed legislation in the 1994 legislative session (SB 805), would amend the state's Administrative Procedures Act (NHRSA 541-A) and require that the Register also contain (1) no confidential opinions of the Attorney General on rulemaking, (2) agency notices to solicit public comment if appropriate on draft rules prior to formal rulemaking, (3) notices of continued or postponed public comment rulemaking hearings, and (4) any other notices or documents related to rulemaking, at the discretion of the Director of the Office of Legislative Services.

The proposed legislation will also change the effective period of a rule from 6 years to 8 years.

Where can copies of your Register be obtained?

Office of Legislative Services

Division of Administrative Rules

Room 114, State House

Concord, NH 03301

How do you cite your Register? New Hampshire

Rulemaking Register, Volume (Number), Number (Issue Number), (Month/Day/Year)

NEW HAMPSHIRE

ADMINISTRATIVE CODE

New Hampshire Code of Administrative Rules

OFFICE AND STAFFDirector: Scott F. Eaton, Asst. Director for
Administrative RulesAddress: Office of Legislative Services
Division of Administrative Rules
Room 114, State House
Concord, NH 03301

Phone: (603) 271-3680 Fax: (603) 271-6607

Contact person: Scott F. Eaton

Governing Agency: Office of Legislative Services

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 5

Full Time: 5 Part Time:

Office Hours: 8-4:30 Days: Mon-Fri

PUBLICATION

Frequency of printing entire Code:

Number of sets printed in last complete publication:

Year entire Code last published:

Supplementation frequency:

Form of supplementation:

There is no official publisher of the entire Code. Each agency is responsible for publishing its own rules, and the Division of Administrative Rules assists agencies in preparing a publishable copy in the mandatory uniform format for publishing. There are several private ventures publishing selected rules. For example, Butterworth Legal Publishers has published selected rules from some agencies, but strictly as a private venture. NLS Publishing Co. publishes the rules of the New Hampshire Insurance Department, but also as a private venture.

CIRCULATION

Number of paid subscribers:

Number of free subscribers:

Price per set:

Number of volumes per set:

If sold by less than the entire set:

How sold? Price?

Is supplement automatically sent to subscribers of entire Code?

Separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set:

Average pages per volume:

Pages per supplement (average):

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☒ No ☐Emergency rules included Yes ☐ No ☐

Other (specify):

The Division of Administrative Rules assists state agencies in preparing an official text suitable for publication. This assistance will include 120-day rules (emergency and interim) if time permits before they expire. Agencies must comply with the uniform system of drafting and numbering rules developed by the Director of the Office of Legislative Services (OLS). They also must publish their rules in the uniform loose-leaf format for publishing rules, also developed by the Director. The Division's editing is limited to non-substantive changes in the rule text, creation of tables of contents as well as source notes and revision notes and other minor editorial changes.

Proposed legislation in the 1994 legislative session (SB 805) would amend the state's Administrative Procedure Act (NHRSA 541-A) to grant joint authority to the Director of OLS and the Commissioner of the Department of Administrative Services, an executive agency, over development of the system for writing and numbering rules through a drafting and procedural manual.

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☒ Diskette ☒ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☒ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☒ Yes ☐ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

Wang

What type/brand of software do you use?

Wang, Pace

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices?

If yes, please specify type(s):

Indices are prepared:

☐ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? The uniform system for numbering and drafting rules, and the uniform format for publishing them, arrange rules by agency.

MISCELLANEOUS

When did you begin publishing your Code?

Is the Code distributed to depository libraries in your state free of charge?

If your Code contains anything other than rules, please specify the contents:

Is your Code published

- ☐ In-house ☐ By an outside publisher

If done in-house, do you print it

- ☐ In-house ☐ By an outside printer

The New Hampshire Administrative Procedure Act (RSA 541-A) requires all proposed and adopted agency rules to be filed with the Division in order to make them effective. Each agency must publish its own adopted rules.

Other information about your Code not explained above:

The databases for adopted agency rules are a word processing database from the Division and a searchable database available online from the legislature's General Court Information Systems office. Access to adopted rules, prepared for publication through offset printing of a camera-ready copy prepared by the Division, is also possible on a diskette from the Division. There is at this time only a statutory policy on public access to government records.

Rules are always available on paper. Proposed agency rules are available from the agency or the Division. Adopted agency rules are available on paper from the agency or the Division, paper or microfiche from the State Library and on paper from the State Supreme Court Law Library. Copies on paper of the rules as finally published according to the uniform format would be available from the agency or the Division.

Although there is no single publisher of the entire Code at this time, proposed legislation in the 1994 legislative session (SB 805) will allow for a contract between the Director of the Office of Legislative Services and an outside publisher of the entire code or a portion of it.

Where can copies of your Code be obtained?

Copies of individual rules are available from individual agencies, the State Library, the State Supreme Court Law Library or the Division. Selected agency rules are available from Butterworth Legal Publishers; Insurance Department rules are available from NILS Publishing. There are other private ventures publishing selected rules.

How do you cite your Code?

The Code is cited by name and then by the agency title or subtitle letter code, followed by numbers for chapter, part, section, and further subdivisions as appropriate. For example, N.H. ADMIN. RULES He-P 2207.02(e).

NEW JERSEY

ADMINISTRATIVE REGISTER

New Jersey Register

OFFICE AND STAFF

Director: Anthony Miragliotta, Asst. Director

Address: Office of Administrative Law
9 Quakerbridge Road, CN 049
Trenton, NJ 08625

Phone: (609) 588-6611 Fax: (609) 588-3730

Contact person: Anthony Miragliotta

Governing Agency: Office of Administrative Law

This office is under:

☒ Secretary of State: in, but not of☐ Legislature☐ Other (specify)

Total number of employees (FTE): 16.5

Full Time: 16 Part Time: 1

Office Hours: 9-4 Days: Mon-Fri

BUDGET

Salaries: \$604,000

Printing expenses: \$479,000

Subsidy received:

Amount received from subscriptions: \$1,612,000 (Register and Code)

FREQUENCY OF ISSUE

Bi-Weekly

CIRCULATION (as of December 29, 1993)

Number of paid subscribers: 3,168

Number of free subscribers: 400

Price per issue: \$15

Price per subscription: \$125 second class, \$215 first class

Is subscription and/or single issue price set by statute? No

If not, how are they determined? By OAL Director

Length of subscription: One Year

How do you promote sales? Direct mail, ads

How do you distribute/mail? First/Second class

Subscribers are: ☒ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 254

Average pages per year (1993): 6,083

COMPUTER COMPOSITION

Computer use

☒ Yes ☐ No

Searchable Data Base

☐ Yes ☒ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin Board

Accessible to State Agencies

☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin Board

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin Board

Microfiche?

☒ Yes ☐ No Price Statutory

per page charge

Microfilm?

☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☐ Full Text ☒Emergency Rules Notice only ☐ Full Text ☒Court Ordered Rules Notice only ☐ Full Text ☒

Executive Orders	Notice only ☐	Full Text ☒
Proclamations	Notice only ☐	Full Text ☐
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☒	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☒
Other	Notice only ☒	Full Text ☐
Open Meetings	Yes ☒	No ☐
Public Hearings	Yes ☒	No ☐
Index	Yes ☒	No ☐

LAW

Correction of Nonsubstantive Errors	Yes ☒	No ☐
Correction of Substantive Errors	Yes ☐	No ☒
Official Text	Yes ☒	No ☐
Judicial Notice	Yes ☒	No ☐
Annotations	Yes ☒	No ☐
Edit	Yes ☒	No ☐
Legislative Oversight	Yes ☒	No ☐
Economic Impact Statement	Yes ☒	No ☐
Emergency Rules	Yes ☒	No ☐
In effect how long? 60 days		

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☐
Executive Branch Review Only	☒
Legislative Branch Review Only	☐
Executive and Legislative Branch Review	☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☒	No ☐
Instruction in regulation drafting	Yes ☒	No ☐
Seminars	Yes ☒	No ☐
Consultations	Yes ☒	No ☐
Manual	Yes ☒	No ☐
Prepublication review	Yes ☒	No ☐
Liaison Representative Required	Yes ☒	No ☐
Other (specify)		
When did you begin publishing the Register? September 1969		

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

☐ By your agency in-house☐ By the publisher☒ By the agencies

Other information not explained above:

The OAL is the official publisher of the New Jersey Register.

Where can copies of your Register be obtained?

Office of Administrative Law

9 Quakerbridge Road, CN 049

Trenton, NJ 08625

How do you cite your Register? By annual volume, page number, item 23 N.J.R. 3(a) means January 7, 1991 issue, page 3, item a

NEW JERSEY

ADMINISTRATIVE CODE

New Jersey Administrative Code

OFFICE AND STAFF

Director: Anthony Miragliotta, Asst. Director

Address: Office of Administrative Law

9 Quakerbridge Road, CN 049

Trenton, NJ 08625

Phone: (609)588-6611 Fax: (609) 588-3730

Contact Person: Anthony Miragliotta

Governing Agency: Office of Administrative Law

This office is under:

☒ Secretary of State: in, but not of☐ Legislature☐ Other (specify)

Total number of employees (FTE): 16.5

Full Time: 16 Part Time: 1

Office Hours: 9-4 Days: Mon-Fri

BUDGET

Salaries: Combined salaries with Register

Printing expenses: \$540,000

Subsidy received: No direct subsidy received

Amount received from subscriptions: \$1,612,000 (Register and Code)

PUBLICATIONFrequency of printing entire Code: Individual titles
reprinted as needed

Number of sets printed in last complete publication: N/A

Year entire Code last published: N/A

Supplementation frequency: Monthly

Form of supplementation: Replacement pages

CIRCULATION

Number of paid subscribers: 10,926

Number of free subscribers: 25

Price per set: \$1,655 per set

Number of volumes per set: 47

If sold by less than the entire set, please answer the following:

How sold? By agency title

Price? \$70 per volume

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation? Upon renewal

Is supplementation covered by original price of entire Code? For the first year

If not, please indicate the price for supplementation: \$780 per year or \$40 per volume

How do you promote sales? Direct mail, ads

How do you distribute/mail? Special 4th class

Subscribers are: ☒ Billed ☒ Required to pay in advance**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: N/A

Average pages per volume:

Pages per supplement (average): Varies according to title

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☒ No ☐Emergency rules included Yes ☒ No ☐

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☒ Yes ☐ No Price Statutory

price per page

Microfilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use? Itel 1020

What type/brand of software do you use? CPS

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Full Code and Individual Title Indexes

Indices are prepared:

☒ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1972

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents: Cases; notes of selected decisions concerning administrative rules; historical notes

Is your Code published

☒ In-house ☐ By an outside publisher

If done in-house, do you print it

☐ In-house ☒ By an outside printer

Other information not explained above:

The Office of Administrative Law is the official publisher of N.J.A.C.

Where can copies of your Code be obtained?

Office of Administrative Law

Rules and Publications

9 Quakerbridge Road, CN 049

Trenton, NJ 08625

How do you cite your Code? By uniform codification system prefixed by N.J.A.C.

N.J.A.C. 1:30-1.4 means Title 1, Chapter 30, Section 1.4

NEW MEXICO

ADMINISTRATIVE REGISTER**OFFICE AND STAFF**

Director: Mary R. Granito, Director

Address: 404 Montezuma St.

Santa Fe, NM 87503

Phone: (505) 827-7332 Fax: (505) 827-7331

Contact person: Vicky J. Ortiz/John Muchmore

Governing Agency: State Records Center and Archives

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify) Executive Branch

Total number of employees (FTE):

Full Time: 1 Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$20,000 - \$25,000

Amount received from subscriptions:

FREQUENCY OF ISSUE

Semi-monthly

CIRCULATION (as of January 1, 1992)

Number of paid subscribers: 125

Number of free subscribers: 5

Price per issue: \$12.50

Price per subscription: \$275 per year

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Contract with

Producer-New Mexico Information System

Length of subscription: One year

How do you promote sales? Producer/publisher advertised

How do you distribute/mail? Producer/publisher mails bookrate

Subscribers are: ☒ Billed ☐ Required to pay in advance**VOLUME**

Average pages per issue (1992): 66

Average pages per year (1992): 1,106

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

MacIntosh (Quadra 700)

What type/brand of software do you use? MS Word,

Pagemaker

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☒ Full Text ☒
if desiredAdopted Rules Notice only ☐ Full Text ☒Emergency Rules Notice only ☐ Full Text ☒Court Ordered Rules Notice only ☐ Full Text ☐Executive Orders Notice only ☐ Full Text ☒

Proclamations	Notice only ☐	Full Text ☒
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☐	Full Text ☒
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☒
Other	Notice only ☐	Full Text ☒
Open Meetings	Yes ☒	No ☐
Public Hearings	Yes ☒	No ☐
Index	Yes ☒	No ☐

LAW

Correction of Nonsubstantive Errors	Yes ☒	No ☐
Correction of Substantive Errors	Yes ☒	No ☐
Official Text	Yes ☒	No ☐
Judicial Notice	Yes ☐	No ☒
Annotations	Yes ☒	No ☐
Edit	Yes ☐	No ☒
Legislative Oversight	Yes ☐	No ☒
Economic Impact Statement	Yes ☐	No ☒
Emergency Rules	Yes ☒	No ☐

In effect how long? As indicated by independent law (NMSA 1978).

