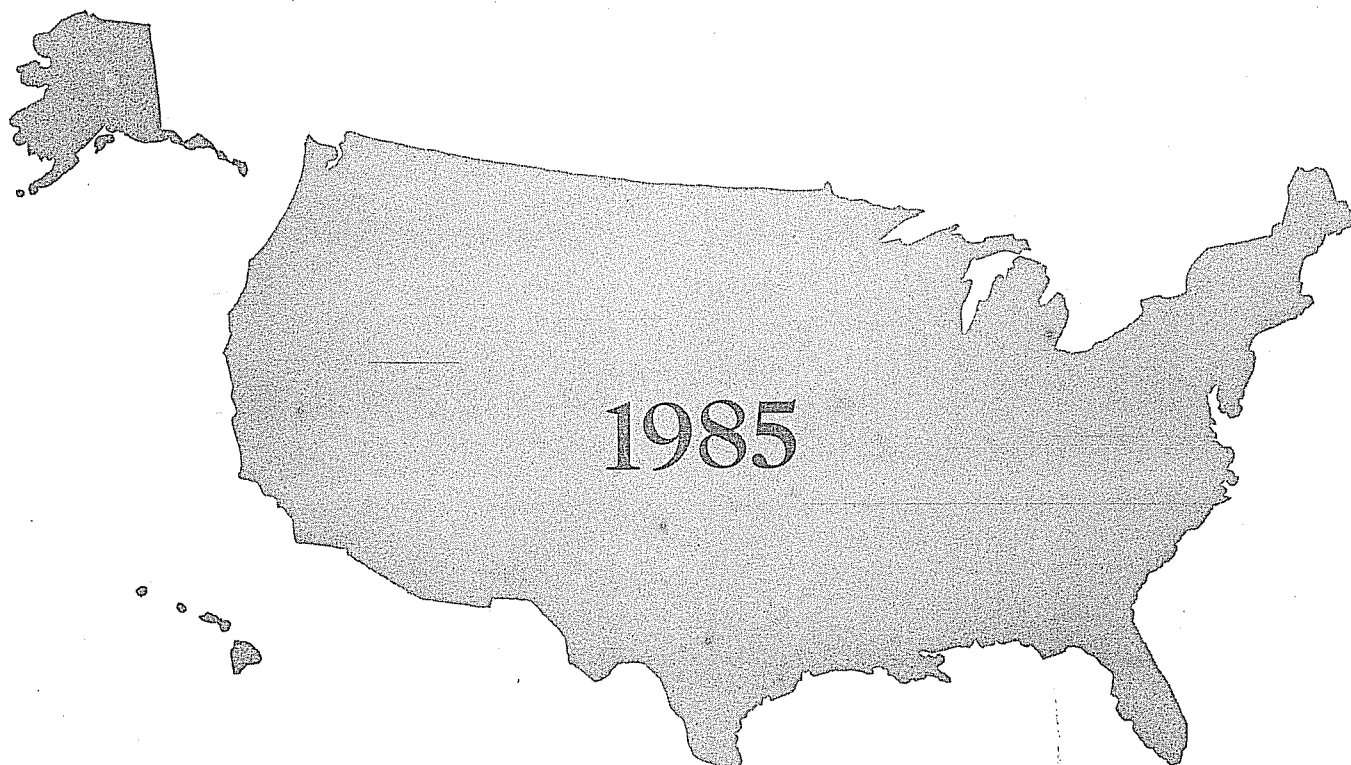
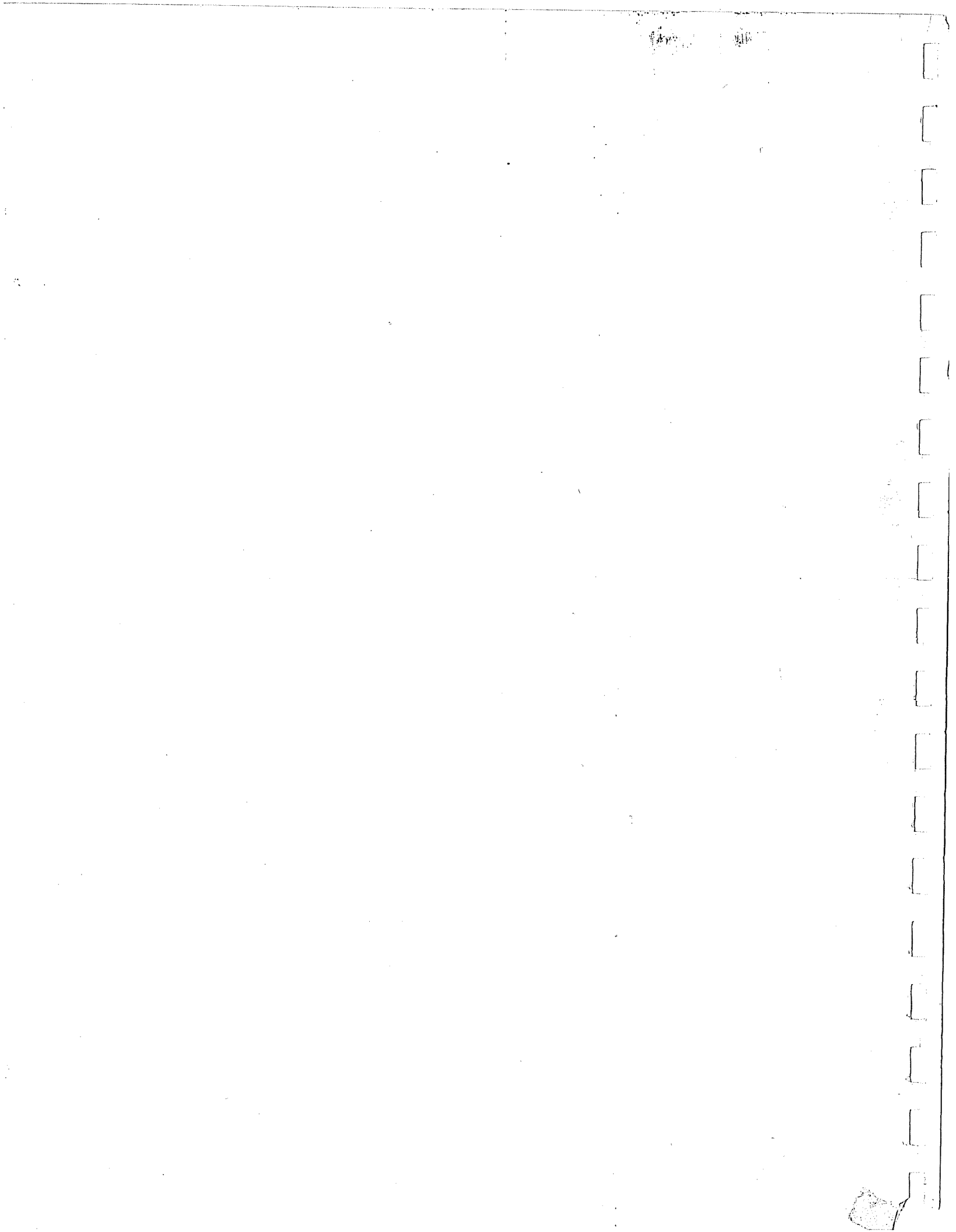


State and Federal
Survey



**NATIONAL ASSOCIATION OF
SECRETARIES OF STATE
ADMINISTRATIVE CODES
AND REGISTERS COMMITTEE**



NATIONAL ASSOCIATION OF SECRETARIES OF STATE
Administrative Codes and Registers Committee

1985 ADMINISTRATIVE CODES AND REGISTERS
STATE AND FEDERAL SURVEY

This Survey updates information contained in the 1983 State and Federal Survey and is current as of January 1, 1985, with a few states giving Fiscal Year 1985 figures rather than calendar year 1984 figures. While there were several states and one jurisdiction which did not respond to the request for information, the majority publishing an Administrative Code and/or a Register did respond. Arrangement is alphabetically by jurisdiction with the exception of the Federal Government which appears first. A table of contents follows this introduction.

Requests for copies of this Survey should be directed to the address below. There is a fee which covers publication costs.

Each jurisdiction is asked to examine this Survey carefully and, if errors are found, to report them as quickly as possible.

Mimi Griffiths
Executive Secretary
Administrative Codes and Registers Committee
c/o Administrative Code Division
201 W. Monroe
Springfield, IL 62756
(217) 782-9786



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1985 Survey of Codes and Registers

JURISDICTION: FEDERAL GOVERNMENT

Administrative Register: Federal Register
(Title)

Office and Staff:

Director: John E. Byrne

Address: National Archives & Records Administration (NARA)

Office of the Federal Register

Washington, D.C. 20408

Telephone: (202) 523-5240

Person to contact about information contained on this survey: Martha Girard

Governing agency: Office of the Federal Register (NARA)

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) Executive Branch, Fed. Govt.

Total number of employees (FTE): 19 (Full-time 19 ; Part-time: _____).

Office Hours: 8:15 a.m. - 5:15 p.m., Monday thru Friday

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) Daily

Circulation (as of January 1, 1985):

Number of Paid Subscribers 21302 + 1082 fiche Number of free subscribers 11867 + 521 fiche

Price per issue \$ 1.50 Price per subscription \$ 300/yr.

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? By Administrative Committee of the FR

Length of subscription: one year

Sales promotion: _____

Distribution: Superintendent of Documents, Government Printing Office

Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) 202

Pages per year (1984) 48,643

Computer Composition:

Yes No

Computer Use X _____

Searchable Data Base _____ X

Microfiche X _____

Microfilm _____ _____

Price, if any _____

Price, if any \$ 145/yr.

Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

JURISDICTION: FEDERAL GOVERNMENT

Administrative Code: Code of Federal Regulations
(Title)

Office and Staff:

Director: John E. Byrne

Address: National Archives & Records Administration (NARA)
Office of the Federal Register
Washington, D.C. 20408

Telephone: (202) 523-5240

Person to contact about information contained on this survey: Martha Girard

Governing agency: Office of the Federal Register (NARA)

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) Executive Branch, Fed. Govt.

Total number of employees (FTE) 16 (Full-time 15 ; Part-time 1)

Office Hours 8:45 a.m. - 5:15 p.m., Monday thru Friday

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code Annually

Number of sets printed in last complete publication _____

Year entire Code last published 1938

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 3175 + 272 fiche Number of free subscribers 1652 + 431 fiche

Price per set \$ 550

Number of volumes per set 180

If sold by less than entire set, please answer the following:

How sold? individual volumes

Price? Varies; \$ 5.50 thru \$18

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution Superintendent of Documents, Government Printing Office

Are subscribers billed _____ or are they required to pay in advance? X

Format:

Looseleaf _____

Hardbound X

Paperbound _____

Microfiche _____

Microfilm X

Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 105,000
Pages per supplement (average) _____

Law:

	Yes	No
Official Text	<u>X</u>	_____
Judicial Notice	_____	<u>X</u>
Annotations	<u>X</u>	_____
Edit	<u>X</u>	_____
Emergency regulations included	<u>X</u>	_____

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	_____	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	<u>X</u>	_____	Price, if any <u>\$ 185</u>
Microfilm	_____	_____	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? Yes
If so, please specify type(s) Subject/agency index

Are the indices prepared in-house X or by the publisher? _____

Format:

Is your Code arranged by subject matter X by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? 1938
Is the Code distributed to depository libraries? Yes
If so, are they state document depositories _____ or federal document depositories? X
If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? X (G.P.O.)
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

Superintendent of Documents

Government Printing Office

Washington, D.C. 20402

1985 Survey of Codes and Registers

STATE: ALABAMA

Administrative Register: Alabama Administrative Monthly
(Title)

Office and Staff:

Director: Louis G. Greene

Address: State Capitol

750 Washington Ave., Suite 100

Montgomery, AL 36130

Telephone: (205) 261-5550

Person to contact about information contained on this survey: Ms. Edna Brooks

Governing agency: Legislative Reference Service

Is your office under: the Secretary of State _____

the Legislature X

Other (specify) _____

Total number of employees (FTE): 2 (Full-time 2 ; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries: \$ 35,250 Printing Expenses \$ 2,700

Subsidy Received: _____ Amount Received from Subscriptions: \$ 8,400

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly X Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 168 Number of free subscribers 10

Price per issue _____ Price per subscription \$ 50

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: one year

Sales promotion: Bar Association

Distribution: _____

Are subscribers billed X or are they required to pay in advance _____

Volume:

Average pages per issue (1984) 40

Pages per year (1984) 480

Computer Composition:

Yes No

Computer Use X _____

Searchable Data Base _____ X Price, if any _____

Microfiche _____ X Price, if any _____

Microfilm _____ X Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> </u>	<u> X </u>
Adopted Rules <u> X </u>	<u> </u>	<u> X </u>
Emergency Rules <u> X </u>	<u> </u>	<u> X </u>
Court Ordered Rules <u> </u>	<u> </u>	<u> </u>
Executive Orders <u> </u>	<u> </u>	<u> </u>
Proclamations <u> </u>	<u> </u>	<u> </u>
State Contracts <u> </u>	<u> </u>	<u> </u>
Executive Items <u> </u>	<u> </u>	<u> </u>
Judicial Items <u> </u>	<u> </u>	<u> </u>
Legislative Items <u> </u>	<u> </u>	<u> </u>
Attorney General Opinions <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Open Meetings <u> </u>	Public Hearings <u> </u>	Index <u> </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> </u>	<u> X </u>
Correction of Substantive Errors	<u> </u>	<u> X </u>
Official Text	<u> </u>	<u> X </u>
Judicial Notice	<u> </u>	<u> X </u>
Annotations	<u> X </u>	<u> </u>
Edit	<u> </u>	<u> X </u>
Legislative Oversight	<u> X </u>	<u> </u>
Economic Impact Statement	<u> </u>	<u> X </u>
Emergency Rules	<u> X </u>	<u> </u>

In effect how long? 120 days

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>
Instruction in regulation drafting	<u> X </u>	<u> </u>
Seminars	<u> </u>	<u> X </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> X </u>	<u> </u>
Prepublication Review	<u> X </u>	<u> </u>
Liaison Representative Required	<u> </u>	<u> X </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? Oct. 1982

Is the Register distributed to depository libraries in your state?

If yes, are these state document depositories or federal document depositories?

Is the Register printed in-house X or by an outside publisher/printer?

Is the copy for publication generated by your agency in-house X ; by the publisher ; or by the agencies?

Other information about your Register not explained above: A review of proposed rules and amendments to rules is prepared by a member of the Leg. Reference Service staff and Supplies to members of Leg. Review Committee. Current Staff member is Ms. Anne Adams

1985 Survey of Codes and Registers

STATE: ALABAMA

Administrative Code: Alabama Administrative Code
(Title)

Office and Staff:

Director: Louis G. Greene

Address: State Capitol
750 Washington Ave., Suite 100
Montgomery, AL 36130

Telephone: (205) 261-5550

Person to contact about information contained on this survey: Ms. Edna Brooks

Governing agency: Legislative Reference Service

Is your office under: the Secretary of State _____
the Legislature X _____
Other (specify) _____

Total number of employees (FTE): 2 (Full-time 2 ; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries _____

Printing Expenses \$ 250 per set

Subsidy Received _____

Amount Received from Subscriptions \$ 6,000

Frequency of printing entire Code _____

Number of sets printed in last complete publication 50

Year entire Code last published 1984

Supplementation frequency Quarterly

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 20

Number of free subscribers 3

Price per set \$ 300

Number of volumes per set 13

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed X or are they required to pay in advance? _____

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 8,800
Pages per supplement (average) 500

Law:

	Yes	No
Official Text	<u>X</u>	—
Judicial Notice	—	<u>X</u>
Annotations	—	<u>X</u>
Edit	—	<u>X</u>
Emergency regulations included	<u>X</u>	—

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	—	
Searchable Data Base	—	<u>X</u>	Price, if any _____
Microfiche	—	<u>X</u>	Price, if any _____
Microfilm	—	<u>X</u>	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? Yes
If so, please specify type(s) _____

Are the indices prepared in-house X or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency X or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? 1984
Is the Code distributed to depository libraries in your state? No
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house X or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

Ms. Edna Brooks
Legislative Reference Service, Administrative Procedures Div.
State Capitol
Montgomery, AL 36130

1985 Survey of Codes and Registers

STATE: ALASKA

Administrative Register: Alaska Administrative Journal
(Title)

Office and Staff:

Director: _____

Address: Office of the Lieutenant Governor
Pouch AA
Juneau, AK 99811

Telephone: (907) 465-3520

Person to contact about information contained on this survey: Sally R. Hanson

Governing agency: Office of the Lieutenant Governor

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) Governor

Total number of employees (FTE): 2 (Full-time 2 ; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries: \$ 55,896 Printing Expenses \$ 57,000

Subsidy Received: _____ Amount Received from Subscriptions: \$ 42,000 to date

Frequency of Issue:

Weekly _____ Bi-weekly X Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 193 Number of free subscribers 125

Price per issue _____ Price per subscription \$ 250

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? By Office of Lieutenant Governor

Length of subscription: 6 months or one year

Sales promotion: Brochure, Newspapers, Complimentary copies to interest groups

Distribution: 350 copies

Are subscribers billed _____ or are they required to pay in advance Yes

Volume:

Average pages per issue (1984) 100

Pages per year (1984) 1,600 (1st hardcopy issued May 7, 1984)

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	_____	By contract with _____
Searchable Data Base	<u>X</u>	_____	Price, if any <u>Leg. Affairs</u>
Microfiche	_____	<u>X</u>	Price, if any _____
Microfilm	_____	<u>X</u>	Price, if any _____
What do you use, if not a computer?	_____		

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only	
Proposed Rules <u> X </u>	_____	_____	Summary
Adopted Rules <u> X </u>	_____	_____	Summary
Emergency Rules <u> X </u>	_____	_____	Summary
Court Ordered Rules _____	_____	_____	
Executive Orders <u> X </u>	_____	_____	Summary
Proclamations <u> X </u>	<u> X </u>	_____	
State Contracts <u> X </u>	_____	_____	Summary
Executive Items <u> X </u>	_____	_____	Summary
Judicial Items _____	_____	_____	
Legislative Items _____	_____	_____	
Attorney General Opinions <u> X </u>	_____	_____	Summary
Other Bd., Comm. vacancies _____	<u> X </u>	_____	
Other _____	_____	_____	
Other _____	_____	_____	
Open Meetings <u> X </u>	Public Hearings <u> X </u>	Index <u> Content </u>	List/Dept. by page #

Law:	Yes	No	
Correction of Nonsubstantive Errors	___	___	Each agency communicates electronically. Material is only formatted and entered into the main frame and printed/distributed in this office.
Correction of Substantive Errors	___	___	
Official Text	___	___	
Judicial Notice	___	___	
Annotations	___	___	
Edit	___	___	
Legislative Oversight	___	___	
Economic Impact Statement	___	___	
Emergency Rules	___	___	In effect how long? <u> 7/1/83 </u>

Miscellaneous:	Yes	No	
Editorial Standards Manual/Guidelines	___	___	Formatting instruction manual only for communicating electronically for data entry.
Instruction in regulation drafting	___	___	
Seminars	___	___	
Consultations	___	___	
Manual	___	___	
Prepublication Review	___	___	
Liaison Representative Required	<u> X </u>	___	One per agency
Other (specify) _____	___	___	

When did you begin publishing the Register? 11-7-83(computer); 5-7-84 (hardcopy)

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories? X

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? X

Other information about your Register not explained above: This is an experimental project that repeals 6-30-85 unless made permanent by the 1985 Legislature.

1985 Survey of Codes and Registers

STATE: ALASKA

Administrative Code: Alaska Administrative Code
(Title)

Office and Staff:

Director _____
Address Office of the Lieutenant Governor
Pouch AA
Juneau, AK 99811

Telephone: (907) 465-3520

Person to contact about information contained on this survey: Sally R. Hanson

Governing agency: Office of the Lieutenant Governor

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) Governor

Total number of employees (FTE): 1 (Full-time 1 ; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget: 175 Supplements purchased/qtr. @ \$15,000/\$20,000
Salaries _____ Printing Expenses for local governments
Subsidy Received in oper. budg. Amount Received from Subscriptions None
of Office

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published 1975

Supplementation frequency Quarterly

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 1,300 Number of free subscribers None

Price per set \$ 264 Number of volumes per set 4

If sold by less than entire set, please answer the following:

How sold? Quarterly Supplements

Price? \$ 85 to \$ 110 - depends on the number of pages

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? \$ 85 to \$ 110

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution By Publisher

Are subscribers billed _____ or are they required to pay in advance? _____

Contact Publisher for billing structure

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

STATE: ARIZONA

Administrative Register: Arizona Administrative Digest (Title)

Office and Staff:

Director: Miriam J. McClennen

Address: Capitol, West Wing, Suite 706 Phoenix, AZ 85007

Telephone: (602) 255-4086

Person to contact about information contained on this survey: Miriam J. McClennen

Governing agency: Office of the Secretary of State

Is your office under: the Secretary of State [X] the Legislature Other (specify)

Total number of employees (FTE): 1 (Full-time; Part-time: 2)

Office Hours: 8 a.m. - 5 p.m.; Monday thru Friday

Budget:

Salaries: Gen. Fund, Pers'l Serv. Printing Expenses \$10,000 Subsidy Received: 100% Amount Received from Subscriptions: \$4,600 (returned to General Fund)

Frequency of Issue:

Weekly Bi-weekly Monthly [X] Other (specify) plus annual index

Circulation (as of January 1, 1985):

Number of Paid Subscribers 182 Number of free subscribers 219

Price per issue \$2; Index \$3 Price per subscription \$25

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? By costs incurred (typesetting, printing, distribution)

Length of subscription: One year

Sales promotion: Printed Price List

Distribution: (in-house) U.S. Mail (1st Class Mail) and Courier (State Agencies in Cap. Complex)

Are subscribers billed Yes or are they required to pay in advance Yes

Volume:

Average pages per issue (1984) 25

Pages per year (1984) 270

Computer Composition:

Computer Use [X] Searchable Data Base [X] Price, if any Microfiche [X] Price, if any Microfilm [X] Price, if any

What do you use, if not a computer?

1985 Survey of Codes and Registers

STATE: ARIZONA

Administrative Code: Arizona Official Compilation Administrative Rules and Regulations
(Title)

Office and Staff:

Director: Miriam J. McClennen

Address: Capitol, West Wing, Suite 706
Phoenix, AZ 85007

Telephone: (602) 255-4086

Person to contact about information contained on this survey: Miriam J. McClennen

Governing agency: Office of the Secretary of State

Is your office under: the Secretary of State X
the Legislature _____
Other (specify) _____

Total number of employees (FTE): 1 (Full-time _____; Part-time: 2)

Office Hours: 8 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries Gen. Fund Pers. Serv. Printing Expenses \$ 91,000
Subsidy Received 100% Amount Received from Subscriptions \$ 67,000 (returned to
General Fund)

Frequency of printing entire Code Agency Regulations printed at different intervals as needed

Number of sets printed in last complete publication 400

Year entire Code last published June 1975

Supplementation frequency Six times a year

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation: Sets: 227 Sets: 114

Number of paid subscribers Parts: 12,271 Number of free subscribers Parts: 507

Price per set \$350 Number of volumes per set 14

If sold by less than entire set, please answer the following:

How sold? By Title (gen. subj.) and Chapter (Indiv. agency)

Price? Cost figured by number of pages in given Title or Chapter

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation \$ 85 / yr.

Sales promotion Originally through State Bar Newsletter; printed price list

Distribution (in-house) U.S. Mail (1st class or Printed Matter); courier to State agencies

Are subscribers billed Yes or are they required to pay in advance? Yes

(Subscribers for sets - billed; subscribers for parts - billed; others may receive a form

Format: letter requesting advance payment)

Looseleaf X Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

STATE: ARKANSAS

Administrative Register: The Arkansas Register
(Title)

Office and Staff:

Director: Kelley Erstine

Address: State Capitol
Little Rock, AR 72201-1094

Telephone: (501) 371-3684

Person to contact about information contained on this survey: Joe Franklin, Editor

Governing agency: Secretary of State

Is your office under: the Secretary of State X
the Legislature _____
Other (specify) _____

Total number of employees (FTE): 2 (Full-time 2 ; Part-time: _____)

Office Hours: 8 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries: \$ 30,000 Printing Expenses Not Known
Subsidy Received: None Amount Received from Subscriptions: Not Known

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly X Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 219 Number of free subscribers 75 (Circuit Clerks)

Price per issue \$ 3.50 Price per subscription \$ 40/yr.