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☒
Executive Branch Review Only	☐
Legislative Branch Review Only	☐
Executive and Legislative Branch Review	☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☒	No ☐
Instruction in regulation drafting	Yes ☒	No ☐
Seminars	Yes ☒	No ☐
Consultations	Yes ☒	No ☐
Manual	Yes ☐	No ☒
Prepublication review	Yes ☐	No ☒
Liaison Representative Required	Yes ☐	No ☒

Other (specify)

When did you begin publishing the Register? 1990

Is the Register distributed to depository libraries in your state free of charge? No

Register printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

☐ By your agency in-house☐ By the publisher☒ By the agencies

Other information not explained above:

Copy submitted as ASCII files on floppy disk

Where can copies of your Register be obtained?

New Mexico Information System

P. O. Box 6703

Santa Fe, NM 87502-6703

Claire Gullahorn (505) 988-1010

How do you cite your Register? New Mexico Register

NEW YORK

ADMINISTRATIVE REGISTER

New York Register

OFFICE AND STAFF

Director: William F. Brown

Address: Office of Public Affairs and
Information Services
162 Washington Ave.
Albany, NY 12231

Phone: (518) 474-6785 Fax: (518) 473-9055

Contact person: Marilyn Miers

Governing Agency: New York State Department of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 16

Full Time: 15 Part Time: 2

Office Hours: 8:30-5 Days: Mon-Fri

BUDGET

Amount received from subscriptions: \$58,400

FREQUENCY OF ISSUE

Weekly

CIRCULATION (as of January 1, 1993)

Number of paid subscribers: 1,800

Number of free subscribers: 600

Price per issue: \$1.50

Price per subscription: \$40 second class mail, \$80 first class
mailIs subscription and/or single issue price set by statute? Yes
If not, how are they determined?

Length of subscription: One year

How do you promote sales? N/A

How do you distribute/mail? 1st and 2nd class mail,
interagency mailSubscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 130

Average pages per year (1993): 7,124

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

DataGeneral

What type/brand of software do you use? Penta Systems

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☐ Full Text ☒Emergency Rules Notice only ☐ Full Text ☒Court Ordered Rules Notice only ☐ Full Text ☒Executive Orders Notice only ☐ Full Text ☒Proclamations Notice only ☒ Full Text ☐State Contracts Notice only ☐ Full Text ☒Dept. of Transportation notice to contractor
summarized, all others full text.Executive Items Notice only ☐ Full Text ☒Judicial Items Notice only ☐ Full Text ☒Legislative Items Notice only ☐ Full Text ☐

Legislative hearing calendar only

Atty. Gen. Opinions Notice only ☒ Full Text ☐Other Notice only ☐ Full Text ☐Open Meetings Yes ☒ No ☐Public Hearings Yes ☒ No ☐Index Yes ☒ No ☐

Full text only for rules under 2,000 words

LAWCorrection of Nonsubstantive Errors Yes ☐ No ☒Correction of Substantive Errors Yes ☐ No ☒Official Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☐ No ☒Edit Yes ☐ No ☒Legislative Oversight Yes ☒ No ☐Economic Impact Statement Yes ☒ No ☐Emergency Rules Yes ☒ No ☐In effect how long? 90 days for 1st emergency rule, 60 days
for subsequent**ADMINISTRATIVE RULES—REVIEW**No Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☒**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☐ No ☒Instruction in regulation drafting Yes ☐ No ☒Seminars Yes ☐ No ☒Consultations Yes ☒ No ☐Manual Yes ☒ No ☐Prepublication review Yes ☒ No ☐Liaison Representative Required Yes ☐ No ☒

Other (specify)

When did you begin publishing the Register? 1979

Is the Register distributed to depository libraries in your
state free of charge? YesRegister printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

☒ By your agency in-house☐ By the publisher☐ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

New York State Department of State

How do you cite your Register? New York State Register

NEW YORK

ADMINISTRATIVE CODE

OFFICE AND STAFF

Director: William F. Brown

Address: New York Department of State
Office of Public Affairs and
Information Services
162 Washington Ave.
Albany, NY 12231

Phone: (518) 474-6785 Fax: (518) 473-9055

Contact Person: Marilyn Miers

Governing Agency: New York State Department of State

This office is under:

- ☒ Secretary of State
☐ Legislature
☐ Other (specify)

Total number of employees (FTE): 16

Full Time: 15 Part Time: 2

Office Hours: 8:30-5 Days: Mon-Fri

PUBLICATION

Frequency of printing entire Code: N/A

Number of sets printed in last complete publication: N/A

Year entire Code last published: N/A

Supplementation frequency: Monthly

Form of supplementation: Replacement pages

CIRCULATION

Number of paid subscribers: N/A

Number of free subscribers: N/A

Price per set: \$3,603.25

Number of volumes per set: 71 plus 2 volume index

If sold by less than the entire set, please answer the following:

How sold? By title, or by a particular volume in a title

Price? \$64.50

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Yes, in years subsequent to year of purchase

Is supplementation covered by original price of entire Code? Yes, for first year subscription

If not, please indicate the price for supplementation:

How do you promote sales? Publisher

How do you distribute/mail? Publisher

Subscribers are: ☒ Billed ☐ Required to pay in advance

FORMAT

- ☒ Looseleaf ☐ Microfiche
☐ Paperbound ☐ Other (specify)
☐ Hardbound

VOLUME

Pages per full set: 52,000

Average pages per volume: 730

Pages per supplement (average): 1,200

LAW

Official Text	Yes ☒	No ☐
Judicial Notice	Yes ☒	No ☐
Annotations	Yes ☒	No ☐
Edit	Yes ☐	No ☒
Emergency rules included	Yes ☒	No ☐
Other (specify)		

COMPUTER COMPOSITION

Computer user	Yes ☐	No ☐
Searchable Data Base	☐ Yes ☒ No	
Accessible to public	☐ Yes ☒ No	
☐ Diskette ☐ Online ☐ Bulletin Board		
Accessible to State Agencies	☐ Yes ☐ No	
☐ Diskette ☐ Online ☐ Bulletin Board		
Accessible through outside vendor	☐ Yes ☐ No	
☐ Diskette ☐ Online ☐ Bulletin Board		
Microfiche?	☐ Yes ☒ No	Price
Microfilm?	☐ Yes ☒ No	Price
What type/brand of computer equipment do you use?		
Penta/Data General		
What type/brand of software do you use? Penta		
What do you use, if not a computer?		

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Key word

Indices are prepared:

- ☐ In house by staff ☒ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency, or by some other means? Agency, then by subject

MISCELLANEOUS

When did you begin publishing your Code? Hardbound 1945, loose-leaf 1960

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents: Table of current pages; annotations; historical notes.

Is your Code published

- ☒ In-house ☐ By an outside publisher

If done in-house, do you print it

- ☐ In-house ☒ By an outside printer

Other information not explained above:

The camera copy for the Code is prepared in-house

Where can copies of your Code be obtained?

Lenz and Riecker, Inc.
 One Columbia Place
 Albany, NY 12207

How do you cite your Code?

Title NYCRR Subtitle Chapter Part Section

NORTH CAROLINA

ADMINISTRATIVE REGISTER

North Carolina Register (NCR)

OFFICE AND STAFF

Director: Molly Masich

Address: P. O. Box 27447

Raleigh, NC 27611-7447

Phone: (919) 733-2678

Contact person: Molly Masich

Governing Agency: Office of Administrative Hearings

This office is under:

☐ Secretary of State☐ Legislature☐ Other (specify) quasi-judicial

Total number of employees (FTE): 4

Full Time: 4 Part Time:

Office Hours: 7:30-5:30

Days: Mon-Fri

BUDGET

Salaries: \$74,156

Printing expenses: \$59,587

Subsidy received: \$167,723

Amount received from subscriptions: \$42,128

FREQUENCY OF ISSUE

Twice a month

CIRCULATION (as of January 1, 1992)

Number of paid subscribers: 359

Number of free subscribers: 216

Price per issue: \$8

Price per subscription: \$105

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Administrative Rule

Length of subscription: One year

How do you promote sales?

How do you distribute/mail? US, Interoffice and State

Courier Service

Subscribers are: ☒ Billed ☐ Required to pay in advance**VOLUME**

Average pages per issue (1992): 60

Average pages per year (1992): 1,400

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

PC/LAN Network

What type/brand of software do you use?

WordPerfect/Windows

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☐ Full Text ☒

Full text published if notice was not required

Emergency Rules Notice only ☐ Full Text ☐Court Ordered Rules Notice only ☐ Full Text ☐Executive Orders Notice only ☐ Full Text ☒Proclamations Notice only ☒ Full Text ☐State Contracts Notice only ☐ Full Text ☐Executive Items Notice only ☐ Full Text ☐Judicial Items Notice only ☒ Full Text ☐

Decisions that declare a rule void

Legislative Items Notice only ☐ Full Text ☐Atty. Gen. Opinions Notice only ☐ Full Text ☐Other Notice only ☒ Full Text ☐

Objections to rules by review of the Rules Review

Commission

Open Meetings Yes ☐ No ☒Public Hearings Yes ☐ No ☒Index Yes ☒ No ☐**LAW**Correction of Nonsubstantive Errors Yes ☐ No ☒Correction of Substantive Errors Yes ☐ No ☒Official Text Yes ☐ No ☒Judicial Notice Yes ☐ No ☒Annotations Yes ☐ No ☒Edit Yes ☐ No ☒Legislative Oversight Yes ☐ No ☒Economic Impact Statement Yes ☐ No ☒Emergency Rules Yes ☐ No ☒

In effect how long?

ADMINISTRATIVE RULES—REVIEWNo Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☐**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☒ No ☐Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☐ No ☒Prepublication review Yes ☐ No ☒Liaison Representative Required Yes ☒ No ☐

Other (specify)

When did you begin publishing the Register? April, 1986

Is the Register distributed to depository libraries in your state free of charge? State Library only (5 copies)

Register printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

☒ By your agency in-house☐ By the publisher☐ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Office of Administrative Hearings

P. O. Drawer 27447

Raleigh, NC 27611-7447

How do you cite your Register? Volume, Issue, Page number and date (e.g. 3:1 NCR 101-102 April 1, 1988)

NORTH CAROLINA

ADMINISTRATIVE CODE

North Carolina Administrative Code (NCAC)

OFFICE AND STAFF

Director: Molly Masich

Address: P. O. Box 27447

Raleigh, NC 27611-7447

Phone: (919) 733-2678

Contact Person: Molly Masich

Governing Agency: Office of Administrative Hearings

This office is under:

☐ Secretary of State☐ Legislature☐ Other (specify) quasi-judicial

Total number of employees (FTE): 4

Full Time: 4 Part Time:

Office Hours: 7:30 - 5:30

Days: Mon-Fri

BUDGET

Salaries: \$51,839

Printing expenses: \$48,261

Subsidy received: \$111,816

Amount received from subscriptions: \$65,905

PUBLICATION

Frequency of printing entire Code: Current on a continual basis monthly

Number of sets printed in last complete publication: 220

Year entire Code last published: N/A

Supplementation frequency: Monthly

Form of supplementation: Loose-leaf replacement pages

CIRCULATION

Number of paid subscribers: Full sets-94, Individual volumes-358, Diskette Pub.-44 pay, 4 free

Number of free subscribers: 129

Price per set: \$750

Number of volumes per set: 53

If sold by less than the entire set, please answer the following:

How sold? Individual volumes

Price? Varies, \$10-\$90

Is supplement automatically sent to subscribers of entire Code? Yes, for 1 year

If not, is there a separate subscription for supplementation? Yes, after 1 year

Is supplementation covered by original price of entire Code? Yes, initial purchase

If not, please indicate the price for supplementation: Varies

How do you promote sales?

How do you distribute/mail? UPS

Subscribers are: ☒ Billed ☐ Required to pay in advance**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☒ Other (specify)☐ Hardbound Diskettes formatted in WordPerfect**VOLUME**

Pages per full set: 12,000

Average pages per volume: 3,000

Pages per supplement (average): 1,200

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☐ No ☒Annotations Yes ☐ No ☒Edit Yes ☐ No ☒Emergency rules included Yes ☒ No ☐

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No PriceWhat type/brand of computer equipment do you use?
PC/LAN Network

What type/brand of software do you use?

WordPerfect/Windows

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? No

If yes, please specify type(s):

Indices are prepared:

☐ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1976

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents:

Is your Code published

☒ In-house ☐ By an outside publisher

If done in-house, do you print it

☐ In-house ☒ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Office of Administrative Hearings

P. O. Box 27447

Raleigh, NC 27611-7447

How do you cite your Code?

Title, Chapter or Subchapter, Section or Rule Number
(e.g. 26 NCAC 2A; 26 NCAC 2A 0200 or 26 NCAC 2A 0201)

NORTH DAKOTA

ADMINISTRATIVE CODE**OFFICE AND STAFF**

Director: John D. Olsrud
 Address: Legislative Council
 State Capitol, 600 East Boulevard
 Bismarck, ND 58505

Phone: (701) 224-2916

Contact Person: John Walstad

Governing Agency: Legislative Council

This office is under:

☐ Secretary of State

☒ Legislature

☐ Other (specify)

Total number of employees (FTE): Not applicable

Full Time: Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: Not applicable, part of duties of Legislative Council

Printing expenses: \$29,000 (biennial)

Subsidy received: \$16,830

Amount received from subscriptions: \$17,000

PUBLICATION

Frequency of printing entire Code: Not determined

Number of sets printed in last complete publication: 25

Year entire Code last published: 1992 - only for new subscribers

Supplementation frequency: Monthly

Form of supplementation: Replacement pages

CIRCULATION

Number of paid subscribers: 100

Number of free subscribers: 99

Price per set: \$170 per year; \$470 for new set

Number of volumes per set: 14

If sold by less than the entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code? Yes, for 1 year

If not, is there a separate subscription for supplementation? Yes, in years subsequent to year of purchase

Is supplementation covered by original price of entire Code? For first year

If not, please indicate the price for supplementation: \$170

How do you promote sales? None

How do you distribute/mail? Secretary of State

Subscribers are: ☒ Billed ☐ Required to pay in advance

FORMAT

☒ Looseleaf ☐ Microfiche

☐ Paperbound ☐ Other (specify)

☐ Hardbound

VOLUME

Pages per full set: Approximately 6,000

Average pages per volume: 435

Pages per supplement (average): 125

LAW

Official Text

Yes ☒ No ☐

Judicial Notice

Yes ☒ No ☐

Annotations

Yes ☐ No ☒

Edit

Yes ☒ No ☐

Emergency rules included

Yes ☒ No ☐

Other (specify)

COMPUTER COMPOSITION

Computer user

☒ Yes ☐ No

Searchable Data Base

☒ Yes ☐ No

Accessible to public

☐ Yes ☒ No

☐ Diskette

☐ Online

☐ Bulletin Board

Accessible to State Agencies

☒ Yes ☐ No

☐ Diskette

☒ Online

☐ Bulletin Board

Accessible through outside vendor

☐ Yes ☒ No

☐ Diskette

☐ Online

☐ Bulletin Board

Microfiche?