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Secretary of State Office

Length of subscription: One year

Sales promotion: None

Distribution: Nationally

Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) 50 - 70

Pages per year (1984) 700

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	___	
Searchable Data Base	<u>X</u>	___	Price, if any _____
Microfiche	<u>X</u>	___	Price, if any <u>\$40/vol.</u>
Microfilm	<u>X</u>	___	Price, if any <u>\$40/vol.</u>

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules <u> X </u>	<u> X </u>	_____
Emergency Rules <u> X </u>	<u> X </u>	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions <u> X </u>	<u> X </u>	_____
Other <u> Appointments </u>	<u> X </u>	_____
Other <u> Statewide calendar </u>	<u> X </u>	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index <u> X </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	_____	_____
Correction of Substantive Errors	_____	_____
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Legislative Oversight	_____	_____
Economic Impact Statement	_____	_____
Emergency Rules	_____	_____ In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	_____	_____
Instruction in regulation drafting	_____	_____
Seminars	_____	_____
Consultations	_____	_____
Manual	_____	_____
Prepublication Review	_____	_____
Liaison Representative Required	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? Aug. 1977

Is the Register distributed to depository libraries in your state? _____

If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house X or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house X ; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: In-house file of all rules and regulations filed with the Secretary of State since 1967.

1985 Survey of Codes and Registers

STATE: ARKANSAS

Administrative Code: None
(Title)

Office and Staff:

Director _____

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____
 The Legislature _____
 Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____

Hardbound _____

Paperbound _____

Microfiche _____

Microfilm _____

Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
Pages per supplement (average) _____

Law:

	Yes	No
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Emergency regulations included	___	___

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____
If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____
Is the Code distributed to depository libraries in your state? _____
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: CALIFORNIA

Administrative Register: California Administrative Notice Register
(Title)

Office and Staff:

Director: Linda Stockdale Brewer

Address: Office of Administrative Law
1414 K Street, Suite 605
Sacramento, CA 95814

Telephone: (916) 323-6225

Person to contact about information contained on this survey: Ray Konrad (323-6224)

Governing agency: Office of Administrative Law

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) Office of Governor

Total number of employees (FTE): 53.5 (Full-time 52.5 ; Part-time: 1)

Office Hours: 8 a.m. - 5 p.m., Monday thru Friday

Budget: (Fiscal 1984/85)

Salaries: \$ 1,971,000 Printing Expenses \$ 120,000 (projected 84/85)

Subsidy Received: \$ 112,380 Amount Received from Subscriptions: \$ 7620 (projected)

Frequency of Issue:

Weekly X Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 157 Number of free subscribers 489

Price per issue - Price per subscription \$ 50.00

Is the subscription and/or single issue price set by statute? Yes

If not, how are they determined? _____

Length of subscription: one year

Sales promotion: Price list brochure

Distribution: Over the counter sales and mail order

Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) 44

Pages per year (1984) 2,295

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	_____	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	_____	<u>X</u>	Price, if any _____
Microfilm	_____	<u>X</u>	Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> </u>	<u> X </u>
Adopted Rules <u> X </u>	<u> </u>	<u> X </u>
Emergency Rules <u> X </u>	<u> </u>	<u> X </u>
Court Ordered Rules <u> </u>	<u> </u>	<u> </u>
Executive Orders <u> </u>	<u> </u>	<u> </u>
Proclamations <u> </u>	<u> </u>	<u> </u>
State Contracts <u> </u>	<u> </u>	<u> </u>
Executive Items <u> </u>	<u> </u>	<u> </u>
Judicial Items <u> </u>	<u> </u>	<u> </u>
Legislative Items <u> </u>	<u> </u>	<u> </u>
Attorney General Opinions <u> </u>	<u> </u>	<u> </u>
Other Letters of Disapproval <u> </u>	<u> X </u>	<u> </u>
Other Orders of Repeal, Emer. Regs. <u> </u>	<u> </u>	<u> </u>
Other Determination, Repeal Exist. Regs. <u> </u>	<u> X </u>	<u> </u>
Open Meetings <u> X </u>	Public Hearings <u> X </u>	Index <u> </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> </u>	<u> X </u>
Official Text	<u> </u>	<u> X </u>
Judicial Notice	<u> </u>	<u> X </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> </u>	<u> X </u>
Legislative Oversight	<u> </u>	<u> X </u>
Economic Impact Statement	<u> X </u>	<u> </u>
Emergency Rules	<u> X </u>	<u> </u> In effect how long? <u>180 days</u>

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> </u>	<u> X </u>
Instruction in regulation drafting	<u> </u>	<u> X </u>
Seminars	<u> X </u>	<u> </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> </u>	<u> X </u>
Prepublication Review	<u> </u>	<u> X </u>
Liaison Representative Required	<u> </u>	<u> X </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 1974

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house X or by an outside publisher/printer?

Is the copy for publication generated by your agency in-house X ; by the publisher ; or by the agencies? X

Other information about your Register not explained above:

1985 Survey of Codes and Registers

STATE: CALIFORNIA

Administrative Code: California Administrative Code and Administrative Code Supplement
(Title)

Office and Staff:

Director: Linda Stockdale Brewer

Address: Office of Administrative Law
1414 K Street, Suite 605
Sacramento, CA 95814

Telephone: (916) 323-6225

Person to contact about information contained on this survey: Ray Konrad (323-6224)

Governing agency: Office of Administrative Law

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) Office of Governor

Total number of employees (FTE): 53.5 (Full-time 52.5 ; Part-time: 1)

Office Hours: 8 a.m. - 5 p.m., Monday thru Friday

Budget: (Fiscal 1984/85)

Salaries: \$ 1,971,000 Printing Expenses \$ 1,250,000 (projected 84/85)
Subsidy Received _____ Amount Received from Subscriptions \$1,463,962 (projected)

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency weekly

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 37,034 Number of free subscribers 323

Price per set \$ 585.00 Number of volumes per set 58

If sold by less than entire set, please answer the following:

How sold? By Title and by portions of Titles

Price? Varies

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation \$ 1,185.00

Sales promotion Price list brochure

Distribution Over the counter sales and mail order

Are subscribers billed _____ or are they required to pay in advance? X

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche (Avail. fr. UMI) _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

STATE: COLORADO

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (Colorado did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	___	___
Correction of Substantive Errors	___	___
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Legislative Oversight	___	___
Economic Impact Statement	___	___
Emergency Rules	___	___ In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	___	___
Instruction in regulation drafting	___	___
Seminars	___	___
Consultations	___	___
Manual	___	___
Prepublication Review	___	___
Liaison Representative Required	___	___
Other (specify) _____	___	___

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: COLORADO

Administrative Code: _____
(Title)

Office and Staff:

Director _____ (Colorado did not respond to the Survey)

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____
 The Legislature _____
 Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
Pages per supplement (average) _____

Law:

	Yes	No
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Emergency regulations included	_____	_____

Computer Composition:

	Yes	No	
Computer Use	_____	_____	
Searchable Data Base	_____	_____	Price, if any _____
Microfiche	_____	_____	Price, if any _____
Microfilm	_____	_____	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____
If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____
Is the Code distributed to depository libraries in your state? _____
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: CONNECTICUT

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (Connecticut did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	___	___
Correction of Substantive Errors	___	___
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Legislative Oversight	___	___
Economic Impact Statement	___	___
Emergency Rules	___	___ In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	___	___
Instruction in regulation drafting	___	___
Seminars	___	___
Consultations	___	___
Manual	___	___
Prepublication Review	___	___
Liaison Representative Required	___	___
Other (specify) _____	___	___

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: CONNECTICUT

Administrative Code: _____
(Title)

Office and Staff:

Director _____ (Connecticut did not respond to the survey)

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____
 The Legislature _____
 Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____ Number of free subscribers _____

Price per set _____ Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____

Pages per supplement (average) _____

Law:

Yes No

Official Text _____

Judicial Notice _____

Annotations _____

Edit _____

Emergency regulations included _____

Computer Composition:

Yes No

Computer Use _____

Searchable Data Base _____ Price, if any _____

Microfiche _____ Price, if any _____

Microfilm _____ Price, if any _____

What do you use, if not a computer? _____

Indexing:

Does your Code contain one or more indices? _____

If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means

(please specify) _____

Miscellaneous:

When did you first publish your Code? _____

Is the Code distributed to depository libraries in your state? _____

If so, are they state document depositories _____ or federal document depositories? _____

If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____

Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: DELAWARE

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (Delaware did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

Computer Use _____ Yes _____ No _____

Searchable Data Base _____ Price, if any _____

Microfiche _____ Price, if any _____

Microfilm _____ Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	_____	_____
Correction of Substantive Errors	_____	_____
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Legislative Oversight	_____	_____
Economic Impact Statement	_____	_____
Emergency Rules	_____	_____ In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	_____	_____
Instruction in regulation drafting	_____	_____
Seminars	_____	_____
Consultations	_____	_____
Manual	_____	_____
Prepublication Review	_____	_____
Liaison Representative Required	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: DELAWARE

Administrative Code: _____
(Title)

Office and Staff:

Director _____ (Delaware did not respond to the survey)

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____

The Legislature _____

Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____

Pages per supplement (average) _____

Law:

Yes No

Official Text

Judicial Notice

Annotations

Edit

Emergency regulations included

Computer Composition:

Yes No

Computer Use

Searchable Data Base

Price, if any _____

Microfiche

Price, if any _____

Microfilm

Price, if any _____

What do you use, if not a computer? _____

Indexing:

Does your Code contain one or more indices? _____

If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____

Is the Code distributed to depository libraries in your state? _____

If so, are they state document depositories _____ or federal document depositories? _____

If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____

Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

JURISDICTION: DISTRICT OF COLUMBIA

Administrative Register: D. C. Register

(Title)

Office and Staff:

Director: Avis T. Hawkins, Esq.

Address: District Bldg., Room 523

1350 Pennsylvania Ave., N.W.

Washington, D.C. 20012

Telephone: (202) 727-5090

Person to contact about information contained on this survey: Avis T. Hawkins

Governing agency: Office of Documents

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) Mayor

Total number of employees (FTE): 7 (Full-time 6 ; Part-time: 1)

Office Hours: 8:15 a.m. - 5:30 p.m., Monday thru Friday

Budget:

Salaries: \$ 177,000 Printing Expenses \$ 124,000

Subsidy Received: 0 Amount Received from Subscriptions: \$ 67,000

Frequency of Issue:

Weekly X Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 690 Number of free subscribers 300

Price per issue _____ Price per subscription \$ 50.00

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? _____

Length of subscription: One year

Sales promotion: _____

Distribution: Mailed directly from printer; a few copies are hand-delivered

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) 125

Pages per year (1984) 6696

Computer Composition:

Computer Use X Yes _____ No _____

Searchable Data Base X _____ Price, if any _____

Microfiche _____ Price, if any _____

Microfilm _____ Price, if any _____

What do you use, if not a computer? Computer is Philips Micom 2000 Word Processor

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> X </u>	<u> </u>
Adopted Rules <u> X </u>	<u> X </u>	<u> </u>
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>
Court Ordered Rules <u> </u>	<u> </u>	<u> </u>
Executive Orders <u> X </u>	<u> X </u>	<u> </u>
Proclamations <u> </u>	<u> </u>	<u> </u>
State Contracts <u> X </u>	<u> </u>	<u> X </u>
Executive Items <u> X </u>	<u> </u>	<u> </u>
Judicial Items <u> </u>	<u> </u>	<u> </u>
Legislative Items <u> X </u>	<u> X </u>	<u> </u>
Attorney General Opinions <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Open Meetings <u> X </u>	Public Hearings <u> X </u>	Index <u> X </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> X </u>	<u> </u>
Official Text	<u> X </u>	<u> </u>
Judicial Notice	<u> X </u>	<u> </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> X </u>	<u> </u>
Legislative Oversight	<u> X </u>	<u> </u> *
Economic Impact Statement	<u> </u>	<u> X </u>
Emergency Rules	<u> X </u>	<u> </u> In effect how long? <u>120 days</u>

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>
Instruction in regulation drafting	<u> X </u>	<u> </u>
Seminars	<u> X </u>	<u> </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> X </u>	<u> </u>
Prepublication Review	<u> X </u>	<u> </u>
Liaison Representative Required	<u> X </u>	<u> </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 1954; office established 1979

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house or by an outside publisher/printer? D.C. Printer

Is the copy for publication generated by your agency in-house X ; by the publisher ; or by the agencies? X

Other information about your Register not explained above: Documents submitted by agencies for publication must be camera-ready. Cover graphics and highlights done in-house. Index for each issue done in-house. Quarterly and Annual Indexes done in-house.

1985 Survey of Codes and Registers

JURISDICTION: DISTRICT OF COLUMBIA

Administrative Code: D. C. Municipal Regulations (DCMRs)
(Title)

Office and Staff:

Director Avis T. Hawkins, Esq.

Address District Bldg., Room 523

1350 Pennsylvania Ave., N.W.

Washington, D.C. 20510

Telephone (202) 727-5090

Person to contact about information on this survey Avis T. Hawkins

Governing agency Office of Documents

Is your office under: The Secretary of State

The Legislature

Other (specify) Mayor

Total number of employees (FTE) 7 (Full-time 6; Part-time X)

Office Hours 8:30 am.m - 5:30 p.m., Monday thru Friday

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency Monthly

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set \$ 185.00

Number of volumes per set 29

If sold by less than entire set, please answer the following:

How sold? By DCMR Title

Price? Varies according to DCMR Title

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? No

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation Varies according to amendments

Sales promotion law firms, law libraries

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound X Microfiche _____

Microfilm _____ Other (specify) Paperbound with 3-hole punch so that it can be used also in looseleaf binders

1985 Survey of Codes and Registers

Volume:

Pages per full set 6083 pages
Pages per supplement (average) varies

Law:

	Yes	No
Official Text	<u>X</u>	<u>---</u>
Judicial Notice	<u>X</u>	<u>---</u>
Annotations	<u>---</u>	<u>X</u>
Edit	<u>X</u>	<u>---</u>
Emergency regulations included	<u>---</u>	<u>X</u>

Computer Composition:

	Yes	No	
Computer Use	<u>---</u>	<u>---</u>	
Searchable Data Base	<u>---</u>	<u>---</u>	Price, if any <u>---</u>
Microfiche	<u>---</u>	<u>---</u>	Price, if any <u>---</u>
Microfilm	<u>---</u>	<u>---</u>	Price, if any <u>---</u>

What do you use, if not a computer? Philips Micom 2000 Word Processor

Indexing:

Does your Code contain one or more indices? See Below
If so, please specify type(s) Extensive table of contents for each DCMR Title. Short version cumulative index prepared in-house. Detailed index in progress
Are the indices prepared in-house X or by the publisher? ---

Format:

Is your Code arranged by subject matter X by agency --- or by some other means (please specify) ---

Miscellaneous:

When did you first publish your Code? 1981 (first DCMR Title - Title 18)
Is the Code distributed to depository libraries in your state? Yes
If so, are they state document depositories X or federal document depositories? ---
If your Code contains anything other than rules, please specify the contents Rules promulgated by agencies, regulations enacted by City Council, and some rules promulgated by old Commissioner's Orders.
Is your Code published In-house --- or by an outside publisher? X (D.C. Printer)
Other information about your Code not explained above Text and amendments prepared in-house and submitted to printer in camera-ready form. Price list available. Table of sources, table of sections amended and cross-reference tables included in each volume.
Where can copies of your Code be obtained:
Office of Documents
District Bldg., Room 523
1350 Pennsylvania Ave., N.W.
Washington, D.C. 20510

1985 Survey of Codes and Registers

STATE: FLORIDA

Administrative Register: Florida Administrative Weekly
(Title)

Office and Staff:

Director: Liz Cloud, Bureau Chief

Address: Room 1802

The Capitol

Tallahassee, Florida 32301

Telephone: (904) 488-8427

Person to contact about information contained on this survey: Liz Cloud

Governing agency: Department of State

Is your office under: the Secretary of State X

the Legislature _____

Other (specify) _____

Total number of employees (FTE): 9 (Full-time 8 ; Part-time: 1)

Office Hours: 8 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries: \$ 116,610.31 Printing Expenses \$ 27,988.24

Subsidy Received: \$ 187,934.60 Amount Received from Subscriptions: \$ 205,794.67

Frequency of Issue:

Weekly X Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 1770 Number of free subscribers 210

Price per issue \$ 3.95 Price per subscription \$141.00

Is the subscription and/or single issue price set by statute? Yes/No

If not, how are they determined? Laws says: 50% of oper. cost collected from subscribers;
50% from line charges

Length of subscription: One year: July 1 through June 30

Sales promotion: None

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) 85

Pages per year (1984) 4412

Computer Composition:

Yes No

Computer Use _____

Searchable Data Base _____

Microfiche _____

Microfilm _____

Price, if any _____

Price, if any _____

Price, if any _____

What do you use, if not a computer? Word Processing equipment

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> X </u>	<u> </u>
Adopted Rules <u> X </u>	<u> </u>	<u> List </u>
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>
Court Ordered Rules <u> </u>	<u> </u>	<u> </u>
Executive Orders <u> </u>	<u> </u>	<u> </u>
Proclamations <u> </u>	<u> </u>	<u> </u>
State Contracts <u> </u>	<u> </u>	<u> </u>
Executive Items <u> </u>	<u> </u>	<u> </u>
Judicial Items <u> </u>	<u> </u>	<u> </u>
Legislative Items <u> </u>	<u> </u>	<u> </u>
Attorney General Opinions <u> </u>	<u> </u>	<u> </u>
Other Declar. statements <u> </u>	<u> </u>	<u> X </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Open Meetings <u> X </u>	Public Hearings <u> X </u>	Index <u> </u> List of Affected Rules <u> X </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> </u>	<u> X </u>
Official Text	<u> X </u>	<u> </u>
Judicial Notice	<u> X </u>	<u> </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> </u>	<u> X </u>
Legislative Oversight	<u> </u>	<u> X </u>
Economic Impact Statement	<u> X </u>	<u> </u>
Emergency Rules	<u> X </u>	<u> </u> In effect how long? <u> 90 days </u>

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> </u>	<u> X </u>
Instruction in regulation drafting	<u> </u>	<u> X </u>
Seminars	<u> </u>	<u> X </u>
Consultations	<u> </u>	<u> X </u>
Manual	<u> X </u>	<u> </u>
Prepublication Review	<u> </u>	<u> X </u>
Liaison Representative Required	<u> </u>	<u> X </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? January 1975

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house X or by an outside publisher/printer?

Is the copy for publication generated by your agency in-house X ; by the publisher ; or by the agencies?

Other information about your Register not explained above:

1985 Survey of Codes and Registers

STATE: FLORIDA

Administrative Code: Florida Administrative Code Annotated
(Title)

Office and Staff:

Director Mrs. Dorothy Glisson

Address Room 1802

The Capitol

Tallahassee, Florida 32301

Telephone (904) 488-8427

Person to contact about information on this survey Liz Cloud, Bureau Chief

Governing agency Department of State

Is your office under: The Secretary of State X

The Legislature _____

Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget: (Published by the Harrison Company)

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____

Hardbound X

Paperbound _____

Microfiche _____

Microfilm _____

Other (specify) _____

*Monthly Supp
NOT cumulative
Supplement
annually
cumulative*

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
Pages per supplement (average) _____

Law:

	Yes	No
Official Text	<u>X</u>	___
Judicial Notice	___	<u>X</u>
Annotations	<u>X</u>	___
Edit	<u>X</u>	___
Emergency regulations included	___	<u>X</u>

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? Yes
If so, please specify type(s) _____
Are the indices prepared in-house _____ or by the publisher? X

Format:

Is your Code arranged by subject matter _____ by agency X or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? 1962
Is the Code distributed to depository libraries in your state? No
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____
Is your Code published In-house _____ or by an outside publisher? X
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

The Harrison Company
3110 Crossing Park
Norcross, Georgia 30071
1-800-241-3561

1985 Survey of Codes and Registers

STATE: GEORGIA

Administrative Register: Official Compilation Rules and Regulations of the State of Georgia
(Title)

Office and Staff:

Director: George M. Scott

Address: Suite 816, West Tower

2 Martin Luther King, Jr.

Atlanta, GA 30334

Telephone: (404) 656-6710

Person to contact about information contained on this survey: Lucille Weeks

Governing agency: Office of the Secretary of State

Is your office under: the Secretary of State X
the Legislature _____
Other (specify) _____

Total number of employees (FTE): 4 (Full-time 4 ; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries: \$ 15,000 Printing Expenses \$ 100,000 ann.

Subsidy Received: 0 Amount Received from Subscriptions: \$ 25,000 ann.

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly X Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 241 Number of free subscribers 663

Price per issue _____ Price per subscription \$ 15/yr.

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? By Secretary of State

Length of subscription: one year

Sales promotion: None

Distribution: _____

Are subscribers billed X or are they required to pay in advance _____

Volume:

Average pages per issue (1984) 75

Pages per year (1984) _____

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	_____	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	_____	<u>X</u>	Price, if any _____
Microfilm	_____	<u>X</u>	Price, if any _____

What do you use, if not a computer? Commercial Printing Facilities

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules <u> X </u>	<u> X </u>	_____
Emergency Rules <u> X </u>	_____	<u> X </u>
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	<u> X </u>
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	___	___
Correction of Substantive Errors	___	___
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Legislative Oversight	___	___
Economic Impact Statement	___	___
Emergency Rules	___	___

In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	___	___
Instruction in regulation drafting	___	___
Seminars	___	___
Consultations	___	___
Manual	___	___
Prepublication Review	___	___
Liaison Representative Required	___	___
Other (specify) _____	___	___

When did you begin publishing the Register? 1965

Is the Register distributed to depository libraries in your state? yes

If yes, are these state document depositories X or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? X

Is the copy for publication generated by your agency in-house X ; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: GEORGIA

Administrative Code: None
(Title)

Office and Staff:

Director _____

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____
 The Legislature _____
 Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____

Hardbound _____

Paperbound _____

Microfiche _____

Microfilm _____

Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
Pages per supplement (average) _____

Law:

	Yes	No
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Emergency regulations included	___	___

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____
If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____
Is the Code distributed to depository libraries in your state? _____
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

JURISDICTION: GUAM

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (Guam did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

	Yes	No	
Computer Use	_____	_____	
Searchable Data Base	_____	_____	Price, if any _____
Microfiche	_____	_____	Price, if any _____
Microfilm	_____	_____	Price, if any _____
What do you use, if not a computer?	_____		

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	_____	_____
Correction of Substantive Errors	_____	_____
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Legislative Oversight	_____	_____
Economic Impact Statement	_____	_____
Emergency Rules	_____	_____ In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	_____	_____
Instruction in regulation drafting	_____	_____
Seminars	_____	_____
Consultations	_____	_____
Manual	_____	_____
Prepublication Review	_____	_____
Liaison Representative Required	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

JURISDICTION: GUAM

Administrative Code: _____

(Title)

Office and Staff:

Director _____ (Guam did not respond to the survey)

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____

The Legislature _____

Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
 Pages per supplement (average) _____

Law:

	Yes	No
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Emergency regulations included	_____	_____

Computer Composition:

	Yes	No	
Computer Use	_____	_____	
Searchable Data Base	_____	_____	Price, if any _____
Microfiche	_____	_____	Price, if any _____
Microfilm	_____	_____	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____
 If so, please specify type(s) _____

 Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
 (please specify) _____

Miscellaneous:

When did you first publish your Code? _____
 Is the Code distributed to depository libraries in your state? _____
 If so, are they state document depositories _____ or federal document depositories? _____
 If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
 Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: HAWAII

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (Hawaii did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

Yes No

Computer Use _____ Price, if any _____

Searchable Data Base _____ Price, if any _____

Microfiche _____ Price, if any _____

Microfilm _____ Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	_____	_____
Correction of Substantive Errors	_____	_____
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Legislative Oversight	_____	_____
Economic Impact Statement	_____	_____
Emergency Rules	_____	_____ In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	_____	_____
Instruction in regulation drafting	_____	_____
Seminars	_____	_____
Consultations	_____	_____
Manual	_____	_____
Prepublication Review	_____	_____
Liaison Representative Required	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: HAWAII

Administrative Code: _____
(Title)

Office and Staff:

Director _____ (Hawaii did not respond to the survey)

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____
 The Legislature _____
 Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____

Hardbound _____

Paperbound _____

Microfiche _____

Microfilm _____

Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
Pages per supplement (average) _____

Law:

	Yes	No
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Emergency regulations included	___	___

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____
If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____
Is the Code distributed to depository libraries in your state? _____
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: IDAHO

Administrative Register: None
(Title)

Office and Staff:

Director: Laura M. Pershing, Law Librarian - Idaho State Law Library

Address: Supreme Court Building
451 W. State St.
Boise, ID 83720

Telephone: (208) 334-3316

Person to contact about information contained on this survey: Hope Waibel

Governing agency: Idaho State Supreme Court

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) Idaho State Supreme Court

Total number of employees (FTE): 1 (Full-time 1; Part-time: _____)

Office Hours: 9 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries: \$ 11,976.00 Printing Expenses _____
Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:	Yes	No	
Computer Use	_____	_____	
Searchable Data Base	_____	_____	Price, if any _____
Microfiche	_____	_____	Price, if any _____
Microfilm	_____	_____	Price, if any _____
What do you use, if not a computer?	_____		

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	___	___
Correction of Substantive Errors	___	___
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Legislative Oversight	___	___
Economic Impact Statement	___	___
Emergency Rules	___	___ In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	___	___
Instruction in regulation drafting	___	___
Seminars	___	___
Consultations	___	___
Manual	___	___
Prepublication Review	___	___
Liaison Representative Required	___	___
Other (specify) _____	___	___

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: IDAHO

Administrative Code: None
(Title)

Office and Staff:

Director Laura M. Pershing, Law Librarian - Idaho State Law Library

Address Supreme Court Building

451 W. State Street

Boise, ID 83720

Telephone (208) 334-3316

Person to contact about information on this survey Hope Waibel

Governing agency Idaho State Supreme Court

Is your office under: The Secretary of State _____

The Legislature _____

Other (specify) Idaho State Supreme Court

Total number of employees (FTE) 1 (Full-time 1 ; Part-time _____)

Office Hours 9 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____ Number of free subscribers _____

Price per set _____ Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
 Pages per supplement (average) _____

Law:

	Yes	No
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Emergency regulations included	___	___

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer? _____			

Indexing:

Does your Code contain one or more indices? _____
 If so, please specify type(s) _____

 Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
 (please specify) _____

Miscellaneous:

When did you first publish your Code? _____
 Is the Code distributed to depository libraries in your state? _____
 If so, are they state document depositories _____ or federal document depositories? _____
 If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
 Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: ILLINOIS

Administrative Register: Illinois Register
(Title)

Office and Staff:

Director: Mimi Griffiths

Address: Administrative Code Unit

201 W. Monroe St.

Springfield, IL 62756

Telephone: (217) 782-9786

Person to contact about information contained on this survey: Mimi Griffiths

Governing agency: Illinois State Library

Is your office under: the Secretary of State X

the Legislature _____

Other (specify) _____

Total number of employees (FTE): 7 (Full-time 7; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget:

(Printer by other

Salaries: \$ 142,000

Printing Expenses approx. \$ 240,000 - S.O.S. Dept.)

Subsidy Received: _____

Amount Received from Subscriptions: \$131,000

Frequency of Issue:

Weekly X Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 655

Number of free subscribers 167

Price per issue \$ 10.00

Price per subscription \$ 200

Is the subscription and/or single issue price set by statute? Yes, indirectly

If not, how are they determined? Law says to cover pub. & postage; rules set exact price

Length of subscription: One year

Sales promotion: Word of mouth

Distribution: U.S. Mail (rate: bound printed matter); State messenger service

Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) 488

Pages per year (1984) 25,436

Computer Composition:

Computer Use _____ Yes _____ No X

Searchable Data Base _____ X

Price, if any _____

Microfiche X _____

Price, if any \$200/vol.

Microfilm _____ X

Price, if any _____

What do you use, if not a computer? Agencies must give us camera-ready copy; indices prepared in-house on word processor; t. of c. typeset by printer

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> X </u>	<u> </u>
Adopted Rules <u> X </u>	<u> X </u>	<u> </u>
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>
Court Ordered Rules <u> X </u>	<u> X </u>	<u> </u>
Executive Orders <u> X </u>	<u> X </u>	<u> </u>
Proclamations <u> X </u>	<u> X </u>	<u> </u>
State Contracts <u> </u>	<u> </u>	<u> </u>
Executive Items <u> </u>	<u> </u>	<u> </u>
Judicial Items <u> </u>	<u> </u>	<u> </u>
Legislative Items <u> X </u>	<u> X </u>	<u> </u>
Attorney General Opinions <u> </u>	<u> </u>	<u> </u>
Other <u> Public info. items </u>	<u> X </u>	<u> </u> (must be required by statute)
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Open Meetings <u> </u>	Public Hearings <u> X </u>	Index <u> X </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> X </u>	<u> </u>
Official Text	<u> X </u>	<u> </u>
Judicial Notice	<u> X </u>	<u> </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> </u>	<u> X </u>
Legislative Oversight	<u> X </u>	<u> </u>
Economic Impact Statement	<u> X </u>	<u> </u>
Emergency Rules	<u> X </u>	<u> </u> In effect how long? ¹⁵⁰ 180 days max.

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>
Instruction in regulation drafting	<u> X </u>	<u> </u>
Seminars	<u> X </u>	<u> </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> X </u>	<u> </u>
Prepublication Review	<u> X </u>	<u> </u>
Liaison Representative Required	<u> X </u>	<u> </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 1977

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house X or by an outside publisher/printer?

Is the copy for publication generated by your agency in-house X ; by the publisher ; or by the agencies? X

Other information about your Register not explained above:

1985 Survey of Codes and Registers

STATE: ILLINOIS

Administrative Code: Illinois Administrative Code (to be published in 1985)
(Title)

Office and Staff:

Director: Mimi Griffiths

Address: Administrative Code Unit

201 W. Monroe St.

Springfield, IL 62756

Telephone: (217) 782-9786

Person to contact about information contained on this survey: Mimi Griffiths

Governing agency: Illinois State Library

Is your office under: the Secretary of State X

the Legislature _____

Other (specify) _____

Total number of employees (FTE): 7 (Full-time 7; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound X Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
 Pages per supplement (average) _____

Law:

	Yes	No
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Emergency regulations included	___	___

Computer Composition:

	Yes	No	
Computer Use	X	___	
Searchable Data Base	X	___	Price, if any <u>N/A to public</u>
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____ It will _____
 If so, please specify type(s) Subject, agency, Title, Statute cross-reference

 Are the indices prepared in-house X or by the publisher? _____

Format:

Is your Code arranged by subject matter X by agency _____ or by some other means
 (please specify) _____

Miscellaneous:

When did you first publish your Code? To be published for 1st time in 1985
 Is the Code distributed to depository libraries in your state? _____
 If so, are they state document depositories _____ or federal document depositories? _____
 If your Code contains anything other than rules, please specify the contents _____

 Is your Code published In-house _____ or by an outside publisher? X (printing & binding only)
 Other information about your Code not explained above _____

Where can copies of your Code be obtained: (Late 1985)

Administrative Code Unit
201 W. Monroe St.
Springfield, IL 62756
(217) 782-9786

1985 Survey of Codes and Registers

STATE: INDIANA

Administrative Register: Indiana Register
(Title)

Office and Staff:

Director: Charles Harris

Address: 302 State House
Indianapolis, IN 46204

Telephone: (317) 232-9557

Person to contact about information contained on this survey: Linda Miller

Governing agency: Legislative Services Agency

Is your office under: the Secretary of State _____
the Legislature X
Other (specify) _____

Total number of employees (FTE): 3 (Full-time 3; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries: _____ Printing Expenses \$ 150,660

Subsidy Received: _____ Amount Received from Subscriptions: \$ 40,950

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly X Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 234 Number of free subscribers 668

Price per issue \$ 15 Price per subscription \$ 175/yr.

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? By Legislative Council

Length of subscription: one year

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) 219

Pages per year (1984) 2629

Computer Composition:

	Yes	No	
Computer Use	_____	<u>X</u>	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	_____	<u>X</u>	Price, if any _____
Microfilm	_____	<u>X</u>	Price, if any _____

What do you use, if not a computer? private printer

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> X </u>	<u> </u>
Adopted Rules <u> X </u>	<u> X </u>	<u> </u>
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>
Court Ordered Rules <u> </u>	<u> </u>	<u> </u>
Executive Orders <u> X </u>	<u> X </u>	<u> </u>
Proclamations <u> </u>	<u> </u>	<u> </u>
State Contracts <u> </u>	<u> </u>	<u> </u>
Executive Items <u> </u>	<u> </u>	<u> </u>
Judicial Items <u> </u>	<u> </u>	<u> </u>
Legislative Items <u> </u>	<u> </u>	<u> </u>
Attorney General Opinions <u> X </u>	<u> X </u>	<u> </u>
Other <u>Non-rule policy statements</u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Open Meetings <u> </u>	Public Hearings <u> X </u>	Index <u> X </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> </u>	<u> X </u>
Official Text	<u> X </u>	<u> </u>
Judicial Notice	<u> </u>	<u> X </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> X </u>	<u> </u>
Legislative Oversight	<u> </u>	<u> X </u>
Economic Impact Statement	<u> </u>	<u> X </u>
Emergency Rules	<u> X </u>	<u> </u>

In effect how long?

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> </u>	<u> </u>
Instruction in regulation drafting	<u> </u>	<u> </u>
Seminars	<u> </u>	<u> </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> X </u>	<u> </u>
Prepublication Review	<u> </u>	<u> </u>
Liaison Representative Required	<u> </u>	<u> </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 1978

Is the Register distributed to depository libraries in your state? Yes

 If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house or by an outside publisher/printer? X

Is the copy for publication generated by your agency in-house ; by the publisher ; or by the agencies? X

Other information about your Register not explained above:

1985 Survey of Codes and Registers

STATE: INDIANA

Administrative Code: Indiana Administrative Code
(Title)

Office and Staff:

Director: Charles Harris

Address: 302 State House

Indianapolis, IN 46204

Telephone: (317) 232-9557

Person to contact about information contained on this survey: Linda Miller

Governing agency: Legislative Services Agency

Is your office under: the Secretary of State _____

the Legislature X

Other (specify) _____

Total number of employees (FTE): 3 (Full-time 3; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries _____

Printing Expenses \$ 230,000

Subsidy Received _____

Amount Received from Subscriptions \$ 62,100

Frequency of printing entire Code Every five years

Number of sets printed in last complete publication 1200

Year entire Code last published 1984

Supplementation frequency annually

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume X

Circulation:

Number of paid subscribers 300

Number of free subscribers 720

Price per set \$ 207

Number of volumes per set 11

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation \$ 39

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? X

Format:

Looseleaf _____ Hardbound _____ Paperbound X Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 8,771 (84 ed.)/ 2,390 (85 Supp.)

Pages per supplement (average) 797 (84 ed.)/ 797 (85 Supp.)

Law:

	Yes	No
Official Text	<u>X</u>	<u> </u>
Judicial Notice	<u> </u>	<u>X</u>
Annotations	<u> </u>	<u>X</u>
Edit	<u>X</u>	<u> </u>
Emergency regulations included	<u> </u>	<u>X</u>

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	<u> </u>	
Searchable Data Base	<u> </u>	<u> </u>	Price, if any <u> </u>
Microfiche	<u> </u>	<u> </u>	Price, if any <u> </u>
Microfilm	<u> </u>	<u> </u>	Price, if any <u> </u>
What do you use, if not a computer?	<u> </u>		

Indexing:

Does your Code contain one or more indices? Yes

If so, please specify type(s) Subject

Are the indices prepared in-house or by the publisher? X

Format:

Is your Code arranged by subject matter by agency X or by some other means
(please specify)

Miscellaneous:

When did you first publish your Code? 1979

Is the Code distributed to depository libraries in your state? Yes

If so, are they state document depositories X or federal document depositories?

If your Code contains anything other than rules, please specify the contents

Is your Code published In-house or by an outside publisher? X

Other information about your Code not explained above

Where can copies of your Code be obtained:

Administrative Code and Register Division
302 State House
Indianapolis, IN 46204

1985 Survey of Codes and Registers

STATE: IOWA

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (Iowa did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

Yes

No

Computer Use _____

Searchable Data Base _____

Microfiche _____

Microfilm _____

What do you use, if not a computer? _____

Price, if any _____

Price, if any _____

Price, if any _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	___	___
Correction of Substantive Errors	___	___
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Legislative Oversight	___	___
Economic Impact Statement	___	___
Emergency Rules	___	___
		In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	___	___
Instruction in regulation drafting	___	___
Seminars	___	___
Consultations	___	___
Manual	___	___
Prepublication Review	___	___
Liaison Representative Required	___	___
Other (specify) _____	___	___

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: IOWA

Administrative Code: (Title)

Office and Staff:

Director (Iowa did not respond to the survey)

Address

Telephone

Person to contact about information on this survey

Governing agency

Is your office under: The Secretary of State, The Legislature, Other (specify)

Total number of employees (FTE) (Full-time; Part-time)

Office Hours

Budget:

Salaries

Printing Expenses

Subsidy Received

Amount Received from Subscriptions

Frequency of printing entire Code

Number of sets printed in last complete publication

Year entire Code last published

Supplementation frequency

Form of Supplementation: Replacement pages, Pocket Parts, Bound volume

Circulation:

Number of paid subscribers

Number of free subscribers

Price per set

Number of volumes per set

If sold by less than entire set, please answer the following:

How sold?

Price?

Is supplement automatically sent to subscribers of entire Code?

If not, is there a separate subscription for supplementation?

Is supplementation covered by original price of entire Code?

If not, please indicate the price for supplementation

Sales promotion

Distribution

Are subscribers billed or are they required to pay in advance?

Format:

Looseleaf, Hardbound, Paperbound, Microfiche

Microfilm, Other (specify)

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
Pages per supplement (average) _____

Law:

	Yes	No
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Emergency regulations included	___	___

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____
If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____
Is the Code distributed to depository libraries in your state? _____
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____

Is your Code published in-house _____ or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: KANSAS

Administrative Register: Kansas Register
(Title)

Office and Staff:

Director: John Reinhart
Address: Office of the Secretary of State
2nd Floor, State Capitol
Topeka, KS 66612

Telephone: (913) 296-4595

Person to contact about information contained on this survey: John Reinhart/Nancy Clark

Governing agency: Secretary of State

Is your office under: the Secretary of State X
the Legislature _____
Other (specify) _____

Total number of employees (FTE): 4 (Full-time 2 ; Part-time: X)

Office Hours: 8 a.m. - 5 p.m., Monday Thru Friday

Budget:

Salaries: \$ 40,500 Printing Expenses \$ 52,000
Subsidy Received: 0 Amount Received from Subscriptions: \$ 49,000

Frequency of Issue:

Weekly X Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 1000 Number of free subscribers 485
Price per issue \$ 2 Price per subscription \$ 47.50
Is the subscription and/or single issue price set by statute? Subscription - yes; issue no
If not, how are they determined? Single issue price set internally
Length of subscription: One year
Sales promotion: _____
Distribution: 2nd Class Mail
Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) 24
Pages per year (1984) 1540

Computer Composition:

	Yes	No	
Computer Use	_____	<u>X</u>	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	_____	<u>X</u>	Price, if any _____
Microfilm	<u>X</u>	_____	Price, if any _____

What do you use, if not a computer? State Printer

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> </u>	<u> X </u>
Adopted Rules <u> X </u>	<u> X </u>	<u> </u>
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>
Court Ordered Rules <u> </u>	<u> </u>	<u> </u>
Executive Orders <u> X </u>	<u> X </u>	<u> </u>
Proclamations <u> </u>	<u> </u>	<u> </u>
State Contracts <u> X </u>	<u> </u>	<u> X </u>
Executive Items <u> X </u>	<u> X </u>	<u> </u>
Judicial Items <u> X </u>	<u> </u>	<u> X </u>
Legislative Items <u> X </u>	<u> X </u>	<u> </u>
Attorney General Opinions <u> X </u>	<u> </u>	<u> X </u>
Other <u> Bond Sales </u>	<u> X </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Open Meetings <u> X </u>	Public Hearings <u> X </u>	Index <u> X </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> </u>	<u> X </u>
Correction of Substantive Errors	<u> </u>	<u> X </u>
Official Text	<u> X </u>	<u> </u>
Judicial Notice	<u> X </u>	<u> </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> </u>	<u> X </u>
Legislative Oversight	<u> </u>	<u> X </u>
Economic Impact Statement	<u> </u>	<u> X </u>
Emergency Rules	<u> X </u>	<u> </u>

Until May of
In effect how long? following yr

Miscellaneous:	Yes	No
Editorial Standards Manual/ <u>Guidelines</u>	<u> X </u>	<u> </u>
Instruction in regulation drafting	<u> </u>	<u> X </u>
Seminars	<u> </u>	<u> X </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> X </u>	<u> </u>
Prepublication Review	<u> </u>	<u> X </u>
Liaison Representative Required	<u> X </u>	<u> </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 1982

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house X or by an outside publisher/printer?

Is the copy for publication generated by your agency in-house ; by the publisher ; or by the agencies? X

Other information about your Register not explained above:

1985 Survey of Codes and Registers

STATE: KANSAS

Administrative Code: None
(Title)

Office and Staff:

Director _____

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____

The Legislature _____

Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
Pages per supplement (average) _____

Law:

	Yes	No
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Emergency regulations included	___	___

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____
If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____
Is the Code distributed to depository libraries in your state? _____
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____

Is your Code published in-house _____ or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: KENTUCKY

Administrative Register: Kentucky Administrative Register
(Title)

Office and Staff:

Director: Susan Wunderlich, Regulations Compiler

Address: Legislative Reserach Commission
Room 46, State Capitol
Frankfort, KY 40601

Telephone: (502) 564-8100

Person to contact about information contained on this survey: Susan Wunderlich

Governing agency: Legislative Research Commission

Is your office under: the Secretary of State _____
the Legislature X
Other (specify) _____

Total number of employees (FTE): 6 (Full-time 6; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget: (Included in L.R.C.'s operating budget)

Salaries: _____ Printing Expenses in-house, no line item

Subsidy Received: _____ Amount Received from Subscriptions: \$ 30,852

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly X Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 857 Number of free subscribers 55

Price per issue _____ Price per subscription \$ 36

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Approximate cost of printing and salaries

Length of subscription: one year

Sales promotion: None

Distribution: _____

Are subscribers billed X or are they required to pay in advance _____

Volume:

Average pages per issue (1984) 150

Pages per year (1984) 1800

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	_____	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	_____	_____	Price, if any _____
Microfilm	_____	_____	Price, if any _____
What do you use, if not a computer?	_____		

1985 Survey of Codes and Registers

STATE: KENTUCKY

Administrative Code: Kentucky Administrative
(Title)

Office and Staff:

Director: Susan Wunderlich, Regulations Compiler

Address: Legislative Reserach Commission
Room 46, State Capitol
Frankfort, KY 40601

Telephone: (502) 564-8100

Person to contact about information contained on this survey: Susan Wunderlich

Governing agency: Legislative Research Commission

Is your office under: the Secretary of State _____
the Legislature X _____
Other (specify) _____

Total number of employees (FTE): 6 (Full-time 6 ; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries _____ Printing Expenses _____
Subsidy Received _____ Amount Received from Subscriptions \$ 66,420

Frequency of printing entire Code annually

Number of sets printed in last complete publication 850

Year entire Code last published 1984

Supplementation frequency Register is considered supplement to volumes

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume X

Circulation:

Number of paid subscribers 738 Number of free subscribers 40

Price per set \$ 90 Number of volumes per set 6

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? It can be; \$115 for both

If not, please indicate the price for supplementation _____

Sales promotion None

Distribution By subscription

Are subscribers billed X or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound X Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 2,200
Pages per supplement (average) _____

Law:

	Yes	No	
Official Text	<u>X</u>	___	
Judicial Notice	___	___	
Annotations	___	___	
Edit	___	___	
Emergency regulations included	<u>X</u>	___	(only if in effect at time of volume publication)

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	___	
Searchable Data Base	___	<u>X</u>	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____

What do you use, if not a computer? Searchable data base being developed

Indexing:

Does your Code contain one or more indices? Yes
If so, please specify type(s) Statute cross-reference; subject
Are the indices prepared in-house X or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency X or by some other means (please specify) _____

Miscellaneous:

When did you first publish your Code? 1975
Is the Code distributed to depository libraries in your state? No
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____
Is your Code published In-house X or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

Legislative Research Commission
Attn: Joan Curtis
Room 64, State Capitol
Frankfurt, KY 40601

1985 Survey of Codes and Registers

STATE: LOUISIANA

Administrative Register: Louisiana Register
(Title)

Office and Staff:

Director: Mai Abington

Address: 900 Riverside North

P.O. Box 94095

Baton Rouge, Louisiana 70804

Telephone: (504) 342-5015

Person to contact about information contained on this survey: Mai Abington

Governing agency: Division of Administration

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) Commissioner of Administration

Total number of employees (FTE): 6 (Full-time 3 ; Part-time: 3)

Office Hours: 8 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries: \$ 86,936 Printing Expenses \$ 37,081

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly X Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 905 Number of free subscribers 488

Price per issue \$ 4.50 Price per subscription _____

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? _____

Length of subscription: one year

Sales promotion: _____

Distribution: _____

Are subscribers billed X or are they required to pay in advance _____

Volume:

Average pages per issue (1984) 75

Pages per year (1984) 1072

Computer Composition:

Yes

No

Computer Use _____ X

Searchable Data Base _____ X

Price, if any _____

Microfiche _____ X

Price, if any _____

Microfilm _____ X

Price, if any _____

What do you use, if not a computer? We do not typeset

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> X </u>	<u> </u>
Adopted Rules <u> X </u>	<u> X </u>	<u> </u>
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>
Court Ordered Rules <u> </u>	<u> </u>	<u> </u>
Executive Orders <u> X </u>	<u> X </u>	<u> </u>
Proclamations <u> X </u>	<u> X </u>	<u> </u>
State Contracts <u> </u>	<u> </u>	<u> </u>
Executive Items <u> X </u>	<u> X </u>	<u> </u>
Judicial Items <u> </u>	<u> </u>	<u> </u>
Legislative Items <u> X </u>	<u> X </u>	<u> </u>
Attorney General Opinions <u> </u>	<u> </u>	<u> </u>
Other <u> Potpourri </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Open Meetings <u> X </u>	Public Hearings <u> X </u>	Index <u> X </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> </u>	<u> X </u> (must be republished as notice)
Official Text	<u> X </u>	<u> </u>
Judicial Notice	<u> </u>	<u> X </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> X </u>	<u> </u>
Legislative Oversight	<u> X </u>	<u> </u>
Economic Impact Statement	<u> X </u>	<u> </u>
Emergency Rules	<u> X </u>	<u> </u> In effect how long? <u>120 days</u>

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>
Instruction in regulation drafting	<u> </u>	<u> X </u>
Seminars	<u> </u>	<u> X </u>
Consultations	<u> </u>	<u> X </u>
Manual	<u> X </u>	<u> </u>
Prepublication Review	<u> </u>	<u> X </u>
Liaison Representative Required	<u> </u>	<u> X </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 1975

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house or by an outside publisher/printer? X

Is the copy for publication generated by your agency in-house ; by the publisher ; or by the agencies? X

Other information about your Register not explained above: Potpourri is a general information section having no legal effect for state meetings, etc.