☐ Yes

☒ No

Microfilm?

☐ Yes

☒ No

What type/brand of computer equipment do you use? IBM

What type/brand of software do you use? ATMS/STAIRS

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Parallel tables of laws implemented, subject index

Indices are prepared:

☒ In house by staff

☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1978

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents:

Is your Code published

☒ In-house

☐ By an outside publisher

If done in-house, do you print it

☒ In-house

☐ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Secretary of State

State Capitol

600 East Boulevard

Bismarck, ND 58505

How do you cite your Code? NDAC or North Dakota Administrative Code

OHIO

ADMINISTRATIVE REGISTER

Ohio Monthly Record

OFFICE AND STAFF

Director: Robert M. Shapiro

Address: Ohio Legislative Service Commission

77 S. High St., 9th Floor
Columbus, OH 43266-0342

Phone: (614) 466-3615

Contact person: Michael Burns (614) 466-7853

Governing Agency: Ohio Legislative Service Commission

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 2

Full Time: 2 Part Time:

Office Hours: 8-5 Days: Mon-Fri

FREQUENCY OF ISSUE

Monthly

CIRCULATION (as of January 1, 1992)

Number of paid subscribers:

Number of free subscribers:

Price per issue:

Price per subscription:

Is subscription and/or single issue price set by statute?

If not, how are they determined?

Length of subscription:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**VOLUME**

Average pages per issue (1992):

Average pages per year (1992):

COMPUTER COMPOSITIONComputer use ☐ Yes ☐ NoSearchable Data Base ☐ Yes ☐ NoAccessible to public ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☐ No PriceMicrofilm? ☐ Yes ☐ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☒ Full Text ☐Adopted Rules Notice only ☒ Full Text ☒Emergency Rules Notice only ☒ Full Text ☒Court Ordered Rules Notice only ☐ Full Text ☐Executive Orders Notice only ☐ Full Text ☐Proclamations Notice only ☐ Full Text ☐State Contracts Notice only ☐ Full Text ☐Executive Items Notice only ☐ Full Text ☐Judicial Items Notice only ☐ Full Text ☐Legislative Items Notice only ☐ Full Text ☐Atty. Gen. Opinions Notice only ☐ Full Text ☐

Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☒	No ☐
Public Hearings	Yes ☒	No ☐
Index	Yes ☒	No ☐

LAWCorrection of Nonsubstantive Errors Yes ☒ No ☐Correction of Substantive Errors Yes ☐ No ☒Official Text Yes ☐ No ☒Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☒ No ☐Legislative Oversight Yes ☒ No ☐Economic Impact Statement Yes ☐ No ☒Emergency Rules Yes ☒ No ☐

In effect how long? 90 days

ADMINISTRATIVE RULES—REVIEWNo Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only Yes ☒Executive and Legislative Branch Review ☐**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☒ No ☐Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☒ No ☐Prepublication review Yes ☒ No ☐Liaison Representative Required Yes ☒ No ☐

Other (specify)

When did you begin publishing the Register? January 1977

Is the Register distributed to depository libraries in your state free of charge? No

Register printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

☐ By your agency in-house☐ By the publisher☒ By the agencies

Other information not explained above:

Amy Tedeski

Banks Baldwin Law Publishing Company

Where can copies of your Register be obtained?

Banks Baldwin Law Publishing Company

P. O. Box 1974

University Center

Cleveland, OH 44106

(216) 721-7373

How do you cite your Register?

(Year) Ohio Monthly Record (page number)

OHIO

ADMINISTRATIVE CODE

Ohio Administrative Code

OFFICE AND STAFF

Director: Robert M. Shapiro

Address: Ohio Legislative Service Commission

77 S. High St., 9th Floor

Columbus, OH 43266-0342

Phone: (614) 466-3615

Contact Person: Michael Burns (614) 466-7853

Governing Agency: Ohio Legislative Service Commission

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 2

Full Time: 2 Part Time:

Office Hours: 8-5 Days: Mon-Fri

PUBLICATION

Frequency of printing entire Code:

Number of sets printed in last complete publication:

Year entire Code last published:

Supplementation frequency:

Form of supplementation:

CIRCULATION

Number of paid subscribers:

Number of free subscribers:

Price per set:

Number of volumes per set: 18

If sold by less than the entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code?

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set:

Average pages per volume:

Pages per supplement (average):

LAW

Official Text

Yes ☐ No ☒

Judicial Notice

Yes ☒ No ☐

Annotations

Yes ☒ No ☐

Edit

Yes ☒ No ☐

Emergency rules included

Yes ☒ No ☐

Other (specify) Judicial notice is taken under the limitations of Ohio Civil Rule 44.1(A)(2)

COMPUTER COMPOSITION

Computer user

☐ Yes ☐ No

Searchable Data Base

☐ Yes ☐ No

Accessible to public

☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin Board

Accessible to State Agencies

☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☒ Yes ☐ No☐ Diskette ☒ Online ☐ Bulletin Board ☒ CD-ROM

Microfiche?

☐ Yes ☐ No Price

Microfilm?

☐ Yes ☐ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject matter

Indices are prepared:

☐ In house by staff☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1977

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents: User's guide

Is your Code published

☐ In-house☒ By an outside publisher

If done in-house, do you print it

☐ In-house☐ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Banks Baldwin Law Publishing Company

P. O. Box 1974

University Center

Cleveland, OH 44106

(216) 721-7373

How do you cite your Code?

Ohio Admin. Code (rule number) (year)

OKLAHOMA

ADMINISTRATIVE REGISTER

The Oklahoma Register

OFFICE AND STAFF

Director: Peggy Coe, Managing Editor

Address: Office of Administrative Rules

418 Will Rogers Building

P.O. Box 53571

Oklahoma City, OK 73152

Phone: (405) 521-4911 Fax: (405) 521-3771

Contact person: Peggy Coe, Managing Editor

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 3

Full Time: 3 Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Printing expenses: \$20,000

Subsidy received:

Amount received from subscriptions: \$20,000

FREQUENCY OF ISSUE

Twice monthly

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 135

Number of free subscribers: 102

Price per issue: \$7 plus postage

Price per subscription: \$150 (4th class); \$200 (1st class)

Is subscription and/or single issue price set by statute? No

If not, how are they determined? By rule

Length of subscription: One year

How do you promote sales? None

How do you distribute/mail? Postal and interagency mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 204

Average pages per year (1993): 4,900

COMPUTER COMPOSITIONComputer use ☐ Yes ☒ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☒ Yes ☐ No Price \$250

Microfilm available 1962-1982 only

What type/brand of computer equipment are you using?

What type/brand of software are you using?

What do you use, if not a computer?

Agencies provide camera-ready copy

CONTENTProposed Rules Notice only ☒ Full Text ☐Adopted Rules Notice only ☐ Full Text ☒Emergency Rules Notice only ☐ Full Text ☒Court Ordered Rules Notice only ☐ Full Text ☐Executive Orders Notice only ☐ Full Text ☒Proclamations Notice only ☐ Full Text ☐State Contracts Notice only ☐ Full Text ☐Executive Items Notice only ☐ Full Text ☐Judicial Items Notice only ☐ Full Text ☐Legislative Items Notice only ☐ Full Text ☒

Joint resolutions approving/disapproving rules

Atty. Gen. Opinions Notice only ☐ Full Text ☐Other Notice only ☒ Full Text ☐

Local project funding contract announcements

Open Meetings Yes ☐ No ☒Public Hearings Yes ☒ No ☐Index Yes ☐ No ☒**LAW**Correction of Nonsubstantive Errors Yes ☐ No ☒Correction of Substantive Errors Yes ☐ No ☒Official Text Yes ☒ No ☐Judicial Notice Yes ☐ No ☒Annotations Yes ☐ No ☒Edit Yes ☐ No ☒Legislative Oversight Yes ☒ No ☐Economic Impact Statement Yes ☐ No ☐Emergency Rules Yes ☒ No ☐

In effect how long? Until July 15 following sine die

adjournment of next Legislative session

ADMINISTRATIVE RULES—REVIEWNo Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☒**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☐ No ☒Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☐ No ☒Prepublication review Yes ☒ No ☐Liaison Representative Required Yes ☒ No ☐

Other (specify)

When did you begin publishing the Register? 1962

Is the Register distributed to depository libraries free? Yes

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☐ By your agency in-house☐ By the publisher☒ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Office of Administrative Rules

Secretary of State

418 Will Rogers Building

P.O. Box 53571

Oklahoma City, OK 73152

How do you cite your Register?

(Vol #) Ok Reg (Pg #) 8 Ok Reg 101

OKLAHOMA

ADMINISTRATIVE CODE

The Oklahoma Administrative Code

OFFICE AND STAFF

Director: Peggy Coe, Managing Editor

Address: Office of Administrative Rules
418 Will Rogers Building
P.O. Box 53571
Oklahoma City, OK 73152

Phone: (405) 521-4911 Fax: (405) 521-3771

Contact Person: Peggy Coe

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 3

Full Time: 3 Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Printing expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: Not published yet

Number of sets printed in last complete publication:

Year entire Code last published:

Supplementation frequency:

Form of supplementation:

CIRCULATION

Number of paid subscribers:

Number of free subscribers:

Price per issue:

Number of volumes per set:

If sold by less than the entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code?

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**FORMAT**☐ Looseleaf☐ Microfiche☐ Paperbound☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set:

Average pages per volume:

Pages per supplement (average):

LAW

Official Text

Yes ☒ No ☐

Judicial Notice

Yes ☐ No ☒

Annotations

Yes ☐ No ☒

Edit

Yes ☐ No ☒

Emergency rules included

Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITION

Computer user

☐ Yes ☐ No

Searchable Data Base

☐ Yes ☐ No

Accessible to public

☐ Yes ☐ No☐ Diskette ☐ Online☐ Bulletin Board

Accessible to State Agencies

☐ Yes ☐ No☐ Diskette ☐ Online☐ Bulletin Board

Accessible through outside vendor

☐ Yes ☐ No☐ Diskette ☐ Online☐ Bulletin Board

Microfiche?

☐ Yes ☐ No Price

Microfilm?

☐ Yes ☐ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? No

If yes, please specify type(s):

Indices are prepared:

☐ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code?

Is the Code distributed to depository libraries in your state free of charge?

If your Code contains anything other than rules, please specify the contents: Executive Orders

Is your Code published

☐ In-house☐ By an outside publisher

If done in-house, do you print it

☐ In-house☐ By an outside printer

Other information not explained above:

The Code is maintained in binders in the Office of Administrative Rules. Although compilation of the Code was completed as of January 1, 1992, the Code has not yet been published or indexed.

Where can copies of your Code be obtained?

How do you cite your Code?

OAC Section: OAC 710:20-11-3

OAC Subchapter: OAC 710:20-11

OAC Chapter: OAC 710:20

OAC Title: OAC 710

OREGON

ADMINISTRATIVE REGISTER

Oregon Bulletin

OFFICE AND STAFF

Director: Roy Turnbaugh, State Archivist

Address: Archives Division

800 Summer Street, N.E.

Salem, OR 97310

Phone: (503) 373-0701 Fax: (503) 378-4118

Contact person: Dorothy Horton

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 5

Full Time: 5 Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Printing expenses: \$150,000 1991-93 biennium

FREQUENCY OF ISSUE

Monthly

CIRCULATION (as of January 1, 1992)

Number of paid subscribers: 500

Number of free subscribers: 89

Price per issue: \$4.25

Price per subscription: \$50 per year

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Cost of printing

Length of subscription: One year

How do you promote sales?

How do you distribute/mail? Bulk mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 51.58

Average pages per year (1993): 619

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

MacIntosh

What type/brand of software do you use?