1985 Survey of Codes and Registers

STATE: LOUISIANA

Administrative Code: Louisiana Administrative Code
(Title)

Office and Staff:

Director Mai Abington

Address 900 Riverside North

P.O. Box 94095

Baton Rouge, LA 70804

Telephone (504) 342-5015

Person to contact about information on this survey Mai Abington

Governing agency Division of Administration

Is your office under: The Secretary of State _____

The Legislature _____

Other (specify) Commissioner of Administration

Total number of employees (FTE) 6 (Full-time 3 ; Part-time 3)

Office Hours 8 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code Once every four years

Number of sets printed in last complete publication no complete set yet

Year entire Code last published None

Supplementation frequency Annually

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume X

Circulation:

Number of paid subscribers _____

Number of free subscribers 250

Price per set _____

Number of volumes per set est. 12-15

If sold by less than entire set, please answer the following:

How sold? By volume

Price? \$ 40 each

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? We don't know yet

If not, please indicate the price for supplementation _____

Sales promotion Inside cover of LA Register; brochures

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? X

Format:

Looseleaf _____ Hardbound _____ Paperbound X Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 537
Pages per supplement (average) 100-200

Law:	Yes	No
Official Text	<u>X</u>	___
Judicial Notice	<u>X</u>	___
Annotations	<u>X</u>	___
Edit	<u>X</u>	___
Emergency regulations included	___	<u>X</u>

Computer Composition:	Yes	No	
Computer Use	<u>X</u>	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:
Does your Code contain one or more indices? Yes
If so, please specify type(s) _____
Are the indices prepared in-house Yes or by the publisher? _____

Format:
Is your Code arranged by subject matter X by agency _____ or by some other means
(please specify) _____

Miscellaneous:
When did you first publish your Code? Nov. 1984
Is the Code distributed to depository libraries in your state? Yes
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____
Executive Orders in effect

Is your Code published In-house _____ or by an outside publisher? X
Other information about your Code not explained above _____

Where can copies of your Code be obtained:
Office of the State Register
P.O. Box 94095
Baton Rouge, LA 70804-9095

1985 Survey of Codes and Registers

STATE: MAINE

Administrative Register: None (Title)

Office and Staff:

Director: James S. Henderson, Deputy Secretary of State

Address: Division of Administrative Procedures, State House, Station 101, Augusta, ME 04333

Telephone: (207) 289-3501

Person to contact about information contained on this survey: Lucille Weeks

Governing agency: State Department

Is your office under: the Secretary of State (X), the Legislature, Other (specify)

Total number of employees (FTE): 1 (Full-time 1; Part-time)

Office Hours: 8 a.m. - 4 p.m., Monday thru Friday

Budget:

Salaries: \$15,000; Printing Expenses; Subsidy Received; Amount Received from Subscriptions

Frequency of Issue:

Weekly, Bi-weekly, Monthly, Other (specify)

Circulation (as of January 1, 1985):

Number of Paid Subscribers, Number of free subscribers, Price per issue, Price per subscription, Is the subscription and/or single issue price set by statute?, Length of subscription, Sales promotion, Distribution, Are subscribers billed or are they required to pay in advance

Volume:

Average pages per issue (1984), Pages per year (1984)

Computer Composition:

Table with columns: Computer Use, Searchable Data Base, Microfiche, Microfilm, What do you use, if not a computer?; and columns: Yes, No, Price, if any

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors _____	_____	_____
Correction of Substantive Errors _____	_____	_____
Official Text _____	_____	_____
Judicial Notice _____	_____	_____
Annotations _____	_____	_____
Edit _____	_____	_____
Legislative Oversight _____	_____	_____
Economic Impact Statement _____	_____	_____
Emergency Rules _____	_____	In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines _____	_____	_____
Instruction in regulation drafting _____	_____	_____
Seminars _____	_____	_____
Consultations _____	_____	_____
Manual _____	_____	_____
Prepublication Review _____	_____	_____
Liaison Representative Required _____	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: MAINE

Administrative Code: None
(Title)

Office and Staff:

Director: James S. Henderson, Deputy Secretary of State

Address: Division of Administrative Procedures

State House, Station 101

Augusta, ME 04333

Telephone: (207) 289-3501

Person to contact about information contained on this survey: Lucille Weeks

Governing agency: State Department

Is your office under: the Secretary of State X

the Legislature _____

Other (specify) _____

Total number of employees (FTE): 1 (Full-time 1 ; Part-time: _____)

Office Hours: 8 a.m. - 4 p.m., Monday thru Friday

Budget:

Salaries: \$ 15,000 Printing Expenses _____

Subsidy Received _____ Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____ Number of free subscribers _____

Price per set _____ Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____

Pages per supplement (average) _____

Law:

	Yes	No
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Emergency regulations included	_____	_____

Computer Composition:

	Yes	No	
Computer Use	_____	_____	
Searchable Data Base	_____	_____	Price, if any _____
Microfiche	_____	_____	Price, if any _____
Microfilm	_____	_____	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____
If so, please specify type(s) _____
Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____
Is the Code distributed to depository libraries in your state? _____
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

Copies of rules available upon request only _____

1985 Survey of Codes and Registers

STATE: MARYLAND

Administrative Register: Maryland Register
(Title)

Office and Staff:

Director: Robert J. Colborn, Jr.

Address: P.O. Box 802

Annapolis, MD 21404

Telephone: (301) 269-2486

Person to contact about information contained on this survey: Robert J. Colborn, Jr.

Governing agency: Division of State Documents

Is your office under: the Secretary of State X

the Legislature _____

Other (specify) _____

Total number of employees (FTE): 5 (Full-time 3 ; Part-time: 2)

Office Hours: 9 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries: \$ 66,000 Printing Expenses \$ 200,000

Subsidy Received: \$ 35,000 (18%) Amount Received from Subscriptions: \$ 165,000

Frequency of Issue:

Weekly _____ Bi-weekly X Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 2200 Number of free subscribers 370

Price per issue \$ 2 Price per subscription \$ 75/yr.

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? By legislative oversight committee

Length of subscription: One year

Sales promotion: By other State agencies ("piggy-back" mailers)

Distribution: By private contractor

Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) 100

Pages per year (1984) 2700

Computer Composition:

Yes No

Computer Use X _____

Searchable Data Base X _____

Price, if any _____

Microfiche _____ X

Price, if any _____

Microfilm _____ X

Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> X </u>	<u> </u>
Adopted Rules <u> X </u>	<u> X </u>	<u> </u>
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>
Court Ordered Rules <u> X </u>	<u> X </u>	<u> </u>
Executive Orders <u> X </u>	<u> X </u>	<u> </u>
Proclamations <u> X </u>	<u> X </u>	<u> </u>
State Contracts <u> X </u>	<u> </u>	<u> X </u>
Executive Items <u> X </u>	<u> X </u>	<u> </u>
Judicial Items <u> X </u>	<u> X </u>	<u> </u>
Legislative Items <u> X </u>	<u> </u>	<u> X </u>
Attorney General Opinions <u> X </u>	<u> </u>	<u> X </u>
Other Ethics Opinions <u> </u>	<u> X </u>	<u> </u>
Other App. Court hearings <u> </u>	<u> </u>	<u> X </u>
Other Bd. of Contract Appeals <u> </u>	<u> </u>	<u> X </u>
Open Meetings <u> X </u>	Public Hearings <u> X </u>	Index <u> X </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> </u>	<u> X </u>
Official Text	<u> X </u>	<u> </u>
Judicial Notice	<u> X </u>	<u> </u>
Annotations	<u> X </u>	<u> </u>
Edit	<u> X </u>	<u> </u>
Legislative Oversight	<u> X </u>	<u> </u>
Economic Impact Statement	<u> X </u>	<u> </u>
Emergency Rules	<u> X </u>	<u> </u>

In effect how long? Usually 90 days but may be any period

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>
Instruction in regulation drafting	<u> X </u>	<u> </u>
Seminars	<u> X </u>	<u> </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> X </u>	<u> </u>
Prepublication Review	<u> X </u>	<u> </u>
Liaison Representative Required	<u> X </u>	<u> </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 1974

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house or by an outside publisher/printer? X

Is the copy for publication generated by your agency in-house ; by the publisher ; or by the agencies? X

Other information about your Register not explained above:

1985 Survey of Codes and Registers

STATE: MARYLAND

Administrative Code: Code of Maryland Regulations (COMAR)

(Title)

Office and Staff:

Director Robert J. Colborn, Jr.

Address P.O. Box 802

Annapolis, MD 21404

Telephone (301) 269-2486

Person to contact about information on this survey Dennis C. Schnepfe

Governing agency Division of State Documents

Is your office under: The Secretary of State X

The Legislature _____

Other (specify) _____

Total number of employees (FTE) 3 (Full-time 2 ; Part-time 1)

Office Hours 9 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries \$ 64,000

Printing Expenses \$ 105,000

Subsidy Received \$ 45,000 (43%)

Amount Received from Subscriptions \$

60,000

Frequency of printing entire Code Once

Number of sets printed in last complete publication Printed by Titles, not by sets

Year entire Code last published N/A

Supplementation frequency At least once annually

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 180 (full)

Number of free subscribers _____

Price per set \$ 480

Number of volumes per set 36

If sold by less than entire set, please answer the following:

How sold? By Title

Price? Varies

Is supplement automatically sent to subscribers of entire Code? During 1st year after purchase

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? 1st yr. after purchase only

If not, please indicate the price for supplementation \$ 149

Sales promotion Special 1st class mail solicitations to targeted groups

Distribution In-house

Are subscribers billed _____ or are they required to pay in advance? X

Format:

Looseleaf X

Hardbound _____

Paperbound _____

Microfiche _____

Microfilm _____

Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 13,000
Pages per supplement (average) 4500 per yr.

Law:

	Yes	No
Official Text	<u>X</u>	<u> </u>
Judicial Notice	<u>X</u>	<u> </u>
Annotations	<u>X</u>	<u> </u>
Edit	<u>X</u>	<u> </u>
Emergency regulations included	<u> </u>	<u>X</u>

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	<u> </u>	
Searchable Data Base	<u>X</u>	<u> </u>	Price, if any <u> </u>
Microfiche	<u> </u>	<u>X</u>	Price, if any <u> </u>
Microfilm	<u> </u>	<u>X</u>	Price, if any <u> </u>

What do you use, if not a computer?

Indexing:

Does your Code contain one or more indices? Yes
If so, please specify type(s) Indexed on words in regulation tagline

Are the indices prepared in-house X or by the publisher?

Format:

Is your Code arranged by subject matter by agency X or by some other means
(please specify)

Miscellaneous:

When did you first publish your Code? 1st vol. - 1977
Is the Code distributed to depository libraries in your state? Yes
If so, are they state document depositories X or federal document depositories?
If your Code contains anything other than rules, please specify the contents
Governor's Executive Orders, Opinions of State Ethics Commission

Is your Code published In-house or by an outside publisher? X
Other information about your Code not explained above

Where can copies of your Code be obtained:

Circulation Manager
Code of Maryland Regulations
Division of State Documents
P.O.Box 802, Annapolis, MD 21404

1985 Survey of Codes and Registers

STATE: MASSACHUSETTS

Administrative Register: Massachusetts Register
(Title)

Office and Staff:

Director: Kathryn K. Maillett
Address: Room 74, State House
Boston, MA 02133

Telephone: (617) 727-2831

Person to contact about information contained on this survey: Kathryn Maillett

Governing agency: Massachusetts Regulations Division

Is your office under: the Secretary of State X
the Legislature _____
Other (specify) _____

Total number of employees (FTE): 7 (Full-time 6 ; Part-time: 1)

Office Hours: 8:45 a.m. - 5 p.m., Monday thru Friday

Budget: (budget includes Register, Code, Session Laws, and other publications)

Salaries: _____ Printing Expenses _____
Subsidy Received: _____ Amount Received from Subscriptions: \$ 44,000

Frequency of Issue:

Weekly X Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 350 Number of free subscribers 6

Price per issue \$ 1.25 Price per subscription \$ 125

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? cost

Length of subscription: one year

Sales promotion: periodic advertisement in Lawyers' Weekly

Distribution: mail

Are subscribers billed X or are they required to pay in advance _____

Volume:

Average pages per issue (1984) 60

Pages per year (1984) 3,000

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	_____	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	_____	<u>X</u>	Price, if any _____
Microfilm	_____	<u>X</u>	Price, if any _____
What do you use, if not a computer?	_____		

1985 Survey of Codes and Registers

STATE: MASSACHUSETTS

Administrative Code: _____
(Title)

Office and Staff:

Director: Kathryn K. Maillett

Address: Room 74, State House
Boston, MA 02133

Telephone: (617) 727-2831

Person to contact about information contained on this survey: Kathryn Maillett

Governing agency: Massachusetts Regulations Division

Is your office under: the Secretary of State X
the Legislature _____
Other (specify) _____

Total number of employees (FTE): 7 (Full-time 6 ; Part-time: 1)

Office Hours: 8:45 a.m. - 5 p.m., Monday thru Friday

Budget: (budget includes Register, Code, Session Laws and other publications)

Salaries _____ Printing Expenses \$ 45,000 Suppl. not included _____

Subsidy Received _____ Amount Received from Subscriptions \$ 27,600

Frequency of printing entire Code not established

Number of sets printed in last complete publication 250

Year entire Code last published 1978

Supplementation frequency quarterly

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 230 Number of free subscribers 20

Price per set \$ 450 (1978) Number of volumes per set 22

If sold by less than entire set, please answer the following:

How sold? by subject or agency

Price? varies according to size; \$.25 to \$24

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation? \$ 120 per year

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation \$ 120 per year

Sales promotion _____

Distribution _____

Are subscribers billed X or are they required to pay in advance? _____

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

STATE: MICHIGAN

Administrative Register: Michigan Register
(Title)

Office and Staff:

Director: Roger Peters, Legal Editor

Address: Legislative Service Bureau
125 W. Allegan, 3rd Floor
Lansing, MI 48913

Telephone: (517) 373-7343

Person to contact about information contained on this survey: Roger Peters

Governing agency: Legislative Council - Legislative Service Bureau

Is your office under: the Secretary of State _____
the Legislature X
Other (specify) _____

Total number of employees (FTE): 9 (Full-time 5; Part-time: 4)

Office Hours: 8:30 a.m. - 5:00 p.m., Monday thru Friday

Budget: (1984 actual figures)

Salaries: \$ 52,665.15 Printing Expenses \$ 27,626.77

Subsidy Received: \$ 90,000 Amount Received from Subscriptions: \$ 36,330

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly X Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 1,000 Number of free subscribers 900

Price per issue _____ Price per subscription \$ 35/ yr.

Is the subscription and/or single issue price set by statute? Yes - must cover pub. costs

If not, how are they determined? _____

Length of subscription: one year

Sales promotion: direct mail; brochures; telemarketing; exhibits

Distribution: Mailed by Department of Management and Budget

Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) 175

Pages per year (1984) 2,100

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	_____	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	_____	<u>X</u>	Price, if any _____
Microfilm	_____	<u>X</u>	Price, if any _____
What do you use, if not a computer?	_____		

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> X </u>	<u> </u>
Adopted Rules <u> X </u>	<u> X </u>	<u> </u>
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>
Court Ordered Rules <u> </u>	<u> </u>	<u> </u>
Executive Orders <u> X </u>	<u> X </u>	<u> </u>
Proclamations <u> </u>	<u> </u>	<u> </u>
State Contracts <u> </u>	<u> </u>	<u> </u>
Executive Items <u> X </u>	<u> </u>	<u> X </u>
Judicial Items <u> </u>	<u> </u>	<u> </u>
Legislative Items <u> X </u>	<u> </u>	<u> X </u>
Attorney General Opinions <u> X </u>	<u> X </u>	<u> </u>
Other <u>Small Business Impact</u>	<u> </u>	<u> </u>
Other <u> Statements</u>	<u> X </u>	<u> </u>
Other <u>Statutory Tables</u>	<u> X </u>	<u> </u>
Open Meetings <u> </u>	<u> </u>	<u> </u>
Public Hearings <u> X </u>	<u> </u>	<u> X </u>
Index <u> X </u>	<u> </u>	<u> </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> </u>	<u> X </u>
Official Text	<u> X </u>	<u> </u>
Judicial Notice	<u> X </u>	<u> </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> X </u>	<u> </u>
Legislative Oversight	<u> </u>	<u> </u>
Economic Impact Statement	<u> X </u>	<u> </u>
Emergency Rules	<u> X </u>	<u> </u>

In effect how long? 6 mos.; 6
mos. extension available

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>
Instruction in regulation drafting	<u> X </u>	<u> </u>
Seminars	<u> X </u>	<u> </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> X </u>	<u> </u>
Prepublication Review	<u> X </u>	<u> </u>
Liaison Representative Required	<u> X </u>	<u> </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? January 1984

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house X or by an outside publisher/printer?

Is the copy for publication generated by your agency in-house X ; by the publisher ; or by the agencies?

Other information about your Register not explained above:

1985 Survey of Codes and Registers

STATE: MICHIGAN

Administrative Code: Michigan Administrative Code
(Title)

Office and Staff:

Director: Roger Peters, Legal Editor

Address: Legislative Service Bureau

125 W. Allegan, 3rd Floor

Lansing, MI 48913

Telephone: (517) 373-7343

Person to contact about information contained on this survey: Roger Peters

Governing agency: Legislative Council - Legislative Service Bureau

Is your office under: the Secretary of State _____

the Legislature X

Other (specify) _____

Total number of employees (FTE): 5 (Full-time 5; Part-time: _____)

Office Hours: 8:30 a.m. - 5:00 p.m., Monday thru Friday

Budget: (1983 Annual Supplement)

Salaries \$ 13,524

Printing Expenses \$ 5,377

Subsidy Received _____

Amount Received from Subscriptions \$ 11,261

Frequency of printing entire Code 1944, 1954, 1979

Number of sets printed in last complete publication _____

Year entire Code last published 1979

Supplementation frequency Monthly, annually

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume X

Circulation:

Number of paid subscribers 1,300

Number of free subscribers 1000 (Approx.)

Price per set \$ 95

Number of volumes per set 3

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation Approx. \$ 50 / yr.

Sales promotion _____

Distribution By Department of Management and Budget

Are subscribers billed _____ or are they required to pay in advance? X

Format:

Looseleaf _____ Hardbound X Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 5,238
 Pages per supplement (average) 450 (annually)

Law:	Yes	No	
Official Text	<u>X</u>	<u> </u>	
Judicial Notice	<u>X</u>	<u> </u>	
Annotations	<u> </u>	<u>X</u>	
Edit	<u>X</u>	<u> </u>	
Emergency regulations included	<u> </u>	<u>X</u>	

Computer Composition:	Yes	No	
Computer Use	<u>X</u>	<u> </u>	
Searchable Data Base	<u> </u>	<u>X</u>	Price, if any <u> </u>
Microfiche	<u> </u>	<u>X</u>	Price, if any <u> </u>
Microfilm	<u> </u>	<u>X</u>	Price, if any <u> </u>
What do you use, if not a computer?	<u> </u>		

Indexing:

Does your Code contain one or more indices? Yes
 If so, please specify type(s) subject matter; agency

 Are the indices prepared in-house Yes or by the publisher?

Format:

Is your Code arranged by subject matter X by agency or by some other means
 (please specify) By Chapter number of authorizing Statute

Miscellaneous:

When did you first publish your Code? 1944
 Is the Code distributed to depository libraries in your state? Yes
 If so, are they state document depositories X or federal document depositories?
 If your Code contains anything other than rules, please specify the contents

Is your Code published In-house X or by an outside publisher?
 Other information about your Code not explained above Bindery operations not done in-house

Where can copies of your Code be obtained:

Office of Management and Budget
7461 Crowner Drive
P.O. Box 30026
Lansing, MI 48909

1985 Survey of Codes and Registers

STATE: MINNESOTA

Administrative Register: State Register
(Title)

Office and Staff:

Director: Stephen A. Ordahl

Address: 117 University Ave.

St. Paul, MN 55155

Telephone: (612) 297-2553

Person to contact about information contained on this survey: Marsha Storck, Editor

Governing agency: Department of Administration, State Register & Public Documents Division

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) Administration - Governor

Total number of employees (FTE): 2 (Full-time 1; Part-time: 5)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget: (\$ 207,706)

Salaries: \$ 52,137

Printing Expenses \$ 130,000

Subsidy Received: None

Amount Received from Subscriptions: \$ 95,000

Frequency of Issue:

Weekly X Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 682

Number of free subscribers 125

Price per issue \$ 3.25

Price per subscription \$ 140/yr.; \$ 40/13 wks.

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? By Division Director

Length of subscription: one year or 13 weeks

Sales promotion: Yes

Distribution: State agencies; libraries; private industry

Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) 54

Pages per year (1984) 2804

Computer Composition:

Yes No

Computer Use X _____

Searchable Data Base _____ X Price, if any _____

Microfiche X _____ Price, if any _____

Microfilm _____ X Price, if any _____

What do you use, if not a computer? Typeset by printer in private industry. Originals to rules are in data base in the Office of the Revisor, under the Legislature

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> X </u>	<u> </u>
Adopted Rules <u> X </u>	<u> </u>	<u> X </u>
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>
Court Ordered Rules <u> </u>	<u> </u>	<u> </u>
Executive Orders <u> X </u>	<u> X </u>	<u> </u>
Proclamations <u> </u>	<u> </u>	<u> </u>
State Contracts <u> X </u>	<u> </u>	<u> X </u>
Executive Items <u> </u>	<u> </u>	<u> </u>
Judicial Items <u> X </u>	<u> </u>	<u> X </u>
Legislative Items <u> </u>	<u> </u>	<u> </u>
Attorney General Opinions <u> </u>	<u> </u>	<u> </u>
Other agency notices <u> </u>	<u> </u>	<u> X </u>
Other non-state contracts <u> </u>	<u> </u>	<u> X </u>
Other <u> </u>	<u> </u>	<u> </u>
Open Meetings <u> X </u>	Public Hearings <u> X </u>	Index <u> X </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> X </u>	<u> </u>
Official Text	<u> X </u>	<u> </u>
Judicial Notice	<u> </u>	<u> X </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> </u>	<u> X </u>
Legislative Oversight	<u> </u>	<u> X </u>
Economic Impact Statement	<u> </u>	<u> X </u>
Emergency Rules	<u> X </u>	<u> </u> In effect how long? <u>180 days</u>

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>
Instruction in regulation drafting	<u> </u>	<u> X </u> (Revisor's Office does this)
Seminars	<u> X </u>	<u> </u>
Consultations	<u> </u>	<u> </u>
Manual	<u> </u>	<u> </u> (Revisor's Office does this)
Prepublication Review	<u> </u>	<u> </u>
Liaison Representative Required	<u> X </u>	<u> </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 1976

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house or by an outside publisher/printer? X

Is the copy for publication generated by your agency in-house ; by the publisher X ; or by the agencies? X

Other information about your Register not explained above: Revisor's Office sets standards and prepares copy for rules submitted by agencies; all other copy prepared by agencies for submission.

1985 Survey of Codes and Registers

STATE: MINNESOTA

Administrative Code: Minnesota Rules
(Title)

Office and Staff:

Director Steve Cross, Revisor of Statutes

Address 3 State Capitol

St. Paul, MN 55155

Telephone (612) 296-2868

Person to contact about information on this survey Marcia Waldron, Deputy Rev. of Statutes

Governing agency Revisor of Statutes Office

Is your office under: The Secretary of State _____

The Legislature X

Other (specify) _____

Total number of employees (FTE) 59 (Full-time 46; Part-time 13)

Office Hours 8:30 a.m. - 4:30 p.m., Monday thru Friday (or when legislature in session)

Budget:

Salaries \$ 1,300,000

Printing Expenses \$ 500,000/yr.

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code Every odd-numbered year

Number of sets printed in last complete publication 1,000

Year entire Code last published 1983

Supplementation frequency 2 in even-numbered year

Form of Supplementation: Replacement pages _____ Pocket Parts X Bound volume _____
(Cumulative)

Circulation:

Number of paid subscribers 500

Number of free subscribers 100

Price per set 1983= \$ 115

Number of volumes per set 7 in 1983; 10 in 1985

If sold by less than entire set, please answer the following:

How sold? Per volume (when available)

Price? \$ 13

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation \$ 18

Sales promotion Ads--brochure mailer by us

Distribution By State Register and Public Documents Division of Dept. of Administration

Are subscribers billed _____ or are they required to pay in advance? X

Format:

Looseleaf _____ Hardbound X Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set approx. 10,000
Pages per supplement (average) 1200-1400

Law:

	Yes	No
Official Text	<u>X</u>	<u> </u>
Judicial Notice	<u> </u>	<u>X</u>
Annotations	<u> </u>	<u>X</u>
Edit	<u>X</u>	<u> </u>
Emergency regulations included	<u> </u>	<u>X</u> (not usually; some printed)

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	<u> </u>	
Searchable Data Base	<u>X</u>	<u> </u>	Price, if any <u> </u>
Microfiche	<u> </u>	<u>X</u>	Price, if any <u> </u>
Microfilm	<u> </u>	<u>X</u>	Price, if any <u> </u>
What do you use, if not a computer?	<u> </u>		

Indexing:

Does your Code contain one or more indices? Yes
If so, please specify type(s) Subject index

Are the indices prepared in-house X or by the publisher?

Format:

Is your Code arranged by subject matter by agency X or by some other means
(please specify)

Miscellaneous:

When did you first publish your Code? 1983
Is the Code distributed to depository libraries in your state? County libraries by request
If so, are they state document depositories or federal document depositories?
If your Code contains anything other than rules, please specify the contents
preface, user guide, chapter table, cross reference table, statutory authority table,
amendment table, historical notes, statutory authority cite, incorporation by reference
table, editorial notes, index, user reply insert
Is your Code published In-house edit only or by an outside publisher? X
Other information about your Code not explained above We draft administrative rules,
provide outside agencies instruction in drafting, seminars, consultations, do a drafting
manual, certify rules as to form.
Where can copies of your Code be obtained:
State Register and Public Documents Division
Department of Administration
117 University Avenue
St. Paul, MN 55155

1985 Survey of Codes and Registers

STATE: MISSISSIPPI

Administrative Register: The Mississippi Register
(Title)

Office and Staff:

Director: James O. Nelson II, Asst. Secretary of State

Address: P. O. Box 136
401 Mississippi Street
Jackson, Mississippi 39205

Telephone: (601) 359-1350

Person to contact about information contained on this survey: James O. Nelson II

Governing agency: Office of the Secretary of State

Is your office under: the Secretary of State X
the Legislature _____
Other (specify) _____

Total number of employees (FTE): 1 (Full-time 1; Part-time: _____)

Office Hours: 8 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries: N/A Printing Expenses 0

Subsidy Received: 0 Amount Received from Subscriptions: 0

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) Suspended temporarily

Circulation (as of January 1, 1985):

Number of Paid Subscribers 0 Number of free subscribers 0

Price per issue 0 Price per subscription 0

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Cost to agency

Length of subscription: _____ year

Sales promotion: None

Distribution: U.S. Mail

Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) 0

Pages per year (1984) 0

Computer Composition:

	Yes	No	
Computer Use	___	<u>X</u>	
Searchable Data Base	___	<u>X</u>	Price, if any _____
Microfiche	___	<u>X</u>	Price, if any _____
Microfilm	___	<u>X</u>	Price, if any _____

What do you use, if not a computer? Manual file system and index

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> </u>	<u> X </u>
Adopted Rules <u> X </u>	<u> </u>	<u> X </u>
Emergency Rules <u> X </u>	<u> </u>	<u> X </u>
Court Ordered Rules <u> X </u>	<u> X </u>	<u> </u>
Executive Orders <u> X </u>	<u> </u>	<u> X </u>
Proclamations <u> X </u>	<u> X </u>	<u> </u>
State Contracts <u> </u>	<u> </u>	<u> </u>
Executive Items <u> </u>	<u> </u>	<u> </u>
Judicial Items <u> X </u>	<u> </u>	<u> X </u>
Legislative Items <u> X </u>	<u> </u>	<u> X </u>
Attorney General Opinions <u> X </u>	<u> </u>	<u> X </u>
Other Economic Indicators <u> </u>	<u> </u>	<u> X </u>
Other Letter fr. Secy. of State <u> </u>	<u> </u>	<u> </u>
Other Rules changes, S.O.S. off. <u> </u>	<u> </u>	<u> </u>
Open Meetings <u> </u>	Public Hearings <u> X </u>	Index <u> </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> </u>	<u> X </u>
Correction of Substantive Errors	<u> </u>	<u> X </u>
Official Text	<u> </u>	<u> X </u>
Judicial Notice	<u> </u>	<u> X </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> </u>	<u> X </u>
Legislative Oversight	<u> </u>	<u> X </u>
Economic Impact Statement	<u> X </u>	<u> </u>
Emergency Rules	<u> X </u>	<u> </u>

In effect how long? 90 days

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> </u>	<u> X </u>
Instruction in regulation drafting	<u> X </u>	<u> </u>
Seminars	<u> </u>	<u> X </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> </u>	<u> X </u>
Prepublication Review	<u> </u>	<u> X </u>
Liaison Representative Required	<u> </u>	<u> X </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 1980

Is the Register distributed to depository libraries in your state? No

If yes, are these state document depositories or federal document depositories?

Is the Register printed in-house Yes or by an outside publisher/printer?

Is the copy for publication generated by your agency in-house Yes ; by the publisher ; or by the agencies?

Other information about your Register not explained above:

 Funding has forced a temporary suspension of publication; we hope to resume soon

1985 Survey of Codes and Registers

STATE: MISSISSIPPI

Administrative Code: None
(Title)

Office and Staff:

Director _____

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____

The Legislature _____

Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____

Pages per supplement (average) _____

Law:

	Yes	No
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Emergency regulations included	_____	_____

Computer Composition:

	Yes	No	
Computer Use	_____	_____	
Searchable Data Base	_____	_____	Price, if any _____
Microfiche	_____	_____	Price, if any _____
Microfilm	_____	_____	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____

If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____

Is the Code distributed to depository libraries in your state? _____

If so, are they state document depositories _____ or federal document depositories? _____

If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____

Other information about your Code not explained above _____

Where can copies of your Code be obtained: _____

1985 Survey of Codes and Registers

STATE: MISSOURI

Administrative Register: Missouri Register
(Title)

Office and Staff:

Director: Carolán Underwood

Address: Administrative Rules

8th Floor, Harry S Truman Bldg.

Jefferson City, MO 65101

Telephone: (314) 751-4015

Person to contact about information contained on this survey: Carolán Underwood

Governing agency: Secretary of State

Is your office under: the Secretary of State X

the Legislature _____

Other (specify) _____

Total number of employees (FTE): 5 (Full-time 5; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries: \$ 75,000 Printing Expenses \$ 105,560 (computer & everything)

Subsidy Received: 0 Amount Received from Subscriptions: \$ 44,856 aver.

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) bi-monthly

Circulation (as of January 1, 1985):

Number of Paid Subscribers 801 Number of free subscribers 40

Price per issue \$ 5.00 Price per subscription \$ 56.00

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? By staff; printing expenses

Length of subscription: one year; also half years

Sales promotion: direct mail; packet to graduating law classes; piggyback mailings

Distribution: mail 2nd class; by sheltered workshop

Are subscribers billed X or are they required to pay in advance X (out-of-state)

Volume:

Average pages per issue (1984) 152

Pages per year (1984) 1821

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	_____	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	<u>X</u>	_____	Price, if any _____
Microfilm	_____	<u>X</u>	Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> X </u>	<u> </u>
Adopted Rules <u> X </u>	<u> X </u>	<u> </u>
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>
Court Ordered Rules <u> </u>	<u> </u>	<u> </u>
Executive Orders <u> </u>	<u> </u>	<u> </u>
Proclamations <u> </u>	<u> </u>	<u> </u>
State Contracts <u> </u>	<u> </u>	<u> </u>
Executive Items <u> </u>	<u> </u>	<u> </u>
Judicial Items <u> X </u>	<u> X </u>	<u> </u>
Legislative Items <u> </u>	<u> </u>	<u> </u>
Attorney General Opinions <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Open Meetings <u> X </u>	Public Hearings <u> X </u>	Index <u> </u> (working on it)

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> </u>	<u> </u> (by amendment only)
Official Text	<u> X </u>	<u> </u>
Judicial Notice	<u> </u>	<u> X </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> X </u>	<u> </u>
Legislative Oversight	<u> X </u>	<u> </u>
Economic Impact Statement	<u> X </u>	<u> </u>
Emergency Rules	<u> X </u>	<u> </u> In effect how long? <u>120 days</u>

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>
Instruction in regulation drafting	<u> X </u>	<u> </u>
Seminars	<u> X </u>	<u> </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> X </u>	<u> </u>
Prepublication Review	<u> X </u>	<u> </u>
Liaison Representative Required	<u> </u>	<u> X </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 1975

Is the Register distributed to depository libraries in your state? X

 If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house X or by an outside publisher/printer?

Is the copy for publication generated by your agency in-house X ; by the publisher ; or by the agencies? X

Other information about your Register not explained above: Searchable data base contract is going to be let soon; This will also include microfiche copies

1985 Survey of Codes and Registers

STATE: MISSOURI

Administrative Code: Code of State Regulations
(Title)

Office and Staff:

Director: Carolyn Underwood

Address: Administrative Rules

8th Floor, Harry S Truman Bldg.

Jefferson City, MO 65101

Telephone: (314) 751-4015

Person to contact about information contained on this survey: Carolyn Underwood

Governing agency: Secretary of State

Is your office under: the Secretary of State X

the Legislature _____

Other (specify) _____

Total number of employees (FTE): 5 (Full-time 5; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries \$ 75,000

Printing Expenses \$ 146,362

Subsidy Received _____

Amount Received from Subscriptions \$ 24,420

Frequency of printing entire Code every ten years

Number of sets printed in last complete publication 2000

Year entire Code last published 1976

Supplementation frequency twice a year

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 784 Number of free subscribers 40

Price per set \$ 235 Number of volumes per set 10

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation \$ 35/yr. based on costs

Sales promotion direct mail; packet to graduating law classes; piggyback mailings

Distribution In-house; U.P.S.

Are subscribers billed X or are they required to pay in advance? _____

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 10,000

Pages per supplement (average) 875

Law:

	Yes	No
Official Text	<u>X</u>	<u> </u>
Judicial Notice	<u>X</u>	<u> </u>
Annotations	<u>X</u>	<u> </u>
Edit	<u>X</u>	<u> </u>
Emergency regulations included	<u> </u>	<u>X</u> (histories only)

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	<u> </u>	
Searchable Data Base	<u> </u>	<u>X</u>	Price, if any <u> </u>
Microfiche	<u> </u>	<u>X</u>	Price, if any <u> </u>
Microfilm	<u> </u>	<u>X</u>	Price, if any <u> </u>
What do you use, if not a computer?	<u> </u>		

Indexing:

Does your Code contain one or more indices? Yes

If so, please specify type(s) subject; cross-reference statutes

Are the indices prepared in-house X or by the publisher?

Format:

Is your Code arranged by subject matter by agency X or by some other means
(please specify)

Miscellaneous:

When did you first publish your Code? 1976

Is the Code distributed to depository libraries in your state? X

If so, are they state document depositories X or federal document depositories?

If your Code contains anything other than rules, please specify the contents
annotations

Is your Code published In-house or by an outside publisher? X

Other information about your Code not explained above Searchable data base contract will be
let soon

Where can copies of your Code be obtained:

Administrative Rules
8th Floor, Harry S Truman Bldg.
Jefferson City, MO 65101

1985 Survey of Codes and Registers

STATE: MONTANA

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (Montana did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

Yes No

Computer Use _____

Searchable Data Base _____

Microfiche _____

Microfilm _____

Price, if any _____

Price, if any _____

Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	_____	_____
Correction of Substantive Errors	_____	_____
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Legislative Oversight	_____	_____
Economic Impact Statement	_____	_____
Emergency Rules	_____	_____ In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	_____	_____
Instruction in regulation drafting	_____	_____
Seminars	_____	_____
Consultations	_____	_____
Manual	_____	_____
Prepublication Review	_____	_____
Liaison Representative Required	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: MONTANA

Administrative Code: _____
(Title)

Office and Staff:

Director _____ (Montana did not respond to the survey)

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____
The Legislature _____
Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____ Number of free subscribers _____

Price per set _____ Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____

Pages per supplement (average) _____

Law:

Yes No

Official Text _____

Judicial Notice _____

Annotations _____

Edit _____

Emergency regulations included _____

Computer Composition:

Yes No

Computer Use _____

Searchable Data Base _____

Microfiche _____

Microfilm _____

What do you use, if not a computer? _____

Price, if any _____

Price, if any _____

Price, if any _____

Indexing:

Does your Code contain one or more indices? _____

If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____

Is the Code distributed to depository libraries in your state? _____

If so, are they state document depositories _____ or federal document depositories? _____

If your Code contains anything other than rules, please specify the contents _____

Is your Code published in-house _____ or by an outside publisher? _____

Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: NEBRASKA

Administrative Register: None
(Title)

Office and Staff:

Director: Chris Quinn Peterson

Address: Revisor of Regulations

7th Floor, State Capitol

Lincoln, NE 68506

Telephone: (402) 471-2221

Person to contact about information contained on this survey: Chris Peterson

Governing agency: _____

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

Yes No

Computer Use _____

Searchable Data Base _____

Price, if any _____

Microfiche _____

Price, if any _____

Microfilm _____

Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	_____	_____
Correction of Substantive Errors	_____	_____
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Legislative Oversight	_____	_____
Economic Impact Statement	_____	_____
Emergency Rules	_____	_____ In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	_____	_____
Instruction in regulation drafting	_____	_____
Seminars	_____	_____
Consultations	_____	_____
Manual	_____	_____
Prepublication Review	_____	_____
Liaison Representative Required	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: NEBRASKA

Administrative Code: Nebraska Administrative Code
(Title)

Office and Staff:

Director: Chris Quinn Peterson

Address: Revisor of Regulations

7th Floor, State Capitol

Lincoln, NE 68506

Telephone: (402) 471-2221

Person to contact about information contained on this survey: Chris Peterson

Governing agency: Legislative Research Office

Is your office under: the Secretary of State _____

the Legislature X

Other (specify) _____

Total number of employees (FTE): 2 (Full-time 2; Part-time: _____)

Office Hours: _____

Budget:

Salaries \$ 44,851

Printing Expenses \$ 10,574

Subsidy Received \$ 60,921

Amount Received from Subscriptions Approx. \$5,400

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published 1975

Supplementation frequency Monthly

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 34 full; 38 part. Number of free subscribers 2

Price per set \$ 236.50 Number of volumes per set 34

If sold by less than entire set, please answer the following:

How sold? Volume

Price? _____

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? 85

If not, please indicate the price for supplementation \$10/agency + \$3 printing costs

Sales promotion None

Distribution Mail

Are subscribers billed Yes, vols. or are they required to pay in advance? Yes, supp. pages

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 8,000

Pages per supplement (average) varies

Law:

	Yes	No	
Official Text	<u> </u>	<u>X</u>	
Judicial Notice	<u>X</u>	<u> </u>	
Annotations	<u>X</u>	<u> </u>	(Some agencies do; some don't)
Edit	<u> </u>	<u>X</u>	
Emergency regulations included	<u> </u>	<u> </u>	(don't have emergency rules)

Computer Composition:

	Yes	No	
Computer Use	<u> </u>	<u>X</u>	
Searchable Data Base	<u> </u>	<u>X</u>	Price, if any <u> </u>
Microfiche	<u> </u>	<u>X</u>	Price, if any <u> </u>
Microfilm	<u> </u>	<u>X</u>	Price, if any <u> </u>
What do you use, if not a computer?	<u>Some agencies have their rules on-line</u>		

Indexing:

Does your Code contain one or more indices? tables of contents only
If so, please specify type(s)

Are the indices prepared in-house or by the publisher?

Format:

Is your Code arranged by subject matter by agency x or by some other means
(please specify) Rules are arranged by subject matter under each agency

Miscellaneous:

When did you first publish your Code?
Is the Code distributed to depository libraries in your state? x
If so, are they state document depositories x or federal document depositories?
If your Code contains anything other than rules, please specify the contents

Is your Code published in-house X or by an outside publisher?
Other information about your Code not explained above The Code is also sent to County
Law Libraries upon request

Where can copies of your Code be obtained:

Revisor of Regulations
7th Floor, State Capitol
Lincoln, NE 68506

1985 Survey of Codes and Registers

STATE: NEVADA

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (Nevada did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

Yes No

Computer Use _____

Searchable Data Base _____

Microfiche _____

Microfilm _____

What do you use, if not a computer? _____

Price, if any _____

Price, if any _____

Price, if any _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	_____	_____
Correction of Substantive Errors	_____	_____
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Legislative Oversight	_____	_____
Economic Impact Statement	_____	_____
Emergency Rules	_____	_____

In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	_____	_____
Instruction in regulation drafting	_____	_____
Seminars	_____	_____
Consultations	_____	_____
Manual	_____	_____
Prepublication Review	_____	_____
Liaison Representative Required	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: NEVADA

Administrative Code: _____
(Title)

Office and Staff:

Director _____ (Nevada did not respond to the survey)
Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____
The Legislature _____
Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____ Printing Expenses _____
Subsidy Received _____ Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____ Number of free subscribers _____

Price per set _____ Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____
Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____

Pages per supplement (average) _____

Law:

Yes No

Official Text _____

Judicial Notice _____

Annotations _____

Edit _____

Emergency regulations included _____

Computer Composition:

Yes No

Computer Use _____

Searchable Data Base _____ Price, if any _____

Microfiche _____ Price, if any _____

Microfilm _____ Price, if any _____

What do you use, if not a computer? _____

Indexing:

Does your Code contain one or more indices? _____

If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____

Is the Code distributed to depository libraries in your state? _____

If so, are they state document depositories _____ or federal document depositories? _____

If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____

Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: NEW HAMPSHIRE

Administrative Register: NH Rulemaking Register
(Title)

Office and Staff:

Director: Stephen C. Shaw

Address: Room 113

State House

Concord, NH 03301

Telephone: (603) 271-3680

Person to contact about information contained on this survey: Stephen Shaw

Governing agency: Office of Legislative Services

Is your office under: the Secretary of State _____

the Legislature X

Other (specify) _____

Total number of employees (FTE): 3 (Full-time 3; Part-time: _____)

Office Hours: 8:30 a.m. - 5 p.m., Monday thru Friday

Budget: (N/A; NH Register is self-sustaining)

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly X Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 170 Number of free subscribers 55

Price per issue _____ Price per subscription \$ 30/yr.

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Director of Legislative Services sets price

Length of subscription: one year

Sales promotion: None

Distribution: Mailed

Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) 25

Pages per year (1984) 300

Computer Composition:

Yes No

Computer Use _____

Searchable Data Base _____

Microfiche _____

Microfilm _____

Price, if any _____

Price, if any _____

Price, if any _____

What do you use, if not a computer? Photo offset from copy provided by individual agencies

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> </u>	<u> X </u>
Adopted Rules <u> X </u>	<u> </u>	<u> X </u>
Emergency Rules <u> X </u>	<u> </u>	<u> X </u>
Court Ordered Rules <u> </u>	<u> </u>	<u> </u>
Executive Orders <u> X </u>	<u> X </u>	<u> </u>
Proclamations <u> </u>	<u> </u>	<u> </u>
State Contracts <u> </u>	<u> </u>	<u> </u>
Executive Items <u> </u>	<u> </u>	<u> </u>
Judicial Items <u> </u>	<u> </u>	<u> </u>
Legislative Items <u> </u>	<u> </u>	<u> </u>
Attorney General Opinions <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Open Meetings <u> </u>	Public Hearings <u> </u>	Index <u> X </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> </u>	<u> X </u>
Official Text	<u> </u>	<u> X </u>
Judicial Notice	<u> </u>	<u> X </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> X </u>	<u> </u>
Legislative Oversight	<u> X </u>	<u> </u>
Economic Impact Statement	<u> X </u>	<u> </u>
Emergency Rules	<u> X </u>	<u> </u>

In effect how long?

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>
Instruction in regulation drafting	<u> X </u>	<u> </u>
Seminars	<u> X </u>	<u> </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> X </u>	<u> </u>
Prepublication Review	<u> X </u>	<u> </u>
Liaison Representative Required	<u> </u>	<u> X </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? April 1981

Is the Register distributed to depository libraries in your state? Yes

 If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house X or by an outside publisher/printer?

Is the copy for publication generated by your agency in-house ; by the publisher ; or by the agencies? X

Other information about your Register not explained above:

1985 Survey of Codes and Registers

STATE: NEW HAMPSHIRE

Administrative Code: NH Code of Administrative Rules Annotated
(Title)

Office and Staff:

Director Stephen C. Shaw

Address Room 113

State House

Concord, NH 03301

Telephone (603) 271-3680

Person to contact about information on this survey Stephen Shaw

Governing agency Office of Legislative Services

Is your office under: The Secretary of State _____

The Legislature X

Other (specify) _____

Total number of employees (FTE) 3 (Full-time 3; Part-time _____)

Office Hours 8:30 a.m. - 5 p.m., Monday thru Friday

Budget: (Code is privately printed at no cost to state)

Salaries _____ Printing Expenses _____

Subsidy Received _____ Amount Received from Subscriptions _____

Frequency of printing entire Code Only 23 agencies presently included

Number of sets printed in last complete publication _____

Year entire Code last published Just published December 1984

Supplementation frequency Six months

Form of Supplementation: Replacement pages _____ Pocket Parts X Bound volume _____

Circulation:

Number of paid subscribers _____ Number of free subscribers _____

Price per set \$ 239 + \$5 p & h Number of volumes per set 5

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
Pages per supplement (average) _____

Law:

	Yes	No
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Emergency regulations included	___	___

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____ Yes _____
If so, please specify type(s) individual agency

Are the indices prepared in-house _____ or by the publisher? _____ X _____

Format:

Is your Code arranged by subject matter _____ by agency X or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? Dec. 1984
Is the Code distributed to depository libraries in your state? No
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____
Annotations to court cases

Is your Code published In-house _____ or by an outside publisher? _____ X _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

Equity Publishing Corporation
Orford, NH 03777
(603) 353-4351

1985 Survey of Codes and Registers

STATE: NEW JERSEY

Administrative Register: New Jersey Register
(Title)

Office and Staff:

Director: Karen Garfing, Asst. Director for Rules and Publications

Address: Office of Administrative Law

Quakerbridge Road, CN 301

Trenton, NJ 08625

Telephone: (609) 292-6060

Person to contact about information contained on this survey: Norman Ollson

Governing agency: Office of Administrative Law

Is your office under: the Secretary of State Under but not of
the Legislature _____
Other (specify) _____

Total number of employees (FTE): 16 (Full-time 12 ; Part-time: 4)

Office Hours: 8:30 a.m. - 4:30 p.m., Monday thru Friday

Budget: (included in Office of Administrative Law budget)

Salaries: _____ Printing Expenses figures incomplete

Subsidy Received: _____ Amount Received from Subscriptions: Figures incomplete

Frequency of Issue:

Weekly _____ Bi-weekly X Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 2,280

Number of free subscribers 620

Price per issue \$ 8

Price per subscription \$75 2nd class; \$150 1st class

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Current publication costs

Length of subscription: one year

Sales promotion: direct mail, space advertising, envelope stuffers, booth at state Bar conv.

Distribution: U.S. Mail

Are subscribers billed X or are they required to pay in advance New Orders
(renewal only)

Volume:

Average pages per issue (1984) 148

Pages per year (1984) 3,552

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	_____	
Searchable Data Base	<u>X</u>	_____	Price, if any _____
Microfiche	_____	<u>X</u>	Price, if any _____
Microfilm	_____	<u>X</u>	Price, if any _____
What do you use, if not a computer?	_____		

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> X </u>	<u> </u>
Adopted Rules <u> X </u>	<u> X </u>	<u> </u>
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>
Court Ordered Rules <u> </u>	<u> </u>	<u> </u>
Executive Orders <u> </u>	<u> </u>	<u> </u>
Proclamations <u> </u>	<u> </u>	<u> </u>
State Contracts <u> X </u>	<u> </u>	<u> X </u>
Executive Items <u> X </u>	<u> </u>	<u> X </u>
Judicial Items <u> </u>	<u> </u>	<u> </u>
Legislative Items <u> </u>	<u> </u>	<u> </u>
Attorney General Opinions <u> X </u>	<u> X </u>	<u> </u>
Other <u>proposal summaries, social and economic impact statements, Summary of public comments and agency responses</u>		
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Open Meetings <u> X </u>	Public Hearings <u> X </u>	Index <u> X </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> </u>	<u> X </u>
Official Text	<u> X </u>	<u> </u>
Judicial Notice	<u> X </u>	<u> </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> X </u>	<u> </u>
Legislative Oversight	<u> </u>	<u> X </u>
Economic Impact Statement	<u> X </u>	<u> </u>
Emergency Rules	<u> X </u>	<u> </u>

In effect how long? 60 days

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>
Instruction in regulation drafting	<u> X </u>	<u> </u>
Seminars	<u> X </u>	<u> </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> X </u>	<u> </u>
Prepublication Review	<u> X </u>	<u> </u>
Liaison Representative Required	<u> X </u>	<u> </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 9/69

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories? X

Is the Register printed in-house or by an outside publisher/printer? X

Is the copy for publication generated by your agency in-house X ; by the publisher ; or by the agencies? X

Other information about your Register not explained above: The Register is the interim supplement to the New Jersey Administrative Code; each issue contains a cumulative index of current proposals and adoptions.

1985 Survey of Codes and Registers

STATE: NEW JERSEY

Administrative Code: New Jersey Administrative Code

(Title)

Office and Staff:

Director: Karen Garfing, Asst. Director for Rules and Publications

Address: Office of Administrative Law

Quakerbridge Road, CN 301

Trenton, NJ 08625

Telephone: (609) 292-6060

Person to contact about information contained on this survey: Norman Ollson

Governing agency: Office of Administrative Law

Is your office under: the Secretary of State Under but not of
the Legislature _____
Other (specify) _____

Total number of employees (FTE): 16 (Full-time 12 ; Part-time: 4)

Office Hours: 8:30 a.m. - 4:30 p.m., Monday thru Friday

Budget: (included in Office of Administrative Law budget)

Salaries: _____ Printing Expenses figures incomplete

Subsidy Received: _____ Amount Received from Subscriptions: Figures incomplete

Frequency of printing entire Code Reprint Titles as needed

Number of sets printed in last complete publication N/A

Year entire Code last published 1973

Supplementation frequency monthly

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation: (7,000 single & combination Titles)

Number of paid subscribers 752 full set Number of free subscribers 26

Price per set \$ 900 Number of volumes per set 31

If sold by less than entire set, please answer the following:

How sold? individual titles (agencies) desired

Price? \$ 55 per volume

Is supplement automatically sent to subscribers of entire Code? yes, first year

If not, is there a separate subscription for supplementation? upon renewal

Is supplementation covered by original price of entire Code? for one year

If not, please indicate the price for supplementation \$ 30 per volume

Sales promotion direct mail, space advertising, envelope stuffers, booth at state bar conv.