QuarkXPress-MSW

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☒ Full Text ☐Adopted Rules Notice only ☒ Full Text ☐Emergency Rules Notice only ☒ Full Text ☐Court Ordered Rules Notice only ☐ Full Text ☐Executive Orders Notice only ☐ Full Text ☒Proclamations Notice only ☐ Full Text ☐State Contracts Notice only ☐ Full Text ☐

Executive Items	Notice only ☒	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☐
Atty. Gen. Opinions	Notice only ☒	Full Text ☐
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☒	No ☐
Public Hearings	Yes ☒	No ☐
Index	Yes ☐	No ☒

LAWCorrection of Nonsubstantive Errors Yes ☒ No ☐Correction of Substantive Errors Yes ☐ No ☒Official Text Yes ☐ No ☒Judicial Notice Yes ☐ No ☒Annotations Yes ☐ No ☒Edit Yes ☒ No ☐Legislative Oversight Yes ☐ No ☒Economic Impact Statement Yes ☒ No ☐Emergency Rules Yes ☒ No ☐

In effect how long? 180 days

ADMINISTRATIVE RULES—REVIEWNo Formal Review ☒Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☐**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☒ No ☐Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☒ No ☐Prepublication review Yes ☐ No ☒Liaison Representative Required Yes ☐ No ☒

Other (specify)

When did you begin publishing the Register? 1958

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☒ By your agency in-house — Bulletin staff☐ By the publisher☐ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Secretary of State

Archives Division

800 Summer Street, N.E.

Salem, OR 97310

How do you cite your Register?

Oregon Bulletin

OREGON

ADMINISTRATIVE CODE

Oregon Administrative Rules Compilation

OFFICE AND STAFF

Director: Roy Turnbaugh, State Archivist

Address: 800 Summer Street, N.E.
Salem, OR 97310

Phone: (503) 373-0701

Contact Person: Dorothy Horton

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 5

Full Time: 5 Part Time:

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Printing expenses: \$150,000 1991-93 biennium

PUBLICATION

Frequency of printing entire Code: Monthly updates

Number of sets printed in last complete publication: N/A

Year entire Code last published: N/A

Supplementation frequency: Monthly - multiple sets

Form of supplementation: Replacement pages - total divisions

CIRCULATION

Number of paid subscribers: 240

Number of free subscribers: 45 to State Library for depositories

Price per set: \$500 per set

Number of volumes per set: 12

If sold by less than the entire set, please answer the following:

How sold?

Price? \$.25/page

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: \$350 per year

How do you promote sales? Beginning to market

How do you distribute/mail? Bulk mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: 13,000+

Average pages per volume: 1,083+

Pages per supplement (average): 200-300

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☐ No ☒Edit Yes ☒ No ☐Emergency rules included Yes ☐ No ☒
Other (specify) Emergency rules historical reference only**COMPUTER COMPOSITION**Computer user ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☒ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☒ Online (through State Library (OPAC))☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No PriceWhat type/brand of computer equipment do you use?
MacintoshWhat type/brand of software do you use? Quark Express,
Microsoft Word, Omnipage

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Table of contents of chapters
by volume and rules of chapter; no word or phrase indices

Indices are prepared:

☒ In house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? By agency (chapter)

MISCELLANEOUS

When did you begin publishing your Code? 1958 (printed)

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents:

Is your Code published

☒ In-house ☐ By an outside publisher

If done in-house, do you print it

☐ In-house ☒ By an outside printer

Other information not explained above:

State printer produces multiple copies from master copy we print in-house

Where can copies of your Code be obtained?

Secretary of State

Archives Division

800 Summer Street, N.E.

Salem, OR 97310

How do you cite your Code?

Oregon Administrative Rules Compilation (OAR)

PENNSYLVANIA

ADMINISTRATIVE REGISTER

Pennsylvania Bulletin

OFFICE AND STAFF

Director: Gary R. Hoffman

Address: Pennsylvania Bulletin
641 Main Capitol Building
Harrisburg, PA 17120-0033

Phone: (717) 783-1530 Fax: (717) 787-6362

Contact person: Gary R. Hoffman

Governing Agency: Legislative Reference Bureau

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 7

Full Time: 7 Part Time:

Office Hours: 9-5 Days: Mon-Fri

FREQUENCY OF ISSUE

Weekly

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 12,900

Number of free subscribers: 0

Price per issue: \$2

Price per subscription: \$65/yr.

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Rules of the Joint

Committee on Documents

Length of subscription: One year

How do you promote sales? Speak at conferences, mailings
to state contractors

How do you distribute/mail? U.S. Mail (2nd Class)

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1992): 133

Average pages per year (1992): 6,900

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☒ Yes ☐ No☒ Diskette ☒ Online ☒ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☒ Online ☒ Bulletin BoardAccessible through outside vendor ☒ Yes ☐ No☐ Diskette ☒ Online (Westlaw) ☐ Bulletin BoardMicrofiche? ☒ Yes ☐ NoMicrofilm? ☒ Yes ☐ No Price? \$25 per
reel

What type/brand of computer equipment do you use?

What type/brand of software do you use? Xyvision

CONTENTProposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☐ Full Text ☒Emergency Rules Notice only ☐ Full Text ☒Court Ordered Rules Notice only ☐ Full Text ☐

No such category

Executive Orders Notice only ☐ Full Text ☒Proclamations Notice only ☐ Full Text ☒

Only disaster proclamations

State Contracts Notice only ☒ Full Text ☐

Executive Items	Notice only ☐	Full Text ☒
Judicial Items	Notice only ☐	Full Text ☒
Legislative Items	Notice only ☐	Full Text ☐
Atty. Gen. Opinions	Notice only ☒	Full Text ☒
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☐	No ☒
Public Hearings	Yes ☐	No ☒
Index	Yes ☒	No ☐

LAWCorrection of Nonsubstantive Errors Yes ☒ No ☐Correction of Substantive Errors Yes ☐ No ☒Official Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☐ No ☒Edit Yes ☒ No ☐Legislative Oversight Yes ☒ No ☐Economic Impact Statement Yes ☒ No ☐Emergency Rules Yes ☒ No ☐

In effect how long? At least 120 days

ADMINISTRATIVE RULES—REVIEWNo Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☒**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☒ No ☐Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☒ No ☐Prepublication review Yes ☒ No ☐Liaison Representative Required Yes ☒ No ☐

Other (specify) Most used – one on one conference

When did you begin publishing the Register? 1970

Is the Register distributed to depository libraries in your
state free of charge? YesRegister printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

☐ By your agency in-house☐ By the publisher☒ By the agencies: Original hard copy

Other information not explained above:

Where can copies of your Register be obtained?

Pennsylvania Bulletin Subscriptions

Legislative Reference Bureau

641 Main Capitol Building

Harrisburg, PA 17120-0033

How do you cite your Register?

Vol. 1 Pennsylvania Bulletin, page 801 (1 Pa.B. 801)

PENNSYLVANIA

ADMINISTRATIVE CODE

Pennsylvania Code

OFFICE AND STAFF

Director: Gary R. Hoffman

Address: Pennsylvania Code

641 Main Capitol Building

Harrisburg, PA 17120-0033

Phone: (717) 783-1530 Fax: (717) 787-6362

Contact Person: Gary R. Hoffman

Governing Agency: Legislative Reference Bureau

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 7

Full Time: 7 Part Time:

Office Hours: 9-5 Days: Mon-Fri

PUBLICATION

Frequency of printing entire Code: Looseleaf; pages changed as necessary

Number of sets printed in last complete publication: N/A

Year entire Code last published: N/A

Supplementation frequency: Monthly

Form of supplementation: Looseleaf

CIRCULATION

Number of paid subscribers: 6,270 (full Code 929, single titles 5,341)

Number of free subscribers: 0

Price per set: \$1,135 per set (includes 1 year supplementation)

Number of volumes per set: 62

If sold by less than the entire set, please answer the following:

How sold? Individual titles

Price? Varies \$32-\$280

Is supplement automatically sent to subscribers of entire Code? First Year

If not, is there a separate subscription for supplementation? After first year

Is supplementation covered by original price of entire Code? First year

If not, please indicate the price for supplementation: Varies \$17-\$195

How do you promote sales? Contractor promotes

How do you distribute/mail? U.S. mail

Subscribers are: ☒ Billed ☐ Required to pay in advance**FORMAT**☒ Looseleaf☐ Microfiche☐ Paperbound☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: 39,500

Average pages per volume: 637

Pages per supplement (average): 700

LAW

Official Text

Yes ☒No ☐

Judicial Notice

Yes ☒No ☐

Annotations

Yes ☒No ☐

Edit

Yes ☒No ☐

Emergency rules included

Yes ☒No ☐

Other (specify)

COMPUTER COMPOSITION

Computer user

☒ Yes☐ No

Searchable Data Base

☒ Yes☐ No

Accessible to public

☒ Yes☐ No☐ Diskette☒ Online (Westlaw and Lexis)☐ Bulletin Board

Accessible to State Agencies

☒ Yes☐ No☐ Diskette☒ Online☐ Bulletin BoardAccessible through outside vendor ☒ Yes ☐ No☐ Diskette☒ Online☐ Bulletin Board☒ CD-ROM

Microfiche?

☐ Yes☒ No

Price

Microfilm?

☐ Yes☒ No

Price

What type/brand of computer equipment do you use?

Xyvision

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Indexed in each title and in a Master Index volume

Indices are prepared:

☐ In house by staff☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Subject

MISCELLANEOUS

When did you begin publishing your Code? 1970

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: Various finding aids, legislative districts, court rules, home rule charters

Is your Code published

☐ In-house☒ By an outside publisher

If done in-house, do you print it

☐ In-house☐ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Fry Communications, Inc.

800 West Church Road

Mechanicsburg, PA 17055

How do you cite your Code?

The Code is cited by title number and section number.

Title 10, Pennsylvania Code Section 1.1 (10 Pa. Code

Section 1.1)

SOUTH CAROLINA

ADMINISTRATIVE REGISTER

South Carolina State Register

OFFICE AND STAFF

Director: Lynn P. Bartlett, Editor

Address: P. O. Box 11489

Columbia, SC 29211

Phone: (805) 734-2145 Fax: (803) 734-2425

Contact person: Lynn P. Bartlett

Governing Agency: Legislative Council

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 2

Full Time: 2 Part Time:

Office Hours: 8:30-5 Days: Mon-Fri

BUDGET

Salaries: Included in budget for Legislative Council

Printing expenses: Included in budget for Legislative Council

Subsidy received: None

Amount received from subscriptions: \$28,975

FREQUENCY OF ISSUE

Monthly

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 305

Number of free subscribers: 218

Price per issue: \$8

Price per subscription: \$95 per year

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Editor - Legislative Council

Length of subscription: One year

How do you promote sales? Notice included in Code Supplements

How do you distribute/mail? Third class, interagency mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 195

Average pages per year (1993): 2,350

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

Gateway 2000-LAN

What type/brand of software do you use? WordPerfect

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☒ Full Text ☐

Synopsis or full text

Adopted Rules Notice only ☐ Full Text ☒

Emergency Rules	Notice only ☐	Full Text ☒
Court Ordered Rules	Notice only ☐	Full Text ☐
Executive Orders	Notice only ☐	Full Text ☒
Proclamations	Notice only ☐	Full Text ☐
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☐	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☐
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☒	No ☐
Public Hearings	Yes ☒	No ☐
Index	Yes ☒	No ☐

LAW

Correction of Nonsubstantive Errors	Yes ☒	No ☐
Correction of Substantive Errors	Yes ☐	No ☒
Official Text	Yes ☒	No ☐
Judicial Notice	Yes ☐	No ☒
Annotations	Yes ☐	No ☒
Edit	Yes ☐	No ☒
Legislative Oversight	Yes ☒	No ☐
Economic Impact Statement	Yes ☒	No ☐
Emergency Rules	Yes ☒	No ☐
In effect how long? 90 days		

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☐
Executive Branch Review Only	☐
Legislative Branch Review Only	☒
Executive and Legislative Branch Review	☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☒	No ☐
Instruction in regulation drafting	Yes ☒	No ☐
Seminars	Yes ☐	No ☒
Consultations	Yes ☒	No ☐
Manual	Yes ☒	No ☐
Prepublication review	Yes ☒	No ☐
Liaison Representative Required	Yes ☐	No ☒
Other (specify)		

When did you begin publishing the Register? 1977

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☐ By your agency in-house☐ By the publisher☒ By the agencies: Submitted on disk

Other information not explained above:

Where can copies of your Register be obtained?

State Register

P. O. Box 11489

Columbia, SC 29211

How do you cite your Register? South Carolina State Register, Volume 14, Issue 1 (SR14-1)

SOUTH CAROLINA

ADMINISTRATIVE CODE

Contained in the Code of Laws of South Carolina, 1976

OFFICE AND STAFF

Director: Paden B. McLeod

Address: P. O. Box 11489
Columbia, SC 29211

Phone: (805) 734-2145 Fax: (805) 734-2425

Contact Person: Director

Governing Agency: Legislative Council of General Assembly

This office is under:

☐ Secretary of State

☒ Legislature

☐ Other (specify)

Total number of employees (FTE): 44

Full Time: 44 Part Time:

Office Hours: 8:30-5 Days: Mon-Fri

BUDGET

Salaries: Included in budget for Legis. Council/General Funds, Personal Serv.