Distribution

Are subscribers billed X or are they required to pay in advance? X (new orders)

(renewal only)

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 27,000
 Pages per supplement (average) 1,000

Law:

	Yes	No
Official Text	<u>X</u>	___
Judicial Notice	<u>X</u>	___
Annotations	___	<u>X</u>
Edit	<u>X</u>	___
Emergency regulations included	<u>X</u>	___

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	___	
Searchable Data Base	<u>X</u>	___	Price, if any _____
Microfiche	___	<u>X</u>	Price, if any _____
Microfilm	___	<u>X</u>	Price, if any _____
What do you use, if not a computer? _____			

Indexing:

Does your Code contain one or more indices? Yes
 If so, please specify type(s) Full Code index and individual title indices

 Are the indices prepared in-house X or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency X or by some other means
 (please specify) _____

Miscellaneous:

When did you first publish your Code? 1973
 Is the Code distributed to depository libraries in your state? State Library only
 If so, are they state document depositories _____ or federal document depositories? _____
 If your Code contains anything other than rules, please specify the contents _____
Annotations, historical notes, case notes

Is your Code published In-house _____ or by an outside publisher? X (printing only)
 Other information about your Code not explained above Studying a format change to
softbound volumes

Where can copies of your Code be obtained:

Office of Administrative Law
CN 301
Trenton, NJ 08625

1985 Survey of Codes and Registers

STATE: NEW MEXICO

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (New Mexico did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

	Yes	No	
Computer Use	_____	_____	
Searchable Data Base	_____	_____	Price, if any _____
Microfiche	_____	_____	Price, if any _____
Microfilm	_____	_____	Price, if any _____
What do you use, if not a computer?	_____		

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	_____	_____
Correction of Substantive Errors	_____	_____
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Legislative Oversight	_____	_____
Economic Impact Statement	_____	_____
Emergency Rules	_____	_____
		In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	_____	_____
Instruction in regulation drafting	_____	_____
Seminars	_____	_____
Consultations	_____	_____
Manual	_____	_____
Prepublication Review	_____	_____
Liaison Representative Required	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
 Pages per supplement (average) _____

Law:

	Yes	No
Official Text	—	—
Judicial Notice	—	—
Annotations	—	—
Edit	—	—
Emergency regulations included	—	—

Computer Composition:

	Yes	No	
Computer Use	—	—	
Searchable Data Base	—	—	Price, if any _____
Microfiche	—	—	Price, if any _____
Microfilm	—	—	Price, if any _____
What do you use, if not a computer? _____			

Indexing:

Does your Code contain one or more indices? _____
 If so, please specify type(s) _____

 Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
 (please specify) _____

Miscellaneous:

When did you first publish your Code? _____
 Is the Code distributed to depository libraries in your state? _____
 If so, are they state document depositories _____ or federal document depositories? _____
 If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
 Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: NEW YORK

Administrative Register: New York State Register
(Title)

Office and Staff:

Director: Maureen L. Bigness

Address: Division of Information Services

NYS Department of State

162 Washington Avenue

Albany, NY 12231

Telephone: (518) 474-6785

Person to contact about information contained on this survey: Bruce Stuart

Governing agency: NYS Department of State

Is your office under: the Secretary of State X

the Legislature _____

Other (specify) _____

Total number of employees (FTE): 6 (Full-time _____; Part-time: _____)

Office Hours: 7:30 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries: Not available Printing Expenses Not available

Subsidy Received: Not available Amount Received from Subscriptions: Not available

Frequency of Issue:

Weekly X Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 570 Number of free subscribers 1,430

Price per issue \$ 1.50 Price per subscription \$80-1st class; \$40-2nd class

Is the subscription and/or single issue price set by statute? Yes

If not, how are they determined? _____

Length of subscription: One year

Sales promotion: None

Distribution: In-house; first class and second class mail

Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) 100

Pages per year (1984) 5,200

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	_____	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	_____	<u>X</u>	Price, if any _____
Microfilm	_____	<u>X</u>	Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

STATE: NEW YORK

Administrative Code: Official Compilation of Codes, Rules and Regulations of the State of New York
(Title) (NYCRR)

Office and Staff:

Director Maureen L. Bigness

Address Division of Information Services

NYS Department of State

162 Washington Avenue

Albany, NY 12231

Telephone (518) 474-6785

Person to contact about information on this survey Bruce Stuart

Governing agency NYS Department of State

Is your office under: The Secretary of State X

The Legislature _____

Other (specify) _____

Total number of employees (FTE) 8 (Full-time _____; Part-time _____)

Office Hours 7:30 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries Not available

Printing Expenses 0

Subsidy Received Not available

Amount Received from Subscriptions 0

Frequency of printing entire Code Loose-leaf publication; volumes reprinted as necessary

Number of sets printed in last complete publication _____

Year entire Code last published 1962 (original publication)

Supplementation frequency Monthly

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 7,800

Number of free subscribers 0

Price per set \$ 2,325

Number of volumes per set 50

If sold by less than entire set, please answer the following:

How sold? By individual volume

Price? \$ 46.50 per volume

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? \$26/vol.; \$ 382 maximum

Is supplementation covered by original price of entire Code? Remainder of calendar yr. only

If not, please indicate the price for supplementation _____

Sales promotion By printing contractor

Distribution By printing contractor

Are subscribers billed X or are they required to pay in advance? _____

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 45,000 approx.

Pages per supplement (average) 1,200

Law:

	Yes	No
Official Text	<u>X</u>	___
Judicial Notice	<u>X</u>	___
Annotations	<u>X</u>	___
Edit	<u>X</u>	___
Emergency regulations included	<u>X</u>	___

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	___	
Searchable Data Base	___	<u>X</u>	Price, if any _____
Microfiche	___	<u>X</u>	Price, if any _____
Microfilm	___	<u>X</u>	Price, if any _____

What do you use, if not a computer? _____

Indexing:

Does your Code contain one or more indices? Yes

If so, please specify type(s) two-volume key-word index

Are the indices prepared in-house _____ or by the publisher? Yes

Format:

Is your Code arranged by subject matter _____ by agency X or by some other means (please specify) _____

Miscellaneous:

When did you first publish your Code? 1945

Is the Code distributed to depository libraries in your state? No

If so, are they state document depositories _____ or federal document depositories? _____

If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? X

Other information about your Code not explained above _____
Editing and typesetting are done in-house; printing and distribution are done by a contractor

Where can copies of your Code be obtained:

Lenz & Riecker, Inc.
Legal Publishing Division
One Columbia Place
Albany, NY 12207
(518) 436-8647

1985 Survey of Codes and Registers

STATE: NORTH CAROLINA

Administrative Register: None
(Title)

Director _____

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____

The Legislature _____

Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Office and Staff:

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____

Number of free subscribers _____

Price per issue _____

Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

Yes

No

Computer Use _____

Searchable Data Base _____

Microfiche _____

Microfilm _____

What do you use, if not a computer? _____

Price, if any _____

Price, if any _____

Price, if any _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	_____	_____
Correction of Substantive Errors	_____	_____
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Legislative Oversight	_____	_____
Economic Impact Statement	_____	_____
Emergency Rules	_____	_____ In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	_____	_____
Instruction in regulation drafting	_____	_____
Seminars	_____	_____
Consultations	_____	_____
Manual	_____	_____
Prepublication Review	_____	_____
Liaison Representative Required	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: NORTH CAROLINA

Administrative Code: _____
(Title)

Office and Staff:

Director: Charles J. Murray

Address: Attorney General's Office

P.O. Box 629

Raleigh, NC 27602

Telephone: (919) 733-4723

Person to contact about information contained on this survey: Molly Shivar

Governing agency: Administrative Procedures Section, Attorney General's Office

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) Attorney General

Total number of employees (FTE): 4 (Full-time 3 ; Part-time: 1)

Office Hours: 8 a.m. - 5 p.m., Monday thru Friday

Budget: Data Processing and
Salaries: _____ Printing Expenses \$ 23,400
Subsidy Received: 0 Amount Received from Subscriptions: \$ 2,000

Frequency of printing entire Code bi-annually

Number of sets printed in last complete publication 250

Year entire Code last published 3/85

Supplementation frequency None

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 108 Number of free subscribers 112

Price per set \$ 25 Number of volumes per set 1

If sold by less than entire set, please answer the following:

How sold? Looseleaf pages

Price? 10¢ per page

Is supplement automatically sent to subscribers of entire Code? no supplements

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed X or are they required to pay in advance? _____

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche X

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 99 fiche
Pages per supplement (average) _____

Law:

	Yes	No
Official Text	<u>X</u>	_____
Judicial Notice	_____	<u>X</u>
Annotations	<u>X</u>	_____
Edit	_____	<u>X</u>
Emergency regulations included	<u>X</u>	_____

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	_____	
Searchable Data Base	<u>X</u>	_____	Price, if any _____
Microfiche	<u>X</u>	_____	Price, if any <u>\$ 25</u>
Microfilm	_____	<u>X</u>	Price, if any _____

What do you use, if not a computer? _____

Indexing:

Does your Code contain one or more indices? Yes
If so, please specify type(s) General Statute Index

Are the indices prepared in-house Yes or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency X or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? 2/76
Is the Code distributed to depository libraries in your state? Yes
If so, are they state document depositories X or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____
Executive Orders

Is your Code published in-house X or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

Attorney General's Office
Administrative Procedures Section
P.O. Box 629
Raleigh, NC 27602

1985 Survey of Codes and Registers

STATE: NORTH DAKOTA

Administrative Register: None
(Title)

Office and Staff:

Director: _____

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

Yes No

Computer Use _____

Searchable Data Base _____

Microfiche _____

Microfilm _____

What do you use, if not a computer? _____

Price, if any _____

Price, if any _____

Price, if any _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors _____	_____	_____
Correction of Substantive Errors _____	_____	_____
Official Text _____	_____	_____
Judicial Notice _____	_____	_____
Annotations _____	_____	_____
Edit _____	_____	_____
Legislative Oversight _____	_____	_____
Economic Impact Statement _____	_____	_____
Emergency Rules _____	_____	_____ In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines _____	_____	_____
Instruction in regulation drafting _____	_____	_____
Seminars _____	_____	_____
Consultations _____	_____	_____
Manual _____	_____	_____
Prepublication Review _____	_____	_____
Liaison Representative Required _____	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: NORTH DAKOTA

Administrative Code: North Dakota Administrative Code

(Title)

Office and Staff:

Director John D. Olsrud, Director

Address Legislative Council

State Capitol

Bismarck, ND 58505

Telephone (701) 224-2916

Person to contact about information on this survey Jay E. Buringrud, Asst. Director

Governing agency Legislative Council

Is your office under: The Secretary of State _____
The Legislature X _____
Other (specify) _____

Total number of employees (FTE) 1 (Full-time _____; Part-time 4)

Office Hours _____

Budget:

Salaries \$ 22,429

Printing Expenses \$ 21,881

Subsidy Received \$ 45/set

Amount Received from Subscriptions \$ 8,300

Frequency of printing entire Code None

Number of sets printed in last complete publication 300

Year entire Code last published 1978

Supplementation frequency Monthly

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 83

Number of free subscribers 115

Price per set \$ 150

Number of volumes per set 14

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? Yes (for prior supplements)

If not, please indicate the price for supplementation \$ 100 per yr. after subscribe to set

Sales promotion None

Distribution Secretary of State

Are subscribers billed X or are they required to pay in advance? _____

Format:

Looseleaf X

Hardbound _____

Paperbound _____

Microfiche _____

Microfilm _____

Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 2,600

Pages per supplement (average) 133

Law:

	Yes	No
Official Text	<u>X</u>	___
Judicial Notice	<u>X</u>	___
Annotations	___	<u>X</u>
Edit	<u>X</u>	___
Emergency regulations included	<u>X</u>	___

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	___	
Searchable Data Base	<u>X</u>	___	Price, if any _____
Microfiche	___	<u>X</u>	Price, if any _____
Microfilm	___	<u>X</u>	Price, if any _____

What do you use, if not a computer? _____

Indexing:

Does your Code contain one or more indices? Yes

If so, please specify type(s) Parallel tables of laws implemented by rules

Are the indices prepared in-house X or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency X or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? 1978

Is the Code distributed to depository libraries in your state? Yes

If so, are they state document depositories X or federal document depositories? _____

If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house X or by an outside publisher? _____

Other information about your Code not explained above _____

Where can copies of your Code be obtained:

Secretary of State

State Capitol

Bismarck, ND 58505

1985 Survey of Codes and Registers

STATE: OHIO

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (Ohio did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

	Yes	No	
Computer Use	_____	_____	
Searchable Data Base	_____	_____	Price, if any _____
Microfiche	_____	_____	Price, if any _____
Microfilm	_____	_____	Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors _____	_____	_____
Correction of Substantive Errors _____	_____	_____
Official Text _____	_____	_____
Judicial Notice _____	_____	_____
Annotations _____	_____	_____
Edit _____	_____	_____
Legislative Oversight _____	_____	_____
Economic Impact Statement _____	_____	_____
Emergency Rules _____	_____	In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines _____	_____	_____
Instruction in regulation drafting _____	_____	_____
Seminars _____	_____	_____
Consultations _____	_____	_____
Manual _____	_____	_____
Prepublication Review _____	_____	_____
Liaison Representative Required _____	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: OHIO

Administrative Code: _____
(Title)

Office and Staff:

Director _____ (Ohio did not respond to the survey)

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____
 The Legislature _____
 Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
 Pages per supplement (average) _____

Law:

	Yes	No
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Emergency regulations included	___	___

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer? _____			

Indexing:

Does your Code contain one or more indices? _____
 If so, please specify type(s) _____

 Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
 (please specify) _____

Miscellaneous:

When did you first publish your Code? _____
 Is the Code distributed to depository libraries in your state? _____
 If so, are they state document depositories _____ or federal document depositories? _____
 If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
 Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: OKLAHOMA

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (Oklahoma did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

Yes No

Computer Use _____

Searchable Data Base _____ Price, if any _____

Microfiche _____ Price, if any _____

Microfilm _____ Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	_____	_____
Correction of Substantive Errors	_____	_____
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Legislative Oversight	_____	_____
Economic Impact Statement	_____	_____
Emergency Rules	_____	_____ In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	_____	_____
Instruction in regulation drafting	_____	_____
Seminars	_____	_____
Consultations	_____	_____
Manual	_____	_____
Prepublication Review	_____	_____
Liaison Representative Required	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: OKLAHOMA

Administrative Code: _____
(Title)

Office and Staff:

Director _____ (Oklahoma did not respond to the survey)

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____
 The Legislature _____
 Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
Pages per supplement (average) _____

Law:

	Yes	No
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Emergency regulations included	___	___

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____
If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____
Is the Code distributed to depository libraries in your state? _____
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: OREGON

Administrative Register: Oregon Administrative Rules Bulletin
(Title)

Office and Staff:

Director: Ray A. Phelps, Jr.

Address: 141 State Capitol
Salem, Oregon 97310

Telephone: (503) 378-4144

Person to contact about information contained on this survey: Janet Sullivan

Governing agency: Secretary of State

Is your office under: the Secretary of State X
the Legislature _____
Other (specify) _____

Total number of employees (FTE): 5 (Full-time 3 ; Part-time: 2)

Office Hours: 8 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries: \$ 174,816 Printing Expenses \$ 18,715

Subsidy Received: _____ Amount Received from Subscriptions: 0

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) Bi-monthly

Circulation (as of January 1, 1985):

Number of Paid Subscribers N/A Number of free subscribers Free publication

Price per issue N/A Price per subscription N/A

Is the subscription and/or single issue price set by statute? N/A

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: None

Distribution: Free distribution to anyone requesting the bulletin

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) 49

Pages per year (1984) 591

Computer Composition:

	Yes	No	
Computer Use	_____	<u>X</u>	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	_____	<u>X</u>	Price, if any _____
Microfilm	_____	<u>X</u>	Price, if any _____

What do you use, if not a computer? Word Processor, and prepare final issue camera-ready

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> </u>	<u> X </u>
Adopted Rules <u> X </u>	<u> </u>	<u> X </u>
Emergency Rules <u> X </u>	<u> </u>	<u> X </u>
Court Ordered Rules <u> </u>	<u> </u>	<u> </u>
Executive Orders <u> X </u>	<u> X </u>	<u> </u>
Proclamations <u> </u>	<u> </u>	<u> </u>
State Contracts <u> </u>	<u> </u>	<u> </u>
Executive Items <u> </u>	<u> </u>	<u> </u>
Judicial Items <u> </u>	<u> </u>	<u> </u>
Legislative Items <u> </u>	<u> </u>	<u> </u>
Attorney General Opinions <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Open Meetings <u> X </u>	Public Hearings <u> X </u>	Index <u> </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> </u>	<u> X </u>
Official Text	<u> </u>	<u> </u>
Judicial Notice	<u> </u>	<u> </u>
Annotations	<u> </u>	<u> </u>
Edit	<u> X </u>	<u> </u>
Legislative Oversight	<u> </u>	<u> </u>
Economic Impact Statement	<u> X </u>	<u> </u>
Emergency Rules	<u> X </u>	<u> </u>

In effect how long? 180 days

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>
Instruction in regulation drafting	<u> </u>	<u> </u>
Seminars	<u> X </u>	<u> </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> </u>	<u> </u>
Prepublication Review	<u> </u>	<u> </u>
Liaison Representative Required	<u> </u>	<u> </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 1958

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house or by an outside publisher/printer? State Printer

Is the copy for publication generated by your agency in-house X ; by the publisher ; or by the agencies?

Other information about your Register not explained above:

1985 Survey of Codes and Registers

STATE: OREGON

Administrative Code: Administrative Rules Compilation
(Title)

Office and Staff:

Director Raymond A. Phelps, Jr.
Address 141 State Capitol
Salem, Oregon 97310

Telephone (503) 378-4144

Person to contact about information on this survey Janet Sullivan

Governing agency Secretary of State

Is your office under: The Secretary of State X
The Legislature _____
Other (specify) _____

Total number of employees (FTE) 5 (Full-time 3; Part-time 2)

Office Hours 8 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries \$ 174,816

Printing Expenses \$ 101,395

Subsidy Received _____

Amount Received from Subscriptions \$ 43,500/yr.

Frequency of printing entire Code Replacement pages printed every month

Number of sets printed in last complete publication _____

Year entire Code last published 0

Supplementation frequency Monthly

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 184

Number of free subscribers 60

Price per set \$ 540

Number of volumes per set 8

If sold by less than entire set, please answer the following:

How sold? N/A

Price? _____

Is supplement automatically sent to subscribers of entire Code? Yes, billed annually

If not, is there a separate subscription for supplementation? \$ 240/yr.

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation \$ 300/ Compilation; \$ 240/ updates

Sales promotion None

Distribution _____

Are subscribers billed X or are they required to pay in advance? _____

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set Approx. 7,500

Pages per supplement (average) 93-115

Law:	Yes	No	
Official Text	<u>X</u>	___	
Judicial Notice	<u>X</u>	___	
Annotations	___	___	
Edit	<u>X</u>	___	
Emergency regulations included	___	<u>X</u>	

Computer Composition:	Yes	No	
Computer Use	<u>X</u>	___	
Searchable Data Base	<u>X</u>	___	Price, if any _____
Microfiche	___	<u>X</u>	Price, if any _____
Microfilm	___	<u>X</u>	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____ No _____
 If so, please specify type(s) _____

 Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency X or by some other means
 (please specify) _____

Miscellaneous:

When did you first publish your Code? Some agencies in 1958
 Is the Code distributed to depository libraries in your state? Yes
 If so, are they state document depositories X or federal document depositories? X
 If your Code contains anything other than rules, please specify the contents _____
Chapter Table of Contents; exhibits and tables

Is your Code published In-house _____ or by an outside publisher? State Printer
 Other information about your Code not explained above _____

Where can copies of your Code be obtained:
Secretary of State
Administrative Rules Section
143 State Capitol
Salem, Oregon 97310

1985 Survey of Codes and Registers

STATE: PENNSYLVANIA

Administrative Register: Pennsylvania Bulletin
(Title)

Office and Staff:

Director: Gary R. Hoffman

Address: PA Code

647 Main Capitol Bldg.

Harrisburg, PA 17120

Telephone: (717) 783-1530

Person to contact about information contained on this survey: Gary R. Hoffman

Governing agency: Legislative Reference Bureau

Is your office under: the Secretary of State _____

the Legislature X

Other (specify) _____

Total number of employees (FTE): 7 (Full-time 7; Part-time: _____)

Office Hours: 9 a.m. - 4:45 p.m., Monday thru Friday

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly X Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 12,000 Number of free subscribers 0

Price per issue \$ 1.25 Price per subscription \$ 45/yr.

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Regulations of Joint Committee on Documents

Length of subscription: 1 year (policy-making body)

Sales promotion: None

Distribution: U.S. Mail

Are subscribers billed _____ or are they required to pay in
advance X

Volume:

Average pages per issue (1984) 93

Pages per year (1984) 4,800

Computer Composition:

Yes No

Computer Use _____ X

Searchable Data Base _____ X

Microfiche X _____

Microfilm X _____

Price, if any _____

Price, if any N/A to public

Price, if any \$ 15/yr.

What do you use, if not a computer? Compugraphic Typesetter

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only	
Proposed Rules <u> X </u>	<u> X </u>	<u> </u>	
Adopted Rules <u> X </u>	<u> X </u>	<u> </u>	
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>	
Court Ordered Rules <u> X </u>	<u> X </u>	<u> </u>	
Executive Orders <u> X </u>	<u> X </u>	<u> </u>	
Proclamations <u> </u>	<u> </u>	<u> </u>	
State Contracts <u> X </u>	<u> X </u>	<u> </u>	
Executive Items <u> X </u>	<u> X </u>	<u> </u>	
Judicial Items <u> X </u>	<u> X </u>	<u> </u>	
Legislative Items <u> X </u>	<u> X </u>	<u> </u>	
Attorney General Opinions <u> X </u>	<u> X </u>	<u> </u>	
Other <u> App. & actions </u>	<u> X </u>	<u> </u>	Dept. of Environmental Resources
Other <u> Motor Carrier App. </u>	<u> X </u>	<u> </u>	Public Utility Commission
Other <u> Alleged Violations </u>	<u> X </u>	<u> </u>	Insurance Department
Open Meetings <u> </u>	Public Hearings <u> </u>	Index <u> X </u>	

Law:	Yes	No	
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>	
Correction of Substantive Errors	<u> </u>	<u> X </u>	
Official Text	<u> X </u>	<u> </u>	
Judicial Notice	<u> X </u>	<u> </u>	
Annotations	<u> </u>	<u> X </u>	(only in Code)
Edit	<u> X </u>	<u> </u>	
Legislative Oversight	<u> X </u>	<u> </u>	
Economic Impact Statement	<u> X </u>	<u> </u>	
Emergency Rules	<u> X </u>	<u> </u>	In effect how long? <u> 120 days </u>

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>
Instruction in regulation drafting	<u> X </u>	<u> </u>
Seminars	<u> X </u>	<u> </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> </u>	<u> X </u>
Prepublication Review	<u> X </u>	<u> </u>
Liaison Representative Required	<u> X </u>	<u> </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 1970

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house or by an outside publisher/printer? X

Is the copy for publication generated by your agency in-house Edit ; by the publisher compose ; or by the agencies? originally

Other information about your Register not explained above: Agencies generate all original copy and deposit at the Legislative Reference Bureau. LRB edits. Contractor composes, prints and mails.

1985 Survey of Codes and Registers

STATE: PENNSYLVANIA

Administrative Code: Pennsylvania Code

(Title)

Office and Staff:

Director Gary R. Hoffman

Address: PA Code

647 Main Capitol Bldg.

Harrisburg, PA 17120

Telephone: (717) 783-1530

Person to contact about information contained on this survey: Gary R. Hoffman

Governing agency: Legislative Reference Bureau

Is your office under: the Secretary of State _____

the Legislature X

Other (specify) _____

Total number of employees (FTE): 7 (Full-time 7; Part-time: _____)

Office Hours: 9 a.m. - 4:45 p.m., Monday thru Friday

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code Never

Number of sets printed in last complete publication Never

Year entire Code last published Never

Supplementation frequency Monthly

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 5,600 Number of free subscribers 0 (Full 700)

Price per set \$ 817 Number of volumes per set 51 (Single

If sold by less than entire set, please answer the following: Titles=4,900)

How sold? Individual Titles

Price? Varies

Is supplement automatically sent to subscribers of entire Code? During 1st yr.

If not, is there a separate subscription for supplementation? After 1st yr.

Is supplementation covered by original price of entire Code? During 1st yr.