Printing expenses: Included in budget for Legislative Council

Subsidy received:

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: Continuous revision

Number of sets printed in last complete publication: 1,750

Year entire Code last published: Code of Regulations (1980-1989)

Supplementation frequency: Annual

Form of supplementation: Pamphlets

CIRCULATION

Number of paid subscribers: Available from publisher

Number of free subscribers: 1,650

Price per set: Available from publisher

Number of volumes per set: 8

If sold by less than the entire set, please answer the following:

How sold? Available from publisher

Price? Available from publisher

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation:

Varies annually based on printing costs

How do you promote sales? N/A

How do you distribute/mail? Mailed by publisher

Subscribers are: ☐ Billed ☐ Required to pay in advance

FORMAT

☐ Looseleaf

☐ Microfiche

☐ Paperbound

☒ Other (specify) Pamphlets inserted into binders

☐ Hardbound

VOLUME

Pages per full set: Various paging each pamphlet

Average pages per volume: Various paging each pamphlet

Pages per supplement (average): Cumulative, increases annually

LAW

Official Text Yes ☒ No ☐

Judicial Notice Yes ☐ No ☒

Annotations Yes ☒ No ☐

Edit Yes ☒ No ☐

Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITION

Computer user ☒ Yes ☐ No

Searchable Data Base ☒ Yes ☐ No

Accessible to public ☒ Yes ☐ No

☐ Diskette ☒ Online ☐ Bulletin Board

Accessible to State Agencies ☒ Yes ☐ No

☐ Diskette ☒ Online ☐ Bulletin Board

Accessible through outside vendor ☒ Yes ☐ No

☐ Diskette ☒ Online ☐ Bulletin Board ☒ CD-ROM

Microfiche? ☐ Yes ☒ No Price

Microfilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

Gateway 2000

What type/brand of software do you use? WordPerfect 5.1

What do you use, if not a computer? Hard copy

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Agency index

Indices are prepared:

☐ In house by staff

☒ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? Regulations published since 1937

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: The Code of Regulations is contained in eight volumes (binders) of the 44 volume set of the Code of Laws of South Carolina, 1976. (Volumes 23, 23A, 24, 24A, 25, 25A, 26 and 27).

Is your Code published

☐ In-house

☒ By an outside publisher

If done in-house, do you print it

☐ In-house

☐ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Lawyers Co-operative Publishing Co.

Aqueduct Building

Rochester, NY 14694

1-800-527-0430

How do you cite your Code?

Code of South Carolina Regulations

SOUTH DAKOTA

ADMINISTRATIVE REGISTER

OFFICE AND STAFF

Director: Terry C. Anderson
 Address: Legislative Research Council
 State Capitol, 500 East Capitol
 Pierre, SD 57501
 Phone: (605) 773-3251
 Contact person: Rosemary Quigley
 Governing Agency: Legislative Research Council
 This office is under:

- ☐ Secretary of State
☒ Legislature
☐ Other (specify)

Total number of employees (FTE): 1.5

Full Time: 1 Part Time: 1

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Amount received from subscriptions: \$2,835 (goes back into general fund)

FREQUENCY OF ISSUE

Weekly

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 137

Number of free subscribers: 171

Price per issue:

Price per subscription: \$20

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Set by Director, L.R.C.

Length of subscription: One year (July 1 to June 30)

How do you promote sales? Word of mouth

How do you distribute/mail? In-house

Subscribers are: ☒ Billed ☐ Required to pay in advance

VOLUME

Average pages per issue (1993): 4

Average pages per year (1993): 209

COMPUTER COMPOSITION

Computer use ☒ Yes ☐ No

Searchable Data Base ☐ Yes ☒ No

Accessible to public ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Accessible to State Agencies ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Accessible through outside vendor ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Microfiche? ☐ Yes ☒ No Price

Microfilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use? PC

What type/brand of software do you use? TextDBMS

What do you use, if not a computer?

CONTENT

Proposed Rules	Notice only ☒	Full Text ☐
Adopted Rules	Notice only ☒	Full Text ☐
Emergency Rules	Notice only ☒	Full Text ☐
Court Ordered Rules	Notice only ☒	Full Text ☐
Executive Orders	Notice only ☒	Full Text ☐
Proclamations	Notice only ☐	Full Text ☐
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☒	Full Text ☐
Judicial Items	Notice only ☒	Full Text ☐

Legislative Items	Notice only ☒	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☐
Other	Notice only ☒	Full Text ☐

Lottery games, Rules committee meetings, Adm. hearings, PUC Class B motor carrier permit applications

Open Meetings Yes ☒ No ☐

Public Hearings Yes ☒ No ☐

Index Yes ☐ No ☒

LAW

Correction of Nonsubstantive Errors Yes ☐ No ☒

Correction of Substantive Errors Yes ☐ No ☒

Official Text Yes ☐ No ☒

Judicial Notice Yes ☒ No ☐

Annotations Yes ☐ No ☒

Edit Yes ☐ No ☒

Legislative Oversight Yes ☐ No ☒

Economic Impact Statement Yes ☐ No ☒

Emergency Rules Yes ☒ No ☐

In effect how long? 90 days

ADMINISTRATIVE RULES—REVIEW

No Formal Review ☐

Executive Branch Review Only ☐

Legislative Branch Review Only ☒

Executive and Legislative Branch Review ☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines Yes ☒ No ☐

Instruction in regulation drafting Yes ☒ No ☐

Seminars Yes ☒ No ☐

Consultations Yes ☒ No ☐

Manual Yes ☒ No ☐

Prepublication review Yes ☒ No ☐

Liaison Representative Required Yes ☒ No ☐

Other (specify)

When did you begin publishing the Register? July 1974

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☒ By your agency in-house

☐ By the publisher

☐ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Legislative Research Council

State Capitol

500 East Capitol

Pierre, SD 57501-5070

How do you cite your Register?

20 SDR 205 (cite to volume and page number)

SOUTH DAKOTA

ADMINISTRATIVE CODE**OFFICE AND STAFF**

Director: Terry C. Anderson

Address: Legislative Research Council
State Capitol, 500 E. Capitol
Pierre, SD 57501-5070

Phone: (605) 773-3251

Contact Person: Rosemary Quigley, Adm. Rules Analyst

Governing Agency: Legislative Research Council

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 1.5

Full Time: 1 Part Time: 1

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Amount received from subscriptions: \$15,710

PUBLICATION

Frequency of printing entire Code: Twice, not planned again

Number of sets printed in last complete publication: 250

Year entire Code last published: 1978

Supplementation frequency: As amended, by articles or chapter

Form of supplementation: Replacement articles or chapters

CIRCULATION

Number of paid subscribers: 112 full, 18 partial

Number of free subscribers: 57 full, 21 partial

Price per set: \$172.50

Number of volumes per set:

If sold by less than the entire set, please answer the following:

How sold? By articles or chapter

Price? 3 cents a page, minimum \$3; diskette, \$10 an article; CD-ROM, \$1,500 1st yr., \$750 thereafter, 4 updates annually

Is supplement automatically sent to subscribers of entire Code? If desired

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: 3 cents a page, minimum \$3

How do you promote sales? Word of mouth

How do you distribute/mail? In-house through Bureau of Administration

Subscribers are: ☒ Billed ☐ Required to pay in advance**FORMAT**☐ Looseleaf ☐ Microfiche☐ Paperbound ☒ Other (specify) Looseleaf articles or chapters; diskette by article; CD-ROM with statutes and cases☐ Hardbound**VOLUME**

Pages per full set: 7,901

Average pages per volume: 23 per article

Pages per supplement (average): 23

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☒ No ☐Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin Board ☒ CD-ROMAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☒ Online ☐ Bulletin Board ☒ CD-ROMAccessible through outside vendor ☒ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin Board ☒ CD-ROMMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use? PC with access to mainframe - IBM 303X, HP LaserJet

What type/brand of software do you use? TEXTDBMS; Searcher; ALF

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject (not up to date)

Indices are prepared:

☒ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Subject or agency

MISCELLANEOUS

When did you begin publishing your Code? 1974

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: Executive orders

Is your Code published

☒ In-house ☐ By an outside publisher

If done in-house, do you print it

☒ In-house ☐ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Legislative Books

Bureau of Administration

104 S. Garfield

c/o 500 East Capitol

Pierre, SD 57501

How do you cite your Code?

ARSD 20:51 (article), ARSD 20:51:01 (chapter), ARSD

20:51:01:01 (section)

TENNESSEE

ADMINISTRATIVE REGISTER

Tennessee Administrative Register

OFFICE AND STAFF

Director: Richard Arnold

Address: James K. Polk Bldg., Suite 500
Nashville, TN 37243-0310

Phone: (615) 741-2650

Contact person: Richard Arnold

Governing Agency: Department of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE):

Full Time: 8 Part Time:

Office Hours: 8-4:30 Days: Mon-Fri

BUDGET

Salaries: \$195,072

Printing expenses: \$16,289

Subsidy received: \$17,200

Amount received from subscriptions:

FREQUENCY OF ISSUE

Monthly

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 450

Number of free subscribers: 28

Price per issue: \$1.50

Price per subscription: \$35

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Secretary of State's discretion

Length of subscription: One year

How do you promote sales? Order form in Register

How do you distribute/ mail? 4th Class, U.S.P.S., Messenger Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1994): 92

Average pages per year (1994): 1,110

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer? Compugraphic phototypesetting system

CONTENTProposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☒ Full Text ☐Emergency Rules Notice only ☐ Full Text ☒Court Ordered Rules Notice only ☐ Full Text ☐

Executive Orders	Notice only ☐	Full Text ☐
Proclamations	Notice only ☐	Full Text ☒
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☐	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☒	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☐
Other	Notice only ☐	Full Text ☒

Announcements and public necessity rules

Open Meetings	Yes ☐	No ☒
Public Hearings	Yes ☒	No ☐
Index	Yes ☐	No ☒

LAW

Correction of Nonsubstantive Errors	Yes ☒	No ☐
Correction of Substantive Errors	Yes ☐	No ☒
Official Text	Yes ☒	No ☐
Judicial Notice	Yes ☒	No ☐
Annotations	Yes ☐	No ☒
Edit	Yes ☒	No ☐
Legislative Oversight	Yes ☒	No ☐
Economic Impact Statement	Yes ☐	No ☒
Emergency Rules	Yes ☒	No ☐

In effect how long? 165 days

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☐
Executive Branch Review Only	☐
Legislative Branch Review Only	☐
Executive and Legislative Branch Review	☒

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☒	No ☐
Instruction in regulation drafting	Yes ☒	No ☐
Seminars	Yes ☐	No ☒
Consultations	Yes ☒	No ☐
Manual	Yes ☐	No ☒
Prepublication review	Yes ☐	No ☒
Liaison Representative Required	Yes ☐	No ☒

Other (specify)

When did you begin publishing the Register? 1975

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

☒ By your agency in-house☐ By the publisher☐ By the agencies

Other information not explained above:

The Division of Publications provides camera-ready copy to a state agency printshop.

Where can copies of your Register be obtained?

Tennessee Department of State

Division of Publications

James K. Polk Bldg., Suite 500

Nashville, TN 37243-0310

How do you cite your Register?

Volume number and issue number

TENNESSEE

ADMINISTRATIVE CODE

Rules and Regulations of the State of Tennessee

OFFICE AND STAFF

Director: Richard Arnold
 Address: James K. Polk Bldg., Suite 500
 Nashville, TN 37243-0310
 Phone: (615) 741-2650

Contact Person: Richard Arnold
 Governing Agency: Department of State
 This office is under:

- ☒ Secretary of State
☐ Legislature
☐ Other (specify)

Total number of employees (FTE):

Full Time: 8 Part Time:

Office Hours: 8-4:30 Days: Mon-Fri

BUDGET

Salaries: \$195,072

Printing expenses: \$36,915

Subsidy received: \$56,238

Amount received from subscriptions:

PUBLICATION

Frequency of printing entire Code: Twice

Number of sets printed in last complete publication: 200

Year entire Code last published: 1989

Supplementation frequency: Monthly

Form of supplementation: Replacement Pages

CIRCULATION

Number of paid subscribers: 235

Number of free subscribers: 106

Price per issue: \$550

Number of volumes per set: 20

If sold by less than the entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code? Yes, for one year

If not, please indicate the price for supplementation:

\$150 annually after first year

How do you promote sales? Order form in Register

How do you distribute/mail? 4th Class, U.S.P.S., Messenger Mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**

- ☒ Looseleaf ☐ Microfiche
☐ Paperbound ☐ Other (specify)
☐ Hardbound

VOLUME

Pages per full set: 11,000

Average pages per volume: 550

Pages per supplement (average): 316

LAW

Official Text Yes ☒ No ☐
 Judicial Notice Yes ☒ No ☐
 Annotations Yes ☐ No ☒

Edit

Yes ☐ No ☒

Emergency rules included

Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer? Compugraphic phototypesetting system

INDEXING

Does your Code contain one or more indices? No

If yes, please specify type(s):

Indices are prepared:

- ☐ In house by staff ☐ By the publisher

ARRANGEMENT

Is your Code arranged by subject, agency, or by some other means? Alphabetically by agency

MISCELLANEOUS

When did you begin publishing your Code? 1974

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents:

Is your Code published

- ☐ In-house ☒ By an outside publisher

If done in-house, do you print it

- ☐ In-house ☐ By an outside printer

Other information not explained above:

The Division of Publications provides camera-ready copy to a state agency print shop.

Where can copies of your Code be obtained?

Tennessee Department of State

Division of Publications

James K. Polk Bldg., Suite 500

Nashville, TN 37243-0310

How do you cite your Code?