If not, please indicate the price for supplementation Varies

Sales promotion Contractor by direct mail, attendance at conferences

Distribution U.S. Mail

Are subscribers billed X or are they required to pay in advance? _____

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) Computer file thru Legislative Data Processing Center

1985 Survey of Codes and Registers

Volume:

Pages per full set 30,000
Pages per supplement (average) 800-1000

Law:

	Yes	No
Official Text	<u>X</u>	___
Judicial Notice	<u>X</u>	___
Annotations	<u>X</u>	___
Edit	<u>X</u>	___
Emergency regulations included	<u>X</u>	___

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	___	
Searchable Data Base	<u>X</u>	___	Price, if any <u>N/A to public</u>
Microfiche	___	<u>X</u>	Price, if any _____
Microfilm	___	<u>X</u>	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? Yes
If so, please specify type(s) Master index for entire Code; individual index for each Title.
Are the indices prepared in-house _____ or by the publisher? X

Format:

Is your Code arranged by subject matter X by agency X or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? Codification took 15 years
Is the Code distributed to depository libraries in your state? Yes
If so, are they state document depositories X or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents Statewide Court Rules; Home Rule Charters; Legislative Districts

Is your Code published In-house _____ or by an outside publisher? X
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

Fry Communications, Inc.
800 West Church Road
Mechanicsburg, PA 17055

1985 Survey of Codes and Registers

STATE: RHODE ISLAND

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (Rhode Island did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

Yes No

Computer Use _____

Searchable Data Base _____

Microfiche _____

Microfilm _____

Price, if any _____

Price, if any _____

Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors _____	_____	_____
Correction of Substantive Errors _____	_____	_____
Official Text _____	_____	_____
Judicial Notice _____	_____	_____
Annotations _____	_____	_____
Edit _____	_____	_____
Legislative Oversight _____	_____	_____
Economic Impact Statement _____	_____	_____
Emergency Rules _____	_____	In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines _____	_____	_____
Instruction in regulation drafting _____	_____	_____
Seminars _____	_____	_____
Consultations _____	_____	_____
Manual _____	_____	_____
Prepublication Review _____	_____	_____
Liaison Representative Required _____	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: RHODE ISLAND

Administrative Code: _____
(Title)

Office and Staff:

Director _____ (Rhode Island did not respond to the survey)

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____

The Legislature _____

Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
Pages per supplement (average) _____

Law:

	Yes	No
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Emergency regulations included	___	___

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____
If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____
Is the Code distributed to depository libraries in your state? _____
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: SOUTH CAROLINA

Administrative Register: South Carolina State Register
(Title)

Office and Staff:

Director: Thomas S. Linton

Address: P.O. Box 11417

Columbia, SC 29211

Telephone: (803) 758-2306

Person to contact about information contained on this survey: Lynn Bartlett

Governing agency: Legislative Council

Is your office under: the Secretary of State _____

the Legislature X

Other (specify) _____

Total number of employees (FTE): _____ (Full-time 1 ; Part-time: 1)

Office Hours: 9 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: \$ 12,375

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly X Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 165 Number of free subscribers \$ 253

Price per issue _____ Price per subscription \$ 75

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Director of Legislative Council

Length of subscription: One year

Sales promotion: _____

Distribution: _____

Are subscribers billed X or are they required to pay in advance _____

Volume:

Average pages per issue (1984) 217

Pages per year (1984) 2,608

Computer Composition:

Computer Use _____ Yes _____ No X

Searchable Data Base _____ X Price, if any _____

Microfiche _____ X Price, if any _____

Microfilm _____ X Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	<u> </u>	<u> X </u>
Adopted Rules <u> X </u>	<u> X </u>	<u> </u>
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>
Court Ordered Rules <u> </u>	<u> </u>	<u> </u>
Executive Orders <u> </u>	<u> </u>	<u> </u>
Proclamations <u> </u>	<u> </u>	<u> </u>
State Contracts <u> </u>	<u> </u>	<u> </u>
Executive Items <u> </u>	<u> </u>	<u> </u>
Judicial Items <u> </u>	<u> </u>	<u> </u>
Legislative Items <u> </u>	<u> </u>	<u> </u>
Attorney General Opinions <u> </u>	<u> </u>	<u> </u>
Other <u> General notices </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Other <u> </u>	<u> </u>	<u> </u>
Open Meetings <u> </u>	Public Hearings <u> X </u>	Index <u> X </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> </u>	<u> X </u>
Official Text	<u> X </u>	<u> </u>
Judicial Notice	<u> </u>	<u> X </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> </u>	<u> X </u>
Legislative Oversight	<u> X </u>	<u> </u>
Economic Impact Statement	<u> </u>	<u> X </u>
Emergency Rules	<u> X </u>	<u> </u>

In effect how long? 90 days

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>
Instruction in regulation drafting	<u> X </u>	<u> </u>
Seminars	<u> </u>	<u> X </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> X </u>	<u> </u>
Prepublication Review	<u> </u>	<u> X </u>
Liaison Representative Required	<u> </u>	<u> X </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 1977

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories?

Is the Register printed in-house X or by an outside publisher/printer?

Is the copy for publication generated by your agency in-house ; by the publisher ; or by the agencies? X

Other information about your Register not explained above:

1985 Survey of Codes and Registers

STATE: SOUTH CAROLINA

Administrative Code: Contained in Code of Laws of South Carolina, 1976
(Title)

Office and Staff:

Director: Thomas S. Linton

Address: P.O. Box 11417
Columbia, SC 29211

Telephone: (803) 758-2306

Person to contact about information contained on this survey: Videau Simons

Governing agency: Legislative Council

Is your office under: the Secretary of State _____
the Legislature X
Other (specify) _____

Total number of employees (FTE): _____ (Full-time 1 ; Part-time: 1)

Office Hours: 8:30 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries _____ Printing Expenses _____

Subsidy Received _____ Amount Received from Subscriptions _____

Frequency of printing entire Code Continuous Revision

Number of sets printed in last complete publication 3,000

Year entire Code last published 1976

Supplementation frequency annual

Form of Supplementation: Replacement pages _____ Pocket Parts X Bound volume _____

Circulation:

Number of paid subscribers n/a Number of free subscribers 1,311

Price per set _____ Number of volumes per set 7 Adm. Code; 37 Code/Laws

If sold by less than entire set, please answer the following:

How sold? Publisher sells

Price? \$ 22 per binder

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) binders

1985 Survey of Codes and Registers

Volume:

Pages per full set pamphlets in binders

Pages per supplement (average) 362

Law:

	Yes	No
Official Text	---	---
Judicial Notice	---	---
Annotations	---	---
Edit	---	---
Emergency regulations included	---	---

Computer Composition:

	Yes	No	
Computer Use	---	---	
Searchable Data Base	---	---	Price, if any _____
Microfiche	---	---	Price, if any _____
Microfilm	---	---	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? Yes
If so, please specify type(s) Regulations indexed by agency in pamphlets and supplements
Are the indices prepared in-house _____ or by the publisher? X

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____
Is the Code distributed to depository libraries in your state? Yes
If so, are they state document depositories X or federal document depositories? partial
If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

Lawyers Co-Operative Publishing Company
Aqueduct Building
Rochester, NY 14694

1985 Survey of Codes and Registers

STATE: SOUTH DAKOTA

Administrative Register: South Dakota Register
(Title)

Office and Staff:

Director: Thomas R. Vickerman, Code Counsel

Address: State Capitol

500 East Capitol

Pierre, South Dakota 57501

Telephone: (605) 773-3251

Person to contact about information contained on this survey: Rosemary Quigley, Research Anal.

Governing agency: Legislative Research Council

Is your office under: the Secretary of State _____

the Legislature X

Other (specify) _____

Total number of employees (FTE): 1 (Full-time 1; Part-time: _____)

Office Hours: 8 a.m. - 5 p.m., Monday thru Friday

Budget: (Not broken down by function)

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: \$ 2160

Frequency of Issue:

Weekly X Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 108 Number of free subscribers 243

Price per issue --- Price per subscription \$ 20

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Set by South Dakota Code Commission

Length of subscription: 1 year (fiscal year)

Sales promotion: State Bar Association Newsletter

Distribution: in-house

Are subscribers billed X or are they required to pay in advance _____

Volume:

Average pages per issue (1984) 3

Pages per year (1984) 150

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	_____	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	_____	<u>X</u>	Price, if any _____
Microfilm	_____	<u>X</u>	Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules <u> X </u>	_____	<u> X </u>
Adopted Rules <u> X </u>	_____	<u> X </u>
Emergency Rules <u> X </u>	_____	<u> X </u>
Court Ordered Rules <u> X </u>	_____	<u> X </u>
Executive Orders <u> X </u>	_____	<u> X </u>
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other <u> Executive Appointments </u>	_____	<u> X </u>
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	_____	<u> X </u>
Correction of Substantive Errors	_____	<u> X </u>
Official Text	_____	<u> X </u>
Judicial Notice	_____	<u> X </u>
Annotations	_____	<u> X </u>
Edit	_____	<u> X </u>
Legislative Oversight	<u> X </u>	_____
Economic Impact Statement	<u> X </u>	_____
Emergency Rules	<u> X </u>	_____

In effect how long? 90 days

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> X </u>	_____
Instruction in regulation drafting	<u> X </u>	_____
Seminars	<u> X </u>	_____
Consultations	<u> X </u>	_____
Manual	<u> X </u>	_____
Prepublication Review	<u> X </u>	_____
Liaison Representative Required	_____	<u> X </u>
Other (specify) _____	_____	_____

When did you begin publishing the Register? July 1974

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories? X

Is the Register printed in-house X or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house X ; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: We publish synopses of all rules: proposed, final, and emergency. Legislative oversight is exercised for proposed and provisionally effective rules. A fiscal note is required to be filed with proposed rules, but it is not published.

1985 Survey of Codes and Registers

STATE: SOUTH DAKOTA

Administrative Code: Administrative Rules of South Dakota

(Title)

Office and Staff:

Director Thomas R. Vickerman, Code Counsel

Address State Capitol

500 East Capitol

Pierre, South Dakota 57501

Telephone (605) 773-3251

Person to contact about information on this survey Rosemary Quigley, Research Analyst

Governing agency Legislative Research Council

Is your office under: The Secretary of State _____

The Legislature X

Other (specify) _____

Total number of employees (FTE) 2 (Full-time 2; Part-time _____)

Office Hours 8 am.m - 5 p.m., Monday thru Friday

Budget: (not broken down by function)

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions \$ 5940 (FY 1984)

Frequency of printing entire Code Twice in ten years; reprinting of entire Code not planned

Number of sets printed in last complete publication 250

Year entire Code last published 1978

Supplementation frequency as amended, by article

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 150

Number of free subscribers 75

Price per set _____

Number of volumes per set --

If sold by less than entire set, please answer the following:

How sold? by individual article, 350 requests a year, including paid and free

Price? 2 cents a page, \$ 2 minimum

Is supplement automatically sent to subscribers of entire Code? Yes, if requested

If not, is there a separate subscription for supplementation? No

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation 2 cents a page, \$ 2 minimum

Sales promotion State Bar Association Newsletter

Distribution in-house

Are subscribers billed X or are they required to pay in advance? _____

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche on request (\$ 50)

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

STATE: TENNESSEE

Administrative Register: Tennessee Administrative Register
(Title)

Office and Staff:

Director: Sherwin Clift

Address: Tennessee Department of State
Suite 500, James K. Polk Bldg.
Nashville, TN 37219-5040

Telephone: (615) 741-2650

Person to contact about information contained on this survey: Sherwin Clift

Governing agency: Department of State

Is your office under: the Secretary of State X
the Legislature _____
Other (specify) _____

Total number of employees (FTE): 8 (Full-time 8; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries: \$ 112,896 Printing Expenses \$ 8,992.14
Subsidy Received: State Approp. Amount Received from Subscriptions: \$ 1,750

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly X Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 175 Number of free subscribers 43
Price per issue \$ 1.50 Price per subscription \$ 10
Is the subscription and/or single issue price set by statute? No
If not, how are they determined? By Secretary of State (Acts 1982 (ADJ.S), ch. 874, Sec.30)
Length of subscription: Annual
Sales promotion: None
Distribution: Postal mail and messenger mail
Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) 55
Pages per year (1984) 660

Computer Composition:	Yes	No	
Computer Use	_____	<u>X</u>	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	_____	<u>X</u>	Price, if any _____
Microfilm	_____	<u>X</u>	Price, if any _____
What do you use, if not a computer?	<u>digital typesetting system</u>		

1985 Survey of Codes and Registers

STATE: TENNESSEE

Administrative Code: Official compilation - Rules and Regulations of the State of Tennessee
(Title)

Office and Staff:

Director: Sherwin Clift

Address: Tennessee Department of State
Suite 500, James K. Polk Bldg.
Nashville, TN 37219-5040

Telephone: (615) 741-2650

Person to contact about information contained on this survey: Sherwin Clift

Governing agency: Department of State

Is your office under: the Secretary of State X
the Legislature _____
Other (specify) _____

Total number of employees (FTE): 8 (Full-time 8 ; Part-time: _____)

Office Hours: 8 a.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries \$ 112,896

Printing Expenses \$ 19,410.46

Subsidy Received State Approp.

Amount Received from Subscriptions \$ 7,240

Frequency of printing entire Code Once

Number of sets printed in last complete publication unknown

Year entire Code last published 1976

Supplementation frequency Usually monthly

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 182

Number of free subscribers 181

Price per set \$ 170

Number of volumes per set 14

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? Yes

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation \$ 20 per year

Sales promotion None

Distribution Postal mail and messenger mail

Are subscribers billed _____ or are they required to pay in advance? X

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 9,402
Pages per supplement (average) 335

Law:	Yes	No
Official Text	<u>X</u>	___
Judicial Notice	<u>X</u>	___
Annotations	___	<u>X</u>
Edit	<u>X</u>	___
Emergency regulations included	___	<u>X</u>

Computer Composition:	Yes	No	
Computer Use	___	<u>X</u>	
Searchable Data Base	___	<u>X</u>	Price, if any _____
Microfiche	___	<u>X</u>	Price, if any _____
Microfilm	___	<u>X</u>	Price, if any _____

What do you use, if not a computer? digital phototypesetting system

Indexing:

Does your Code contain one or more indices? No
If so, please specify type(s) _____
Are the indices prepared in-house X or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency X or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? 1976
Is the Code distributed to depository libraries in your state? Yes
If so, are they state document depositories X or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? X
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

Division of Publications
Tennessee Department of State
Suite 500, James K. Polk Bldg.
Nashville, TN 37219-5040

1985 Survey of Codes and Registers

STATE: TEXAS

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (Texas did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:	Yes	No	
Computer Use	_____	_____	
Searchable Data Base	_____	_____	Price, if any _____
Microfiche	_____	_____	Price, if any _____
Microfilm	_____	_____	Price, if any _____
What do you use, if not a computer?	_____		

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	_____	_____
Correction of Substantive Errors	_____	_____
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Legislative Oversight	_____	_____
Economic Impact Statement	_____	_____
Emergency Rules	_____	_____ In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	_____	_____
Instruction in regulation drafting	_____	_____
Seminars	_____	_____
Consultations	_____	_____
Manual	_____	_____
Prepublication Review	_____	_____
Liaison Representative Required	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: TEXAS

Administrative Code: _____
(Title)

Office and Staff:

Director _____ (Texas did not respond to the survey)

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____
The Legislature _____
Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____ Printing Expenses _____

Subsidy Received _____ Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____ Number of free subscribers _____

Price per set _____ Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
 Pages per supplement (average) _____

Law:

	Yes	No
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Emergency regulations included	___	___

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer? _____			

Indexing:

Does your Code contain one or more indices? _____
 If so, please specify type(s) _____

 Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
 (please specify) _____

Miscellaneous:

When did you first publish your Code? _____
 Is the Code distributed to depository libraries in your state? _____
 If so, are they state document depositories _____ or federal document depositories? _____
 If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
 Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: UTAH

Administrative Register: Utah State Bulletin
(Title)

Office and Staff:

Director: William S. Callaghan, Ph.D.

Address: Office of Administrative Rules
Archives Bldg., State Capitol
Salt Lake City, UT 84114

Telephone: (801) 533-4647

Person to contact about information contained on this survey: W. S. Callaghan

Governing agency: State Archives and Records Service

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) Director of Admin. Services

Total number of employees (FTE): 2 (Full-time 2; Part-time: _____)

Office Hours: 8 a.m. - 5 p.m., Monday thru Friday

Budget: (Total for fiscal 84: \$240,000 (all expenses))

Salaries: \$ 45,000 Printing Expenses \$ 192,500 (includes mailing)

Subsidy Received: \$ 179,000 Amount Received from Subscriptions: \$ 36,000
(on publications only)

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) Semi-monthly

Circulation (as of January 1, 1985):

Number of Paid Subscribers 763 Number of free subscribers 244

Price per issue \$ 2; 50¢ fiche Price per subscription \$ 48; \$ 12 fiche

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Cost analysis

Length of subscription: One year (24 issues)

Sales promotion: None

Distribution: Book rate mail and inter-agency delivery

Are subscribers billed _____ or are they required to pay in advance X

Volume:

Average pages per issue (1984) approx. 90

Pages per year (1984) 2160

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	_____	
Searchable Data Base (will be in '86)	_____	<u>X</u>	Price, if any _____
Microfiche (discontinue in '85)	<u>X</u>	_____	Price, if any <u>50¢ each</u>
Microfilm	_____	<u>X</u>	Price, if any _____

What do you use, if not a computer? Rules forms are photocopied

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only	
Proposed Rules <u> X </u>	<u> </u>	<u> X </u>	(will publish full text 5/1/85)
Adopted Rules <u> X </u>	<u> X </u>	<u> </u>	(will discontinue text 5/1/85)
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>	
Court Ordered Rules <u> X </u>	<u> </u>	<u> </u>	(none to date, but would under law)
Executive Orders <u> X </u>	<u> X </u>	<u> </u>	
Proclamations <u> X </u>	<u> X </u>	<u> </u>	
State Contracts <u> </u>	<u> </u>	<u> </u>	
Executive Items <u> X </u>	<u> X </u>	<u> </u>	
Judicial Items <u> X </u>	<u> X </u>	<u> </u>	
Legislative Items <u> </u>	<u> </u>	<u> </u>	
Attorney General Opinions <u> X </u>	<u> </u>	<u> X </u>	
Other <u>Library public. lists</u>	<u> </u>	<u> </u>	
Other <u> </u>	<u> </u>	<u> </u>	
Other <u> </u>	<u> </u>	<u> </u>	
Open Meetings <u> X </u>	Public Hearings <u> X </u>	Index <u> </u>	(when requested only)

Law:	Yes	No	
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>	(Note: new law effective 4/29/85)
Correction of Substantive Errors	<u> </u>	<u> X </u>	(requires regular amendment)
Official Text	<u> X </u>	<u> </u>	
Judicial Notice	<u> X </u>	<u> </u>	(discontinuing)
Annotations	<u> </u>	<u> X </u>	
Edit	<u> </u>	<u> X </u>	
Legislative Oversight	<u> X </u>	<u> </u>	
Economic Impact Statement	<u> X </u>	<u> </u>	
Emergency Rules	<u> X </u>	<u> </u>	In effect how long? <u>120 days</u>

Miscellaneous:	Yes	No	
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>	(preparing new edition)
Instruction in regulation drafting	<u> X </u>	<u> </u>	
Seminars	<u> X </u>	<u> </u>	
Consultations	<u> X </u>	<u> </u>	
Manual	<u> X </u>	<u> </u>	(same as above)
Prepublication Review	<u> </u>	<u> X </u>	(unless requested)
Liaison Representative Required	<u> </u>	<u> X </u>	
Other (specify) <u> </u>	<u> </u>	<u> </u>	

When did you begin publishing the Register? 1973 (has changed title twice)

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories X or federal document depositories? X

Is the Register printed in-house X or by an outside publisher/printer? will be contract

Is the copy for publication generated by your agency in-house X ; by the publisher ;

or by the agencies? forms are filled out by agencies

Other information about your Register not explained above: The Bulletin is undergoing significant change because of administrative and legal changes. Out plan is to cut unpaid subscriptions substantially and contract out printing, distribution and subscription agency

1985 Survey of Codes and Registers

STATE: UTAH

Administrative Code: Administrative Rules of Utah
(Title)

Office and Staff:

Director: William S. Callaghan, Ph.D.

Address: Office of Administrative Rules
Archives Bldg., State Capitol
Salt Lake City, UT 84114

Telephone: (801) 533-4647

Person to contact about information contained on this survey: W. S. Callaghan

Governing agency: State Archives and Records Service

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) Director of Admin. Services

Total number of employees (FTE): 2 (Full-time 2; Part-time: _____)

Office Hours: 8 a.m. - 5 p.m., Monday thru Friday.

Budget: (Development (only) budget for FY 85; no budget for FY 84)

Salaries 0 Printing Expenses 0

Subsidy Received 0 Amount Received from Subscriptions 0

Frequency of printing entire Code Annually (1980-1982); plan on annual code 1987 -

Number of sets printed in last complete publication unknown

Year entire Code last published 1982

Supplementation frequency None

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation: (None. Approximately 50 repositories and subscribers have 1982 version.)

Number of paid subscribers _____ Number of free subscribers _____

Price per set _____ Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound Planned Microfiche 1980-1982

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set approx. 15,000
 Pages per supplement (average) NA

Law:

	Yes	No
Official Text	<u>X</u>	<u> </u>
Judicial Notice	<u> </u>	<u>X</u>
Annotations	<u> </u>	<u>X</u>
Edit	<u> </u>	<u>X</u>
Emergency regulations included	<u> </u>	<u>X</u>

Computer Composition:

	Yes	No
Computer Use	<u> </u>	<u>X</u> (will in 1986)
Searchable Data Base (in 1986)	<u> </u>	<u> </u> Price, if any <u> </u>
Microfiche	<u>X</u>	<u> </u> Price, if any <u>\$ 30 in 1982</u>
Microfilm	<u> </u>	<u>X</u> Price, if any <u> </u>

What do you use, if not a computer? Rules were typed on IBM composer

Indexing:

Does your Code contain one or more indices? No (because had 50 different numbering systems)
 If so, please specify type(s)

 Are the indices prepared in-house or by the publisher?

Format:

Is your Code arranged by subject matter by agency X or by some other means
 (please specify)

Miscellaneous:

When did you first publish your Code? 1981 for 1980
 Is the Code distributed to depository libraries in your state? Yes (1982 edition)
 If so, are they state document depositories X or federal document depositories? X
 If your Code contains anything other than rules, please specify the contents

Is your Code published In-house X or by an outside publisher? will be contracting
 Other information about your Code not explained above The ARU was a compilation of all rules and amendments sent to state archives, roughly arranged under agency headings. New Code will be automated, with a uniform numbering system, and published in paperback.
The ARU was last compiled in 1982. New law and appropriation will develop a new Code.

Where can copies of your Code be obtained:

Archives can send you a copy of the 1982 ARU at 40c per
fiche. (198)

1985 Survey of Codes and Registers

STATE: VERMONT

Administrative Register: None
(Title)

Office and Staff:

Director: _____

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

Yes No

Computer Use _____

Searchable Data Base _____

Microfiche _____

Microfilm _____

Price, if any _____

Price, if any _____

Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	_____	_____
Correction of Substantive Errors	_____	_____
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Legislative Oversight	_____	_____
Economic Impact Statement	_____	_____
Emergency Rules	_____	_____

In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	_____	_____
Instruction in regulation drafting	_____	_____
Seminars	_____	_____
Consultations	_____	_____
Manual	_____	_____
Prepublication Review	_____	_____
Liaison Representative Required	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: VERMONT

Administrative Code: Vermont Administrative Code
(Title)

Office and Staff:

Director Paul S. Gillies

Address Office of the Secretary of State
Montpelier, VI 05602

Telephone (802) 828-2175

Person to contact about information on this survey Paul S. Gillies

Governing agency Secretary of State

Is your office under: The Secretary of State X
 The Legislature _____
 Other (specify) _____

Total number of employees (FTE) 1½ (Full-time 1 ; Part-time 1)

Office Hours 8:00 a.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries \$ 20,000

Printing Expenses \$ 3,000 / yr.

Subsidy Received _____

Amount Received from Subscriptions \$ 2,000 per yr.

Frequency of printing entire Code every ten years

Number of sets printed in last complete publication 500

Year entire Code last published not yet complete

Supplementation frequency Quarterly

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 300

Number of free subscribers 100

Price per set _____

Number of volumes per set unknown; probably 5

If sold by less than entire set, please answer the following:

How sold? Agency by agency

Price? varies; \$10 - 20 an agency

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? if you buy universal option

If not, please indicate the price for supplementation _____

Sales promotion as we can

Distribution as we can

Are subscribers billed X or are they required to pay in advance? _____

Format:

Looseleaf X Hardbound X Paperbound X Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
Pages per supplement (average) 250 so far

Law:

	Yes	No
Official Text	___	<u>X</u>
Judicial Notice	___	<u>X</u>
Annotations	___	<u>X</u>
Edit	___	<u>X</u>
Emergency regulations included	___	<u>X</u>

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	___	
Searchable Data Base	<u>X</u>	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? Yes
If so, please specify type(s) agency by agency

Are the indices prepared in-house Yes or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency X or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? 1977; new ed. began in 1984
Is the Code distributed to depository libraries in your state? Yes
If so, are they state document depositories X or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house X or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

call or write us

1985 Survey of Codes and Registers

STATE: VIRGINIA

Administrative Register: Virginia Register of Regulations
(Title)

Office and Staff:

Director: Joan W. Smith

Address: Virginia Code Commission

P.O. Box 3-AG

Richmond, VA 23233

Telephone: (804) 786-3591

Person to contact about information contained on this survey: Joan W. Smith

Governing agency: Virginia Code Commission

Is your office under: the Secretary of State _____

the Legislature X

Other (specify) _____

Total number of employees (FTE): 7 (Full-time 4; Part-time: 3)

Office Hours: 8:30 a.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries: \$ 127,224 Printing Expenses \$ 49,833 (est.)