Agency name and rule, chapter and section number

TEXAS

ADMINISTRATIVE REGISTER

Texas Register

OFFICE AND STAFF

Director: Dan Procter

Address: P. O. Box 13824

Austin, TX 78711

Phone: (512) 463-5561 Fax: (512) 463-5569

Contact person: Dan Procter

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 14.5

Full Time: 14 Part Time: 1

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$300,000

Printing expenses: \$250,000

Subsidy received: \$280,000

Amount received from subscriptions: \$454,000

FREQUENCY OF ISSUE

Twice weekly, 100 times a year

CIRCULATION (as of January 1, 1993)

Number of paid subscribers: 4,795

Number of free subscribers: 450

Price per issue: \$7

Price per subscription: \$95 (\$90 for diskette version)

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Set by Secretary of State

Length of subscription: 1 year, 6 months, 7 week trial

How do you promote sales? Direct mail, piggyback mail

How do you distribute/mail? 2nd class through contract with printer

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 130

Average pages per year (1993): 11,000

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☒ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☒ Yes ☐ No☐ Diskette ☒ Online ☐ Bulletin BoardMicrofiche? ☒ Yes ☐ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use? Sun Unix System

What type/brand of software do you use? Compugraphic Automated Publishing Software (CAPS)

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☐ Full Text ☒Emergency Rules Notice only ☐ Full Text ☒Court Ordered Rules Notice only ☒ Full Text ☐Executive Orders Notice only ☐ Full Text ☒Proclamations Notice only ☐ Full Text ☒State Contracts Notice only ☒ Full Text ☐

Summary

Executive Items Notice only ☐ Full Text ☒Judicial Items Notice only ☐ Full Text ☐

Seldom

Legislative Items Notice only ☐ Full Text ☐

Seldom

Atty. Gen. Opinions Notice only ☐ Full Text ☐

Summary

Other Notice only ☐ Full Text ☐Open Meetings Yes ☒ No ☐Public Hearings Yes ☒ No ☐Index Yes ☒ No ☐**LAW**Correction of Nonsubstantive Errors Yes ☒ No ☐Correction of Substantive Errors Yes ☒ No ☐Official Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☐ No ☒Edit Yes ☒ No ☐Legislative Oversight Yes ☐ No ☒Economic Impact Statement Yes ☒ No ☐Emergency Rules Yes ☒ No ☐

In effect how long? 120 days with 60 day extension

ADMINISTRATIVE RULES—REVIEWNo Formal Review ☒Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☐**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☐ No ☒Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☒ No ☐Prepublication review Yes ☒ No ☐Liaison Representative Required Yes ☒ No ☐

Other (specify)

When did you begin publishing the Register? 1976

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

☒ By your agency in-house☐ By the publisher☐ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Texas Register

P. O. Box 13824

Austin, TX 78711-3824

(512) 463-5561

How do you cite your Register? Volume number "TexReg" page number (19 TexReg 2117)

TEXAS

ADMINISTRATIVE CODE

Texas Administrative Code

OFFICE AND STAFF

Director: Dan Procter

Address: P. O. Box 13824
Austin, TX 78711

Phone: (512) 463-5561 Fax: (512) 463-5569

Contact Person: Dan Procter

Governing Agency: Department of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 14.5

Full Time: 14 Part Time: 1

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$300,000

Printing expenses:

Subsidy received:

Amount received from subscriptions:

PUBLICATIONFrequency of printing entire Code: Three times—Shepards,
1979; Hart, 1986, West, 1988

Number of sets printed in last complete publication:

Year entire Code last published: 1994

Supplementation frequency: Annually

Form of supplementation: Cumulative pamphlets

CIRCULATION

Number of paid subscribers: N/A

Number of free subscribers: N/A

Price per set: \$944 per full set, includes current
supplements

Number of volumes per set: 17 (includes index)

If sold by less than the entire set, please answer the
following:

How sold? Single titles volumes

Price? Between \$37.50 and \$135 per title

Is supplement automatically sent to subscribers of entire
Code?

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire
Code? Only current supplementIf not, please indicate the price for supplementation: \$35 to
\$63 per title

How do you promote sales? Publisher promotes

How do you distribute/mail? Publisher mails volumes

Subscribers are: ☒ Billed ☐ Required to pay in advance**FORMAT**☐ Looseleaf ☐ Microfiche☒ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: 17,000 main volume

Average pages per volume: 1,000

Pages per supplement (average):

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☐ No ☒

Except cross reference supplied by Secretary of State

Edit Yes ☒ No ☐

Editorial notes included

Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITIONComputer user Yes ☒ No ☐Searchable Data Base Yes ☒ No ☐Accessible to public Yes ☒ No ☐☐ Diskette ☒ Online* ☐ Bulletin BoardAccessible to State Agencies Yes ☒ No ☐☐ Diskette ☒ Online* ☐ Bulletin BoardAccessible through outside vendor Yes ☒ No ☐☐ Diskette ☒ Online* ☐ Bulletin Board

*Westlaw

Microfiche? ☐ Yes ☒ NoMicrofilm? ☐ Yes ☒ No

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Word index at title

Indices are prepared:

☐ In house by staff ☒ By the publisher**ARRANGEMENT**Is your Code arranged by subject, agency, or by some other
means? Subject matter by titles**MISCELLANEOUS**

When did you begin publishing your Code? 1979

Is the Code distributed to depository libraries in your state
free of charge?If your Code contains anything other than rules, please
specify the contents:

Is your Code published

☐ In-house ☒ By an outside publisher

If done in-house, do you print it

☐ In-house ☐ By an outside printer

Other information not explained above:

Cross Reference Tables and Administrative Agency List
precedes text of each supplement.

Where can copies of your Code be obtained?

West Publishing Company

610 Opperman Drive

P. O. Box 64526

St. Paul, MN 55164-0526

How do you cite your Code?

Title "TAC" Chapter, Section, Number, e.g. 1 TAC 1.01

UTAH

ADMINISTRATIVE REGISTER

Utah State Bulletin

OFFICE AND STAFF

Director: Ken Hansen

Address: 3120 State Office Bldg.
Salt Lake City, UT 84114

Phone: (801) 538-3777

Contact person: Ken Hansen

Governing Agency: Division of Administrative Rules

This office is under:

☐ Secretary of State☐ Legislature☒ Other (specify) Dept. of Admin. Serv. (Exec. branch)

Total number of employees (FTE): 4.5

Full Time: 4 Part Time: 1

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$150,000 (FY 1994)

Printing expenses: Private contract (we pay \$9,000 for subscriptions)

Subsidy received: Entire budget appropriated

Amount received from subscriptions:

FREQUENCY OF ISSUE

Semi-monthly

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 146 (31 Digest)

Number of free subscribers: 33 (173 Digest)

Price per issue: \$5.63

Price per subscription: \$135 (24 issues)

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Contract bid

Length of subscription: One year

How do you promote sales? Left to contractor

How do you distribute/mail? Contractor sends bulk rate

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 152

Average pages per year (1993): 3,636

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

IBM, Epson, and Compaq

What type/brand of software do you use? WordPerfect, Paradox

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☒ Full Text ☐

Changes in rules are full text also

Emergency Rules Notice only ☐ Full Text ☒

Court Ordered Rules	Notice only ☐	Full Text ☒
Executive Orders	Notice only ☐	Full Text ☒
Proclamations	Notice only ☐	Full Text ☒
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☒	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☐
Atty. Gen. Opinions	Notice only ☐	Full Text ☒
Other Some public notices		
Open Meetings	Yes ☒ No ☐ Rarely	
Public Hearings	Yes ☒ No ☐ rulemaking hrgs.	
Index Cumulative since last edition of Code		

LAW

Correction of Nonsubstantive Errors	Yes ☒ No ☐
Correction of Substantive Errors	Yes ☐ No ☒
Official Text	Yes ☐ No ☐
Judicial Notice	Yes ☒ No ☐
Annotations	Yes ☐ No ☒
Edit	Yes ☒ No ☐
Legislative Oversight	Yes ☒ No ☐
Economic Impact Statement	Yes ☒ No ☐
Emergency Rules	Yes ☒ No ☐
In effect how long? 120 days	

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☐
Executive Branch Review Only	☐
Legislative Branch Review Only	☐
Executive and Legislative Branch Review	☒

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☒ No ☐
Instruction in regulation drafting	Yes ☒ No ☐
Seminars	Yes ☒ No ☐
Consultations	Yes ☒ No ☐
Manual	Yes ☒ No ☐
Prepublication review	Yes ☐ No ☒
Liaison Representative Required	Yes ☐ No ☒
Other (specify)	

When did you begin publishing the Register? 1973

Is the Register distributed to depository libraries free? Yes

Register printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

☒ By your agency in-house☐ By the publisher☐ By the agencies

Other information not explained above:

State purchases its subscriptions from publisher. We also publish a Utah State Digest of the Bulletin, free to agencies and local govts, \$30 private

Where can copies of your Register be obtained?

Office of Legislative Printing

State Capitol

Salt Lake City, UT 84114

(801) 538-1103

How do you cite your Register?

Utah Bull. year-issue (Utah Bull. 91-1)

UTAH

ADMINISTRATIVE CODE

Utah Administrative Code

OFFICE AND STAFF

Director: Ken Hansen

Address: 3120 State Office Bldg.
Salt Lake City, UT 84114

Phone: (801) 538-3777

Contact Person: Ken Hansen

Governing Agency: Division of Administrative Rules

This office is under:

Secretary of State

☐ Legislature☒ Other (specify) Dept. of Admin. Serv. (Exec. branch)

Total number of employees (FTE): 4.5

Full Time: 4 Part Time: 1

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$150,000 (FY 1994)

Printing expenses: \$30,000

Subsidy received: State pays for publishing and copies ordered

Amount received from subscriptions: \$4,000 partial reimbursement by agencies

PUBLICATION

Frequency of printing entire Code: Annually

Number of sets printed in last complete publication:

Unknown

Year entire Code last published: January 1, 1994

Supplementation frequency: Semi-monthly

Form of supplementation: Utah State Bulletin

CIRCULATION

Number of paid subscribers: N/A

Number of free subscribers:

Price per set: \$195 contracted price to state and public

Number of volumes per set: 4

If sold by less than the entire set, please answer the following:

How sold? By volume

Price? \$55

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation?

N/A - Bulletin serves as supplement

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: \$135 (subscription to Utah State Bulletin)

How do you promote sales? Publisher's responsibility

How do you distribute/mail? Publisher mails, book rate

Subscribers are: ☒ Billed ☐ Required to pay in advance**FORMAT**☐ Looseleaf☐ Microfiche☐ Paperbound☒ Other (specify) Heavy duty soft binding☐ Hardbound**VOLUME**

Pages per full set: 3,281

Average pages per volume: 820

Pages per supplement (average): N/A

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☒ No ☐Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☒ Diskette ☒ Online ☐ Bulletin Board ☒ CD-ROMAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☒ Online ☐ Bulletin Board ☒ CD-ROMAccessible through outside vendor ☒ Yes ☐ No☒ Diskette ☒ Online ☐ Bulletin Board ☒ CD-ROMMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

ACR 486/66

What type/brand of software do you use?

Word Perfect 5.x, Folio Views

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Subject and statute-rule cross index

Indices are prepared:

☐ In house by staff☒ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? By Department, then agency

MISCELLANEOUS

When did you begin publishing your Code? 1987

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: Instructions and indices

Is your Code published

☐ In-house☒ By an outside publisher

If done in-house, do you print it

☐ In-house☐ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

The Michie Co.

P. O. Box 7587

Charlottesville, VA 22906-9988

(1994 edition)

How do you cite your Code?

Utah Administrative Code, R-number (year)

Utah Administrative Code, R830-6 (1994)

VERMONT

ADMINISTRATIVE CODE**OFFICE AND STAFF**

Director: Ellen Tofferi

Address: Office of the Secretary of State
Montpelier, VT 05609-1101

Phone: (802) 828-2363 Fax: (802) 828-2496

Contact Person: Ellen Tofferi

Governing Agency: Secretary of State

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE):

Full Time: Part Time: 1

Office Hours: 7:45-4:30 Days: Mon-Fri

BUDGET

Salaries: \$10,000 (estimated)

Printing expenses: \$20,000

Subsidy received: N/A

Amount received from subscriptions: N/A

PUBLICATION

Frequency of printing entire Code:

Number of sets printed in last complete publication:

Year entire Code last published:

Supplementation frequency:

Form of supplementation: Printed by West Publishing Co.

CIRCULATION

Number of paid subscribers:

Number of free subscribers:

Price per set:

Number of volumes per set:

If sold by less than the entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code?

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set:

Average pages per volume:

Pages per supplement (average):

LAWOfficial Text Yes ☐ No ☐Judicial Notice Yes ☐ No ☐Annotations Yes ☐ No ☐Edit Yes ☐ No ☐Emergency rules included Yes ☐ No ☐

Other (specify)

COMPUTER COMPOSITIONComputer user ☐ Yes ☐ NoSearchable Data Base ☐ Yes ☐ NoAccessible to public ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☐ No PriceMicrofilm? ☐ Yes ☐ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices?

If yes, please specify type(s):

Indices are prepared:

☐ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means?

MISCELLANEOUS

When did you begin publishing your Code?

Is the Code distributed to depository libraries in your state free of charge?

If your Code contains anything other than rules, please specify the contents:

Is your Code published

☐ In-house ☐ By an outside publisher

If done in-house, do you print it

☐ In-house ☐ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

How do you cite your Code?

VIRGINIA

ADMINISTRATIVE REGISTER**OFFICE AND STAFF**

Director: Joan W. Smith
 Address: General Assembly Bldg.
 Capitol Square
 Richmond, VA 23219
 Phone: (804) 786-3591
 Contact person: Joan W. Smith
 Governing Agency: Virginia Code Commission
 This office is under:

- ☐ Secretary of State
☒ Legislature
☐ Other (specify)

Total number of employees (FTE): 5

Full Time: 5 Part Time:

Office Hours: 8:15-5 Days: Mon-Fri

BUDGET

Printing expenses: \$100,000

Subsidy received: Whatever is needed

Amount received from subscriptions: \$64,800

FREQUENCY OF ISSUE

Bi-weekly

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 648

Number of free subscribers: 120

Price per issue: \$4

Price per subscription: \$100

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Virginia Code

Commission

Length of subscription: One year

How do you promote sales? Articles in trade magazines,
 mailings

How do you distribute/mail? Second-class mail

Subscribers are: ☒ Billed ☐ Required to pay in advance

VOLUME

Average pages per issue (1993): 208

Average pages per year (1993): 5,416

COMPUTER COMPOSITION

Computer use ☒ Yes ☐ No

Searchable Data Base ☒ Yes ☐ No

Accessible to public ☒ Yes ☐ No

☐ Diskette ☒ Online ☐ Bulletin Board

Final regulations only

Accessible to State Agencies ☒ Yes ☐ No

☐ Diskette ☒ Online ☐ Bulletin Board

By subscription; Dept. of Legislative Automated Services
 (limited)

Accessible through outside vendor ☐ Yes ☒ No

☐ Diskette ☐ Online ☐ Bulletin Board

Microfiche?

☐ Yes ☒ No Price

Microfilm?

☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

What type/brand of software do you use?

What do you use, if not a computer?

CONTENT

Proposed Rules Notice only ☐ Full Text ☒

Adopted Rules Notice only ☐ Full Text ☒

Emergency Rules Notice only ☐ Full Text ☒

Court Ordered Rules	Notice only ☐	Full Text ☒
Executive Orders	Notice only ☐	Full Text ☒
Proclamations	Notice only ☐	Full Text ☐
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☐	Full Text ☐
Judicial Items	Notice only ☐	Full Text ☐
Legislative Items	Notice only ☐	Full Text ☒
Atty. Gen. Opinions	Notice only ☐	Full Text ☐
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☒	No ☐
Public Hearings	Yes ☒	No ☐
Index	Yes ☒	No ☐

LAW

Correction of Nonsubstantive Errors	Yes ☒	No ☐
Correction of Substantive Errors	Yes ☒	No ☐
Official Text	Yes ☒	No ☐
Judicial Notice	Yes ☐	No ☒
Annotations	Yes ☐	No ☒
Edit	Yes ☒	No ☐
Legislative Oversight	Yes ☐	No ☒
Economic Impact Statement	Yes ☒	No ☐
Emergency Rules	Yes ☒	No ☐

In effect how long? Not to exceed 12 months

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☐
Executive Branch Review Only	☐
Legislative Branch Review Only	☐
Executive and Legislative Branch Review	☒

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☒	No ☐
Instruction in regulation drafting	Yes ☒	No ☐
Seminars	Yes ☐	No ☒
Consultations	Yes ☒	No ☐
Manual	Yes ☒	No ☐
Prepublication review	Yes ☐	No ☒
Liaison Representative Required	Yes ☒	No ☐

Other (specify)

When did you begin publishing the Register? October 1,
 1984

Is the Register distributed free to depository libraries? Yes

Register printed ☐ In-house ☒ By outside printer

Copy for publication is generated:

- ☒ By your agency in-house
☐ By the publisher
☐ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Registrar of Regulations
 General Assembly Bldg., 2nd Floor
 910 Capitol Street
 Richmond, VA 23219

How do you cite your Register?

Volume, Issue, Page Number and Date
 (1:3 V.A.R. 75-77 November 12, 1984)

WASHINGTON

ADMINISTRATIVE REGISTER

Washington State Register

OFFICE AND STAFF

Director: Gary Reid, Chief Assistant Code Reviser

Address: Code Reviser's Office

P. O. Box 40551

Olympia, WA 98504-0551

Phone: (206) 753-1440 Fax: (206) 586-6480

Contact person: Gary Reid

Governing Agency: State Law Committee

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 7.85

Full Time: 5 Part Time: 6

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$238,071

Printing expenses: \$127,223

Subsidy received: \$211,644

Amount received from subscriptions: \$153,650

FREQUENCY OF ISSUE

Twice monthly

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 878

Number of free subscribers: 76

Price per issue: \$7.50

Price per subscription: \$175

Is subscription and/or single issue price set by statute? No

If not, how are they determined? cover printing costs

Length of subscription: One year - 24 issues

How do you promote sales? Ads in Bar Assoc. Journal,
other legal journals

How do you distribute/mail? 2nd class mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 363

Average pages per year (1993): 8,711

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☐ Diskette ☒ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☐ Diskette ☒ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

DEC VAX 9000 and 4000

What type/brand of software do you use? WordPerfect

CONTENTProposed Rules Notice only ☐ Full Text ☒Adopted Rules Notice only ☐ Full Text ☒Emergency Rules Notice only ☐ Full Text ☒Court Ordered Rules Notice only ☐ Full Text ☐Executive Orders Notice only ☐ Full Text ☒Proclamations Notice only ☐ Full Text ☒

Governor's proclamations of emergency

State Contracts Notice only ☐ Full Text ☐Executive Items Notice only ☐ Full Text ☐Judicial Items Notice only ☐ Full Text ☒

Supreme Court Rules

Legislative Items Notice only ☐ Full Text ☐Atty. Gen. Opinions Notice only ☒ Full Text ☐

Synopsis

Other Juvenile disposition standards, max. interest rates

Open Meetings Yes ☒ No ☐Public Hearings Yes ☐ No ☒

Index Cumulative throughout year

Table of WAC sections affected—Cumulative throughout
year**LAW**Correction of Nonsubstantive Errors Yes ☐ No ☒Correction of Substantive Errors Yes ☐ No ☒Official Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☐ No ☒Legislative Oversight Yes ☒ No ☐Economic Impact Statement Yes ☒ No ☐Emergency Rules Yes ☒ No ☐

In effect how long? 120 days - one time only

ADMINISTRATIVE RULES—REVIEWNo Formal Review ☐Executive Branch Review Only ☐Legislative Branch Review Only ☐Executive and Legislative Branch Review ☒**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☒ No ☐Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☒ No ☐Prepublication review Yes ☐ No ☒Liaison Representative Required Yes ☒ No ☐

When did you begin publishing the Register? January 1978

Is the Register distributed to depository libraries free? Yes

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☒ By your agency in-house☐ By the publisher☐ By the agencies

Other information not explained above:

Editorial work and page composition in-house; printing
master produced in-house; printed, bound and mailed
by State Printer.

Where can copies of your Register be obtained?

Subscription Clerk

Code Reviser's Office

P. O. Box 40551

Olympia, WA 98504-0551

How do you cite your Register?

Year, issue, filing number (WSR 90-17-083)

WASHINGTON

ADMINISTRATIVE CODE

Washington Administrative Code

OFFICE AND STAFF

Director: Gary Reid, Chief Assistant Code Reviser

Address: P. O. Box 40551

Olympia, WA 98504-0551

Phone: (206) 753-1440 Fax: (206) 586-6480

Contact Person: Gary Reid

Governing Agency: State Law Committee

This office is under:

Secretary of State

☒ Legislature☐ Other (specify)

Total number of employees (FTE): 3.35

Full Time: 2 Part Time: 6

Office Hours: 8-5 Days: Mon-Fri

BUDGET

Salaries: \$112,564 (includes benefits of approx. 20%)

Printing expenses: \$198,764 average over 2 years

Subsidy received: None — Surplus of \$168,422

Amount received from subscriptions: \$479,750

PUBLICATION

Frequency of printing entire Code: 2 years

Number of sets printed in last complete publication: 3,000

Year entire Code last published: 1993

Supplementation frequency: Annual

Form of supplementation: Bound volume

CIRCULATION

Number of paid subscribers: 2,600 est.

Number of free subscribers: 68

Price per set: \$320 per set and \$75 for 1993 Supplement

Number of volumes per set: 12 and 2 volumes for 1993

Supplement

If sold by less than the entire set, please answer the following:

How sold? N/A

Price? N/A

Is supplement automatically sent to subscribers of entire Code?

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? Only if purchased in year when Supplement is being used

If not, please indicate the price for supplementation: \$75

How do you promote sales? Mail to RCW, Register, and previous subscribers

How do you distribute/mail? UPS from our own shipping department

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☐ Looseleaf ☐ Microfiche☒ Paperbound (8 1/2 x 11, two column)☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: 13,500

Average pages per volume: 1,125

Pages per supplement (average): 2,200

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☒ No ☐Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☐ Diskette ☒ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☒ Online ☐ Bulletin BoardAccessible through outside vendor ☒ Yes ☐ No☒ Diskette ☒ Online ☒ Bulletin Board ☒ CD-ROMMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

DEC VAX 9000, 4000

What type/brand of software do you use? WordPerfect,

Computer Powergroup STATUS for search purposes

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Agency name and subject matter, to chapter level only

Indices are prepared:

☒ In house by staff ☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1960; first full set in 1966

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: Geographic names

Is your Code published

☒ In-house ☐ By an outside publisher

If done in-house, do you print it

☐ In-house ☒ By an outside printer

Other information not explained above:

WAC changed from loose-leaf to paperbound in 1977

Where can copies of your Code be obtained?

Subscription Clerk

Code Reviser's Office

P. O. Box 40551

Olympia, WA 98504-0551

How do you cite your Code? WAC 296-52-020

Title-Chapter-Section

WEST VIRGINIA

ADMINISTRATIVE REGISTER

West Virginia Register

OFFICE AND STAFF

Director: Judy Cooper

Address: Administrative Law Division

Secretary of State

State Capitol

Charleston, WV 25305

Phone: (304) 345-4000

Contact person: Judy Cooper

Governing Agency: Administrative Law Division

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 3

Full Time: 3

Office Hours: 8:30-4:30 Days: Mon-Fri

BUDGET

Salaries: \$41,750

Printing expenses: \$35,000

Subsidy received:

Amount received from subscriptions: \$34,250

FREQUENCY OF ISSUE

Weekly

CIRCULATION (as of January 1, 1992)

Number of paid subscribers: 175

Number of free subscribers: 4

Price per issue: \$4

Price per subscription: \$250 per year

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Cost of production

Length of subscription: One year

How do you promote sales? Direct mail, ads in legal publications

How do you distribute/mail? U.S. Post

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1992): 41

Average pages per year (1992): 2,141

COMPUTER COMPOSITION

Computer use

☒ Yes ☐ No

Searchable Data Base

☐ Yes ☒ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin Board

Accessible to State Agencies

☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin Board

Accessible through outside vendor

☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin Board

Microfiche?

☐ Yes ☒ No Price

Microfilm?

☐ Yes ☒ No Price

What type/brand of computer equipment do you use? IBM

What type/brand of software do you use? WordPerfect

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☒ Full Text ☐Adopted Rules Notice only ☒ Full Text ☐Emergency Rules Notice only ☒ Full Text ☐Court Ordered Rules Notice only ☒ Full Text ☐

Executive Orders	Notice only ☒	Full Text ☐
Proclamations	Notice only ☐	Full Text ☐
State Contracts	Notice only ☐	Full Text ☐
Executive Items	Notice only ☒	Full Text ☐
Judicial Items	Notice only ☒	Full Text ☐
Legislative Items	Notice only ☒	Full Text ☐
Atty. Gen. Opinions	Notice only ☒	Full Text ☐
Other	Notice only ☐	Full Text ☐
Open Meetings	Yes ☒	No ☐
Public Hearings	Yes ☒	No ☐
Index	Yes	No ☒

LAW

Correction of Nonsubstantive Errors	Yes ☒	No ☐
Correction of Substantive Errors	Yes ☒	No ☐
Official Text	Yes ☐	No ☒
Judicial Notice	Yes ☒	No ☐
Annotations	Yes ☐	No ☒
Edit	Yes ☐	No ☒
Legislative Oversight	Yes ☒	No ☐
Economic Impact Statement	Yes ☐	No ☒
Emergency Rules	Yes ☒	No ☐
In effect how long? 15 months		

ADMINISTRATIVE RULES—REVIEW

No Formal Review	☐
Executive Branch Review Only	☐
Legislative Branch Review Only	☒
Executive and Legislative Branch Review	☐

MISCELLANEOUS

Editorial Standards Manual/Guidelines	Yes ☒	No ☐
Instruction in regulation drafting	Yes ☐	No ☒
Seminars	Yes ☐	No ☒
Consultations	Yes ☒	No ☐
Manual	Yes ☒	No ☐
Prepublication review	Yes ☐	No ☒
Liaison Representative Required	Yes ☐	No ☒
Other (specify)		

When did you begin publishing the Register? June, 1983

Is the Register distributed to depository libraries in your state free of charge? No

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☒ By your agency in-house☒ By the publisher - Administrative Law Division☐ By the agencies

Other information not explained above:

Where can copies of your Register be obtained?

Secretary of State

Administrative Law Division

State Capitol

Charleston, WV 25305

How do you cite your Register?

WV Reg. Vol. Issue Page

WEST VIRGINIA

ADMINISTRATIVE CODE

Code of State Rules

OFFICE AND STAFF

Director: Judy Cooper

Address: Administrative Law Division

Secretary of State

State Capitol

Charleston, WV 25305

Phone: (304) 345-4001

Contact Person: Judy Cooper

Governing Agency: Administrative Law Division

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 3

Full Time: 3

Office Hours: 8:30-4:30 Days: Mon-Fri

BUDGET

Salaries: \$41,750

Printing expenses: \$564 each

Subsidy received:

Amount received from subscriptions: \$48,000

PUBLICATION

Frequency of printing entire Code: 3 times

Number of sets printed in last complete publication: 40

Year entire Code last published: 1990

Supplementation frequency: Monthly

Form of supplementation: Loose-leaf

CIRCULATION

Number of paid subscribers: 135

Number of free subscribers: 2

Price per set: \$585 per 12 volume set

Number of volumes per set: 12

If sold by less than the entire set, please answer the following:

How sold? N/A

Price? N/A

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? Yes, for 1 year

If not, please indicate the price for supplementation: \$100 per year

How do you promote sales? Register, direct mail, law publications

How do you distribute/mail? US Post

Subscribers are: ☐ Billed ☒ Required to pay in advance**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: 3,250

Average pages per volume: 325

Pages per supplement (average): 300

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☐ No ☒Edit Yes ☒ No ☐Emergency rules included Yes ☐ No ☒

Other (specify)

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☒ Yes ☐ NoAccessible to public ☒ Yes ☐ No☒ Diskette ☒ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☒ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

System Digital VAX

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): Agency index

Indices are prepared:

☒ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Agency

MISCELLANEOUS

When did you begin publishing your Code? 1987

Is the Code distributed to depository libraries in your state free of charge? No

If your Code contains anything other than rules, please specify the contents:

Is your Code published

☒ In-house ☐ By an outside publisher

If done in-house, do you print it

☒ In-house ☐ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

Administrative Law Division

Secretary of State

State Capitol

Charleston, WV 25305

How do you cite your Code?

Title, Series, Section (10 CSR 562.3)

WISCONSIN

ADMINISTRATIVE REGISTER

Wisconsin Administrative Register

OFFICE AND STAFF

Director: Gary L. Poulson

Address: 131 W. Wilson St., #800
Madison, WI 53703

Phone: (608) 266-7275 Fax: (608) 267-0410

Contact person: Gary L. Poulson

Governing Agency: Revisor of Statutes Bureau

This office is under:

☐ Secretary of State☒ Legislature☐ Other (specify)

Total number of employees (FTE): 10

Full Time: 10 Part Time:

Office Hours: 7:45-4:30 Days: Mon-Fri

BUDGET

Printing expenses: \$67,500

Amount received from subscriptions: \$6,500 (Code upkeep subscription includes Register)

FREQUENCY OF ISSUE

Semi-monthly

CIRCULATION (as of January 1, 1994)

Number of paid subscribers: 130

Number of free subscribers:

Price per issue: \$2.50

Price per subscription: \$50

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Printing costs

Length of subscription: One year

How do you promote sales? Informational brochure

How do you distribute/mail? UPS or 1st class U.S. mail

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1993): 38

Average pages per year (1993): 900

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☒ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☒ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

DELL 466 ME

What type/brand of software do you use? Interleaf 5

What do you use, if not a computer?

CONTENT

Proposed Rules

Statutory option for agency

Adopted Rules

Printed as replacement pages for Code

Emergency Rules

Printed at editor's discretion

Court Ordered Rules

Notice only ☐ Full Text ☐

Executive Orders

Statutory option for Revisor

Proclamations

Notice only ☐ Full Text ☐

State Contracts

Notice only ☐Full Text ☐

Executive Items

Notice only ☐Full Text ☐

Judicial Items

Rule related court cases

Legislative Items

Notice only ☒

Full Text

Atty. Gen. Opinions

Relating to legislative review

Notice only ☒Full Text ☐

Other

Relating to rules and rulemaking

Notice only ☒

Full Text

Open Meetings

Rule related (notice only)

Yes ☐No ☒

Public Hearings

Yes ☒No ☐

Index

Yes ☐No ☒**LAW**

Correction of Nonsubstantive Errors

Yes ☒No ☐

Correction of Substantive Errors

Yes ☒No ☐

Official Text

Yes ☒No ☐

Judicial Notice

Yes ☒No ☐

Annotations

Yes ☐No ☒

Edit

Yes ☒No ☐

Legislative Oversight

Yes ☐No ☒

Economic Impact Statement

Yes ☒No ☐

Emergency Rules

Yes ☒No ☐

In effect how long? 150 days unless extended for addl. 120

ADMINISTRATIVE RULES—REVIEW

No Formal Review

☐

Executive Branch Review Only

☐

Legislative Branch Review Only

☒

Executive and Legislative Branch Review

☐**MISCELLANEOUS**

Editorial Standards Manual/Guidelines

Yes ☐No ☒

Instruction in regulation drafting

Yes ☒No ☐

Seminars

Yes ☐No ☒

Consultations

Yes ☒No ☐

Manual

Yes ☒No ☐

Prepublication review

Yes ☒No ☐

Liaison Representative Required

Yes ☐No ☒

Other (specify)

When did you begin publishing the Register? 1956

Is the Register distributed to depository libraries in your state free of charge? Yes

Register printed ☒ In-house ☐ By outside printer

Copy for publication is generated:

☒ By your agency in-house☐ By the publisher☒ By the agencies

Other information not explained above:

The Register is part of the upkeep service on the Wisconsin Admin. Code. Revisor of Statutes Bureau produces copy in-house

Where can copies of your Register be obtained?

Document Sales and Distribution

P. O. Box 7840

Madison, WI 53707

How do you cite your Register?

Wis. Adm. Register

WISCONSIN

ADMINISTRATIVE CODE

Wisconsin Administrative Code

OFFICE AND STAFF

Director: Gary L. Poulson

Address: 131 W. Wilson St., #800

Madison, WI 53703

Phone: (608) 266-7275 Fax: (608) 266-7038

Contact Person: Gary L. Poulson

Governing Agency: Revisor of Statutes Bureau

This office is under:

Secretary of State

☒ Legislature☐ Other (specify)

Total number of employees (FTE): 10

Full Time: 10 Part Time:

Office Hours: 7:45-4:30 Days: Mon-Fri

BUDGET

Printing expenses: \$858,550

Subsidy received: \$43,550

Amount received from subscriptions: \$815,000

PUBLICATION

Frequency of printing entire Code: Continual loose-leaf revision

Number of sets printed in last complete publication: N/A

Year entire Code last published: N/A

Supplementation frequency: Monthly

Form of supplementation: Replacement pages

CIRCULATION

Number of paid subscribers: 1,200 (Over 10,000 to one or more of the Codes)

Number of free subscribers: 200

Price per set: \$330

Number of volumes per set: 29

If sold by less than the entire set, please answer the following:

How sold? By individual agency or subject

Price? \$5 to \$205

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation: \$330 annual

How do you promote sales? Brochure

How do you distribute/mail? UPS or US Mail

Subscribers are: ☒ Billed (for renewals)☒ Required to pay in advance (only new subscribers)**FORMAT**☒ Looseleaf ☐ Microfiche☐ Paperbound ☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set: 20,200

Average pages per volume: 690

Pages per supplement (average): 360

LAWOfficial Text Yes ☒ No ☐Judicial Notice Yes ☒ No ☐Annotations Yes ☒ No ☐Edit Yes ☒ No ☐Emergency rules included Yes ☐ No ☒

Other (specify) History note reflects existence of emergency

COMPUTER COMPOSITIONComputer user ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☒ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☒ Yes ☐ No☒ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use? VAX

What type/brand of software do you use?

DataLogics Pager

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices? Yes

If yes, please specify type(s): General subject matter index for total Code, some Codes have more detailed index prepared by agency

Indices are prepared:

☒ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means? Alphabetically by agency

MISCELLANEOUS

When did you begin publishing your Code? 1956

Is the Code distributed to depository libraries in your state free of charge? Yes

If your Code contains anything other than rules, please specify the contents: The Wisconsin Administrative Code also contains a general index, Executive Orders, Case Citator

Is your Code published

☒ In-house ☐ By an outside publisher

If done in-house, do you print it

☐ In-house ☒ By an outside printer

Other information not explained above:

Jobs over 8 pages are printed by an outside printer.

Register provided to those subscribers to the complete Code or part of the Code who have the annual upkeep service.

Where can copies of your Code be obtained?

Document Sales and Distribution

P. O. Box 7840

Madison, WI 53707

How do you cite your Code? Wis. Adm. Code

WYOMING

ADMINISTRATIVE REGISTER

NONE - Closest thing we have is an index

OFFICE AND STAFF

Director: Dawn Hill

Address: State Capitol

Cheyenne, WY 82002

Phone: (307) 777-5332 Fax: (307) 777-6217

Contact person: Dawn Hill

Governing Agency:

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 1

Full Time: 1 Part Time:

Office Hours: 8-5 Days: Mon-Fri

FREQUENCY OF ISSUE

Index is printed four times a year

CIRCULATION (as of January 1, 1992)

Number of paid subscribers: 38

Number of free subscribers: 100

Price per issue: Free

Price per subscription: \$12

Is subscription and/or single issue price set by statute? No

If not, how are they determined? Printing cost

Length of subscription: 1 year

How do you promote sales? Advertise in bar association newsletter

How do you distribute/mail?

Subscribers are: ☐ Billed ☒ Required to pay in advance**VOLUME**

Average pages per issue (1992): 55

Average pages per year (1992):

COMPUTER COMPOSITIONComputer use ☒ Yes ☐ NoSearchable Data Base ☐ Yes ☒ NoAccessible to public ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☒ No Price

What type/brand of computer equipment do you use?

IBM Compatible

What type/brand of software do you use? Pagemaker

What do you use, if not a computer?

CONTENTProposed Rules Notice only ☐ Full Text ☐Adopted Rules Notice only ☒ Full Text ☐Emergency Rules Notice only ☒ Full Text ☐Court Ordered Rules Notice only ☐ Full Text ☐Executive Orders Notice only ☐ Full Text ☐Proclamations Notice only ☐ Full Text ☐State Contracts Notice only ☐ Full Text ☐Executive Items Notice only ☐ Full Text ☐Judicial Items Notice only ☐ Full Text ☐

Legislative Items

Notice only ☐Full Text ☐

Atty. Gen. Opinions

Notice only ☐Full Text ☐

Other

Notice only ☐Full Text ☐

Open Meetings

Yes ☐No ☐

Public Hearings

Yes ☐No ☐

Index

Yes ☐No ☐**LAW**

Correction of Nonsubstantive Errors

Yes ☐No ☒

Correction of Substantive Errors

Yes ☐No ☒

Official Text

Yes ☐No ☐

Judicial Notice

Yes ☐No ☐

Annotations

Yes ☐No ☐

Edit

Yes ☐No ☐

Legislative Oversight

Yes ☐No ☐

Economic Impact Statement

Yes ☐No ☐

Emergency Rules

Yes ☒No ☐

In effect how long? 120 days

ADMINISTRATIVE RULES—REVIEW

No Formal Review

☐

Executive Branch Review Only

☐

Legislative Branch Review Only

☐

Executive and Legislative Branch Review

☒**MISCELLANEOUS**Editorial Standards Manual/Guidelines Yes ☒ No ☐Instruction in regulation drafting Yes ☐ No ☐Seminars Yes ☒ No ☐Consultations Yes ☒ No ☐Manual Yes ☐ No ☐Prepublication review Yes ☐ No ☐Liaison Representative Required Yes ☐ No ☐

Other (specify)

When did you begin publishing the Register?

Is the Register distributed to depository libraries in your state free of charge? Index is

Register printed ☐ In-house ☐ By outside printer

Copy for publication is generated:

☐ By your agency in-house☐ By the publisher☐ By the agencies

Other information not explained above:

Index includes agency name, chapter number and date updated but not the rule itself. It is informational only and is printed by state printer.

Where can copies of your Register be obtained?

How do you cite your Register?

WYOMING

ADMINISTRATIVE CODE

None

OFFICE AND STAFF

Director: Dawn Hill

Address: State Capitol

Cheyenne, WY 82002

Phone: (307) 777-5332 Fax: (307) 777-6517

Contact Person: Dawn Hill

Governing Agency:

This office is under:

☒ Secretary of State☐ Legislature☐ Other (specify)

Total number of employees (FTE): 1

Full Time: 1 Part Time:

Office Hours: 8-5 Days: Mon-Fri

PUBLICATION

Frequency of printing entire Code: Never

Number of sets printed in last complete publication:

Year entire Code last published:

Supplementation frequency:

Form of supplementation:

CIRCULATION

Number of paid subscribers:

Number of free subscribers:

Price per set:

Number of volumes per set:

If sold by less than the entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code?

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation:

How do you promote sales?

How do you distribute/mail?

Subscribers are: ☐ Billed ☐ Required to pay in advance**FORMAT**☒ Looseleaf☐ Microfiche☐ Paperbound☐ Other (specify)☐ Hardbound**VOLUME**

Pages per full set:

Average pages per volume:

Pages per supplement (average):

LAW

Official Text

Yes ☒ No ☐

Judicial Notice

Yes ☐ No ☐

Annotations

Yes ☐ No ☐

Edit

Yes ☐ No ☐

Emergency rules included

Yes ☒ No ☐

Other (specify)

COMPUTER COMPOSITION

Computer user

☐ Yes ☒ No

Searchable Data Base

☐ Yes ☒ No

Accessible to public

☐ Yes ☒ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible to State Agencies ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardAccessible through outside vendor ☐ Yes ☐ No☐ Diskette ☐ Online ☐ Bulletin BoardMicrofiche? ☐ Yes ☒ No PriceMicrofilm? ☐ Yes ☐ No Price

What type/brand of computer equipment do you use? IBM compatible (AT & T)

What type/brand of software do you use?

What do you use, if not a computer?

INDEXING

Does your Code contain one or more indices?

If yes, please specify type(s):

Indices are prepared:

☐ In house by staff☐ By the publisher**ARRANGEMENT**

Is your Code arranged by subject, agency, or by some other means?

MISCELLANEOUS

When did you begin publishing your Code?

Is the Code distributed to depository libraries in your state free of charge?

If your Code contains anything other than rules, please specify the contents:

Is your Code published

☐ In-house☐ By an outside publisher

If done in-house, do you print it

☐ In-house☐ By an outside printer

Other information not explained above:

Where can copies of your Code be obtained?

How do you cite your Code?

Currently requiring all agencies to file rules in electronic format. Working on a dial-in bulletin board system. Also will provide electronic information to any outside vendor who will provide free access to this and other state agencies.