Subsidy Received: \$ 179,000 Amount Received from Subscriptions: \$ 71,400 (est.)

Frequency of Issue:

Weekly _____ Bi-weekly X Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 880 Number of free subscribers 112

Price per issue _____ Price per subscription \$ 85

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Virginia Code Commission sets

Length of subscription: one year

Sales promotion: Target specific markets; mailing brochures; samples; attend mtgs; displays

Distribution: _____

Are subscribers billed X or are they required to pay in advance _____

Volume:

Average pages per issue (1984) 74 (1st 12 issues)

Pages per year (1984) 2,000 (est. 1st yr.)

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	_____	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	_____	<u>X</u>	Price, if any _____
Microfilm	_____	<u>X</u>	Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only	
Proposed Rules <u> X </u>	<u> X </u>	<u> </u>	
Adopted Rules <u> X </u>	<u> X </u>	<u> </u>	
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>	
Court Ordered Rules <u> X </u>	<u> X </u>	<u> </u>	
Executive Orders <u> X </u>	<u> X </u>	<u> </u>	
Proclamations <u> </u>	<u> </u>	<u> </u>	
State Contracts <u> </u>	<u> </u>	<u> </u>	
Executive Items <u> X </u>	<u> X </u>	<u> </u>	
Judicial Items <u> </u>	<u> </u>	<u> </u>	
Legislative Items <u> </u>	<u> </u>	<u> </u>	
Attorney General Opinions <u> </u>	<u> </u>	<u> </u>	
Other VA. Tax Bulletin <u> </u>	<u> </u>	<u> </u>	
Other Notices of Intended Regulatory Action <u> </u>	<u> </u>	<u> </u>	
Other Reporting forms <u> </u>	<u> </u>	<u> </u>	Also General Notices to Public
Open Meetings <u> </u>	Public Hearings <u> </u>	Index <u> </u>	

Law:	Yes	No	
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>	
Correction of Substantive Errors	<u> </u>	<u> X </u>	
Official Text	<u> X </u>	<u> </u>	
Judicial Notice	<u> </u>	<u> X </u>	
Annotations	<u> </u>	<u> X </u>	
Edit	<u> X </u>	<u> </u>	
Legislative Oversight	<u> X </u>	<u> </u>	(limited)
Economic Impact Statement	<u> </u>	<u> X </u>	
Emergency Rules	<u> X </u>	<u> </u>	In effect how long? <u>one year</u>

Miscellaneous:	Yes	No	
Editorial Standards Manual/Guidelines	<u> X </u>	<u> </u>	
Instruction in regulation drafting	<u> X </u>	<u> </u>	
Seminars	<u> X </u>	<u> </u>	
Consultations	<u> X </u>	<u> </u>	
Manual	<u> X </u>	<u> </u>	
Prepublication Review	<u> X </u>	<u> </u>	(upon request)
Liaison Representative Required	<u> X </u>	<u> </u>	
Other (specify) <u> </u>	<u> </u>	<u> </u>	

When did you begin publishing the Register? Oct. 15, 1984

Is the Register distributed to depository libraries in your state? Yes

If yes, are these state document depositories or federal document depositories?

Is the Register printed in-house or by an outside publisher/printer? X

Is the copy for publication generated by your agency in-house X ; by the publisher ; or by the agencies?

Other information about your Register not explained above:

1985 Survey of Codes and Registers

STATE: VIRGINIA

Administrative Code: None
(Title)

Office and Staff:

Director _____

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____

The Legislature _____

Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____

Pages per supplement (average) _____

Law:

Yes No

Official Text _____

Judicial Notice _____

Annotations _____

Edit _____

Emergency regulations included _____

Computer Composition:

Yes No

Computer Use _____

Searchable Data Base _____ Price, if any _____

Microfiche _____ Price, if any _____

Microfilm _____ Price, if any _____

What do you use, if not a computer? _____

Indexing:

Does your Code contain one or more indices? _____

If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means

(please specify) _____

Miscellaneous:

When did you first publish your Code? _____

Is the Code distributed to depository libraries in your state? _____

If so, are they state document depositories _____ or federal document depositories? _____

If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____

Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: WASHINGTON

Administrative Register: Washington State Register
(Title)

Office and Staff:

Director: Gary Reid, Chief Asst. Code Revisor

Address: Code Revisor's Office

Legislative Building, AS-15

Olympia, WA 98504

Telephone: (206) 753-1440

Person to contact about information contained on this survey: Gary Reid

Governing agency: Statute Law Committee

Is your office under: the Secretary of State _____

the Legislature X

Other (specify) _____

Total number of employees (FTE): 5.75 (Full-time 5.75 ; Part-time: _____)

Office Hours: 8 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries: \$ 130,540

Printing Expenses \$ 68,800

Subsidy Received: \$ 127,480

Amount Received from Subscriptions: \$ 71,860

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) Twice monthly

Circulation (as of January 1, 1985):

Number of Paid Subscribers 436

Number of free subscribers 210

Price per issue \$ 7.00

Price per subscription \$ 140

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? By Code Revisor to cover publication costs

Length of subscription: one year

Sales promotion: Direct mail; Bar Association Journal; order form in each issue

Distribution: By State printer through our 2nd class permit

Are subscribers billed _____ or are they required to pay in advance X

(By constitutional provision prohibiting lending the state's credit)

Volume:

Average pages per issue (1984) 163 text; 36 tables and index = 199 total

Pages per year (1984) 3900 text; 905 tables and index = 4805 total (8½ x 11)

Computer Composition:

Computer Use

Yes

No

X

Searchable Data Base

X

Price, if any nominal

Microfiche

X

Price, if any _____

Microfilm

X

Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only	
Proposed Rules <u> X </u>	<u> X </u>	<u> </u>	
Adopted Rules <u> X </u>	<u> X </u>	<u> </u>	
Emergency Rules <u> X </u>	<u> X </u>	<u> </u>	
Court Ordered Rules <u> X </u>	<u> X </u>	<u> </u>	
Executive Orders <u> X </u>	<u> X </u>	<u> </u>	
Proclamations <u> X </u>	<u> X </u>	<u> </u>	
State Contracts <u> </u>	<u> </u>	<u> </u>	
Executive Items <u> </u>	<u> </u>	<u> </u>	
Judicial Items <u> X </u>	<u> X </u>	<u> </u>	
Legislative Items <u> </u>	<u> </u>	<u> </u>	
Attorney General Opinions <u> X </u>	<u> </u>	<u> </u>	(synopsis)
Other <u>WAC Sections affected</u>	<u> </u>	<u> </u>	(table)
Other <u>Juvenile Dispos'n Stds.</u>	<u> X </u>	<u> </u>	
Other <u> </u>	<u> </u>	<u> </u>	
Open Meetings <u> X </u>	Public Hearings <u> X </u>	Index <u> X </u>	

Law:	Yes	No	
Correction of Nonsubstantive Errors	<u> </u>	<u> X </u>	
Correction of Substantive Errors	<u> </u>	<u> X </u>	
Official Text	<u> X </u>	<u> </u>	
Judicial Notice	<u> X </u>	<u> </u>	
Annotations	<u> </u>	<u> X </u>	
Edit	<u> </u>	<u> X </u>	
Legislative Oversight	<u> X </u>	<u> </u>	
Economic Impact Statement	<u> X </u>	<u> </u>	
Emergency Rules	<u> X </u>	<u> </u>	In effect how long? <u> </u>

Miscellaneous:	Yes	No	
Editorial Standards Manual/Guidelines	<u> X </u>	<u> X </u>	
Instruction in regulation drafting	<u> X </u>	<u> </u>	
Seminars	<u> X </u>	<u> </u>	
Consultations	<u> X </u>	<u> </u>	
Manual	<u> </u>	<u> X </u>	
Prepublication Review	<u> </u>	<u> X </u>	
Liaison Representative Required	<u> X </u>	<u> </u>	
Other (specify) <u>Order typing serv.</u>	<u> X </u>	<u> </u>	(our computer; agency copy)

When did you begin publishing the Register? 1/1/78

Is the Register distributed to depository libraries in your state? No (Co. Law libs.)

If yes, are these state document depositories or federal document depositories?

Is the Register printed in-house or by an outside publisher/printer? State Printer

Is the copy for publication generated by your agency in-house X ; by the publisher ; or by the agencies?

Other information about your Register not explained above: Table of WAC sections affected and Subject/agency index are cumulative throughout the year; references to material in current issue shown in bold face

1985 Survey of Codes and Registers

STATE: WASHINGTON

Administrative Code: Washington Administrative Code

(Title)

Office and Staff:

Director: Gary Reid, Chief Asst. Code Revisor

Address: Code Revisor's Office

Legislative Building, AS-15

Olympia, WA 98504

Telephone: (206) 753-1440

Person to contact about information contained on this survey: Gary Reid

Governing agency: Statute Law Committee

Is your office under: the Secretary of State _____
the Legislature X
Other (specify) _____

Total number of employees (FTE): 3.75 (Full-time 3.75 ; Part-time: _____)

Office Hours: 8 a.m. - 5 p.m., Monday thru Friday

Budget:

Salaries \$ 98,540

Printing Expenses \$ 113,232*

Subsidy Received \$ 99,582*

Amount Received from Subscriptions \$ 112,190*

* average over 3 year cycle

Frequency of printing entire Code Every 3 years

Number of sets printed in last complete publication 1450

Year entire Code last published 1984 (current as of 12/31/83)

Supplementation frequency annual

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume X

Circulation:

Number of paid subscribers 852

Number of free subscribers 221

Price per set \$ 310

Number of volumes per set 9

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? No**

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No**

If not, please indicate the price for supplementation \$ 50 (84 Supp.); \$100 est. 84-85 Supp.

Sales promotion Direct mail; Bar Association Journal

Distribution In-house

Are subscribers billed _____ or are they required to pay in advance? X

(By constitutional provision prohibiting the lending of the State's credit)

Format:

Looseleaf _____ Hardbound _____ Paperbound X (8½ x 11) Microfiche _____

Microfilm _____ Other (specify) _____

** Supplement for current year(s) included with Code purchased in second or third year of cycle.

1985 Survey of Codes and Registers

Volume:

Pages per full set 9142 (8½ x 11)
 Pages per supplement (average) 1500

Law:

	Yes	No
Official Text	<u>X</u>	—
Judicial Notice	<u>X</u>	—
Annotations	—	<u>X</u>
Edit	<u>X</u>	—
Emergency regulations included	—	<u>X</u>

Computer Composition:

	Yes	No	
Computer Use	<u>X</u>	—	
Searchable Data Base	<u>X</u>	—	Price, if any <u>nominal</u>
Microfiche	—	<u>X</u>	Price, if any _____
Microfilm	—	<u>X</u>	Price, if any _____

What do you use, if not a computer? _____

Indexing:

Does your Code contain one or more indices? Yes
 If so, please specify type(s) Combined Subject/Agency

 Are the indices prepared in-house X or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency X or by some other means
 (please specify) _____

Miscellaneous:

When did you first publish your Code? 1961 (Began 1961, first set completed 1966)
 Is the Code distributed to depository libraries in your state? No (Co. Law libs. only)
 If so, are they state document depositories _____ or federal document depositories? _____
 If your Code contains anything other than rules, please specify the contents _____
Standards for disposition of juvenile offenders appear by special statute. Parole Board
rules appear under court order

Is your Code published In-house _____ or by an outside publisher? X
 Other information about your Code not explained above Distributed in-house

Where can copies of your Code be obtained:

Office of the Code Reviser
Legislative Building, AS - 15
Olympia, WA 98504

1985 Survey of Codes and Registers

STATE: WEST VIRGINIA

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (West Virginia did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____

the Legislature _____

Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors	_____	_____
Correction of Substantive Errors	_____	_____
Official Text	_____	_____
Judicial Notice	_____	_____
Annotations	_____	_____
Edit	_____	_____
Legislative Oversight	_____	_____
Economic Impact Statement	_____	_____
Emergency Rules	_____	_____

In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	_____	_____
Instruction in regulation drafting	_____	_____
Seminars	_____	_____
Consultations	_____	_____
Manual	_____	_____
Prepublication Review	_____	_____
Liaison Representative Required	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: WEST VIRGINIA

Administrative Code: _____
(Title)

Office and Staff:

Director _____ (West Virginia did not respond to the survey)

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____
 The Legislature _____
 Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____ Printing Expenses _____
Subsidy Received _____ Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____ Number of free subscribers _____

Price per set _____ Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
Pages per supplement (average) _____

Law:

	Yes	No
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Emergency regulations included	___	___

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____
If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____
Is the Code distributed to depository libraries in your state? _____
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

1985 Survey of Codes and Registers

STATE: WISCONSIN

Administrative Register: Wisconsin Administrative Register
(Title)

Office and Staff:

Director: Gary L. Poulson

Address: 411 West, State Capitol
Madison, WI 53702

Telephone: (608) 266-7275

Person to contact about information contained on this survey: Gary L. Poulson

Governing agency: Revisor of Statutes Bureau

Is your office under: the Secretary of State _____
the Legislature X
Other (specify) _____

Total number of employees (FTE): 8 (Full-time 8; Part-time: _____)

Office Hours: 7:45 a.m. - 11:45 a.m., 12:30 p.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries: _____ Printing Expenses \$ 48,000
Subsidy Received: _____ Amount Received from Subscriptions: \$ 6,540 (portion of
code subscription price includes cost of register)

Frequency of Issue:

Weekly _____ Bi-weekly X Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers 327* Number of free subscribers 0

Price per issue _____ Price per subscription \$ 20

Is the subscription and/or single issue price set by statute? No

If not, how are they determined? Printing cost

Length of subscription: one year

Sales promotion: None

Distribution: State wide and throughout country

Are subscribers billed X or are they required to pay in advance _____

*subscribers to Code also receive register--see Code pages following

Volume:

Average pages per issue (1984) 27

Pages per year (1984) 646

Computer Composition:	Yes	No	
Computer Use	_____	<u>X</u>	
Searchable Data Base	_____	<u>X</u>	Price, if any _____
Microfiche	_____	<u>X</u>	Price, if any _____
Microfilm	_____	<u>X</u>	Price, if any _____
What do you use, if not a computer?	<u>typewriter</u>		

1985 Survey of Codes and Registers

Content:	Full Text	or	Notice Only
Proposed Rules <u> X </u>	<u> X </u>	or	<u> X </u>
Adopted Rules <u> X </u>	<u> X </u>		<u> </u>
Emergency Rules <u> X </u>	<u> </u>		<u> X </u>
Court Ordered Rules <u> </u>	<u> </u>		<u> </u>
Executive Orders <u> X </u>	<u> X </u>	or	<u> Summary </u>
Proclamations <u> </u>	<u> </u>		<u> </u>
State Contracts <u> </u>	<u> </u>		<u> </u>
Executive Items <u> </u>	<u> </u>		<u> </u>
Judicial Items <u> </u>	<u> </u>		<u> </u>
Legislative Items <u> X </u>	<u> </u>		<u> X </u>
Attorney General Opinions <u> X </u>	<u> </u>		<u> X </u>
Other <u> Rule-related </u>	<u> </u>		<u> X </u>
Other <u> </u>	<u> </u>		<u> </u>
Other <u> </u>	<u> </u>		<u> </u>
Open Meetings <u> </u>	Public Hearings <u> </u>		Index <u> </u>

Law:	Yes	No
Correction of Nonsubstantive Errors	<u> X </u>	<u> </u>
Correction of Substantive Errors	<u> X </u>	<u> </u>
Official Text	<u> X </u>	<u> </u>
Judicial Notice	<u> X </u>	<u> </u>
Annotations	<u> </u>	<u> X </u>
Edit	<u> X </u>	<u> </u>
Legislative Oversight	<u> X </u>	<u> </u>
Economic Impact Statement	<u> X </u>	<u> </u>
Emergency Rules	<u> X </u>	<u> </u>

In effect how long? 150 days
unless extended by legislature

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines	<u> </u>	<u> X </u>
Instruction in regulation drafting	<u> X </u>	<u> </u>
Seminars	<u> </u>	<u> X </u>
Consultations	<u> X </u>	<u> </u>
Manual	<u> X </u>	<u> </u>
Prepublication Review	<u> X </u>	<u> </u>
Liaison Representative Required	<u> </u>	<u> X </u>
Other (specify) <u> </u>	<u> </u>	<u> </u>

When did you begin publishing the Register? 1956

Is the Register distributed to depository libraries in your state? Yes
 If yes, are these state document depositories X or federal document depositories?
 Is the Register printed in-house X or by an outside publisher/printer?
 Is the copy for publication generated by your agency in-house ; by the publisher ;
 or by the agencies?

Other information about your Register not explained above: The Register is part of the upkeep service on the Wisconsin Administrative Code

1985 Survey of Codes and Registers

STATE: WISCONSIN

Administrative Code: Wisconsin Administrative Code

(Title)

Office and Staff:

Director: Gary L. Poulson

Address: 411 West, State Capitol
Madison, WI 53702

Telephone: (608) 266-7275

Person to contact about information contained on this survey: Gary L. Poulson

Governing agency: Revisor of Statutes Bureau

Is your office under: the Secretary of State _____
the Legislature X
Other (specify) _____

Total number of employees (FTE): 8 (Full-time 8 ; Part-time: _____)

Office Hours: 7:45 a.m. - 11:45 a.m., 12:30 p.m. - 4:30 p.m., Monday thru Friday

Budget:

Salaries N/A

Printing Expenses \$ 225,000

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code Continual revision system. Have not reprinted entire Code

Number of sets printed in last complete publication N/A

Year entire Code last published N/A

Supplementation frequency Monthly

Form of Supplementation: Replacement pages X Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers 1,114*

Number of free subscribers 220

Price per set \$180

Number of volumes per set 16

If sold by less than entire set, please answer the following:

How sold? By individual agency (e.g., Dept. of Revenue) or subject (e.g., Plumbing Code)

Price? Range from \$ 2 to \$ 25

Is supplement automatically sent to subscribers of entire Code? No

If not, is there a separate subscription for supplementation? Yes

Is supplementation covered by original price of entire Code? No

If not, please indicate the price for supplementation \$ 180 annual

Sales promotion None

Distribution Statewide and throughout country

Are subscribers billed X or are they required to pay in advance? _____

*over 10,000 subscriptions to one or more of the codes but less than complete set

Format:

Looseleaf X Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set 13,750 (approx.)
Pages per supplement (average) 200

Law:	Yes	No
Official Text	<u>X</u>	___
Judicial Notice	<u>X</u>	___
Annotations	<u>X</u>	___
Edit	<u>X</u>	___
Emergency regulations included	___	<u>X</u>

Computer Composition:	Yes	No	
Computer Use	<u>X</u>	___	
Searchable Data Base	___	<u>X</u>	Price, if any _____
Microfiche	___	<u>X</u>	Price, if any _____
Microfilm	___	<u>X</u>	Price, if any _____

What do you use, if not a computer? _____

Indexing:

Does your Code contain one or more indices? Yes
If so, please specify type(s) General subject matter index for total code (annual update)
some individual codes have specific and more index detailed
Are the indices prepared in-house X or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency X or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? 1956
Is the Code distributed to depository libraries in your state? Yes
If so, are they state document depositories X or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____
Executive Orders; citations to state cases when a rule is cited in a decision

Is your Code published In-house X or by an outside publisher? X (jobs over 8 pages)
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

Document Sales and Distribution
202 S. Thornton Avenue
Madison, WI 53702
(608) 266-3358

1985 Survey of Codes and Registers

STATE: WYOMING

Administrative Register: _____
(Title)

Office and Staff:

Director: _____ (Wyoming did not respond to the survey)

Address: _____

Telephone: _____

Person to contact about information contained on this survey: _____

Governing agency: _____

Is your office under: the Secretary of State _____
the Legislature _____
Other (specify) _____

Total number of employees (FTE): _____ (Full-time _____; Part-time: _____)

Office Hours: _____

Budget:

Salaries: _____ Printing Expenses _____

Subsidy Received: _____ Amount Received from Subscriptions: _____

Frequency of Issue:

Weekly _____ Bi-weekly _____ Monthly _____ Other (specify) _____

Circulation (as of January 1, 1985):

Number of Paid Subscribers _____ Number of free subscribers _____

Price per issue _____ Price per subscription _____

Is the subscription and/or single issue price set by statute? _____

If not, how are they determined? _____

Length of subscription: _____

Sales promotion: _____

Distribution: _____

Are subscribers billed _____ or are they required to pay in advance _____

Volume:

Average pages per issue (1984) _____

Pages per year (1984) _____

Computer Composition:

Yes No

Computer Use _____ Price, if any _____

Searchable Data Base _____ Price, if any _____

Microfiche _____ Price, if any _____

Microfilm _____ Price, if any _____

What do you use, if not a computer? _____

1985 Survey of Codes and Registers

Content:	Full Text	Notice Only
Proposed Rules _____	_____	_____
Adopted Rules _____	_____	_____
Emergency Rules _____	_____	_____
Court Ordered Rules _____	_____	_____
Executive Orders _____	_____	_____
Proclamations _____	_____	_____
State Contracts _____	_____	_____
Executive Items _____	_____	_____
Judicial Items _____	_____	_____
Legislative Items _____	_____	_____
Attorney General Opinions _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Other _____	_____	_____
Open Meetings _____	Public Hearings _____	Index _____

Law:	Yes	No
Correction of Nonsubstantive Errors _____	_____	_____
Correction of Substantive Errors _____	_____	_____
Official Text _____	_____	_____
Judicial Notice _____	_____	_____
Annotations _____	_____	_____
Edit _____	_____	_____
Legislative Oversight _____	_____	_____
Economic Impact Statement _____	_____	_____
Emergency Rules _____	_____	In effect how long? _____

Miscellaneous:	Yes	No
Editorial Standards Manual/Guidelines _____	_____	_____
Instruction in regulation drafting _____	_____	_____
Seminars _____	_____	_____
Consultations _____	_____	_____
Manual _____	_____	_____
Prepublication Review _____	_____	_____
Liaison Representative Required _____	_____	_____
Other (specify) _____	_____	_____

When did you begin publishing the Register? _____

Is the Register distributed to depository libraries in your state? _____

 If yes, are these state document depositories _____ or federal document depositories? _____

Is the Register printed in-house _____ or by an outside publisher/printer? _____

Is the copy for publication generated by your agency in-house _____; by the publisher _____; or by the agencies? _____

Other information about your Register not explained above: _____

1985 Survey of Codes and Registers

STATE: WYOMING

Administrative Code: _____
(Title)

Office and Staff:

Director _____ (Wyoming did not respond to the survey)

Address _____

Telephone _____

Person to contact about information on this survey _____

Governing agency _____

Is your office under: The Secretary of State _____

The Legislature _____

Other (specify) _____

Total number of employees (FTE) _____ (Full-time _____; Part-time _____)

Office Hours _____

Budget:

Salaries _____

Printing Expenses _____

Subsidy Received _____

Amount Received from Subscriptions _____

Frequency of printing entire Code _____

Number of sets printed in last complete publication _____

Year entire Code last published _____

Supplementation frequency _____

Form of Supplementation: Replacement pages _____ Pocket Parts _____ Bound volume _____

Circulation:

Number of paid subscribers _____

Number of free subscribers _____

Price per set _____

Number of volumes per set _____

If sold by less than entire set, please answer the following:

How sold? _____

Price? _____

Is supplement automatically sent to subscribers of entire Code? _____

If not, is there a separate subscription for supplementation? _____

Is supplementation covered by original price of entire Code? _____

If not, please indicate the price for supplementation _____

Sales promotion _____

Distribution _____

Are subscribers billed _____ or are they required to pay in advance? _____

Format:

Looseleaf _____ Hardbound _____ Paperbound _____ Microfiche _____

Microfilm _____ Other (specify) _____

1985 Survey of Codes and Registers

Volume:

Pages per full set _____
Pages per supplement (average) _____

Law:

	Yes	No
Official Text	___	___
Judicial Notice	___	___
Annotations	___	___
Edit	___	___
Emergency regulations included	___	___

Computer Composition:

	Yes	No	
Computer Use	___	___	
Searchable Data Base	___	___	Price, if any _____
Microfiche	___	___	Price, if any _____
Microfilm	___	___	Price, if any _____
What do you use, if not a computer?	_____		

Indexing:

Does your Code contain one or more indices? _____
If so, please specify type(s) _____

Are the indices prepared in-house _____ or by the publisher? _____

Format:

Is your Code arranged by subject matter _____ by agency _____ or by some other means
(please specify) _____

Miscellaneous:

When did you first publish your Code? _____
Is the Code distributed to depository libraries in your state? _____
If so, are they state document depositories _____ or federal document depositories? _____
If your Code contains anything other than rules, please specify the contents _____

Is your Code published In-house _____ or by an outside publisher? _____
Other information about your Code not explained above _____

Where can copies of your Code be obtained:

